

AGENDA

Greenwood City Council Meeting

Wednesday, August 6, 2014
20225 Cottagewood Road, Deephaven, MN 55331



Worksession

In accordance with open meeting laws, the worksession is open for public viewing, but there will be no opportunity for public participation.

- 6:00pm 1. CALL TO ORDER ~ ROLL CALL ~ APPROVE AGENDA
- 6:00pm 2. DISCUSS 2015 BUDGET & FEES
- 6:50pm 3. ADJOURNMENT

Regular Meeting

The public is invited to speak to items on the regular agenda. The public may speak regarding other items during Matters from the Floor.

- 7:00pm 1. CALL TO ORDER ~ ROLL CALL ~ APPROVE AGENDA
- 7:00pm 2. CONSENT AGENDA
Council members may remove consent agenda items for discussion. Removed items will be put under Other Business.
 - A. Approve: 07-09-14 City Council Meeting Minutes
 - B. Approve: June Cash Summary Report
 - C. Approve: July Verifieds, Check Register, Electronic Fund Transfers
 - D. Approve: August Payroll Register
 - E. Approve: 2nd Reading Ordinance 237, Amending Section 110, Elections (*changing mayor's term from 2 years to 4 years beginning in 2016*)
- 7:05pm 3. MATTERS FROM THE FLOOR
This is an opportunity for the public to address the council regarding matters not on the agenda. The council will not engage in discussion or take action on items presented at this time. However, the council may ask for clarification and may include items on a future agenda. Comments are limited to 3 minutes.
- 7:10pm 4. PRESENTATIONS, REPORTS, GUESTS & ANNOUNCEMENTS
 - A. Guest: Fiona Sayer, Planning Commission Applicant, Res 17-14 Appointments & Assignments
 - B. Presentation: Chief Bryan Litsey, South Lake Minnetonka Police Department 2015 Budget
 - C. Presentation: "Inflow & Infiltration" by Councilmember Bill Cook (*Met Council Director of Engineering*)
 - D. Announcement: Budget Worksession, 6pm Wednesday 09-03-14 (*before council meeting*)
- 7:45pm 5. PUBLIC HEARINGS
 - A. Public Hearing re: Ordinance 239, Amending Section 1140.40, Signs in Residential Areas
 - B. Public Hearing re: Ordinance 238, Amending Section 1125.05, Swimming Pools in R-2 District
- 7:45pm 6. UNFINISHED BUSINESS
 - A. Consider: Potential St. Alban's Bay Lake Improvement District & Receive Petition
 - B. 2nd Reading: Ordinance 235, Amending Grading Ordinance
 - C. Discuss: Indemnification Relating to the Repeal of Fire Code Appendix D
- 8:05pm 7. NEW BUSINESS
 - A. Consider: Resolution 20-14, Variance Findings, Tom & Karen Hessian, 4990 Meadville St
 - B. 1st Reading: Ordinance 239, Amending Section 1140.40, Signs in Residential Areas
 - C. 1st Reading: Ordinance 238, Amending Section 1125.05, Swimming Pools in R-2 District
 - D. Consider: Resolutions 21-14 and 22-14, Building Permit Extensions for 5560 Maple Heights Rd and 5100 Greenwood Circle
 - E. Consider: Authorization to Send Budget Comment Opportunity Information to County
 - F. Consider: Letter Requesting Video Taping of Minnehaha Creek Watershed District Meetings
- 8:25pm 8. OTHER BUSINESS
 - A. None
- 8:25pm 9. COUNCIL REPORTS
 - A. Cook: Planning Commission, Greenwood Circle Xcel Projects
 - B. Fletcher: Lake Minnetonka Communications Commission, Fire
 - C. Kind: Police, Administration, Mayors' Meetings, Website
 - D. Quam: Roads & Sewer, Minnetonka Community Education, St. Alban's Bay Bridge
 - E. Roy: Lake Minnetonka Conservation District, Lake Improvement District
- 8:45pm 10. ADJOURNMENT



Worksession

Agenda Date: 08-06-14

Prepared by Deb Kind

Agenda Item: 2015 Budget & Fees

Summary: The administrative committee (Mayor Kind and Councilman Fletcher) worked on the attached draft of the 2015 city budget. The council will have the opportunity to discuss the draft of the budget at the 08-06-14 worksession prior to the regular council meeting. Changes to the budget may be made at the worksession in August and will be reviewed finalized at another worksession before the 09-03-14 council meeting.

The "preliminary" budget must be approved at the 09-03-14 council meeting, so the tax levy amount may be reported to the county by the 09-30-14 deadline. Once the preliminary tax levy amount has been reported to the county, the amount may be reduced, but it may not be increased. The "final" budget and tax levy will be approved at the 12-03-14 council meeting.

Since the budget is related to fees, the council also will discuss possible changes to the city's fee schedule at the worksession. A copy of the current fee schedule is attached. Any fee changes must be done via an ordinance. The first reading would be at the 09-03-14 council meeting and the 2nd reading would be at the 10-01-14 council meeting.

Council Action: No council action may be taken during a worksession.

2014 CERTIFIED CITY LEVY PER PERSON

Hennepin County Lake Minnetonka Cities

	2014 Final Certified Levy	2013 Population	2014 Certified Levy Per Person
Minnetonka Beach	\$836,808	555	\$1,508
Wayzata	\$4,302,376	4136	\$1,040
Greenwood	\$643,874	693	\$929
Woodland	\$337,327	451	\$748
Tonka Bay	\$1,048,566	1492	\$703
Shorewood	\$4,858,585	7524	\$646
Minnetonka	\$31,878,598	50841	\$627
Orono	\$4,701,760	7611	\$618
Excelsior	\$1,351,808	2284	\$592
Spring Park	\$980,000	1676	\$585
Mound	\$5,448,864	9421	\$578
Minnetrista	\$3,878,323	6796	\$571
Deephaven	\$1,977,235	3677	\$538

Certified Levy Source: www.co.hennepin.mn.us, Taxing District Information

Population Source: www.metrocouncil.org, Data & Maps, Download Data, Population and Household Estimates

Updated 07-26-14

CHAPTER 5: FEES, FINES & PUBLIC UTILITIES

SECTION 500. FEES: GENERAL.

SECTION 510. FEES: LICENSES, PERMITS AND SERVICES.

SECTION 515. CIVIL FINES AND FEES.

SECTION 520. SANITARY SEWER UTILITY FUND.

SECTION 525. STORMWATER MANAGEMENT UTILITY FUND.

SECTION 530. FRANCHISE GRANTS.

SECTION 500. FEES: GENERAL.

Section 500.00. Fees, Charges and Rates Authorized and Defined.

The fees, charges, and rates for the purposes set forth in this chapter 5 of this code for licenses, permits, and municipal services shall be in the amounts set forth in this chapter. Reference to the amounts set forth herein in other portions of this code or in other ordinances may be made in such terms as “required fee,” “established fee,” “required license fee,” “license fee,” and “license fee in the required amount,” without specific reference to this chapter, in which event the amounts herein set forth shall be applicable.

Section 500.05. Priority of Application.

If fees, charges, and rates are set forth specifically in parts of this code other than this chapter 5 or in other ordinances which are now in effect, but have not been set forth in this chapter 5, in that event, the fees, charges, and rates thereby specifically set forth shall be effective for all purposes. In the event that such amounts shall appear in other places in this code or in other ordinances or codes, but shall appear in this chapter 5, the amounts appearing in chapter 5 shall supersede the others.

Section 500.10. Collection, Late Payment Charge, Special Assessment.

Payment in accordance with billings shall be made no later than the billing date established for the account. In addition to the charges provided, there shall be a late charge for payments made after the 30th day after the billing date. When a charge is more than 30 days past due, it shall be considered delinquent. It shall be the duty of the clerk to endeavor to promptly collect delinquent accounts. All delinquent accounts shall be certified by the clerk who shall prepare an assessment roll each year providing for assessment of the delinquent amounts against the respective properties served. The city council may set an additional assessment penalty fee for delinquent accounts that are certified to the county for collection. The assessment roll shall be delivered to the council for adoption on or before October 10 of each year. Such action may be optional or subsequent to taking legal action to collect delinquent accounts. The delinquent account fee and additional assessment penalty fee shall be determined by the council and set forth in the section 510 fee schedule of this chapter.

(SECTION 500.10 UPDATED DEC. 2012, ORD. 213)

SECTION 510. FEES: LICENSES, PERMITS AND SERVICES.

Section 510.00. Fees: Licenses, Permits and Services Established.

Subd.1. The following fees for licenses, permits and municipal services have been established by the city council. No person, partnership, corporation, or other association shall engage in the following types of activity without paying the fee listed.

Type of License, Permit, or Fee	Section	Fee	Conditions & Terms
Advertisement Tube License	490.00	\$25	Annual per tube
Animal: Dog License	445.10	\$25 (\$15 if purchased in year 2)	Good for up to 2 years

Animal: Potentially Dangerous Animal License	445.25	\$500	Plus proof of \$100,000 insurance
Animal: Private Kennel License	445.05	\$50	Annual
Animal: Wild Animal Permit	445.15	\$50	72-hour limit
Blasting Permit	910.20	\$500	Council approval required
Boat Launch Permit Sticker (for Meadville fire lane): Resident	425.45	First 2 stickers are free. Additional stickers \$10 each.	Annual. 2 free stickers per address. Additional stickers require proof of residency and vehicle information / license plate number.
Boat Launch Permit Sticker (for Meadville fire lane): Non-Resident	425.45	\$50	Annual per vehicle. Must provide vehicle information / license plate number.
Building: IPM Code Book	320.30	\$31	Per copy
Building: Excavation / Filling Permit	440.00	Per building code	Per instance
Building: Excavation / Building Permit, Floodplain	1174.07	Per building code	Per instance
Building: Moving Permit	300.20	Per building code	Required per structure
Building: Permit	300.10	Per building code	Required per structure
Building: Permit to Extend Completion of Exterior Work	300.30	\$200 for first 60-day extension (administrative) \$400 for an additional extension (council)	Required per structure
Burning Permit: Recreational	475.10	No permit required	
Burning Permit: Non-Recreational	475.10	\$50	Per instance
Code Book (binder with tabs and photocopies)		\$55	
Delinquent Accounts	500.10, 520.15, 525.15 & 475.30	The greater of \$5 or 5% of the delinquent amount per quarter.	Applied to accounts that are 30 days past due. Unpaid balances are certified to county annually.
Delinquent Accounts: Assessment Penalty	500.10	8% of the assessment amount, plus \$20 for each delinquent category (\$20 sewer, \$20 for recycling, \$20 for stormwater, \$20 for other)	Added to the unpaid delinquent balance and certified to the county annually.
Docks: Commercial Marina License, Base	430.10	\$110	Base per year
Docks: Commercial Marina License, Per Slip	430.10	\$5	Per slip, per year
Docks: Municipal St. Alban's Bay Dock Permit	425.30 (5)	\$1250	Per slip, per season
Docks: Municipal Sailboat Space Permit	425.30 (5)	\$300	Per slip, per season
Docks: Municipal Canoe / Kayak Permit	425.30 (5)	\$50	Per space, per season
Duplicate Permit / License	400.15	\$5	Per instance
Excavation Permit: Temporary	1140.50	The fee is the cost incurred by the city for the review of the excavation plan.	Council approval required plus proof of bonding to cover expense of development plan.
Excavation Permit: Street / Sewer	640.30 & 640.95	The fee is the cost incurred by the city for the review of the excavation plan.	Plus surety bond as determined by city engineer.
False Alarm Permit: Fire (after 2nd offense in 12 mo. period)	460.03	\$75	
False Alarm Permit: Police (after 3rd offense in 12 mo. period)	455.10	\$75	
Fire / Police Alarm Non-Compliance Fine	455.35 & 460.07	\$1,000	According to state statute
Firearms Permit	900.20	\$100	Council approval required
Fireworks Permit	900.55	\$50	Council approval required
Gambling License	915.15	\$100	Council approval required
Garage Sale Permit (more than 1 in 12-month period)	450.25	\$150 per event, plus proof of insurance: \$300,000 per person, \$500,000 per incident, \$50,000 property damage.	
Garbage / Refuse Collector License	475.20	\$150 per year, plus proof of insurance: \$100,000 per person, \$500,000 per incident, \$100,000 property damage	
Gasoline Station / Auto Repair License	420.15	\$0 per site plus \$0 per pump	Annual
Home Occupation License	480	\$50	Annual. City council approval required. The city council may impose conditions.
Landscaping Security Deposit	1140.60	\$1,500 (refundable once landscaping is complete)	Cashier's or certified check. If landscaping is not completed in 12 months, deposit is forfeited.

Liquor: Off-Sale Non-Intoxicating License	800.15 & 800.35	\$100 per year plus commercial general liability by an insurance company licensed to do business in the state of Minnesota with a limit of liability of not less than \$1,000,000 per occurrence for bodily and property damage and loss of means of support with the "City of Greenwood" named as an additional insured on the policy. The liability policy must provide that it may not be canceled for any cause either by the insured or the insurance company without first giving ten days notice to the city in writing of that intention. The policy also must provide that any amount paid by the insurance company as a result of a claim will not reduce the coverage available to pay subsequent claims. Businesses with projected liquor sales of less than \$50,000 per year are only required to comply with the minimum insurance requirements in Minnesota state statutes.	
Liquor: Off-Sale Non-Intoxicating, Investigation Fee	800.30	\$500 plus all costs and expenses associated with investigation outside of MN as allowable by state statute	
Liquor: On-Sale Non-Intoxicating Temporary License	800.15	\$100 plus the minimum insurance requirements in Minnesota state statutes. License good for no more than 3 consecutive days	
Liquor: On-Sale Intoxicating License	820.40 & 820.45	\$10,000 per year plus commercial general liability and dram shop insurance by an insurance company licensed to do business in the state of Minnesota with a limit of liability of not less than \$1,000,000 per occurrence for bodily and property damage and loss of means of support with the "City of Greenwood" named as an additional insured on the policy. The liability policy must provide that it may not be canceled for any cause either by the insured or the insurance company without first giving ten days notice to the city in writing of that intention. The policy also must provide that any amount paid by the insurance company as a result of a claim will not reduce the coverage available to pay subsequent claims.	
Liquor: On-Sale Intoxicating, Wine License	820.40	\$2,000	Annual
Liquor: On-Sale Intoxicating, Sunday License	820.40	\$200	Annual
Liquor: On-Sale Intoxicating, Delimited License	820.40	\$2,500	Annual
Liquor: On-Sale Intoxicating, Investigation Fee	820.35	\$500 plus all costs and expenses associated with investigation outside of MN as allowable by state statute	
Liquor: On-Sale Intoxicating, Investigation Fee for Renewal Applications or Change of Status	820.35	\$250 per person to be investigated (not to exceed \$500)	Annual
Liquor: On-Sale Surety Bond	820.45	\$1,000	In conjunction w/application
Load Limit Fee: Per Trip Special Operating Permit (Jan 1-Feb 29 and May 2-Dec 31)	730.00	\$50	Per round trip. Not required for building projects exceeding \$20,000 in value.
Load Limit Fee: Per Trip Special Operating Permit (Mar 1-May 1)	730.00	\$500 per round trip. Or \$450 per round trip with Blanket Special Operating Permit.	
Load Limit Fee: Blanket Special Operating Permit	730.00	20% of the Building Permit or Moving Fee	Required for building projects exceeding \$20,000 in value. Blanket special operating permit holders must pay the additional March 1-May 1 per round trip fee for operation of vehicles in excess of the stated March 1-May 1 weight restriction.
Misc. Petitions to the City for Legal Consent or Releases Application Fee		\$200 plus consultant and contract service provider expenses incurred by the city as they exceed the base fee amount	Per application
Mobile Home Park Permit Fee	405.40	\$100	Annual
Mobile Home 15-Day License	405.40	\$50	Per instance
Mobile Home Temporary Residence License	405.40	\$100	Per instance
Parking Permit: Building Project	305.00	\$50	Per project
Parking Permit: Temporary	710.05	\$25	Charged on a per event basis. Fee will be refunded in cases where the permit is revoked due to inclement weather.
Peddler Permit	465.10	\$70	For 6 months
Photocopies	125.00	\$0.25	Per copy
Plumbing Permit	410.:25	Per building code	Required per structure

Recycling: Collection Fee	475.30	\$16	Quarterly
Rental Property License	320.30	\$50 first unit, \$30 per additional unit	Annual
Right-Of-Way Encroachment Permit	630.05	Council approval required. Fee will be determined by the city council.	
Sanitary Sewer Non-Compliance Surcharge: Residential	310.30 5(f)	\$300	Quarterly
Sanitary Sewer Non-Compliance Surcharge: Commercial	310.30 5(f)	\$750	Quarterly
Sewer: Lateral Connection Fee		\$5,120	Per instance
Sewer: Sewer Access Charge (SAC)		As set by the Metropolitan Council	
Sewer: Cap Fee		\$75	Per instance
Sewer: Re-Connection Fee		\$75	Per instance
Sewer Rates: Residential	520.10	\$70 per residential sanitary service unit	Quarterly
Sewer Rates: Commercial	520.10	\$70 per commercial sanitary service unit	Quarterly
Sewer / Recycling / Stormwater: Delinquent Accounts	520.15 & 525.15	The greater of \$5 or 5% of the delinquent amount per quarter.	Certified to county annually.
Showcase Event Permit	450.25	\$250 per event, plus proof of insurance: \$300,000 per person, \$500,000 per incident, \$50,000 property damage.	
Sign Permit: Temporary	1140.40	\$25	Valid for 30 days. Limit 6 per year.
Stormwater Management Utility Fee: Residential	525.00	\$12	Quarterly
Stormwater Management Utility Fee: Commercial	525.10(3)	3 x current residential rate	Quarterly
Street Excavation Permit	640.30	\$200	Per site
Tobacco License	415.04	\$50	Annual
Tree Contractor License	435.00 & 1140.80	\$50	Annual. Proof of insurance also required: workers compensation insurance and liability insurance in the amounts of \$500,000 for injury or death of any one person, \$500,000 for injury or death of more than one person in any one accident, and \$100,000 for damage to property.
Tree Removal Conditional Use Permit: Shore / Bluff Impact Zone	1140.80	\$100	Per application
Tree Removal Permit: Exceed Permitted Tree Harvest	1140.80	\$100	Maximum of 5 significant trees
Tree Removal Permit: Construction Related	1140.80	\$250	Home Addition: Remove up to 10% of trees. New Construction: Remove up to 20% of trees. Tree preservation plan required for both.
Zoning: Code Amendment Application Fee	1160.05	\$400 plus consultant and contract service provider expenses incurred by the city as they exceed the base fee amount	Per application
Zoning: Conditional Use Permit Application Fee	1150.15	\$400 plus consultant and contract service provider expenses incurred by the city as they exceed the base fee amount	Per application
Zoning: Misc. Administrative Review Fee	Chapter 11	\$200 plus consultant and contract service provider expenses incurred by the city as they exceed the base fee amount	Per application
Zoning: Preliminary Administrative Plan Review Fee	1105.00	\$200	Per instance
Zoning: Preliminary Plat Application Fee	600.10	\$500 plus consultant and contract service provider expenses incurred by the city as they exceed the base fee amount	Per instance
Zoning: Shoreland Compliance Review Fee	1176.03	\$200	Per application
Zoning: Simple Subdivision Fee	600.07	\$150 plus publication cost and Park Fund contribution	
Zoning: Subdivision Park Fund Fee	600.35	10% of the fair market value of the buildable land to be subdivided	
Zoning: Variance Application Fee	1155.25	\$400 plus consultant and contract service provider expenses incurred by the city as they exceed the base fee amount	Per application
Zoning: Variance Extension	1155.10(9)	1st 1-year extension: \$50 (approved by zoning administrator). Subsequent 1-year extensions: \$350 (approved by city council).	

(SECTION 510 TABLE LAST REVISED DEC 2013)

2015 Greenwood PRELIMINARY Budget

		2013 Actual	2013 Budget	2014 YTD 6/30	2014 Budget	2015 Budget	% Change	% Total Budget
GENERAL FUND REVENUE								
1	TAXES							
2	101-31010 General Property Tax	621,465	644,668	16,150	643,874	643,309	-0.09%	
3	101-31020 General Property Tax - Delinquent	10,995	0	1,524	0	0	#DIV/0!	
4	101-31040 Fiscal Disparities	3,237	0	75	0	0	#DIV/0!	
5	101-31800 Surcharge Revenue	101	0	40	0	0	#DIV/0!	
6	101-31910 Penalties	12	0	0	0	0	#DIV/0!	
7		635,810	644,668	17,789	643,874	643,309	-0.09%	84.04%
8	LICENSES & PERMITS							
9	101-32110 Liquor & Cigarette Licenses	15,217	3,000	0	10,050	10,050	0.00%	
10	101-32180 Other Business Licenses / Permits (Rental, Peddler, Commercial Marina, Trash, Tree Contractors)	4,165	2,000	550	4,500	4,000	-11.11%	
11	101-32210 Building Permits	47,749	36,000	20,195	30,000	36,000	20.00%	
12	101-32211 Electric Permits	8,017	11,000	5,302	2,000	5,000	150.00%	
13	101-32240 Animal Licenses	475	950	120	450	450	0.00%	
14		75,623	52,950	26,167	47,000	55,500	18.09%	7.25%
15	INTERGOVERNMENT REVENUE							
16	101-33402 Homestead Credit (Market Value Credit)	0	0	0	0	0	#DIV/0!	
17	101-33423 Other Grants / Aids (Recycle Grant, Etc.)	2,606	0	18,985	0	0	#DIV/0!	
18	101-33610 County Aid to Municipalities (CAM Road Aid)	1,800	0	0	0	0	#DIV/0!	
19	101-33630 Local Government Aid (LGA)	0	0	0	0	0	#DIV/0!	
20		4,406	0	18,985	0	0	#DIV/0!	0.00%
21	PUBLIC CHARGES FOR SERVICES							
22	101-34103 Zoning & Subdivisions (Variances, Conditional Use Permits, Etc.)	6,652	1,000	2,800	4,000	5,000	25.00%	
23	101-34207 False Alarm Fee	0	75	0	75	75	0.00%	
24	101-34304 Load Limit Fees	12,475	2,500	1,611	6,000	4,000	-33.33%	
25	101-34409 Recycling Fees	19,579	19,000	9,573	19,000	19,500	2.63%	
26		38,706	22,575	13,983	29,075	28,575	-1.72%	3.73%
27	FINES, FORFEITURES & PENALTIES							
28	101-35101 Court Fines	7,312	4,500	2,804	6,000	5,600	-6.67%	0.73%
29								
30	MISC. INCOME							
31	101-36102 Investment Income	2,867	3,500	2,308	2,200	4,000	81.82%	
32	101-36230 Photocopy Revenue, Donations, Refunds, Parking Permit Revenue, Workshop Revenue, Etc.	15,492	0	0	0	0	#DIV/0!	
33		18,359	3,500	2,308	2,200	4,000	81.82%	0.52%
34	OTHER FINANCING SOURCES							
35	101-39201 Interfund Operating Transfer: From Marina Fund	3,086	12,500	0	12,500	12,500	0.00%	
36	101-39200 Administration Expense Reimbursement: 10% of Marina Revenue	12,500	3,086	0	3,346	3,476	3.89%	
37	101-39202 Administrative Expense Reimbursement: 10% of Sewer Revenue	10,866	10,866	0	10,866	10,866	0.00%	
38	101-39203 Administrative Expense Reimbursement: 10% of Stormwater Revenue	1,625	1,625	0	1,625	1,625	0.00%	
39		28,077	28,077	0	28,337	28,467	0.46%	3.72%
40								
41	Total Revenue	789,934	756,270	79,728	756,486	765,451	1.19%	

2015 Greenwood PRELIMINARY Budget

		2013 Actual	2013 Budget	2014 YTD 6/30	2014 Budget	2015 Budget	% Change	% Total Budget
GENERAL FUND EXPENSES								
42	COUNCIL & PLANNING COMMISSION							
43	101-41100-103	13,200	13,200	6,600	13,200	13,200	0.00%	
44	101-41100-122	818	818	409	818	818	0.00%	
45	101-41100-123	191	191	96	191	191	0.00%	
46	101-41100-371	2,386	1,200	0	1,200	1,200	0.00%	
47	101-41100-372	0	100	84	100	100	0.00%	
48	101-41100-433	30	150	0	150	150	0.00%	
49		16,626	15,660	7,188	15,660	15,660	0.00%	2.05%
50	ELECTIONS							
51	101-41200-103	0	0	0	1,900	0	-100.00%	
52	101-41200-214	31	0	0	160	50	-68.75%	
53	101-41200-319	534	0	0	535	550	2.80%	
54	101-41200-372	0	0	0	650	0	-100.00%	
55	101-41200-439	0	0	0	650	0	-100.00%	
56		565	0	0	3,895	600	-84.60%	0.08%
57	ADMINISTRATION							
58	101-41400-201	0	150	0	150	0	-100.00%	
59	101-41400-202	1,209	500	975	1,400	1,800	28.57%	
60	101-41400-204	1,239	500	849	800	1,000	25.00%	
61	101-41400-309	415	500	440	450	450	0.00%	
62	101-41400-310	34,195	36,665	19,599	37,793	35,714	-5.50%	
63	101-41400-311	5,972	6,500	2,980	5,849	5,849	0.00%	
64	101-41400-313	1,988	1,940	1,016	1,970	1,990	1.02%	
65	101-41400-321	0	450	0	150	150	0.00%	
66	101-41400-322	820	800	231	800	800	0.00%	
67	101-41400-351	759	1,000	186	1,000	800	-20.00%	
68	101-41400-372	0	0	0	0	0	#DIV/0!	
69	101-41400-411	2,024	903	0	0	0	#DIV/0!	
70	101-41400-439	495	300	526	725	725	0.00%	
71		49,116	50,208	26,803	51,087	49,278	-3.54%	6.44%
72	ASSESSOR							
73	101-41500-309	14,000	14,000	7,500	15,000	17,000	13.33%	
74	101-41500-439	75	100	124	100	125	25.00%	
75		14,075	14,100	7,624	15,100	17,125	13.41%	2.24%
76	LEGAL SERVICES							
77	101-41600-304	8,073	12,000	7,502	12,000	12,000	0.00%	
78	101-41600-308	3,393	4,000	805	4,000	4,000	0.00%	
79		11,466	16,000	8,307	16,000	16,000	0.00%	2.09%

2015 Greenwood PRELIMINARY Budget

		2013 Actual	2013 Budget	2014 YTD 6/30	2014 Budget	2015 Budget	% Change	% Total Budget
80	AUDITING							
81	101-41700-301 Auditing (2014: \$9480, 2015: \$9570)	10,717	10,130	9,450	9,480	9,570	0.95%	
82		10,717	10,130	9,450	9,480	9,570	0.95%	1.25%
83	GENERAL GOVERNMENT TOTAL	102,564	106,098	59,373	111,222	108,233	-2.69%	14.14%
84								
85	LAW ENFORCEMENT							
86	101-42100-310 Law Enforcement - Contract (\$187,037 for operations paid monthly, \$600 for July 4th)	177,053	177,053	91,107	182,215	187,637	2.98%	
87	101-42100-311 Police Side Lease - Facilities (Quarterly)	47,296	47,294	22,814	45,629	46,319	1.51%	
88	101-42100-439 Police Safety - Other (Jail, Court Overtime, Etc.)	1,132	1,000	448	1,000	1,000	0.00%	
89		225,481	225,347	114,370	228,844	234,956	2.67%	30.70%
90	FIRE							
91	101-42200-309 Fire Protection - Operations (Quarterly)	64,856	64,856	35,259	70,517	65,981	-6.43%	
92	101-42200-311 Fire Side Lease - Facilities (Quarterly)	58,092	58,092	30,186	60,371	60,371	0.00%	
93		122,948	122,948	65,444	130,888	126,352	-3.47%	16.51%
94	PUBLIC SAFETY TOTAL	348,429	348,295	179,814	359,732	361,308	0.44%	47.20%
95								
96	ZONING							
97	101-42400-308 Zoning Administration	2,867	4,000	2,163	3,327	3,500	5.20%	
98	101-42400-309 Public Notices	1,794	1,700	1,435	850	1,700	100.00%	
99	101-42400-310 Building Inspections (69% of Building & Electrical Permits)	32,788	39,000	11,280	22,080	28,290	28.13%	
100	101-42400-438 Misc. (County Recording Fees, State Bldg. Surcharge, etc.)	0	200	0	200	200	0.00%	
101	ZONING TOTAL	37,449	44,900	14,878	26,457	33,690	27.34%	4.40%
102								
103	ENGINEERING							
104	101-42600-303 Engineering Fees - Misc.	3,828	1,000	352	1,400	2,500	78.57%	
105		3,828	1,000	352	1,400	2,500	78.57%	0.33%
106	UTILITIES & ROADS							
107	101-43100-381 S&R - Utility Services - Elec (Includes Siren Electric)	5,479	4,600	2,206	4,750	5,500	15.79%	
108	101-43100-409 Other - Road Repair & Maintenance (Public Works Repairs)	5,506	5,000	960	5,000	5,000	0.00%	
109		10,985	9,600	3,166	9,750	10,500	7.69%	1.37%
110	MAJOR ROAD IMPROVEMENTS							
111	101-43200-229 Major Road Improvements - Construction	106,696	110,000	0	110,000	75,000	-31.82%	
111	101-43200-303 Major Road Improvements - Engineering	28,386	20,000	4,900	20,000	15,000	-25.00%	
112	101-43200-___ Major Road Improvements - Transfer to Road Improvement Fund	0	0	0	0	44,000	#DIV/0!	
113		135,081	130,000	4,900	130,000	134,000	3.08%	17.51%

2015 Greenwood PRELIMINARY Budget

		2013 Actual	2013 Budget	2014 YTD 6/30	2014 Budget	2015 Budget	% Change	% Total Budget
114	PUBLIC WORKS							
115	101-43900-226 Signs (2012-2018: Retroreflectivity Project)	10,826	11,000	942	11,000	5,000	-54.55%	
116	101-43900-312 Snow Plowing	10,587	16,000	18,223	16,000	16,000	0.00%	
117	101-43900-313 Trees, Weeds, Mowing	8,241	20,000	2,809	20,000	10,000	-50.00%	
118	101-43900-314 Park & Tennis Court Maintenance	1,263	1,000	0	1,000	1,000	0.00%	
119	101-43900-315 Trail Snow Plowing (LRT and Tar Paths)	4,146	2,100	1,763	2,100	2,100	0.00%	
120		35,063	50,100	23,738	50,100	34,100	-31.94%	4.45%
121	ROADS & PUBLIC WORKS TOTAL	184,957	190,700	32,155	191,250	181,100	-5.31%	23.66%
122								
123	MISC. EXPENSES							
124	101-49000-310 Recycling Contract	17,911	18,820	9,770	19,050	20,000	4.99%	
125	101-49000-311 Spring Clean-Up Day	2,307	2,900	2,253	2,500	2,500	0.00%	
126	101-49000-369 League of Minnesota Cities Insurance Trust / Liability & Property	4,119	3,000	0	2,500	4,000	60.00%	
127	101-49000-370 League of Minnesota Cities Insurance Trust / Workers Comp	54	110	138	110	140	27.27%	
128	101-49000-433 Misc. Expenses	95	0	0	0	100	#DIV/0!	
129	101-49000-434 Southshore Community Center	900	1,200	0	1,200	1,200	0.00%	
130	101-49000-435 League of Minnesota Cities	779	750	0	1,063	1,100	3.48%	
131	101-49000-436 Lake Minnetonka Conservation District	6,450	6,450	3,440	6,880	6,560	-4.65%	
132	101-49000-437 July 4th Fireworks & Parade (\$1000 Chamber of Commerce, \$100 parade, police costs come out of police budget in 2015)	1,442	1,500	1,000	1,500	1,100	-26.67%	
133	MISC. TOTAL	34,057	34,730	16,601	34,803	36,700	5.45%	4.79%
134								
135	Subtotal	707,456	724,723	302,819	723,464	721,031	-0.34%	
136								
137	CONTINGENCY & FUND TRANSFERS							
138	101-49000-439 Contingency (2% of Subtotal)	308	11,547	0	13,022	14,421	10.74%	
139	101-49000-500 Transfer to Bridge Fund	20,000	20,000	0	20,000	30,000	50.00%	
140	CONTINGENCY & BRIDGE FUND TRANSFER TOTAL	20,308	31,547	0	33,022	44,421	34.52%	5.80%
141								
142	Total Expenses	727,765	756,270	302,819	756,486	765,451	1.19%	
143								
144	GENERAL FUND CASH BALANCE (Goal: 35%-50% of Total Expenses)	422,786	54% of Operating Budget					
145								

2015 Greenwood PRELIMINARY Budget

		2013 Actual	2013 Budget	2014 YTD 6/30	2014 Budget	2015 Budget	% Change	% Total Budget	
146	SEWER ENTERPRISE FUND <i>This fund may be used for any city purpose. Goal: \$250,000.</i>								
147	602-34401	REVENUE: Sewer Use Charges (\$70 per quarter)	107,019	108,660		108,660	108,660	0.00%	
148	602-34402	REVENUE: Late Charges & Penalties	800	0		0	0	#DIV/0!	
149	602-34403	REVENUE: Delinquent Sewer Payments Received	444	0		0	0	#DIV/0!	
150	602-34404	REVENUE: Delinquent Sewer Late Fees Received	20	0		0	0	#DIV/0!	
151	602-34408	REVENUE: Permit Fees	100	0		0	0	#DIV/0!	
152	602-38100	REVENUE: Grant Revenue	0	0		0	0	#DIV/0!	
153	602-37100	REVENUE: Excelsior Blvd. Watermain Project (Contributions for Study, Assessment Payments)	45,260	0		0	0	#DIV/0!	
154	602-36100	REVENUE: Special Assessments	2,351	0		0	0	#DIV/0!	
155	602-43200-303	EXPENSE: Engineering Sewer	15,573	4,000		7,500	7,500	0.00%	
156	602-43200-309	EXPENSE: Met Council and Excelsior	38,989	40,000		40,000	40,000	0.00%	
157	602-43200-310	EXPENSE: Public Works Sewer	4,762	3,700		3,700	3,700	0.00%	
158	602-43200-381	EXPENSE: Utility Services - Electric	2,377	2,500		2,500	2,500	0.00%	
159	602-43200-404	EXPENSE: Repair & Maintenance	8,358	7,000		7,000	7,000	0.00%	
160	602-43200-410	EXPENSE: Excelsior Blvd. Watermain Project (Construction, Engineering, Legal Costs, Etc.)	21,949	0		0	0	#DIV/0!	
161	602-43200-439	EXPENSE: Misc. (Gopher State One Call, Forms, Printing, Insurance, etc.)	850	2,000		2,000	2,000	0.00%	
162	602-43200-530	EXPENSE: Capital Outlay	0	50,000		0	0	#DIV/0!	
163	602-43200-720	ADMINISTRATIVE EXPENSE: To General Fund (10% of budgeted sewer revenue for adm. costs)	10,866	10,866		10,866	10,866	0.00%	
164		Net Total	52,270	-11,406		35,094	35,094	0.00%	
165	SEWER ENTERPRISE FUND CASH BALANCE		446,226						
166									
167	STORMWATER SPECIAL REVENUE FUND <i>This fund may be used for any city purpose.</i>								
168	502-34401	REVENUE: Stormwater Use Charges (\$12 per quarter)	16,148	16,250		16,250	16,250	0.00%	
169	502-34403	REVENUE: Delinquent Stormwater Payments Received	0	0		0	0	#DIV/0!	
170	502-34404	REVENUE: Delinquent Stormwater Late Fees Received	0	0		0	0	#DIV/0!	
171	502-43200-303	EXPENSE: Engineering Stormwater	9,848	4,000		6,700	6,700	0.00%	
172	502-43200-310	EXPENSE: Public Works Stormwater	0	500		0	0	#DIV/0!	
173	502-43200-319	EXPENSE: Equipment and Maintenance	0	500		0	0	#DIV/0!	
174	502-43200-409	EXPENSE: Street Sweeping	2,236	3,000		3,000	3,000	0.00%	
175	502-43200-439	EXPENSE: Misc. (EPA Fee, Etc.)	214	250		250	250	0.00%	
176	502-43200-720	ADMINISTRATIVE EXPENSE: To General Fund (10% of budgeted stormwater rev. for adm. costs)	1,625	1,625		1,625	1,625	0.00%	
177		Net Total	2,226	6,375		4,675	4,675	0.00%	
178	STORMWATER SPECIAL REVENUE FUND CASH BALANCE		13,764						
179									

2015 Greenwood PRELIMINARY Budget

		2013 Actual	2013 Budget	2014 YTD 6/30	2014 Budget	2015 Budget	% Change	% Total Budget	
180	PARK SPECIAL REVENUE FUND <i>This is a dedicated fund for park "acquisitions" only. Cannot be used for maintenance.</i>								
181	401-36230	REVENUE: Park Dedication Fees	0	0	0	0	#DIV/0!		
182	401-45000-000	EXPENSE: Park Improvements	0	0	0	0	#DIV/0!		
183		Net Total	0	0	0	0	#DIV/0!		
184		PARK FUND CASH BALANCE	27,055						
185									
186	MARINA ENTERPRISE FUND <i>This fund may be used for any city purpose. Goal: \$55,000 Tonka Dock; \$65,000 Permanent Dock; \$120,000 Floating Dock. Replace in 2016-2018.</i>								
187	605-36201	REVENUE: Slip Fees (\$1300 x 26 boats, \$300 x 2 sailboats, \$60 x 6 canoes)	0	30,860		33,460	34,760	3.89%	
188	605-45100-309	EXPENSE: Professional Services (Dock In and Out)	0	4,000		5,150	5,150	0.00%	
189	605-45100-310	EXPENSE: Public Works	0	300		2,000	2,000	0.00%	
190	605-45100-439	EXPENSE: Misc. (LMCD Multi-Dock License \$350, Milfoil \$5000, Insurance \$873)	0	6,223		6,223	6,223	0.00%	
191	605-45100-590	EXPENSE: Capital Outlay	0	0		0	0	#DIV/0!	
192	605-49300-720	OPERATING TRANSFER: To General Fund	0	12,500		12,500	12,500	0.00%	
193	605-49300-721	ADMINISTRATIVE EXPENSE: To General Fund (10% of budgeted marina revenue for adm. costs)	0	3,086		3,346	3,476	3.89%	
194		Net Total	0	4,751		4,241	5,411	27.59%	
195		MARINA ENTERPRISE FUND CASH BALANCE	40,735						
196									
197	BRIDGE CAPITAL PROJECT FUND <i>This fund was created in 2010. The funds may be used for any city purpose. Goal: \$200,000</i>								
198	403-39200	REVENUE: Transfer from General Fund	20,000	20,000		20,000	30,000	50.00%	
199	403-45100-303	EXPENSE: Engineering	0	2,000		2,000	2,000	0.00%	
200	403-45100-304	EXPENSE: Legal Services	0	2,000		2,000	2,000	0.00%	
201	403-45100-530	EXPENSE: Capital Outlay	0	0		0	0	#DIV/0!	
202		Net Total	20,000	16,000		16,000	26,000	62.50%	
203		BRIDGE CAPITAL PROJECT FUND CASH BALANCE	98,613						
204									
205	SPECIAL PROJECT FUND <i>This fund was created in 2013 for the Greenwood Circle Xcel Project. The fund may be used for other special projects in the future.</i>								
206	301-36102	REVENUE: Greenwood Circle Xcel Project	36,900	36,900		0	0	#DIV/0!	
207	301-47000-602	EXPENSE: Greenwood Circle Xcel Project	0	0		0	0	#DIV/0!	
208		Net Total	36,900	36,900		0	0	#DIV/0!	
209		SPECIAL PROJECT FUND CASH BALANCE	36,900						
210									
211	ROAD IMPROVEMENT FUND <i>This fund was created in 2014. The funds may be used for any city purpose. Goal: \$_____ for Minnetonka Blvd rehabilitation project.</i>								
212	404-36230	REVENUE: Transfer from General Fund	0	0		0	40,000	#DIV/0!	
212	404-45100-100	EXPENSE: Capital Outlay	0	0		0	0	#DIV/0!	
213	404-45100-303	EXPENSE: Engineering Expenses	0	0		0	0	#DIV/0!	
214		Net Total	0	0		0	40,000	#DIV/0!	
215		ROAD IMPROVEMENT FUND CASH BALANCE	0						
216									
217	Total Cash Balance (2013 audit of all funds combined)						1,086,079		



Agenda Item: Consent Agenda

Summary: The consent agenda typically includes the most recent council minutes, cash summary report, verified report, electronic fund transfers, and check registers. The consent agenda also may include the 2nd reading of ordinances that were approved unanimously by the council at the 1st reading. Council members may remove consent agenda items for further discussion. Removed items will be placed under Other Business on the agenda.

Council Action: Required. Possible motion ...

1. I move the council approves the consent agenda items as presented.

MINUTES

Greenwood City Council Meeting

Wednesday, July 9, 2014

20225 Cottagewood Road, Deephaven, MN 55331



1. CALL TO ORDER ~ ROLL CALL ~ APPROVE AGENDA

Mayor Kind called the meeting to order at 7pm.

Members Present: Mayor Kind; Councilmembers Bill Cook, Tom Fletcher, Bob Quam, and Rob Roy

Others Present: City Zoning Administrator / City Clerk Gus Karpas, City Attorney Mark Kelly,
City Engineer Dave Martini

Motion by Kind to approve the agenda with the addition of item 8A Discuss Amendments to Sign Ordinance. Second by Quam. Motion passed 5-0.

2. CONSENT AGENDA

A. Approve: 05-21-14 City Council / Planning Commission Joint Worksession Minutes

B. Approve: 06-04-14 City Council Meeting Minutes

C. Approve: 06-18-14 City Council Special Meeting Minutes

D. Approve: May Cash Summary Report

E. Approve: June Verifieds, Check Register, Electronic Fund Transfers

F. Approve: July Payroll Register

G. Approve 2nd Reading: Ordinance 233 Amending Sections 1150 and 1155 Determination Relating to Planning Commission Role

H. Approve: Resolution 15-14 Summary of Ordinance 233 for Publication

Motion by Kind to approve the consent agenda items as presented. Second by Roy. Motion passed 5-0.

3. MATTERS FROM THE FLOOR

A. Keith Stuessi, 5000 Meadville Street, spoke regarding the property tax and assessment system and the resulting disparities statewide. He urged Senator Dave Osmek, who was present in the audience, to take up the issue at the state level.

4. PRESENTATIONS, REPORTS, GUESTS & ANNOUNCEMENTS

A. Guest: Dave Osmek, State Senator

No council action taken.

B. Guest: Rick Sundberg, Planning Commission Applicant

I. Consider: Res 16-14, Update of City Appointments & Assignments

Motion by Fletcher to approve resolution 16-14 updating the city appointments and assignments for 2014 as presented. Second by Cook. Motion passed 5-0.

C. Reports: City Engineer Dave Martini

I. Discuss: County Aid to Municipalities Application

Motion by Roy to direct the city clerk to work with the city engineer to complete the project approval form to receive CAM funds for the city's 2014 road projects. Second by Cook. Motion passed 5-0.

II. Discuss: Minnetonka Blvd Drainage (by Green Woods on the Lake and by barrier posts)

Motion by Cook to direct the city engineer to work with Councilman Quam and Barber Construction to address the drainage issue on Minnetonka Blvd near the Greenwoods on the Lake pond in an amount not to exceed \$12,900. And further authorize the city attorney to draft temporary and permanent easement agreements. Second by Kind. Motion passed 5-0.

Motion by Fletcher to direct public works to improve the drainage by the Minnetonka Blvd barrier posts. Second by Cook. Motion passed 5-0.

III. Discuss: St. Alban's Bay Bridge

No council action taken.

D. Announcement: Night to Unite, Tuesday 08-05-14

E. Announcement: Budget Worksession, 6pm Wednesday 08-06-14 (before council meeting)

5. PUBLIC HEARINGS

A. None

6. UNFINISHED BUSINESS

A. Discuss: Participation with Southshore Center

Motion by Fletcher to authorize Mayor Kind and Councilman Cook to revise the draft memo per the council discussion and send to the administrators of the owner cities for distribution to their respective city councils. Second by Cook. Motion passed 5-0.

B. Discuss: Request for Day Dock Along LRT Trail Lakefront (near Green Woods on the Lake)

The council consensus was for the city clerk to send a copy of the Hennepin County Regional Railroad Authority letter to the Green Woods on the Lake representative Jeff Greiner for distribution to the neighborhood association members. The letter includes this statement, "Whether to a local neighborhood association or to the city of Greenwood, HCRRA will not issue a lease for private docks."

C. Consider: Resolution 17-14, Contract with Hennepin County for 2015-2016 Assessments

Motion by Fletcher to authorize the mayor to sign a 2-year contract with the Hennepin County Assessor to provide assessment services for the city. And further direct the city clerk to mail 3 original copies to the Hennepin County Assessor, one for the clerk of the Hennepin County Board, one for the Assessor's files, and one copy to be signed and returned to the city. Second by Roy. Motion passed 5-0.

D. Discuss: Potential Special Event Ordinance

The council consensus was for the mayor to contact the deputy police chief to ask him to notify the city whenever the police department processes a request for special event policing. This will allow the city to send an email blast to residents regarding potential road delays.

E. 1st Reading: Ordinance 237, Amending Section 110 Regarding Elections (changing mayor's term from 2 years to 4 years beginning in 2016)

Motion by Roy to approve the 1st reading of ordinance 237 amending section 110 regarding elections. Second by Cook. Motion passed 5-0.

7. NEW BUSINESS

A. Consider: Resolution 18-14, Variance Findings, David Steingas, 21500 Fairview Street

Motion by Fletcher to adopt resolution 18-14 approving the variance application of Dave Steingas as presented. And further direct the city clerk to mail a copy of the findings to the applicant and the DNR, and place an Affidavit of Mailing for the mailing in the property file. Second by Roy. Motion passed 5-0.

B. Discuss: Procedure for Establishing a Lake Improvement District for St. Alban's Bay

Motion by Cook to authorize Councilman Fletcher and Councilman Roy to work with the city attorney to draft a Lake Improvement District agreement between the cities of Greenwood and Excelsior for consideration at the August 6 council meeting. And further authorize Fletcher and Roy to work out other legal details with the city attorney. Second by Quam. Motion passed 5-0.

- C. 1st Reading: Ordinance 235, Amending Grading Ordinance

Motion by Cook to approve the 1st reading of ordinance 235 with the following revision: add language stating that approval by the city engineer is required. Second by Quam. Motion passed 5-0.

- D. Discuss: Hardcover Mitigation Ordinance

Council consensus was for the planning commission to continue discussion of the concept and that Councilman Cook will advise when the topic needs to be brought back to the council.

- E. Consider: Resolution 19-14, Community Development Block Grant Agreement

Motion by Fletcher to approve resolution 19-14, authorizing the execution of a joint cooperation agreement between the city of Greenwood and Hennepin County for participation in the Urban Hennepin County Community Development Block Grant Program for fiscal years 2015- 2017. Second by Quam. Motion passed 5-0.

- F. Discuss: Indemnification Relating to the Repeal of Fire Code Appendix D

Motion by Kind to direct the city clerk to contact the fire chief to ask him to advise on what basis it is mandatory for the city to indemnify the EFD for an appendix that is optional. Second by Quam. Motion passed 5-0.

8. OTHER BUSINESS

- A. Discuss: Amendments to the Sign Ordinance

Council consensus was to direct the planning commission to review and make a recommendation regarding housekeeping amendments to the sign and swimming pool ordinances and for the city council to hold the public hearings and 1st readings for the ordinances in August.

9. COUNCIL REPORTS

- A. Cook: Planning Commission, Greenwood Circle Xcel Projects

No council action was taken.

- B. Fletcher: Lake Minnetonka Communications Commission, Fire

No council action was taken.

- C. Kind: Police, Administration, Mayors' Meetings, Website, Southshore Center Committee

Motion by Fletcher authorizing the city treasurer to disburse an additional \$400 check to the Excelsior - Lake Minnetonka Chamber of Commerce for July 4th police expenses. Second by Cook. Motion passed 5-0.

Council consensus was to approve the installation of "Yield Snapper Crossing" signs on Minnetonka Blvd near Lake William.

- D. Quam: Roads & Sewer, Minnetonka Community Education, St. Alban's Bay Bridge

No council action was taken.

- E. Roy: Lake Minnetonka Conservation District, Lake Improvement District

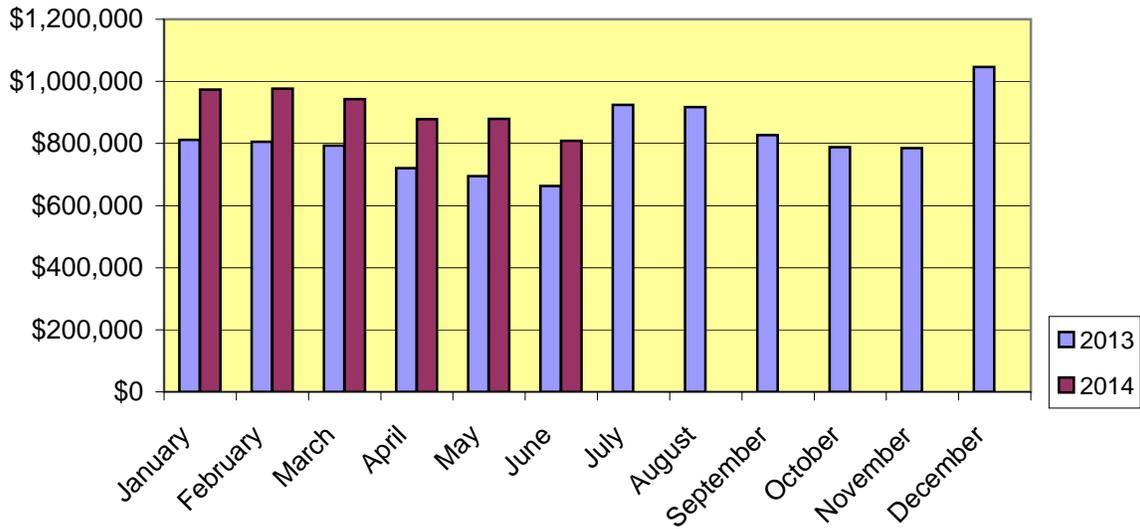
No council action was taken.

10. ADJOURNMENT

Motion by Roy to adjourn the meeting at 9:45pm. Second by Quam. Motion passed 5-0.

This document is intended to meet statutory requirements for city council meeting minutes. A video recording was made of the meeting, which provides a verbatim account of what transpired. The video recording is available for viewing on LMCC TV channel 8 for 1 month, at www.lmcc-tv.org for 1 year, and on DVD at the city office (permanent archive).

City of Greenwood Monthly Cash Summary



Month	2013	2014	Variance with Prior Month	Variance with Prior Year
January	\$812,019	\$973,698	-\$72,277	\$161,679
February	\$805,692	\$976,134	\$2,436	\$170,442
March	\$793,435	\$942,468	-\$33,666	\$149,033
April	\$720,170	\$878,040	-\$64,428	\$157,870
May	\$694,987	\$879,272	\$1,232	\$184,285
June	\$663,171	\$808,884	-\$70,388	\$145,713
July	\$924,057		-\$808,884	-\$924,057
August	\$917,234		\$0	-\$917,234
September	\$826,755		\$0	-\$826,755
October	\$788,426		\$0	-\$788,426
November	\$784,533		\$0	-\$784,533
December	\$1,045,975		\$0	-\$1,045,975

Bridgewater Bank Money Market	\$439,129
Bridgewater Bank Checking	\$3,747
Beacon Bank CD	\$244,074
Beacon Bank Money Market	\$117,633
Beacon Bank Checking	\$4,301
	<hr/>
	\$808,884

ALLOCATION BY FUND

General Fund	\$192,964
Special Project Fund	\$0
General Fund Designated for Parks	\$27,055
Bridge Capital Project Fund	\$98,493
Road Improvement Fund	\$0
Stormwater Fund	\$14,290
Sewer Enterprise Fund	\$417,253
Marina Enterprise Fund	\$58,829
	<hr/>
	\$808,884

Check Issue Date(s): 07/01/2014 - 07/31/2014

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/14	07/09/2014	11033	760	BEACON BANK	001-20100	100,000.00
07/14	07/07/2014	12317	808	ADVANTAGE SIGNS & GRAPHICS INC	605-20100	82.40
07/14	07/07/2014	12318		Void Check	101-20100	.00 V
07/14	07/07/2014	12319		Information Only Check	101-20100	.00 V
07/14	07/07/2014	12320	9	CITY OF DEEPHAVEN	101-20100	21,193.39
07/14	07/07/2014	12321	586	CIVIC SYSTEMS, LLC	101-20100	1,016.00
07/14	07/07/2014	12322	822	ECM PUBLISHERS INC	101-20100	266.00
07/14	07/07/2014	12323	199	ELECTRIC PUMP WALDOR GROUP	602-20100	1,041.00
07/14	07/07/2014	12324	52	EXCELSIOR FIRE DISTRICT	101-20100	32,722.11
07/14	07/07/2014	12325	68	GOPHER STATE ONE CALL	602-20100	102.95
07/14	07/07/2014	12326	601	HENNEPIN COUNTY TREASURER	101-20100	258.00
07/14	07/07/2014	12327	3	KELLY LAW OFFICES	602-20100	1,851.50
07/14	07/07/2014	12328	38	SO LAKE MINNETONKA POLICE DEPT	101-20100	26,591.58
07/14	07/07/2014	12329	745	Vintage Waste Systems	101-20100	1,628.25
07/14	07/07/2014	12330	145	XCEL ENERGY	602-20100	321.42
07/14	07/07/2014	12331	762	VOID - CATALYST GRAPHICS INC	101-20100	.00
07/14	07/07/2014	12332	762	CATALYST GRAPHICS INC	101-20100	80.50
07/14	07/21/2014	12333	808	ADVANTAGE SIGNS & GRAPHICS INC	101-20100	159.80
07/14	07/21/2014	12334	596	BARBER CONSTRUCTION, INC.	101-20100	2,500.00
07/14	07/21/2014	12335	51	BOLTON & MENK, INC.	101-20100	4,906.00
07/14	07/21/2014	12336	792	CORNERSTONE INDUSTRIES INC	101-20100	11,230.00
07/14	07/21/2014	12337	761	DEBRA KIND	101-20100	39.31
07/14	07/21/2014	12338	822	ECM PUBLISHERS INC	101-20100	244.72
07/14	07/21/2014	12339	818	EXC/LAKE MTKA CHAMBER COMMERC	101-20100	400.00
07/14	07/21/2014	12340	601	HENNEPIN COUNTY TREASURER	101-20100	8,271.23
07/14	07/21/2014	12341	788	KRISTI CONRAD	101-20100	78.84
07/14	07/21/2014	12342	99	LAKE MTKA CONSERVATION DISTRIC	101-20100	1,720.00
07/14	07/21/2014	12343	841	LAW OFFICE GREGORY E KELLER PA	101-20100	345.00
07/14	07/21/2014	12344	105	METRO COUNCIL ENVIRO SERVICES	602-20100	2,318.22
07/14	07/21/2014	12345	842	PEARSON BROS., INC	101-20100	27,400.77
07/14	07/21/2014	12346	38	SO LAKE MINNETONKA POLICE DEPT	101-20100	190.88
07/14	07/21/2014	12347	145	XCEL ENERGY	101-20100	283.78
Totals:						<u>247,243.65</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
3	KELLY LAW OFFICES							
	6254	GENERAL LEGAL	06/27/2014	1,851.50	.00	1,851.50	12327	07/07/2014
Total 3				1,851.50	.00	1,851.50		
9	CITY OF DEEPHAVEN							
	JULY 2014	RENT & EQUIPMENT	07/01/2014	21,193.39	.00	21,193.39	12320	07/07/2014
Total 9				21,193.39	.00	21,193.39		
38	SO LAKE MINNETONKA POLICE DEPT							
	071114	Hennepin Co. Processing Fees	07/11/2014	190.88	.00	190.88	12346	07/21/2014
	JULY 2014	OPERATING BUDGET	07/01/2014	15,184.58	.00	15,184.58	12328	07/07/2014
	JULY 2014	3rd quarter lease	07/01/2014	11,407.00	.00	11,407.00	12328	07/07/2014
Total 38				26,782.46	.00	26,782.46		
51	BOLTON & MENK, INC.							
	0167690	2013 MS4 SWPPP	06/30/2014	350.00	.00	350.00	12335	07/21/2014
	0167691	2014 MISC ENGINEERING	06/30/2014	142.00	.00	142.00	12335	07/21/2014
	0167692	2014 STREET IMPROVEMENTS	06/30/2014	4,414.00	.00	4,414.00	12335	07/21/2014
Total 51				4,906.00	.00	4,906.00		
52	EXCELSIOR FIRE DISTRICT							
	14-001	3rd qtr buildings	07/01/2014	32,722.11	.00	32,722.11	12324	07/07/2014
Total 52				32,722.11	.00	32,722.11		
68	GOPHER STATE ONE CALL							
	112202	Gopher State calls	06/30/2014	102.95	.00	102.95	12325	07/07/2014
Total 68				102.95	.00	102.95		
99	LAKE MTKA CONSERVATION DISTRIC							
	070114	3rd QTR LEVY PMT	07/01/2014	1,720.00	.00	1,720.00	12342	07/21/2014
Total 99				1,720.00	.00	1,720.00		
105	METRO COUNCIL ENVIRO SERVICES							
	0001035981	Monthly wastewater Charge	07/07/2014	2,318.22	.00	2,318.22	12344	07/21/2014
Total 105				2,318.22	.00	2,318.22		
145	XCEL ENERGY							
	062414	LIFT STATION #1	06/24/2014	321.42	.00	321.42	12330	07/07/2014
	070314	Street Lights *	07/03/2014	283.78	.00	283.78	12347	07/21/2014
Total 145				605.20	.00	605.20		

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
199	ELECTRIC PUMP WALDOR GROUP 0052824-IN	LIFT STATION REPAIR	05/29/2014	1,041.00	.00	1,041.00	12323	07/07/2014
Total 199				1,041.00	.00	1,041.00		
586	CIVIC SYSTEMS, LLC CVC11895	Semi-Annual Support Fee	06/26/2014	1,016.00	.00	1,016.00	12321	07/07/2014
Total 586				1,016.00	.00	1,016.00		
596	BARBER CONSTRUCTION, INC. 2290	ROAD PATCHING	06/25/2014	2,500.00	.00	2,500.00	12334	07/21/2014
Total 596				2,500.00	.00	2,500.00		
601	HENNEPIN COUNTY TREASURER 1000046551	Processing Special Assessments	06/16/2014	258.00	.00	258.00	12326	07/07/2014
	1000047128	1ST 1/2 2014 ASSESSMENTS	07/02/2014	8,271.23	.00	8,271.23	12340	07/21/2014
Total 601				8,529.23	.00	8,529.23		
745	Vintage Waste Systems 062414	City Recycling Contract	06/24/2014	1,628.25	.00	1,628.25	12329	07/07/2014
Total 745				1,628.25	.00	1,628.25		
760	BEACON BANK 070914	DEPOSIT TO BEACON CKG ACCT	07/09/2014	100,000.00	.00	100,000.00	11033	07/09/2014
Total 760				100,000.00	.00	100,000.00		
761	DEBRA KIND 070714	JULY 4TH SUPPLIES	07/07/2014	39.31	.00	39.31	12337	07/21/2014
Total 761				39.31	.00	39.31		
762	CATALYST GRAPHICS INC 085300	CITY NEWSLETTER	07/07/2014	.00	.00	.00	12331	07/07/2014
	85300	CITY NEWSLETTER	06/30/2014	.00	.00	.00	12331	07/07/2014
	853000	CITY NEWSLETTER	06/30/2014	80.50	.00	80.50	12332	07/07/2014
Total 762				80.50	.00	80.50		
788	KRISTI CONRAD 070114	2011 JULY 4TH EXP REIMBURED	07/01/2014	78.84	.00	78.84	12341	07/21/2014
Total 788				78.84	.00	78.84		
792	CORNERSTONE INDUSTRIES INC 1433	SIGNS MAINTENANCE	07/18/2014	9,250.00	.00	9,250.00	12336	07/21/2014

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
	1437	TREE MAINTENANCE	07/18/2014	1,980.00	.00	1,980.00	12336	07/21/2014
Total 792				11,230.00	.00	11,230.00		
808	ADVANTAGE SIGNS & GRAPHICS INC							
	00022570	"GRWD CANOE RACK" SIGN	06/27/2014	82.40	.00	82.40	12317	07/07/2014
	00022739	"SNAPPER CROSSING" SIGN	07/18/2014	159.80	.00	159.80	12333	07/21/2014
Total 808				242.20	.00	242.20		
818	EXC/LAKE MTKA CHAMBER COMMERC							
	071114	JULY 4TH POLICE COSTS	07/11/2014	400.00	.00	400.00	12339	07/21/2014
Total 818				400.00	.00	400.00		
822	ECM PUBLISHERS INC							
	111124	LEGAL NOTICE	06/12/2014	90.44	.00	90.44	12322	07/07/2014
	111125	LEGAL NOTICE	06/12/2014	138.32	.00	138.32	12322	07/07/2014
	115365	LEGAL NOTICE	06/26/2014	37.24	.00	37.24	12322	07/07/2014
	117357	LEGAL NOTICE	07/03/2014	53.20	.00	53.20	12338	07/21/2014
	117358	LEGAL NOTICE	07/03/2014	85.12	.00	85.12	12338	07/21/2014
	119362	LEGAL NOTICE	07/10/2014	106.40	.00	106.40	12338	07/21/2014
Total 822				510.72	.00	510.72		
841	LAW OFFICE GREGORY E KELLER PA							
	071114	PROSECUTION BILL	07/11/2014	345.00	.00	345.00	12343	07/21/2014
Total 841				345.00	.00	345.00		
842	PEARSON BROS., INC							
	3267	SEAL COATING PROJECT	07/02/2014	27,400.77	.00	27,400.77	12345	07/21/2014
Total 842				27,400.77	.00	27,400.77		
Grand Totals:				247,243.65	.00	247,243.65		

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Description	GL Account	Amount
08/01/14	PC	08/01/14	8011401	COOK, WILLIAM B.	37		001-10101	184.70
08/01/14	PC	08/01/14	8011402	Fletcher, Thomas M	33		001-10101	84.70
08/01/14	PC	08/01/14	8011403	Kind, Debra J.	34		001-10101	277.05
08/01/14	PC	08/01/14	8011404	Quam, Robert	32		001-10101	184.70
08/01/14	PC	08/01/14	8011405	ROY, ROBERT J.	38		001-10101	184.70
Grand Totals:								<u>915.85</u>

**AN ORDINANCE OF THE CITY OF GREENWOOD, MINNESOTA
AMENDING GREENWOOD ORDINANCE CODE SECTION 110 REGARDING ELECTIONS**

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA DOES ORDAIN:

SECTION 1.

Greenwood ordinance code section 110 is amended to read as follows:

“SECTION 110. ELECTIONS.

Section 110.00. Date of Election.

Pursuant to Minnesota statutes, the city shall hold the regular city election biennially on the first Tuesday after the first Monday in November of each even numbered year.

Section 110.05. Election of Mayor and Councilmembers.

The city council is comprised of a mayor and 4 councilmembers. All councilmembers shall be elected at-large. Two councilmembers shall be elected for 4-year terms at each biennial election. The mayor shall be elected for a 4-year term beginning with the 2016 biennial election. The terms of elective officers shall commence on the first business day of January following the election at which the officer was elected.

Section 110.10. Adoption of Minnesota Election Statutes and Rules by Reference.

The provisions of Minnesota statutes chapters 200-212 and Minnesota rules chapters 8200-8255, as they may be amended from time to time, are hereby adopted by reference and made part of this section as if set out in full.”

SECTION 2.

Effective Date. This ordinance shall be effective upon publication according to law.

Enacted by the city council of Greenwood, Minnesota this ___ day of _____, 2014.

___ AYES ___ NAYS

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Gus E. Karpas, City Clerk

First reading: _____, 2014
Second reading: _____, 2014
Publication: _____, 2014



Agenda Number: 4A

Agenda Date: 08-06-14

Prepared by Deb Kind

Agenda Item: Meet Planning Commission Applicant Fiona Sayer, Resolution 17-14 Appointments & Assignments

Summary: Each year four planning commission terms expire. Terms are for two years and there is no limit to the number of terms that may be served. Planning commission members are appointed by the city council at the March council meeting and as needed to fill a vacancy. Greenwood residents interested in serving on the planning commission are asked to complete an application available at city hall and on the city website. New applicants also are asked to attend a council meeting, so the council can conduct a casual "interview."

The city received the attached application from Fiona Sayer on 07-07-14. Fiona will attend the 08-06-14 city council meeting, so the council can meet her and conduct a casual "interview."

Currently the Alt-2 seat is open on the planning commission. Past protocol has been to appoint new applicants to fill the highest available seat on the commission. The attach resolution has been updated accordingly.

Council Action: Optional. Potential motions ...

1. I move the city council approves resolution 17-14 updating the city appointments and assignments for 2014 as presented.
2. I move the city council approves resolution 17-14 updating the city appointments and assignments for 2014 with the following revision(s): _____.
3. Do nothing or other motion ???

Planning Commission Application



Please complete the below form and return to 20225 Cottagewood Road, Deephaven, MN 55331. You also may submit the application by email to administrator@greenwoodmn.com, or by fax to 952.474.1274. The submission of this application does not obligate you to volunteer for any city service. New applicants will be invited to a city council meeting for an informal interview. We enjoy meeting you.

Name	
Address	
Phone	
Email	
Job Title	
How many years have you lived in the Lake Minnetonka area?	
How many years have you lived in Greenwood?	
Are you able to attend meetings on the 3rd Wednesday of each month?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Would you be willing to attend a city-paid training class?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Why do you want to serve on the planning commission?	
Do you have any special qualifications or capabilities that would serve Greenwood well on the planning commission?	
What would be your main goal as a member of the planning commission?	
Office Use Only	Date Received:

Resolution 17-14
City of Greenwood Appointments & Assignments for 2014

Be it resolved that the city council of Greenwood, Minnesota approves the following appointments for 08-06-14 through 12-31-14.

OFFICE & DESIGNATIONS	2013 HOLDER	2014 HOLDER
Mayor Pro-Tem	Bob Quam	Bob Quam
Administrative Committee	Tom Fletcher, Deb Kind	Tom Fletcher, Deb Kind
Animal Enforcement Officer	South Lake Police Department	South Lake Police Department
Assessor	Hennepin County	Hennepin County
Attorney	Mark Kelly	Mark Kelly
Auditor	CliftonLarsonAllen	CliftonLarsonAllen
Bank Signatures	Kind, Quam, Courtney	Kind, Quam, Courtney
Building Official	Bob Manor	Bob Manor
Clerk	Gus Karpas	Gus Karpas
Depositories	Bridgewater Bank, Beacon Bank	Bridgewater Bank, Beacon Bank
Engineer	Bolton & Menk (Dave Martini)	Bolton & Menk (Dave Martini)
Fire Board Representative – 4th Wed (Jan, Mar, May, Jul, Sep, Nov)	Tom Fletcher, Bob Quam (alt.)	Tom Fletcher, Bob Quam (alt.), Bill Cook (2nd alt.)
Forester / Tree Inspector	Manuel Jordan	Manuel Jordan
Lake Minnetonka Communications Commission (LMCC) Representative 2 representatives, 1 must be elected official, meets 3rd Tues (Feb, May, Aug, Nov)	Tom Fletcher, Deb Kind, Rob Roy (alternate)	Tom Fletcher, Deb Kind, Rob Roy (alternate)
Lake Minnetonka Conservation District (LMCD) Rep – 2nd and 4th Wed	Rob Roy (1/31/14)	Rob Roy (1/31/17)
Marina Clerk	Deborah Hicks	Gus Karpas
Minnetonka Community Education (MCE) Representative – 4th Mon	Bob Quam	Bob Quam
Newspapers	Sun-Sailor, Star Tribune (alternate)	Sun-Sailor, Star Tribune (alternate)
Planning Commissioners – 3rd Wed	A-1 Douglas Reeder (8/11-3/14)	A-1 Douglas Reeder (8/11-3/16)
	A-2 John Beal (1/04-3/14)	A-2 Lake Bechtell (5/14-3/16)
	A-3 Dave Paeper (3/07-3/14)	A-3 Dave Paeper (3/07-3/16)
	B-1 Pat Lucking (2/01-3/15)	B-1 Pat Lucking (2/01-3/15)
	B-2 Kristi Conrad (10/11-3/15)	B-2 Kristi Conrad (10/11-3/15)
	Alt-1 Vacant (3/14)	Alt-1 Rick Sundberg (7/14-3/16)
	Alt-2 Vacant (3/15)	Alt-2 Fiona Sayer (8/14-3/15)
	Alt-3 Vacant (3/15)	Alt-3 Bill Cook (5/14-3/15)
Planning Commission Liaison – 3rd Wed	Bill Cook	Bill Cook
Public Safety City Administrator Committee Representative (police & fire)		Dana Young
Prosecutor	Greg Keller	Greg Keller
Responsible Authority (Govt. Data Practices Act)	Gus Karpas	Gus Karpas
Road and Sewer Liaison	Bob Quam	Bob Quam
South Lake Minnetonka Police Department (SLMPD) Coordinating Committee Representative (Must be mayor, meets quarterly)	Deb Kind, Bob Quam (alternate)	Deb Kind, Bob Quam (alternate)
Treasurer	Mary Courtney	Mary Courtney
Utility Billing Clerk	Deborah Hicks	Deborah Hicks
Weed Inspector (Must be mayor), Assistant Weed Inspector	Deb Kind, Assistant Gus Karpas	Deb Kind, Assistant Gus Karpas
Zoning Administrator	Gus Karpas	Gus Karpas

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GREENWOOD, MINNESOTA that any and all commissioners, appointees, representatives, delegates, or other non-elected officials of the city shall hold their official status or membership on a basis subject to resolution, subject to reconsideration, and/or removal at the insistence of the city council. This resolution is enacted pursuant to the codes of the city.

ADOPTED by the city council of the city of Greenwood, Minnesota this ____ day of _____, 2014.

There were ____ AYES and ____ NAYS

By: _____
Debra J. Kind, Mayor, City of Greenwood

Attest: _____
Gus E. Karpas, City Clerk, City of Greenwood



Agenda Number: 4B

Agenda Date: 08-06-14

Prepared by Deb Kind

Agenda Item: Chief Litsey, South Lake Minnetonka Police Department 2015 Budget

Summary: The South Lake Minnetonka Police Department coordinating committee discussed the 2015 budget at two worksessions and at the regular meeting in July. The coordinating committee recommends approval of the attached "option A" (2.6% increase). Attached are hard copies of the proposed budget overview and allocation for each of the cities. The narrative detail for the budget is available for the council and public to view at www.southlakepd.com or at the SLMPD office.

In addition to the budget, there was once again was a discussion by the coordinating committee about the member cities absorbing the cost of policing July 4th activities, rather than invoicing that cost to the Chamber of Commerce. It was generally agreed that the July 4th celebration is deserving of special consideration compared to other events. If the July 4th policing expense is rolled into the SLMPD budget, it would give the false impression of a larger-than-usual budget increase, so Chief Litsey is recommending that the cost be invoiced directly to each city. The cost to the city of Greenwood would be approximately \$600. Member cities also may choose to make an additional contribution directly to the Chamber of Commerce for other costs related to the event.

Chief Litsey will attend the 08-06-14 council meeting to answer council questions.

Council Action: According to the SLMPD joint powers agreement, the budget needs to be approved by ALL of the member city councils by 09-01-14.

Potential BUDGET motions ...

1. I move the city council approves the 2015 South Lake Minnetonka Police Department operating budget as presented.
2. Other motion ???

Potential JULY 4TH motions ...

1. I move the city council approves the plan to invoice the SLMPD cities for July 4th policing. The amount will be based on actual payroll costs plus a five percent administrative fee proportioned between the member cities using the same percentages that apply to funding the operating budget.
2. Do nothing or other ???



SOUTH LAKE MINNETONKA POLICE DEPARTMENT
Serving Excelsior, Greenwood, Shorewood and Tonka Bay

BRYAN LITSEY
Chief of Police

24150 Smithtown Road
Shorewood, Minnesota 55331

Office (952) 474-3261
Fax (952) 474-4477

MEMORANDUM

TO: Kristi Luger, Excelsior City Manager
Dana Young, Deephaven City Administrator Representing City of Greenwood
Bill Joynes, Shorewood City Administrator
Joe Kohlmann, Tonka Bay City Administrator

FROM: Bryan Litsey, Chief of Police

DATE: July 29, 2014 - Tuesday

RE: 2015 Operating Budget
Coordinating Committee Recommendation

As you are aware, the Coordinating Committee for the South Lake Minnetonka Police Department (SLMPD) passed by a majority vote (3/1) a recommended operating budget for 2015. This took place at their quarterly meeting held on July 16, 2014. This culminates what has been a comprehensive budget process with the Coordinating Committee, which is chronicled on the SLMPD website at www.southlakepd.com. This is also where council members desiring to view and download documents disseminated during the aforementioned process should be directed.

The recommended operating budget has been attached for your convenience. The portion supported by member city contributions equates to a 2.6 percent increase over 2014. This is less than what staff initially proposed and the impetus behind the dissenting vote by Committee Member Scott Zerby who favored the staff proposal. This reduction was primarily achieved by eliminating the increase transfer amounts advocated by staff to bolster the balances in the technology, insurance, equipment and vehicle funds to more sustainable levels.

The recommended budget now goes to your respective city councils for consideration prior to the September 1st deadline. Approval of all four member cities is required to avoid the budget being determined by the default provision in the Joint Powers Agreement. Please let me know in advance if you would like me to be present when your council takes action on this matter.

Cc: Coordinating Committee Members

SOUTH LAKE MINNETONKA POLICE DEPARTMENT
2015 OPERATING BUDGET PROPOSAL

Projected Expenses

COORDINATING COMMITTEE MEETING Wednesday - July 16, 2014

ITEM	CATEGORY	AMOUNT
50100	Salaries - Full-Time	\$1,298,700
50200	Salaries - General Overtime	\$37,900
50230	Salaries - Reimbursed Overtime	\$59,500
50300	Salaries - Part-Time	\$99,100
50500	Social Security & Medicare	\$31,200
50600	PERA Pensions	\$221,800
50700	Insurance Benefits	\$243,500
51000	Contracted Services	\$22,800
52100	Equipment Leases	\$34,300
52200	Repairs & Maintenance	\$49,800
52300	Utilities	\$64,400
52400	Janitorial & Cleaning	\$11,300
52500	Printing & Publishing	\$3,200
52800	Care of Persons	\$100
53000	Supplies	\$77,200
54000	Uniforms & Gear	\$14,800
54500	Training & Development	\$15,000
56000	Insurance	\$56,000
56100	Subscriptions & Memberships	\$3,200
57000	Special Projects	\$12,600
58000	Capital Outlay	\$72,000
59000	Undesignated Allocation	\$0
	TOTAL PROJECTED EXPENSES	\$2,428,400

SOUTH LAKE MINNETONKA POLICE DEPARTMENT
2015 OPERATING BUDGET PROPOSAL

Projected Revenues

COORDINATING COMMITTEE MEETING Wednesday - July 16, 2014

ITEM	CATEGORY	AMOUNT
40110	Court Overtime	\$5,000
40120	Excelsior Park and Dock Patrol	\$21,500
42100	State Police Officer Aid	\$96,000
42200	State Training Reimbursement	\$4,500
43100	Minnetonka School District	\$7,000
43200	Administrative Requests	\$4,000
43400	Special Policing Details	\$48,400
44000	Investment Income	\$5,000
46400	Forfeitures	\$2,000
46500	Grant Reimbursements	\$25,000
46600	Other Reimbursements	\$3,000
	TOTAL PROJECTED REVENUES	\$221,400
	Expenses in Excess of Revenues	\$2,207,000

	PROJECTED COST TO MEMBER CITIES	\$2,207,000
--	----------------------------------------	--------------------

SOUTH LAKE MINNETONKA POLICE DEPARTMENT

2015 OPERATING BUDGET PROPOSAL

COORDINATING COMMITTEE MEETING

Wednesday - July 16, 2014

Projected Contributions from Member Cities - Year 2015

Reallocation Formula (2012-2016)

MEMBER CITY	TOTAL AMOUNT	% SHARE	\$ SHARE	\$ INCREASE OVER 2014
Excelsior	\$2,207,000	28.0532%	\$619,134	\$15,962
Greenwood	\$2,207,000	8.4747%	\$187,037	\$4,822
Shorewood	\$2,207,000	48.4887%	\$1,070,145	\$27,589
Tonka Bay	\$2,207,000	14.9834%	\$330,684	\$8,527

2015 Total Contributions from Member Cities	\$2,207,000	
2014 Total Contributions from Member Cities	\$2,150,100	
The funding formula used to determine each member city's percentage contribution toward the operating budget is based on an arbitration ruling in 2006. Every five years the funding formula is subject to adjustment based on the criteria set forth in this ruling. The 2012 operating budget was the first time since the ruling took effect that the funding formula was subject to adjustment. An administrators group established by the Coordinating Committee worked on the reallocation formula that was subsequently sanctioned by the member cities and incorporated into the 2012 operating budget. The reset funding formula is not subject to change again until 2017.		
Dollar Increase Over 2014	\$56,900	
Percentage Increase Over 2014	2.6%	

Contributions from Member Cities - Year 2014

MEMBER CITY	TOTAL AMOUNT	% SHARE	\$ SHARE	\$ INCREASE OVER 2013
Excelsior	\$2,150,100	28.0532%	\$603,172	\$17,085
Greenwood	\$2,150,100	8.4747%	\$182,215	\$5,162
Shorewood	\$2,150,100	48.4887%	\$1,042,556	\$29,529
Tonka Bay	\$2,150,100	14.9834%	\$322,157	\$9,124
Totals			\$2,150,100	\$60,900

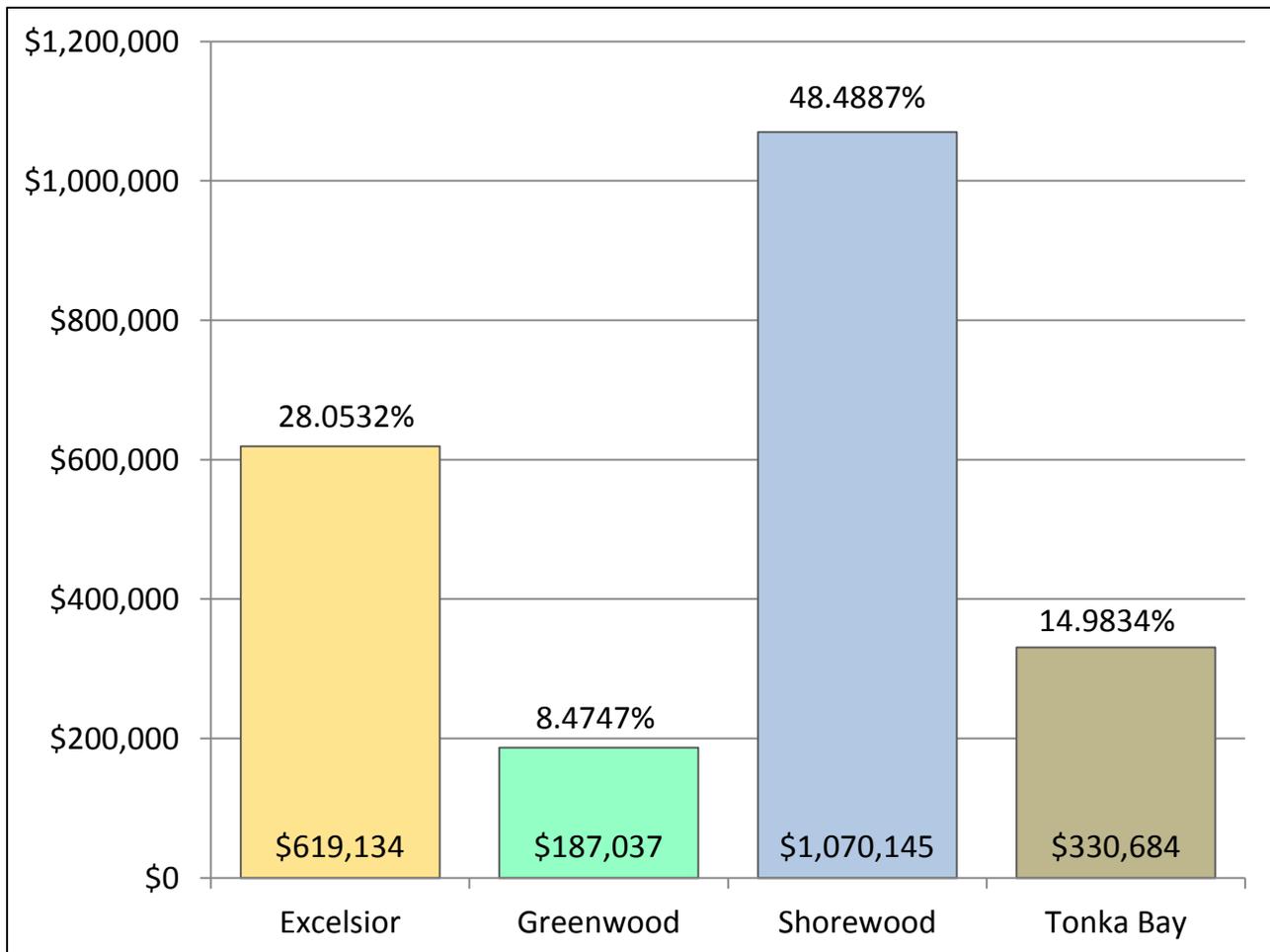
SOUTH LAKE MINNETONKA POLICE DEPARTMENT
2015 OPERATING BUDGET PROPOSAL

COORDINATING COMMITTEE MEETING
Wednesday - July 16, 2014



Proposed Contributions from Member Cities
Reallocation Formula (2012-2016)

Total Amount - \$2,207,000



SOUTH LAKE MINNETONKA POLICE DEPARTMENT
2015 OPERATING BUDGET PROPOSAL

COORDINATING COMMITTEE MEETING

Wednesday - July 16, 2014

PENDING TRANSFERS TO SPECIAL FUNDS

Line Item	Operating Budget Expenses		Transfer Amount	Assigned Funds
	Category	Sub-Category		
52100	Equipment Leases	Communications Records Management	\$28,000	Technology
52200	Repairs & Maintenance	Building Maintenance	\$0	Firearms Range
56000	Insurance	N/A	\$56,000	Insurance
57000	Special Projects	Reserve Unit	\$1,000	Reserve Officer
58000	Capital Outlay	Vehicle	\$70,000	Vehicle
58000	Capital Outlay	Equipment	\$2,000	Equipment
Total			\$157,000	

Prepared by Chief Bryan Litsey - July 2014



SOUTH LAKE MINNETONKA POLICE DEPARTMENT
Serving Excelsior, Greenwood, Shorewood and Tonka Bay

BRYAN LITSEY
Chief of Police

24150 Smithtown Road
Shorewood, Minnesota 55331

Office (952) 474-3261
Fax (952) 474-4477

M E M O R A N D U M

TO: Coordinating Committee Members

FROM: Bryan Litsey, Chief of Police

DATE: July 10, 2014 - Thursday

RE: Policing Costs - Fourth of July Activities

The subject of who should bear the cost of policing the Fourth of July activities surfaced again this year as documented in the attached communications. It was also a topic of discussion at the budget work session held on July 1, 2014. This is the impetus behind the following suggested motion being advanced to the Coordinating Committee for consideration at the upcoming meeting on July 16, 2014.

Suggested Motion:

Motion recommending that starting in 2015, each member city make a direct contribution to the South Lake Minnetonka Police Department (SLMPD) for the cost of policing the Fourth of July activities. The amount will be based on actual payroll costs plus a five percent administrative fee proportioned between the member cities using the same percentages that apply to funding the operating budget. Member cities may also choose to make an additional contribution directly to the sponsor for other costs related to the event.

If the motion is adopted by the Coordinating Committee, the next course of action would be for the city administrator/manager for each member city to bring this before their council for approval.



Agenda Number: 4C

Agenda Date: 08-06-14

Prepared by Deb Kind

Agenda Item: Presentation, "Inflow & Infiltration" by Councilmember Bill Cook (*Met Council Director of Engineering*)

Summary: Councilman Bill Cook is the Director of Engineering for the Metropolitan Council. At the 07-09-14 council meeting he volunteered to give a presentation at the 08-06-14 regarding the issue of Inflow & Infiltration into the sanitary sewer system. This presentation is timely in light of Mound's recent discharge of sanitary sewer water into Lake Minnetonka.

Council Action: No action required.



Agenda Number: 5A

Agenda Date: 08-06-14

Prepared by Deb Kind

Agenda Item: Public Hearing, Ordinance 239, Amending Section 1140.40, Signs in Residential Areas

Summary: The city council will be considering the 1st reading of ordinance 239 to amend section 1140.40 regarding signs in residential areas later on the agenda. A public hearing is required prior to amending the city's zoning chapter 11. The notice for the public hearing was published in the Sun-Sailor. As of the council packet deadline, no written comments have been received by the city. See 7B packet memo for more details about the ordinance.

Council Action: Council action is needed to open and close the public hearing. Suggested motions ...

1. I move the council **opens** the public hearing.
2. I move the council **closes** the public hearing.

The city council will take action regarding the first reading of the ordinance under 7B on the agenda.



Agenda Number: 5B

Agenda Date: 08-06-14

Prepared by Deb Kind

Agenda Item: Public Hearing, Ordinance 238, Amending Section 1125.05, Swimming Pools in R-2 District

Summary: The city council will be considering the 1st reading of ordinance 238 to amend section 1125.05 regarding swimming pools in the R-2 district later on the agenda. A public hearing is required prior to amending the city's zoning chapter 11. The notice for the public hearing was published in the Sun-Sailor. As of the council packet deadline, no written comments have been received by the city. See 7C packet memo for more details about the ordinance.

Council Action: Council action is needed to open and close the public hearing. Suggested motions ...

1. I move the council **opens** the public hearing.
2. I move the council **closes** the public hearing.

The city council will take action regarding the first reading of the ordinance under 7C on the agenda.



Agenda Number: 6A

Agenda Date: 08-06-14

Prepared by Deb Kind

Agenda Item: Consider Potential St. Alban's Bay Lake Improvement District & Receive Petition

Summary: At the 07-09-14 the city council discussed the concept establishing a St. Alban's Bay Lake Improvement District (SABLID). A Lake Improvement District is a taxing authority charged with the specific duty to manage aquatic invasive species. St. Alban's Bay Captain Rob Roy has secured signatures on a SABLID petition from 76 Greenwood St. Alban's Bay (SAB) lakeshore / lake access properties and submitted it to the city on 07-11-14. The petition has 69 pages and a hard copy will be available for the council to review at the 08-06-14 council meeting. A separate petition with 8 signatures from Excelsior SAB properties was submitted to Excelsior. For the council's reference, there are a total of 133 SAB lakeshore / lake access properties in Greenwood and 12 in Excelsior. The Greenwood petition represents 58%, and the Excelsior petition represents 66%.

A draft of the SABLID Joint Powers Agreement will be sent to the council via email and will be discussed at the 08-06-14 council meeting.

Based on the 07-09-14 council discussion, below is the proposed timeline ...

- 07-11-14 SABLID petitions submitted to the Greenwood and Excelsior city councils.
- 07-21-14 The Excelsior city council formally received the Excelsior SABLID petition.
- 07-23-14 The Lake Minnetonka Conservation District approved a resolution in support of the SABLID. 14 ayes, 0 nays. (the LMCD document will be sent to the city council via email when it is available)
- 08-06-14 The Greenwood city council formally receives the Greenwood SABLID petition, orders a public hearing, reviews the first draft of a Joint Powers Agreement establishing the SABLID, and authorizes Councilmembers Roy and Fletcher to work with Excelsior to incorporate Excelsior's comments into the SABLID JPA document.
- 08-07-14 Public hearing notice submitted to Sun-Sailor.
- 08-14-14 Public hearing notice published in Sun-Sailor.
- 09-03-14 The Greenwood city council holds a public hearing, considers approval of the final SABLID Joint Powers Agreement, and authorizes the city clerk to forward the final SABLID JPA to Excelsior for their consideration.
- 09-__-14 The Excelsior city council considers approval of the final SABLID JPA.
- 09-__-14 The signed SABLID JPA is sent to the DNR for approval.

Council Action: No action required. Potential motions ...

1. I move the city council ...
 - a. Formally receives the St. Alban's Bay Lake Improvement District (SABLID) petition dated 07-11-14 that includes signatures from 76 Greenwood SAB lakeshore / lake access properties.
 - b. Directs the city clerk to create a file for the petition and future SABLID documents.
 - c. Authorizes the city clerk to publish notice for a SABLID public hearing to be held at the 09-03-14 city council meeting.
 - d. Authorizes Councilmembers Roy and Fletcher to work with the city of Excelsior to revise the SABLID Joint Powers Agreement for the council to consider at the 09-03-14 city council meeting.
2. Do nothing or other motion ???



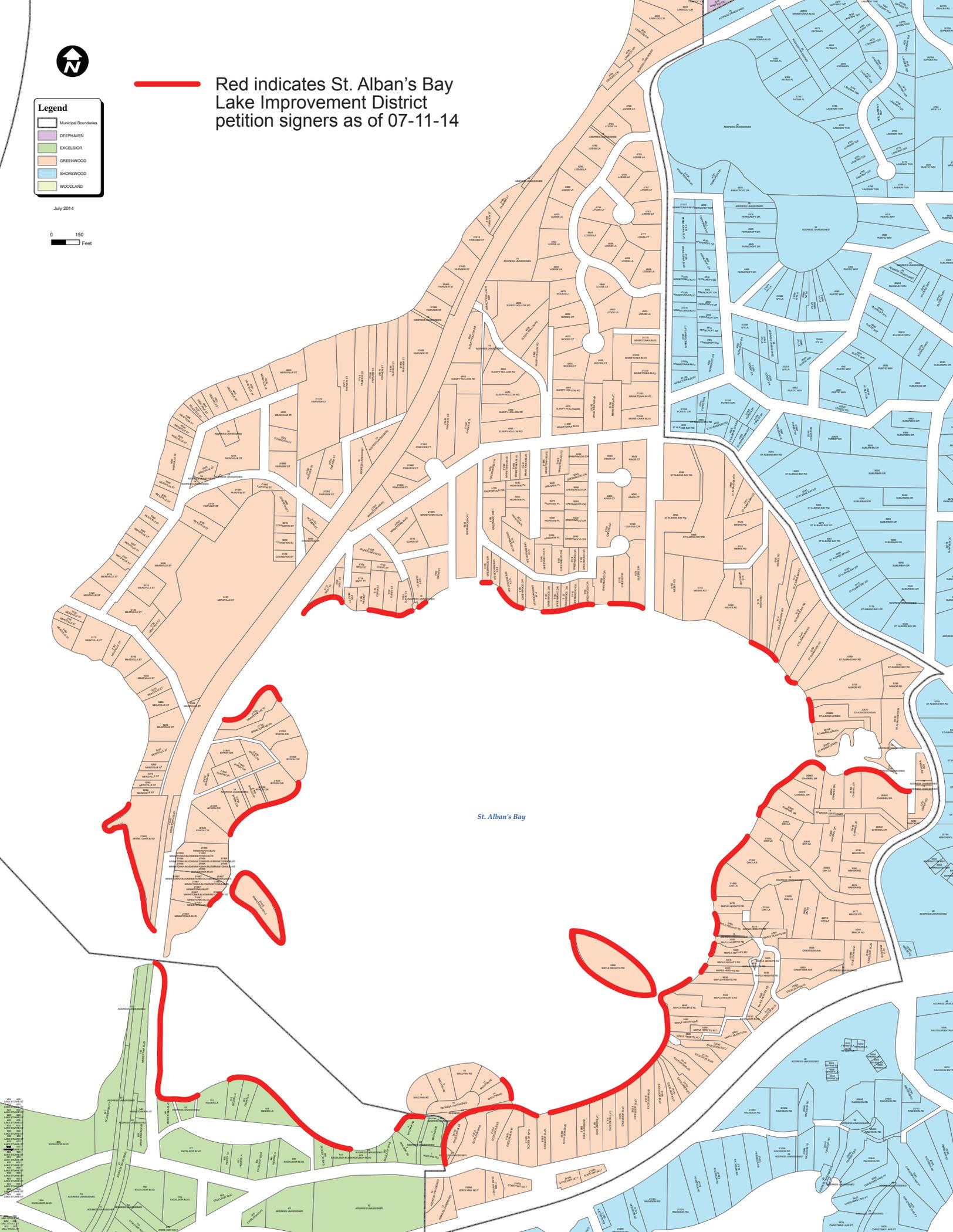
Legend

- Municipal Boundaries
- DEEPAVEN
- EXCELSIOR
- GREENWOOD
- SHOREWOOD
- WOODLAND

July 2014

0 150 Feet

— Red indicates St. Alban's Bay Lake Improvement District petition signers as of 07-11-14





Agenda Number: 6B

Agenda Date: 08-06-14

Prepared by Gus Karpas

Agenda Item: 2nd Reading of Ordinance 235, Regarding Permitted Grade Alterations

Summary: The city council approved the 1st reading of this ordinance at the 07-09-14 city council meeting with one revision -- to add language regarding a requirement for written approval from the city engineer and zoning administrator. The revised ordinance is attached.

Ordinance Timeline:

- ~~05-29-14~~ — ~~Deadline to submit public hearing notice to Sun-Sailor.~~
- ~~06-05-14~~ — ~~Public hearing notice published in Sun-Sailor (at least 10 days prior to the public hearing).~~
- ~~06-18-14~~ — ~~Planning commission holds public hearing and makes a recommendation to the city council.~~
- ~~07-09-14~~ — ~~City council considers the 1st reading of the ordinance.~~
- 08-06-14 City council considers the 2nd reading of the ordinance.
- 08-07-14 Ordinance submitted to Sun-Sailor (if approved).
- 08-21-14 Ordinance published in Sun-Sailor (the ordinance goes into effect the date it is published).

Council Action: None required. Potential motions ...

1. I move the city council approves the 2nd reading of ordinance 235 as presented.
2. I move the city council approves the 2nd reading of ordinance 235 with the following revisions: _____.
3. Other motion ???

Greenwood code section 1215 requires 2 readings of all ordinances prior to adoption. The 2nd reading shall be within 3 months of the 1st reading. There may be changes between the 1st and 2nd readings. Ordinances go into effect once they are published in the city's official newspaper. The planning commission must review and make a recommendation to the city council regarding any changes to the zoning code chapter 11. A public hearing, typically held by the planning commission, also is required for changes to chapter 11.

ORDINANCE NO. 235

**AN ORDINANCE OF THE CITY OF GREENWOOD, MINNESOTA
AMENDING GREENWOOD ORDINANCE CODE SECTION 1140.19
REGARDING PERMITTED GRADE ALTERATIONS**

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA DOES ORDAIN:

SECTION 1.

Greenwood ordinance code section 1140.19, subd. 5 is amended to read as follows:

"Subd. 5. Grade Alteration. With the exception of stormwater management controls approved by the city engineer, the existing grade of a lot shall not be altered by the addition or removal of fill or by grading so as to increase or decrease the average elevation of the land by more than 2 feet in an area greater than 300 square feet as it exists on the date of the building permit application. **All such alterations require written approval from the City Engineer and Zoning Administrator.** Any elevation increase or decrease of more than 2 feet in an area greater than 300 square feet requires a variance. The measurement shall be calculated by averaging the lowest point of elevation and highest point of elevation in a 300 square foot area on the existing survey compared to the proposed survey."

SECTION 2.

Effective Date. This ordinance shall be effective upon publication according to law.

Enacted by the city council of the City of Greenwood, Minnesota, this ___ day of ____ 2014.

Ayes __, Nays __

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Gus E. Karpas, City Clerk

First reading: July 9, 2014
Second reading: _____, 2014
Publication: _____, 2014



Agenda Number: 6C

Agenda Date: 08-06-14

Prepared by Deb Kind

Agenda Item: Indemnification Relating to the Repeal of Fire Code Appendix D

Summary: At the 07-09-14 city council meeting, the council discussed Chief Gerber's request for the city to approve a resolution that indemnifies the Excelsior Fire District as a follow up to the city's action to repeal Appendix D from the city's code. The council directed the city clerk to contact the fire chief to ask him to advise on what basis it is mandatory for the city to indemnify the EFD for an appendix that is optional.

The city clerk contacted Chief Gerber and learned that the chief believes that the Joint Powers Agreement Section 6.1 Adoption of Minnesota State Fire Code applies in this case (see attached). When it was pointed out that 6.1 says nothing about cities being required to adopt "optional" appendices, Chief Gerber stated that he would like the city to provide a written letter to the EFD Board explaining why the city would not be indemnifying the EFD.

A draft of a letter is attached for the council's consideration.

Council Action: None required. Potential motions ...

1. I move the city council approves the draft letter regarding "No Indemnification Relating to the Repeal of Fire Code Appendix D" and directs the city clerk to email it to Chief Gerber for distribution to the Excelsior Fire District Board.
2. I move the city council approves the draft letter regarding "No Indemnification Relating to the Repeal of Fire Code Appendix D" with the following revisions _____ and directs the city clerk to email it to Chief Gerber for distribution to the Excelsior Fire District Board.
3. Do nothing or other motion ???

Section 6 Uniform Fire Codes

6.1 **Adoption of Minnesota State Fire Code.** All Member Cities agree to adopt the most current *Minnesota State Fire Code* including Minnesota State Building Code, Chapter 1306 and authorize the District to enforce said Minnesota State Fire Code in their cities within ninety (90) days of execution of this Agreement. Any city not so adopting shall be considered in default of this Agreement as defined in Section 2.10 unless said City agrees to indemnify and hold all other cities and the District harmless with regard to any possible circumstance or consequence. All Member Cities further agree that they will approve amendments to their City Codes of Ordinances adopting any updates or revisions to the Minnesota State Fire Code within sixty (60) days of receiving notice from the District that the Minnesota State Fire Code has been amended.

Section 7 Funding

7.1 **Member Contributions.** Each city shall contribute an allocated share (“Member Contribution”) of the total operating budget (capital and operating expenses) to the District as established by the Board. The share allocated to each Member City shall be based upon that Member City’s percentage of the:

1. total tax capacity for the District as of June 30 of the prior year;
2. assessor’s estimated market value for property within the District as of June 30 the prior year;
3. population of the District based upon the most recent Metropolitan Council estimates of population within each Member City as of June 30 of the prior year;
4. total number of tax parcels within the District as of June 30 of the prior year; and
5. total number of calls made by the District over the previous three (3) calendar years prior to the immediately preceding year except that the calls made to 225 Mill Street in Excelsior don not count for purposed of this formula.

Initially, the allocations shall be made by adding each of the percentage identified above and dividing by five. Over time, the allocations will transition to a purely tax capacity based formula on the following schedule:

	<u>Tax Capacity</u> <u>Weight in Formula</u>	<u>Other 4 Factors*</u> <u>Weight in Formula</u>
2001	20%	80%
2002	20%	80%
2003	30%	70%
2004	40%	60%
2005	50%	50%

DRAFT



Date: August 6, 2014

To: Excelsior Fire District Board

From: Greenwood City Council

Re: **No Indemnification Relating to the Repeal of Fire Code Appendix D**

At our 08-06-14 meeting the Greenwood city council discussed Chief Gerber's request that the city provide written comments explaining why the city will not be indemnifying the Excelsior Fire District (EFD) as a follow up to the city's action to repeal Appendix D from the city's code.

In response, the city council authorized this letter to communicate the below rationale:

1. The EFD Joint Powers Agreement, Section 6.1 Adoption of Minnesota State Fire Code states nothing about cities being required to adopt "optional" appendices.
2. The Fire Chief's suggestion that the city indemnify the Fire Department in light of the election to repeal of Fire Code Appendix D is not required as a matter of law.
3. There is no obligation mandating adoption of Appendix D, which by its own terms is an optional regulation. As such, the city can opt out without obligation, actual or implied, to anyone including the other joint power member cities. Thus, as Deephaven chose not to adopt it, we may elect to repeal it.
4. The Fire Department is a government agency of which the city is a co-owner / operator. City council actions do not require the permission or approval of our own Fire Department.
5. Limits of Fire Department legal authority do not imply a duty forsaken or negligently omitted, so there is no additional liability imposed on the department by repeal.
6. As our government agency, the Fire Department needs no special letter of indemnification and the city has no obligation to specifically indemnify it. The Department already has sovereign immunity and municipal insurance from the League of Minnesota Cities Insurance Trust, which is sufficient.

If you have any questions regarding our comments, please contact Mayor Deb Kind 952.401.9181
dkind100@gmail.com.



Agenda Item: Resolution __-14, Variance Findings, Tom and Karen Hessian, 4990 Meadville Street

Summary: Tom and Karen Hessian are requesting to construct a partial second story addition over a non-conforming home which would encroach into the required north side yard setback

	Front Setback	Southside Setback	Northside Setback	Lake Setback	Impervious Surface Area	Volume	Structure Height
Permitted/Required	30'	15'	15'	50'	30%	43,368 c.f.	
Existing	80'	0'	5'	55'	39%	Unknown	25'
Proposed	90'	20'	5'	64'	39%	27,700 c.f.	27'

The proposal would add a one hundred and sixty-one (161) square foot addition over an existing flat roof to provide additional living space. The proposal would maintain the existing encroachment into the north side yard setback and would not increase the existing non-conforming impervious surface area.

Section 1120:15 requires a minimum north side yard setback of fifteen feet. The applicant proposes a north side yard setback of five feet for the proposed second story addition. The proposal requires a variance of ten feet of the required north side yard setback.

The propose addition complies with the remaining front, south side and lake yard setback requirements outlined in Section 1120.15, the height limitations outlined in Section 1120.20 and the maximum permitted grade alteration permitted in Section 1140.10.

Planning Commission Action: Motion by Commissioner Paeper to recommend the city council approve the application for a variance of Greenwood Code Section 1120:15 to encroach ten feet into the required fifteen foot north side yard setback. The motion is based on the following findings: (a) the proposal maintains the spirit and intent of the zoning ordinance by maintaining the low density nature of the R-1A single-family district; (b) the proposal is consistent with the Comprehensive Plan in that it seeks to maintain the character of the city through the maintenance of the existing housing stock; (c) the proposed manner of use is reasonable since it seeks to continue the single family use of the property through the rehabilitation and expansion of the existing structure; (d) the plight of the homeowner is due to the lot dimensions, the placement of the existing home; and (e) the proposal maintains the essential character of the neighborhood. Commissioner Bechtell seconded the motion. Motion carried 5-0.

Key Dates: ~~06-18-14 Application complete~~
~~07-03-14 Notice of the public hearing published in Sun-Sailor~~
~~07-16-14 Public hearing held by the planning commission~~
 08-06-14 City council consideration
 08-17-14 60-day deadline

Council Action: The city council must take action by 08-17-14. Suggested motions ...

1. I move the city council approves resolution __-14 **approving** the variance application of Tom and Karen Hessian as presented (or with the following revisions: _____). I further move the council directs the city clerk to mail a copy of the findings to the applicant and the DNR, and place an Affidavit of Mailing for the mailing in the property file.
2. I move the city council directs the city attorney to draft “findings for **denial**” for the council’s consideration at the 09-03-14 city council meeting. I further move the council directs the city clerk to provide written notice to the applicant to extend the 60-day time limit by 30 days, so the council may consider findings **approving and denying** the request.

Note: MN statute 15.99 requires a council decision within 60 days. The council may approve or modify a request based on verbal findings of fact and the applicant may proceed with their project. However, if the council denies the request, the council must state in writing the reasons for denial at the time that it denies the request. The council may extend the 60-day time limit by providing written notice to the applicant including the reason for the extension and its anticipated length (may not exceed 60 additional days unless approved by the applicant in writing).

CITY OF GREENWOOD FILING REQUIREMENTS – VARIANCE

Unless waived by the Zoning Coordinator you must provide all of the following items with this application that apply to your request. Incomplete applications will delay your request.

Complete	Incomplete	
_____	_____	Meeting with Zoning Coordinator
_____	_____	Nonrefundable Filing Fee of \$300.00 to \$1,500.00 (payable to "City of Greenwood")
_____	_____	Application for Variance

Paper copies & an electronic copy (pdf) of the following drawings or plans:

- | | | |
|-------|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| _____ | _____ | <p>1 full size scalable certified survey and 1 (11 x 17) copy</p> <ul style="list-style-type: none"> • A certified survey with legal description and street address • Parcel size in Acres and Square Feet • Topography of the site - for major construction delineate grading and drainage plan with contours at two-foot intervals; <ul style="list-style-type: none"> • Location and dimensions of all the existing improvements, including; buildings, structures, retaining walls, steps, parking areas, driveways, storage areas, utilities and wells; • Location and dimension of all proposed buildings and structures; • Impervious surface calculations - existing and proposed - % and square footage; • Outline the setbacks "building pad" on the survey according to the ordinance provisions and show the closest distance between the buildings and front, side, lake and rear lot lines; • Distance between principal buildings and accessory buildings and structures; • Massing, building height, and structure height calculations; • Delineate all wetland, OHWL of Lakes, bluffs, easements and driveways. • Significant tree conditions and all significant trees proposed to be removed. |
|-------|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

_____	_____	1 large scale copy and 1 (11x 17) set of scalable elevation of the proposed structure(s) on all sides & indicate structure height at the roof peak per City Ordinance. Scale must be appropriate for the size of the project (1 inch = 10 feet or 1 inch = 20 feet is preferred in most cases).
	_____	1 (11 x 17) set of the floor plan (existing and proposed);
_____	_____	Stake the location in the field of proposed buildings, structures and lot lines;
	_____	Applicant is responsible for producing any colored copies;
_____	_____	Tree preservation plan (if applicable);
_____	_____	Lighting plan for sports courts, pools, new home construction and accessory buildings, driveways and parking areas (if applicable); and

City of Greenwood – Variance Application Filing Requirements

- Done 1) Consult with the Zoning Coordinator to determine the ordinances and procedures applicable to your application. Applications are submitted to the Zoning Coordinator.
- NA 2) Tree removal, land alteration and wetland alteration all require separate permits and approval from the City.
- OK 3) All plans, applications and written information become public information once filed, which may be used in the staff report and distributed to the Council and public.
- 4) Application and related materials are due to the Clerk's office by published Planning Commission application deadline. (Speak with Zoning Coordinator with questions)
- OK 5) The Planning Commission typically meets on the third Wednesday of each month to review requests and the City Council typically meets on the First Tuesday of the following month to consider variance requests. The Planning Commission makes it's recommendation to the City Council, which makes the actual decision on variance requests. Applicant(s)'s and Owner(s)'s presence at both meetings is strongly encouraged as questions may be asked of you that would better assist the Planning Commission and City Council in making an informed decision.
- OK 6) Notice will be published in the designated paper prior to the Planning Commission meeting and notice will be sent to residents within 350 feet of the subject property.
- OK 7) If approval is granted you may apply for a building permit.
- OK 8) **Expiration:** If a variance is granted for the property and the construction of the structure for which it was granted is not commenced within one year after the date of the Council Resolution approving the variance, the variance will expire and will be of no further force and effect. ***If a final inspection (in the case of remodeling) or an occupancy permit (in the case of new construction) is not obtained within one year from the date that the building permit is issued the variance will also expire.***

- 9) The City reserves the right to require additional plans or information as necessary.
- 10) Submittal of an application grants the City permission to inspect and photograph the property.

Zoning Coordinator Gus Karpas
City of Greenwood
20225 Cottagewood Road
Deephaven, MN 55331

Phone: 952-474-4755
Fax: 952-474-1274
Email: Guskarpas@mchsi.com

City of Greenwood – Variance Application Filing Requirements

- 6/5 Date materials received (complete - incomplete), with electronic copy forwarded to Planning Commission members
- 6/18 Date sent either notice of incomplete information or notice that information is complete (within 15 workdays from date materials received (above)), with email copy of notice to Mayor and Councilmembers
- 60 day deadline 8/17
- N/A Notice of 60 day extension
- 7/16 Planning Commission Meeting (Public Hearing)
- 6/18 Applicant given Meeting Schedule

City of Greenwood
 20225 Cottagewood Road
 Deephaven, MN 55331
 952-474-4755
 www.greenwoodmn.com

Variance Application

Applicant is (circle one) Owner Developer Contractor Architect Other _____

Property address for which variance is requested 4990 Meadville St.

Applicant (individual or company name): Hesslan, Karen; Thomas

Contact for Business: _____ Title: _____

Address: _____ City: _____ State: _____ Zip: _____

Wk Phone: _____ Hm Phone: 952-470-9806

Email address: tomanshore@msn.com Fax: _____

Present use of property: Residential

Property acreage: 7,817 sq ft

Existing Variances: Yes X No _____

If yes, please explain set backs for building of a garage (2000?)

Describe Request: Build New _____ Add On X Remodel _____ Replace _____

What is the Variance being requested for: Allow construction of 2nd story

addition inside the side yard set back.

Variance for:

	Required	Proposed
<u>X</u> Side Yard	<u>15</u> feet	<u>5</u> feet
Front Yard	_____ feet	_____ feet
Rear Yard	_____ feet	_____ feet
Lake setback	_____ feet	_____ feet
Building height	_____ feet	_____ feet
Structure height	_____ Feet	_____ feet
Wetland	_____ feet	_____ feet
Impervious Cover	_____ sq ft	_____ Sq ft
Shoreland	_____ feet	_____ feet
Massing	_____ volume	_____ volume
Other	_____ feet	_____ feet
If other, please explain		

MAKING YOUR CASE FOR THE GRANT OF A VARIANCE

STATE LAW: Minnesota Statutes 462.357 controls the grant of variances to established zoning codes. Before a variance can be granted the Applicant must establish to the satisfaction of the City that: A) Strict enforcement of the applicable code would cause a practical difficulty because of circumstances unique to the individual property under consideration, *and*, B) the grant of the requested variance will be in keeping with the spirit and intent of the ordinance.

"Practical Difficulty" as used in connection with the granting of a variance means: 1) the property in question cannot be put to a reasonable use if used under conditions allowed by the official controls; 2) the plight of the landowner is due to circumstances unique to the property not created by the landowner, *and* 3) the variance, if granted, will not alter the essential character of the locality.

NOTICE: Simple inconvenience of a landowner or occupant, including self-created situations, are not considered a practical difficulty under Minnesota case law.

Economic considerations alone shall not constitute a practical difficulty if reasonable use of the property exists under the ordinance. (MN Statutes 462.357)

If you have difficulty in establishing a practical difficulty please consider alternatives to your construction plans that may remove the need for a variance.

The Applicant must respond fully and in detail to each of the following questions and data requests or the Application may be rejected as incomplete.

Establishing that the requested variance will be in keeping with the spirit and intent of the Zoning Code:

The requested variance, if granted, will be in keeping with the spirit and intent of the City Zoning because:

See Attachment A

Establishing Practical Difficulty:

1. The landowner's (Applicant's) property cannot be put to a reasonable use if used under conditions allowed by the official controls because:

See Attachment A

2. The plight of the landowner (Applicant) is due to circumstances unique to the property not created by the landowner property because:

See Attachment A

3. The variance, if granted, will not alter the essential character of the locality because:

See Attachment A

Establishing the variance, if granted, will not adversely impact the rights of others:

Describe the effect of the variance, if granted, on neighboring properties and on the neighborhood in general:

None

Describe the effect of the variance, if granted, on supply of light and air to adjacent properties.

Based on computer model there is no effect.

Describe the effect of the variance, if granted, on traffic congestion in the public street.

None

Describe the effect of the variance, if granted, on the danger of fire.

None

Describe the effect of the variance, if granted, on the danger to public safety.

None

Describe the effect of the variance, if granted, on established property values in the surrounding area.

None

Describe the effect of the variance, if granted, on the impairment of the public health, safety or welfare.

None

Applicant(s) have determined that the following approvals may be necessary from other regulatory bodies:

X LMCD # 952-745-0789

X Watershed District # 952-471-0590

Applicant's Acknowledgement & Signature(s)

This is to certify that I am making application for the described action by the City and that I am responsible for complying with all City requirements with regard to this request. This application should be processed in my name, and I am the party whom the City should contact about this application. The applicant certifies that the information supplied is true and correct to the best of his/her knowledge.

ATTACHMENT A

Establishing that the requested variance will be in keeping with the spirit and intent of the Zoning Code:

The requested variance, if granted, will be in keeping with the spirit and intent of the City Zoning because:

As 20 year residents of Greenwood we respect, understand and adhere to guidelines provided by the city. Because our request to add a modest addition a) does not extend our home's current setback footprint and b) respects our neighbors' views and sunlight, we believe it is in keeping with our city's zoning spirit and intent by helping maintain existing housing stock in Greenwood.

During Karen's eight years on the Greenwood city council, she supported the planning commission and council's practice of working to support reasonable requests from longtime residents.

The reason for our request is that we want to offer a place in our home for Karen's sister to live. As our neighbors will concur, she (Karen's sister) will be a delightful addition to our neighborhood. And by moving in with us, we will be able to help her manage through hardships caused by chronic health issues

Both our neighbors on the north and south sides of our home support our request for a variance so that we may add a small addition on top of the existing flat roof on the south side of our home.

Establishing Undue Practical Difficulty:

1. The landowner's (Applicant's) property cannot be put to a reasonable use if used under conditions allowed by the official controls because:

Our request is a reasonable use of our property. Existing lot and house placement conditions do not provide options for necessary alterations to adequately meet our family use needs.

2. The plight of the landowner (Applicant) is due to circumstances unique to the property not created by the landowner property because:

The house was constructed prior to current zoning regulations. The narrowness of the lot presents a construction challenge for any addition or modification to the property.

3. The variance, if granted, will not alter the essential character of the locality because:

The modest addition we are seeking approval for will not alter our neighborhood's look and feel. It will maintain and complement the character of our home's existing structure, rather than discard its long heritage. With all of the recent housing construction that has occurred, our home will help retain a balance of old and new in our city.

[Print](#)[Close](#)

Hessian addition-revised site plan

From: **Tom** (tomonshore@msn.com)
Sent: Wed 6/18/14 1:30 PM
To: guskarpas@mchsi.com (guskarpas@mchsi.com)
Cc: Karen Hessian (khessian@msn.com)
1 attachment
2014-06-18 - Hessian Family Cottage_Site Plan.pdf (604.5 KB)

Gus, per your request attached is revised site plan that shows where the 15' North and South setback lines are located in relationship to the existing structures of the property.

Regarding the Volume Calculation, the architect estimates 27,700 cu. ft. This includes the current house including basement, the garage, the boathouse and the proposed addition. The basement, garage and boathouse are all partially below grade. The boathouse has a flat roof.

If you would like to contact the architect his name is Jay Fourniea at jay.fourniea@gmail.com or 612.501.7111.

I will bring our signed variance application and documents to your office tomorrow morning.

Thanks,
Tom Hessian

The undersigned also acknowledges that she/he understands that before this request can be considered and/or approved, all required information and fees, including any deposits, must be paid to the City, and if additional fees are required to cover costs incurred by the City, the City has the right to require additional payment from one or more of the undersigned, who shall be jointly liable for such fees.

An incomplete application will delay processing and may necessitate a re-scheduling of the review time frame. The application time line commences once an application is considered complete when all required information and fees are submitted to the City. The applicant recognizes that he/she is solely responsible for submitting a complete application being aware that upon failure to do so, the staff has no alternative but to reject it until it is complete or to recommend the request for denial regardless of its potential merit.

A determination of completeness of the application shall be made within 15 business days of the application submittal. A written notice of application deficiencies shall be mailed to the applicant within 15 business days of application.

I am the authorized person to make this application and the fee owner has also signed this application.

Applicant's Signature: DL P Hain **Date:** 6-18-14

Signature: _____ **Date:** _____

Owner's Acknowledgement & Signature(s)

I am / we are the fee title owner of the above described property. I / we further acknowledge and agree to this application and further authorize reasonable entry onto the property by City Staff, Consultants, agents, Planning Commission Members, and City Council Members for purposes of investigation and verification of this request.

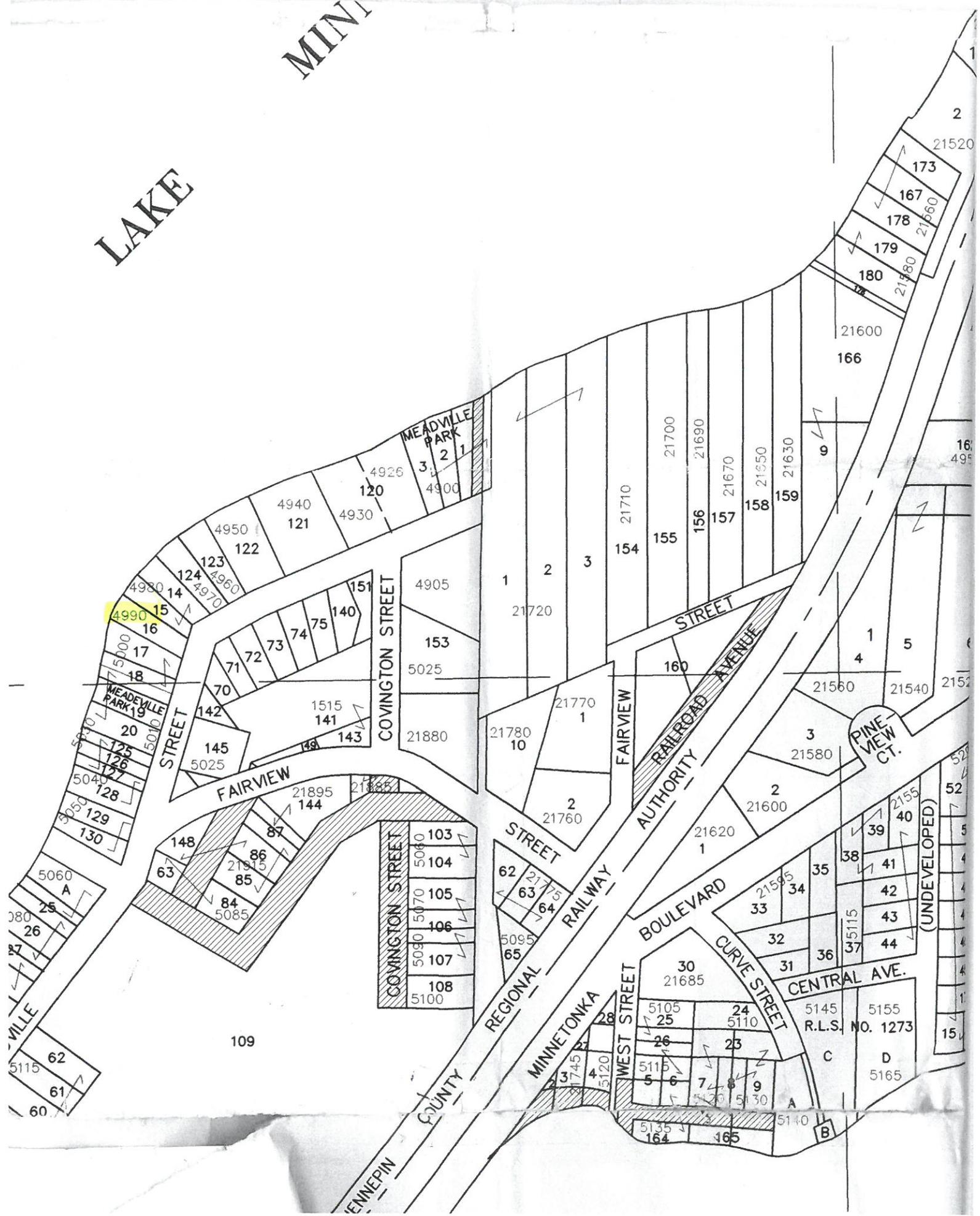
Owner's Signature: DL P Hain **Date:** 6-18-14

Owner's Signature: Karen Kessler **Date:** 6-18-14

Note – Both signatures are required, if the owner is different than the applicant, before we can process the application, otherwise it is considered incomplete.

LAKE

MINI





Lakeside
Photos

East side



North side



South East





Lakeside



PUBLIC HEARING NOTICE

**Wednesday,
July 16th, 2014
7:00 p.m.
City Hall Council Chambers
20225 Cottagewood Road**

**Variance request of the minimum
required north side yard setback for
the construction of a partial second
story addition on a non-conforming
single family home**

You are invited

The Planning Commission invites you to a public hearing. You are given notice because you are within 350 feet of the subject property. The meeting will begin at 7:00 p.m. The hearing may not start until later in the evening, depending on other agenda items that may precede this one.

What's being proposed?

Tom and Karen Hessian, 4990 Meadville Street are requesting the following:

- A variance to encroach into the minimum required north side yard setback for the construction of a partial second story addition on a non-conforming single family home.
- **Section 1120:15** of the Zoning Ordinance requires a minimum north side yard setback of fifteen feet. The applicants propose a north side yard setback of five feet for the proposed addition. The proposal requires a variance of ten feet of the required north side yard setback.

What happens at the meeting?

The Planning Commission meets monthly to review zoning requests. The applicant or a representative of the applicant will present their case for the above mentioned request. The Commission will give anyone wanting to speak the opportunity to do so. The Commission requests that a spokesperson speak for a group with a consensus opinion. While resident input is highly valued, the Commission legally cannot rely solely on resident opinions in making its decision. In addition, ordinance standards, laws, and city policies limit the Commission's decisions. Public comments should address these standards, a copy of which may be obtained online or by calling the City Planner.

The Commission's action is advisory to the City Council who will consider the request and the recommendation of the Planning Commission at their next regularly scheduled meeting. The decision by the City Council is final subject to the right of appeal, and subject to exceptions as may be provided for in City Ordinance.

How can I stay informed?

If you have questions, would like further information, or cannot attend the hearing and would like to make comments, please contact Gus Karpas, the Zoning Administrator at (952) 358-9938 or by email at guskarpas@mchsi.com.

The agenda and staff report for this project will be available by **July 9th**.

**CITY OF GREENWOOD
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Greenwood Planning Commission will hold a public hearing in the Council Chambers at Deephaven City Hall, 20225 Cottagewood Road, Deephaven, Minnesota on **Wednesday July 16th at 7:00 P.M.**, or as soon thereafter as possible for the following purpose:

To consider the variance request of Tom and Karen Hessian, 4990 Meadville Street, to encroach into the minimum required north side yard setback for the construction of a partial second story addition on a non-conforming single family home.

Section 1120:15 of the Zoning Ordinance requires a minimum north side yard setback of fifteen feet. The applicants propose a north side yard setback of five feet for the proposed addition. The proposal requires a variance of ten feet of the required north side yard setback.

All persons are invited to attend the public hearing and written testimony will be accepted. Such persons as desire to express their opinion with reference to this proposal will be heard at this meeting. Comments can be mailed to, City of Greenwood, 20225 Cottagewood Road, Deephaven, MN 55331, emailed to guskarpas@mchsi.com or you can call (952) 358-9938.

Gus Karpas
Zoning Administrator

Publish:
MN Sun Publications
July 3, 2014



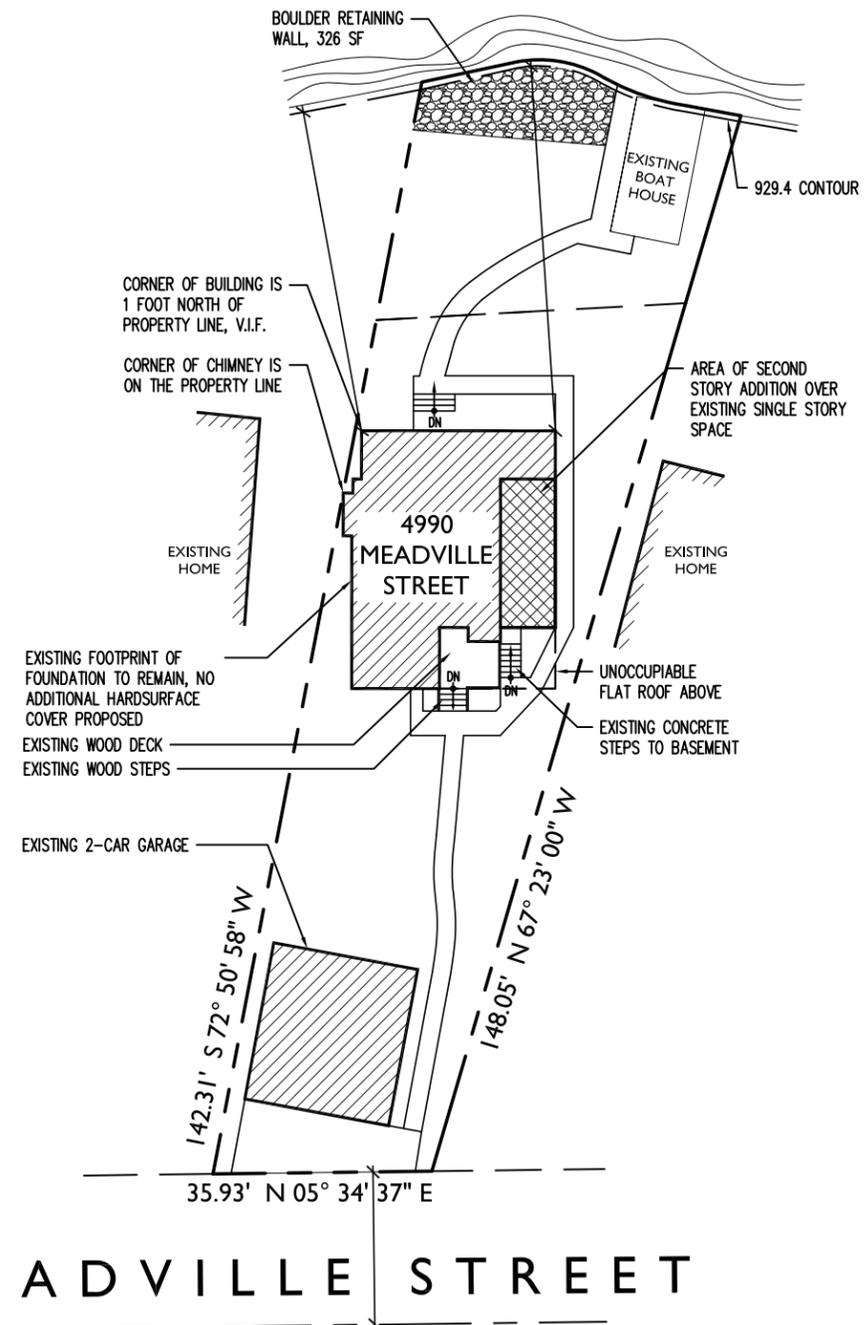
Birdseye view from Northeast



Proposed Site Plan

The Hessian Family Cottage
4990 Meadville Street, Greenwood, MN 55331

LAKE MINNETONKA



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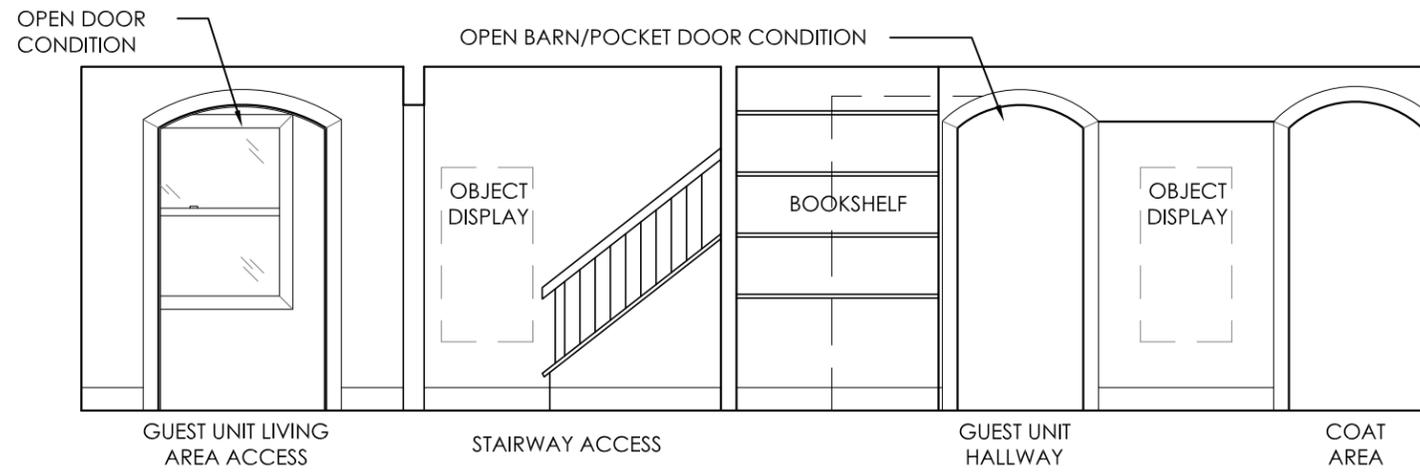
RECEIVING PARTY, UPON USE OF THE PROVIDED ELECTRONIC AND/OR PRINTED DOCUMENTS, HEREBY AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS THE AUTHOR THERE OFFICES, DIRECTORS AND ASSOCIATES FROM ANY AND ALL LIABILITY THAT MAY RESULT FROM THE USE OF THIS INFORMATION BY YOUR FIRM, EMPLOYEES, JURISDICTION HAVING AUTHORITY, AGENTS, CONTRACTORS OR SUBCONTRACTORS.

DRAWINGS, DIMENSIONS AND DATA BASED ON HARDCOPY SURVEY PROVIDED BY OWNER, DATED MARCH 2000.



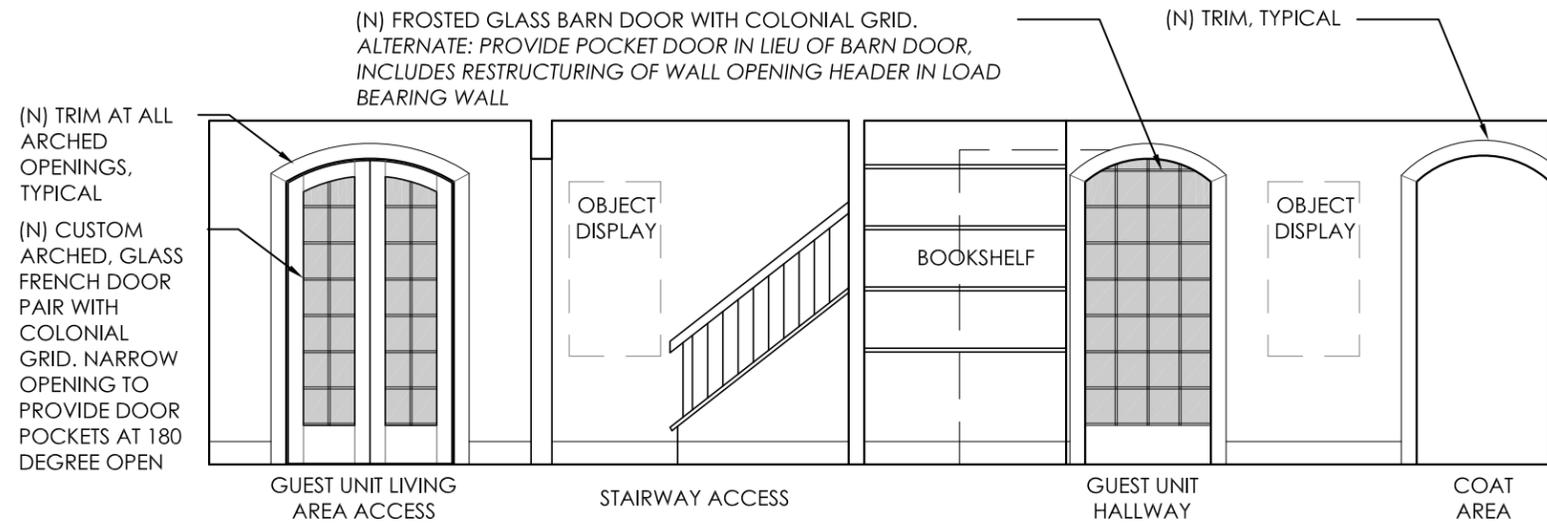
Proposed Site Plan

04.01.2014



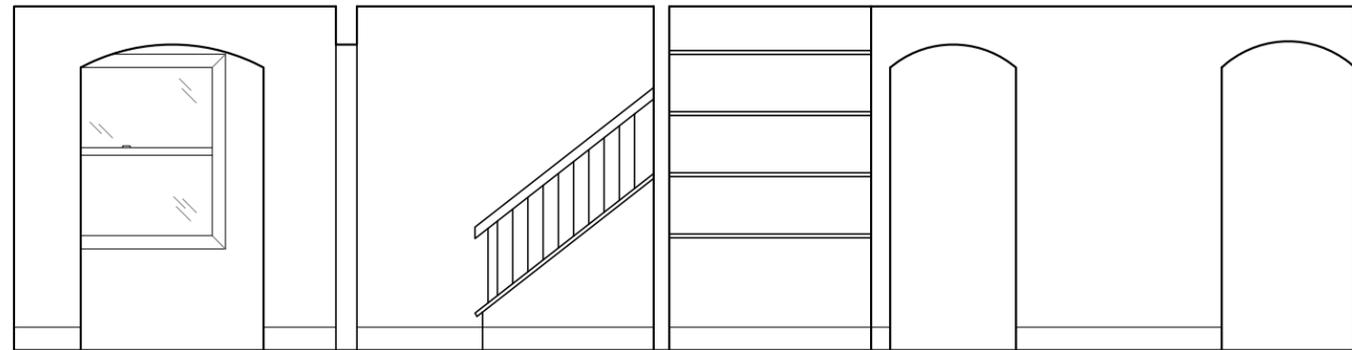
FIRST FLOOR INTERIOR ELEVATION – CONCEPT B – OPEN

SCALE 1/4" = 1'-0"



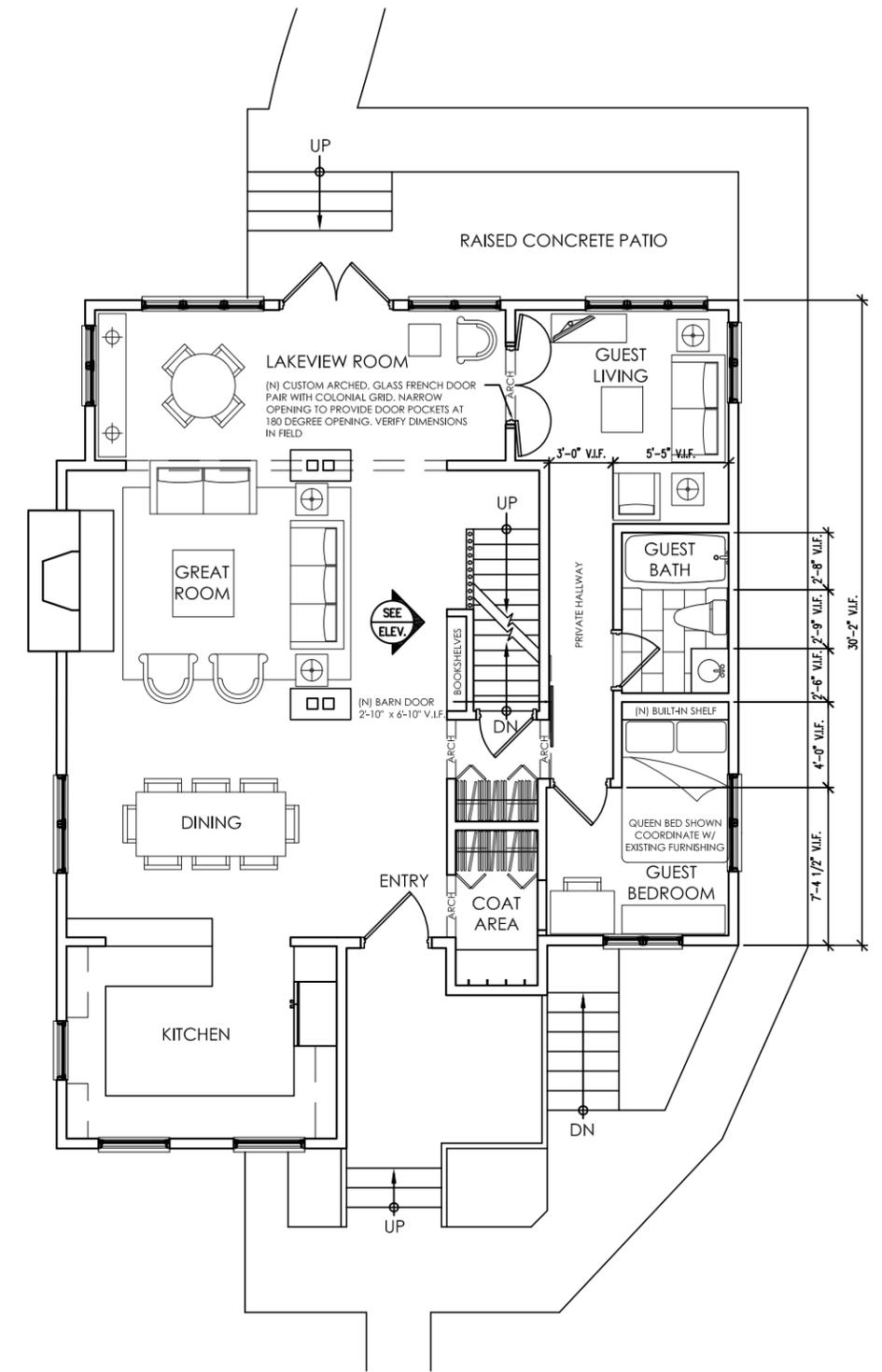
FIRST FLOOR INTERIOR ELEVATION – CONCEPT B – CLOSED

SCALE 1/4" = 1'-0"



FIRST FLOOR INTERIOR ELEVATION – EXISTING

SCALE 1/4" = 1'-0"



PROPOSED FIRST FLOOR PLAN

SCALE 1/8" = 1'-0"

The Hessian Family Cottage

4990 Meadville Street, Greenwood, MN 55331

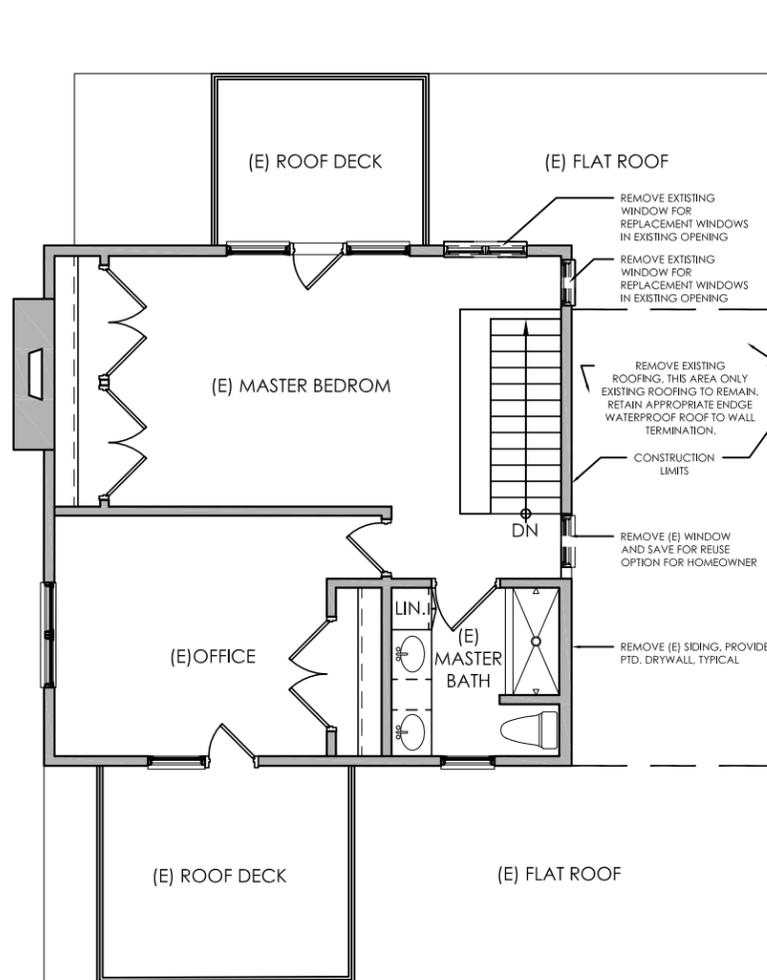


Level 1 Proposed Plan

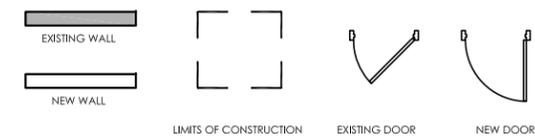
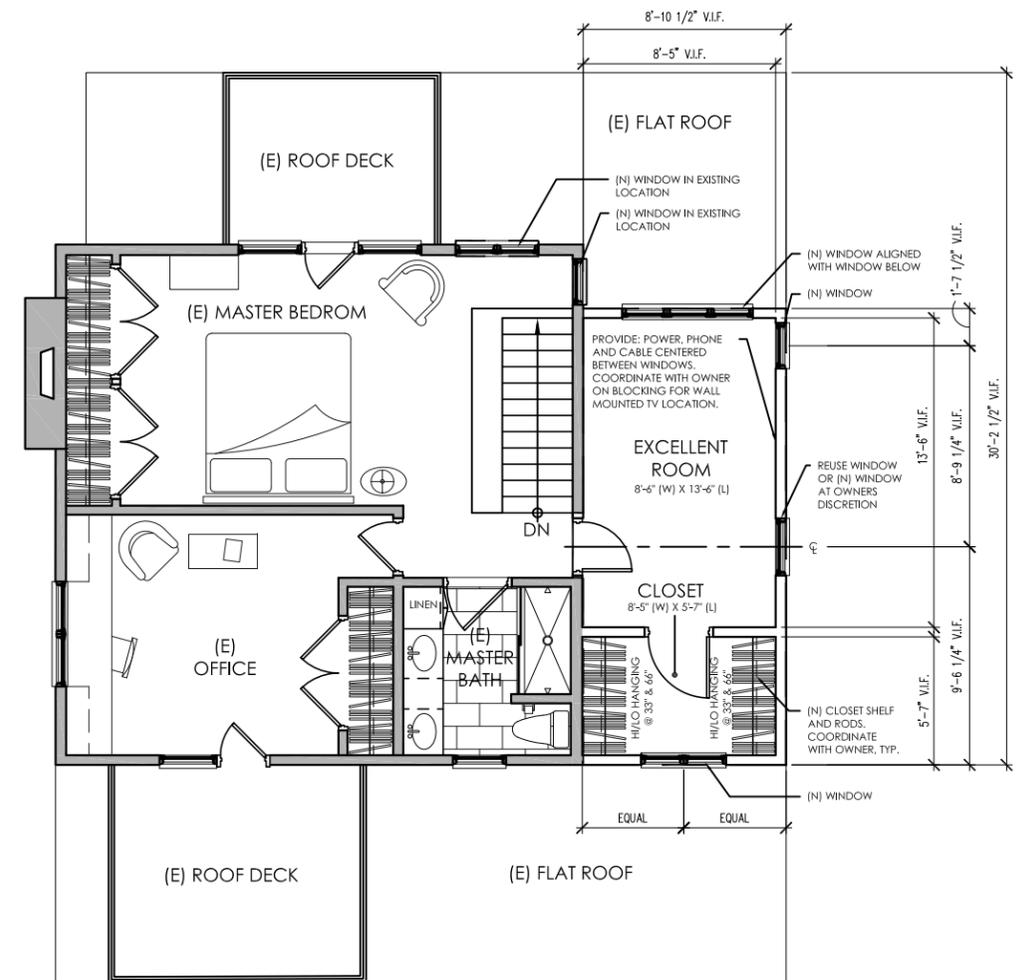
04.01.2014

GENERAL NOTES:

- A. ALL INTERIOR STUD WALLS ARE 2 X 4 UNLESS NOTED OTHERWISE.
- B. ALL EXTERIOR STUD WALLS ARE 2 X 6 UNLESS NOTED OTHERWISE.
- C. ALL DIMENSIONS ARE SHOWN TO FACE OF STUDS UNLESS NOTED OTHERWISE.
- D. ALL DOOR JAMBS TO BE 4" FROM ADJACENT WALL UNLESS NOTED OTHERWISE.
- E. ALL WINDOWS AND EXTERIOR DOORS TO BE PELLA/ANDERSON??? REFER TO EACH WINDOW FOR UNIT SIZE INDICATION. DIMENSIONS TO EXTERIOR WINDOWS AND DOORS ARE TO CENTERLINE UNLESS NOTED OTHERWISE.
- F. ALL APPLIANCES, CASEWORK AND LIGHTING FIXTURES SHALL BE APPROVED BY OWNER.
- G. FOR PRICING PURPOSES, ASSUME ALL INTERIOR WALLS AND CEILINGS WILL RECEIVE PAINTED OR STAINED BEADBOARD IN A 50:50 MIX. FINAL LAYOUT AND PATTERNS ARE TO BE DETERMINED BY OWNER.
- H. PROVIDE HEAT AND AIR CONDITIONING IN ALL ROOMS OF THE ADDITION EXPANDED FROM THE EXISTING HVAC SYSTEM. ALL NEW DUCTIN SHALL BE ENCLOSED WITHIN A WALL AND FINISHED TO SAME LEVEL AS ANY ROOM.
- I. PROVIDE ALTERNATE PRICING FOR INDIVIDUAL HEATING / COOLING UNIT TO CONDITION THE ADDITION RATHER THAN EXPANDING THE EXISTING SYSTEM.



SECOND FLOOR DEMOLITION PLAN
SCALE 1/8" = 1'-0"



PROPOSED SECOND FLOOR
SCALE 1/8" = 1'-0"



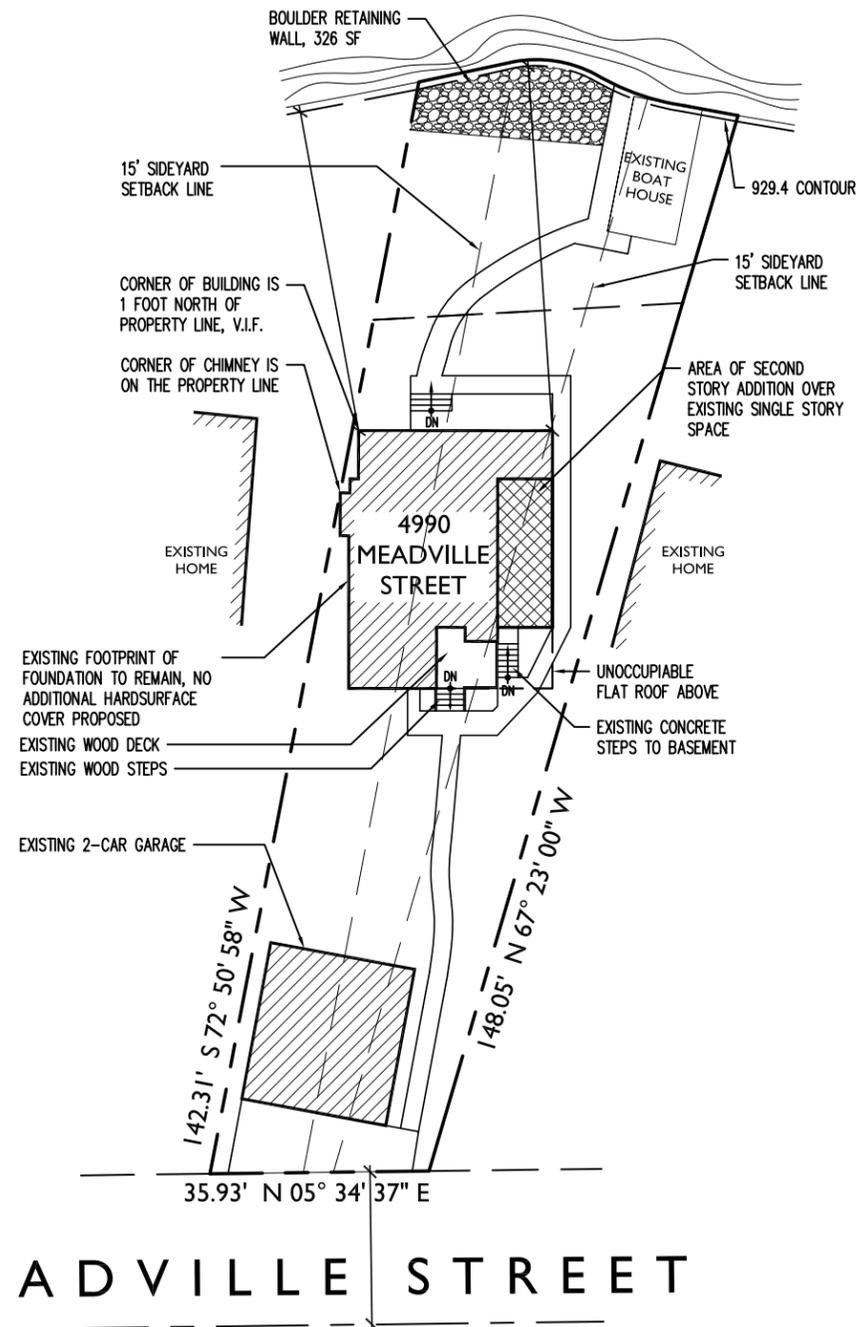
Birdseye view from Northeast



Proposed Addition from Northwest (Boathouse)

The Hessian Family Cottage
4990 Meadville Street, Greenwood, MN 55331

LAKE MINNETONKA



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DRAWINGS, DIMENSIONS AND DATA BASED ON HARDCOPY SURVEY PROVIDED BY OWNER, DATED MARCH 2000.



Proposed Site Plan

06.18.2014



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DRAWINGS, DIMENSIONS AND DATA BASED ON HARDCOPY DRAWINGS PROVIDED BY OWNER.

1 EAST ELEVATION

SCALE 1/4" = 1'-0"

The Hessian Family Cottage

4990 Meadville Street, Greenwood, MN 55331

Proposed East Elevation

06.27.2014

Gus Karpas

From: Florence Cohen <fcohen4@gmail.com>
Sent: Tuesday, July 15, 2014 7:25 AM
To: guskarpas@mchsi.com
Subject: 4990 Meadville Street variance proposal

Gus, Neal and I regret we cannot attend the July 16th meeting to speak on behalf of Tom and Karen Hessian's variance proposal. Let this e-mail stand in as endorsement of their plan to construct a partial second story addition to their home at 4990 Meadville Street. If you have any questions, feel free to contact us at 4970 Meadville Street, Greenwood, MN. Neal and Flo Cohen

Gus Karpas

From: Alan Lizee <alanlizee@gmail.com>
Sent: Monday, July 07, 2014 1:58 PM
To: guskarpas@mchsi.com
Subject: proposed variance 4990 Meadville St.

Mr. Karpas

I saw the Public Hearing Notice about a variance request from Tom and Karen Hessian at 4990 Meadville St. in Greenwood. My father Maurice Lizee lives next door (to the north) at 4980 Meadville St. I have Power of Attorney. The Hessians mentioned their plans and variance request to us. Both my father and I agree that their proposed plans would be fine with us.

Maurice and Alan Lizee
4980 Meadville St.
Greenwood
C - 763 442 1247

Gus Karpas

From: Ellen Nelson <ellnel@me.com>
Sent: Tuesday, July 15, 2014 8:51 AM
To: guskarpas@mchsi.com
Subject: 16th

Hi Gus,

Dana and I are going out of town on July 16th for several days. Sorry to miss city meeting. We approve of Karen and Tom Hessians plans. We won't be able to discuss the pond either. Our sub pump has finally stopped its 24/7 pumping. We are sure the pond water went on top of our yard and below ground throughout our yard so we were pumping the pond out as well. What a summer so far!

Thanks for still looking into our problem with that area. Any new news on the grounds? Let us know please.

Ellen Nelson 5025 Meadville st.

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF GREENWOOD, MINNESOTA ACTING AS THE
BOARD OF APPEALS AND ADJUSTMENTS**

IN RE: The Application of Tom and Karen Hessian, 4990 Meadville Street, Greenwood, Minnesota for variances to permit an upper level to an existing non-conforming house.

WHEREAS, Tom and Karen Hessian are the owners of real property at 4990 Meadville Street, Greenwood, Minnesota 55331 (PID No. 26-117-23-24-0021); and

WHEREAS, the applicant proposes a second story addition above existing living space. The addition requires a north side yard setback variance of 10 feet. The property has existing hardcover of 39%; applicant is proposing 39%, and requires a variance to do so; and

WHEREAS, notice of public hearing was published, notice given to neighboring property owners, and a public hearing held before the Planning Commission on July 16, 2014 to consider the application; and

WHEREAS, public comment was taken at the public hearing and the Planning Commission has considered the matter and recommended approval of a variance to permit the addition of an unenclosed front porch.

NOW, THEREFORE, the City Council of the City of Greenwood, Minnesota acting as the Board of Appeals and Adjustments does hereby make the following:

FINDINGS OF FACT

1. That the applicant's property is located at 4990 Meadville Street, Greenwood, Minnesota 55331 within the R-1A Single Family Residential District.
2. The property is host to an existing house on a 7,817 square foot lot. The applicant desires to add a 2nd story addition to an existing house. The addition requires a variance to permit encroachment on the required 15-foot side yard setback. The property has existing hardcover of 3,048 square feet (39% of 7,817 square feet). The applicant proposes no reduction to the existing hardcover. This requires a variance to Section 1176.04 (3) (3).
3. Section 1120:15 requires a minimum side yard setback of 15 feet. Section 1176.04.3.3 allows a maximum permitted hardcover of 30%.

4. The applicant advised the planned addition is zoning compliant for front, south side and lakeside yard setbacks and that proposed addition does not encroach more than the existing house. The variance is needed due to the shallow yard depth at the NE corner of the existing house; which presently encroaches 10 feet thereon.
5. The planning commission observed that the property is an undersized lot, the addition will not expand the house footprint, and the applicant plans do not add hardcover.
6. The Planning Commission, recognizing these facts, recommended approval of the application for a side yard setback variance of 10 feet to permit the planned 2nd story addition, and a variance to section 1176.04 (3) (3) of 9% allowing no increase in existing hardcover, upon the following findings: the proposal (a) maintains the spirit and intent of the zoning ordinance by maintaining the low density nature of the R-1A single family district; (b) is consistent with the Comprehensive Plan in that it seeks to maintain the character of the city through the maintenance of the existing housing stock; (c) manner of use is reasonable since the proposal seeks to maintain the existing use of the property by updating a home while maintaining the character of the structure; (d) the plight of the owner is due to the size and width of the lot and existing house location; and (e) will maintain the essential character of the neighborhood.
7. Section 1155.10, Subd. 4, 5 & 6 provide:

“Subd. 4. Practical Difficulties Standard. “Practical difficulties,” as used in connection with the granting of a variance, means: (a) that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; (b) the plight of the landowner is due to circumstances unique to the property and not created by the landowner; (c) and the variance, if granted, will not alter the essential character of the locality Economic considerations alone shall not constitute practical difficulties.

Subd. 5. Findings. The board, in considering all requests for a variance, shall adopt findings addressing the following questions:

 - (a) Is the variance in harmony with the purposes and intent of the ordinance?
 - (b) Is the variance consistent with the comprehensive plan?
 - (c) Does the proposal put property to use in a reasonable manner?
 - (d) Are there unique circumstances to the property not created by the landowner?
 - (e) Will the variance, if granted, alter the essential character of the locality?

Subd. 6. Practical Difficulties Considerations. When determining reasonable manner or essential character, the board will consider, but will not be limited to, the following:

 - (a) Impair an adequate supply of light and air to adjacent property.
 - (b) Unreasonably increase the congestion in the public street.
 - (c) Increase the danger of fire or endanger the public safety.
 - (d) Unreasonably diminish or impair established property values within the neighborhood or in any way be contrary to the intent of this ordinance.”
 8. Based on the foregoing, the City Council finds that the variance to permit an addition of living space above existing first floor space within the existing building envelope, if granted, would (1) be in harmony and keeping with the spirit and intent of the Zoning

Code because it will maintain the character of the neighborhood, and (2) will be consistent with the Comprehensive Plan's guiding use for the subject property in the applicable zone because the character of the proposed use is consistent with the zoning.

9. The City Council further finds, that the property owner's proposed manner of use of the Property - addition of a 2nd story - is reasonable because the encroachment of the proposed second story addition on the side yard does not increase the existing encroachment, and there is no possibility of an addition without the requested variance due to lot width and existing house placement; that the plight of the applicant is due to circumstances unique to the property - that being a short NE side yard lot depth - and was not created by the applicant; and the variance, if granted, will not alter the essential character of the locality, it will not impair the supply of light and air, or create congestion on the public street or endanger public health, safety, and welfare.
10. That the following conditions should be imposed on any such variance grant for a porch:
 - A. Project must be completed according to the specifications and submitted plan;
 - B. That the total permitted hardcover on the lot shall be kept at 3,048 square feet (39% of 7,817 square feet) and no more and shall be verified by survey prior to final inspection.
 - C. A certified copy of this resolution shall be filed by the applicants with Hennepin County Registrar of Titles and proof of filing provided to the Clerk of the City before any permits shall be issued.

CONCLUSIONS OF LAW

Based upon the foregoing Findings of Fact, the City Council acting as the Board of Appeals and Adjustments makes the following Conclusions of Law:

1. That the applicant has made an adequate demonstration of facts meeting the standards of Section 1155:10; and that a variance to Greenwood Ordinance Code Section 1120:15, of 10 feet to the required side yard setback of 15 feet, is necessary to allow a 2nd story addition to an existing house, subject to conditions as stated at paragraph 10, **should** be granted.
2. That the applicant's grandfathered right to a maximum permitted hardcover upon the property of 3,048 square feet is acknowledged and a variance to Greenwood Ordinance Code Section 1176.04 (3)(3) to permit an continued total permitted hardcover in excess of 30% at 3,048 square feet (39%) **should** be granted .

NOW, THEREFORE, be it resolved by the City Council of the City of Greenwood, Minnesota acting as the Board of Appeals and Adjustments.

1. That the application of Tom and Karen Hessian for a variance of ten (10) feet to the required north side yard setback under Greenwood Ordinance Code Section 1120:15 to allow a 2nd story addition to an existing house and a variance of 9% to the required 30% impervious surface maximum under Section 1176.04(3)(3), is **granted** subject to the following conditions:

A. The project must be completed according to the specifications and submitted plans.

B. The total permitted hardcover on the lot shall be kept at 3,048 square feet (39% of 7,877 square feet) and no more and shall be verified by survey prior to final inspection.

C. A certified copy of this resolution shall be filed by the applicants with Hennepin County Registrar of Titles and proof of filing provided to the Clerk of the City before any permits shall be issued.

PASSED THIS _____ DAY OF AUGUST, 2014 BY THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA ACTING AS THE BOARD OF APPEALS AND ADJUSTMENTS FOR THE CITY OF GREENWOOD, MINNESOTA.

_____ Ayes, _____ Nays

CITY OF GREENWOOD

ATTEST:

By _____
Debra J. Kind, Mayor

Gus Karpas, City Clerk/Administrator

1\RESOLU. Hessian Approving



Agenda Number: 7B
Agenda Date: 08-06-14
Prepared by Gus Karpas

Agenda Item: Ordinance 239, Amending Section 1140.40, Signs in Residential Areas

Summary: The Old Log Theatre has submitted an application for a conditional use permit for signage on their property. Previously, the city amended its ordinance to address a prohibition to the alteration of on-premises signs located within residential districts identifying or advertising an establishment, person, activity, goods, products or series located on the premises where the sign is installed. Further review of the ordinance indicates additional changes are needed before the application can be considered by the city.

Like the previous amendment, the proposed changes would make an exception for a business operating under an approved conditional use permit. This exception would apply only to the Old Log Theatre.

Attached is the proposed ordinance with changes highlighted in red.

Planning Commission Action: Motion by Commissioner Conrad to recommend the council adopts ordinance, as amended by staff per the city attorney's direction. Commissioner Reeder seconded. Motion carried 5-0.

Timeline:

- ~~07-16-14 — Planning commission discusses the ordinance and makes a recommendation to the city council.~~
- 08-06-14 City council considers 1st reading of the ordinance.
- 09-02-14 City council considers 2nd reading of the ordinance.
- 09-11-14 Ordinance published in Sun-Sailor

Council Action: No action required. Potential motions ...

1. I move the city council approves the 1st reading of ordinance 239 as presented.
2. I move the city council approves the 1st reading of Ordinance 239 with the following revisions: _____.
3. Other motion ???

Greenwood code section 1215 requires 2 readings of all ordinances prior to adoption. The 2nd reading shall be within 3 months of the 1st reading. There may be changes between the 1st and 2nd readings. Ordinances go into effect once they are published in the city's official newspaper. The planning commission must review and make a recommendation to the city council regarding any changes to the zoning code chapter 11. A public hearing, typically held by the planning commission, also is required for changes to chapter 11.

**AN ORDINANCE OF THE CITY OF GREENWOOD, MINNESOTA
AMENDING GREENWOOD ORDINANCE CODE SECTION 1140.40 REGARDING SIGNS IN RESIDENTIAL AREAS**

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA DOES ORDAIN:

SECTION 1.

Greenwood ordinance code section 1140.40 subd. 5 is amended to read as follows:

"Subd. 5. Prohibited Signs. Unless a sign is specifically permitted under this section, or a temporary sign permit has been issued for the sign under this section, or a conditional use permit has been issued for the sign under the city's zoning ordinance, the sign is prohibited. By way of example and not by way of limitation, the following signs are specifically prohibited:

- (a) Billboards.
- (b) Flashing signs, searchlights, flags, or whirling devices.
- (c) Animated signs.
- (d) Signs that emit sound, odor or visible matter.
- (e) Signs attached to or trailed by a vehicle parked primarily for use as a sign for any period of time.
- (f) Balcony signs and signs mounted or supported on a balcony.
- (g) Any sign that obstructs any part of a doorway, stairway or fire escape.
- (h) Signs within the public right-of-way, public property or public easement.
- (i) Any sign projecting above the roofline of the structure to which it is affixed.
- (j) Signs that project beyond the property line of the property upon which the sign is located.
- (k) Signs that have a structural member or other portion closer than 10 feet to a side lot line, permitted conditional use businesses are excepted from this provision
- (l) Signs intended to be for the purpose of business advertising in any residentially zoned areas, including window signs, permitted conditional use businesses are excepted from this provision.
- (m) Any sign which by reason of its location, color, or intensity, creates a hazard to the safe and efficient movement of vehicles or pedestrian traffic, including any sign which might be construed as a traffic control or which otherwise resembles any official marker erected by a governmental body or agency.
- (n) Window signs that obstruct the window to the point where the interior of the building cannot be observed by police or other security personnel.
- (o) Wall signs having a sign surface area exceeding 15% of the area of the wall surface (including doors and windows) to which it is affixed.
- (p) Signs constructed so that the message or communication is not flat against the sign structure.
- (q) Off-premise commercial signs whether located in a commercially or residentially zoned property, permitted conditional use businesses are excepted from this provision with the approval of the regulatory authority in control of the property in which the signage will be placed.
- (r) On-premise sign located within residential districts, permitted conditional use businesses excepted, identifying or advertising an establishment, person, activity, goods, products or services located on the premises where the sign is installed.
- (s) Changeable copy signs – electronic, multi-vision signs, portable signs, rotating signs, shimmering signs, stringers or suspended signs.
- (t) Content classified as obscene as defined by Minnesota statutes chapter 617.
- (u) Abandoned signs as defined by section 1140.40.03(1).
- (v) Dynamic display signs.
- (w) Electronic graphic display signs.
- (x) Video display signs."

SECTION 2.

Effective Date. This ordinance shall be effective upon publication according to law.

Enacted by the city council of Greenwood, Minnesota this ___ day of _____, 2014.

___ AYES ___ NAYS

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Gus E. Karpas, City Clerk

First reading: _____, 2014
Second reading: _____, 2014
Publication: _____, 2014



Agenda Number: 7C
Agenda Date: 08-06-14
Prepared by Gus Karpas

Agenda Item: 1st Reading Ordinance 238, Amending Section 1125.05, Swimming Pools in R-2 District

Summary: The City of Greenwood amended its ordinance to permit “permanent in-ground, at-grade swimming pools for the use and convenience of the resident and their guests” as a conditional use in the R-1A, R-1B and R-1C single family zoning districts. This use was inadvertently excluded from the R-2 single family district. A resident on Highview Place would like to submit an application for a swimming pool but cannot until the ordinance has been amended to permit the use as a conditional use.

Attached is the proposed ordinance language change highlighted in red.

Planning Commission Action: Motion by Commissioner Conrad to recommend the council adopts ordinance 238 as written. Commissioner Paeper seconded. Motion carried 5-0.

Timetable:

~~07-16-14 Planning Commission discussed the ordinance and makes a recommendation to the city council~~
08-06-14 City council considers 1st reading of ordinance (further revisions may be made)
09-02-14 City council considers 2nd reading of ordinance
09-11-14 Ordinance published in Sun-Sailor (effective date)

Council Action: None required. Potential motions ...

1. I move the city council approves the 1st reading of ordinance 238 as presented.
2. I move the city council approves the 1st reading of ordinance 238 with the following revisions: _____.
3. Do nothing or other motion ???

Greenwood code section 1215 requires 2 readings of all ordinances prior to adoption. The 2nd reading shall be within 3 months of the 1st reading. There may be changes between the 1st and 2nd readings. Ordinances go into effect once they are published in the city's official newspaper. The planning commission must review and make a recommendation to the city council regarding any changes to the zoning code chapter 11. A public hearing, typically held by the planning commission, also is required for changes to chapter 11.

**AN ORDINANCE OF THE CITY OF GREENWOOD, MINNESOTA AMENDING
GREENWOOD R-2 RESIDENTIAL ZONING CODE SECTION 1125.05, REGARDING SWIMMING POOLS**

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA DOES ORDAIN:

SECTION 1.

Greenwood ordinance R-2 residential zoning code section 1125.05, subd. 3 is amended to read as follows:

“Subd. 3. Conditional Uses.

- (a) Churches, chapels, synagogues, temples, and similar religious buildings.
- (b) Uses mandated in state statutes as conditional uses.
- (c) Permanent in-ground, at-grade swimming pools for the use and convenience of the resident and their guests.”

SECTION 2.

Effective Date. This ordinance shall be effective upon publication according to law.

Enacted by the city council of the city of Greenwood, Minnesota this ___ day of _____, 2014.

__ AYES and __ NAYS.

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Gus E. Karpas, City Clerk

First reading: _____, 2014

Second reading: _____, 2014

Publication: _____, 2014



Agenda Number: 7D

Agenda Date: 08-06-14

Prepared by Deb Kind

Agenda Item: Consider Resolutions 21-14 and 22-14, Building Permit Extensions for 5560 Maple Heights Rd and 5100 Greenwood Circle

Summary: Section 300.25 of the Greenwood code states:

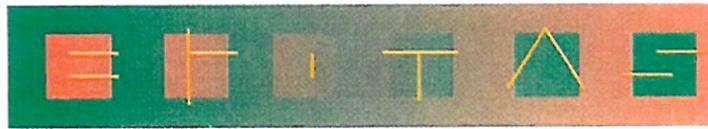
In addition to the expiration provisions of the State Building Code, every permit issued under this ordinance shall expire and become null and void one year after the date it is issued, unless the expiration date of the permit is extended by resolution of the city council.

David Erotas submitted the attached request to extend the building permit for the construction project at 5560 Maple Heights Road. Attached is resolution 21-14 for the council's consideration.

Jim Pastor submitted a verbal request to extend the building permit for the construction project at 5100 Greenwood Circle. Attached is resolution 22-14 for the council's consideration.

Council Action: None required. Potential motions ...

1. I move the city council approves resolution 21-14 as presented.
2. I move the city council approves resolution 21-14 with the following revisions: _____.
3. I move the city council approves resolution 22-14 as presented.
4. I move the city council approves resolution 22-14 with the following revisions: _____.
5. Do nothing or other motion ???



EROTAS BUILDING CORPORATION

July 15, 2014

Talebi Residence

5560 Maple Heights Rd.

Greenwood, MN 55331

To: City Of Greenwood

We would like to apply for a one year extension to the building permit for the completion of this project.

Sincerely,

David Erotas

Erotas Building Corporation



**CITY OF GREENWOOD
RESOLUTION NO. 21-14**

**RESOLUTION EXTENDING THE BUILDING PERMIT EXPIRATION DATE FOR
5560 MAPLE HEIGHTS ROAD**

WHEREAS, Greenwood ordinance code section 300.25 states, "In addition to the expiration provisions of the State Building Code, every permit issued under this ordinance shall expire and become null and void one year after the date it is issued, unless the expiration date of the permit is extended by resolution of the city council"; and

WHEREAS, David Erotas (the builder) submitted a written request to extend the building permit for the construction project at 5560 Maple Heights Road; and

NOW THEREFORE, BE IT RESOLVED that city council of the city of Greenwood, Minnesota hereby extends the expiration date for the building permit for 5560 Maple Heights Road to August 6, 2015.

ADOPTED by the city council of Greenwood, Minnesota this 6th day of August 2014.

___ AYES ___ NAYS

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Gus E. Karpas, City Clerk



**CITY OF GREENWOOD
RESOLUTION NO. 22-14**

**RESOLUTION EXTENDING THE BUILDING PERMIT EXPIRATION DATE FOR
5100 GREENWOOD CIRCLE**

WHEREAS, Greenwood ordinance code section 300.25 states, “In addition to the expiration provisions of the State Building Code, every permit issued under this ordinance shall expire and become null and void one year after the date it is issued, unless the expiration date of the permit is extended by resolution of the city council”; and

WHEREAS, Jim Pastor (the property owner) submitted a verbal request to extend the building permit for the construction project at 5100 Greenwood Circle.

NOW THEREFORE, BE IT RESOLVED that city council of the city of Greenwood, Minnesota hereby extends the expiration date for the building permit for 5100 Greenwood Circle to _____, 2015.

ADOPTED by the city council of Greenwood, Minnesota this 6th day of August 2014.

___ AYES ___ NAYS

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Gus E. Karpas, City Clerk



Agenda Number: 7E

Agenda Date: 08-06-14

Prepared by Deb Kind

Agenda Item: Authorization to Send Budget Comment Opportunity Information to County

Summary: Every August the council is asked to determine when public comment will be taken regarding the budget and authorize the city clerk to send the date, time, place, and phone contact number to the county. This information will be published in the property tax mailing sent out by the county. The council routinely sets the date at the January council meeting at same time other key dates are set for the year. December 3, 2014 at 7pm (regular city council meeting) was the date set by the council. The council needs to authorize the clerk to send the information to the county.

Council Action: Required. Suggested motion ...

1. I move the council authorizes the city clerk to send the following information to Hennepin County regarding the opportunity for the public comment regarding the city's 2015 budget: 7pm, Wednesday, December 3, 2014, Deephaven Council Chambers, 20225 Cottagewood Rd, Deephaven, MN 55331, phone 952.474.6633.



Agenda Number: 7F

Agenda Date: 08-06-14

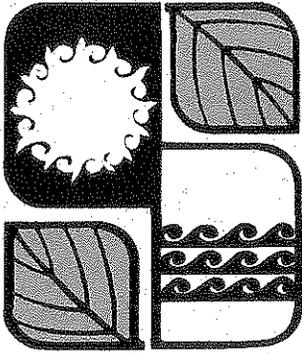
Prepared by Deb Kind

Agenda Item: Letter Requesting Video Taping of Minnehaha Creek Watershed District Meetings

Summary: Shorewood Mayor Zerby requested that the Greenwood city council consider sending a letter similar to the attached Shorewood letter regarding taping of Minnehaha Creek Watershed District meetings. Minnetrista approved a similar letter on 07-21-14. Independence also is considering sending a letter.

Council Action: None required. Potential motions ...

1. I move the council authorizes the mayor to send a letter to the Minnehaha Creek Watershed District to request video taping of their meetings.
2. Do nothing or other motion ???



CITY OF SHOREWOOD

5755 COUNTRY CLUB ROAD • SHOREWOOD, MINNESOTA 55331-8927 • (952) 960-7900
FAX (952) 474-6189 • www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

DRAFT

DRAFT

Date

Executive Director Jeff Spartz
Minnehaha Creek Watershed District
15320 Minnetonka Blvd.
Minnetonka, MN 55345

Dear Mr. Spartz,

The City of Shorewood is requesting that the MCWD Board of Managers consider the future video broadcasting of the Board's regular monthly meetings. We have had a number of requests from constituents coupled with a desire by our Council to have this type of record available to residents served by the District.

We, along with other communities in our area, are facing ever greater concern about issues effecting surface water management, invasive species and District governance. In this day and age we feel government agencies like the MCWD, that have a significant impact on residential and economic activities should take every opportunity to be as transparent in their operations as practically possible.

Many of our member cities provide this information source to their residents and the services of the Lake Minnetonka Cable Commission are available and very reasonably priced. We ask that this request be place on an upcoming Board agenda. The City of Shorewood would fully support such an initiative both in philosophy and through our financial support of the District.

Sincerely,

Mayor Scott Zerby

On Behalf of the Shorewood City Council





Agenda Number: **9A-E**

Agenda Item: Council Reports

Summary: This is an opportunity for each council member to present updates and get input regarding various council assignments and projects. Related documents may be attached to this cover sheet.

Council Action: None required.

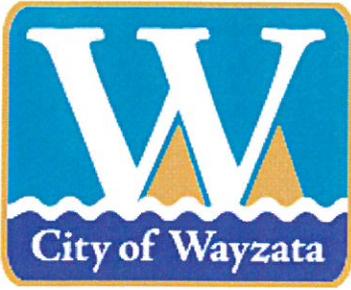


Agenda Number: **FYI**

Agenda Item: FYI Items in Council Packet

Summary: The attached items are included in the council packet for your information (FYI) only. FYI items typically include planning commission minutes, ViBES (Violations Bureau Electronic System) report of traffic citations processed by Hennepin County District Court, monthly report of activity on the Greenwood website, and other items of interest to the council.

Council Action: No council action is needed for FYI items.



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox
City Council:
Jack Amdal
Andrew Mullin
Tom Tanner
Bridget Anderson
City Manager:
Heidi Nelson

July 2, 2014

The Honorable Deb Kind
City of Greenwood
20225 Cottagewood Road
Deephaven, MN 55331

Dear Mayor Kind:

Thank you for your participation in our February meeting of Lake area communities regarding the Lake Minnetonka Scenic Byway concept, and your City Councils' formal response to whether or not they wish to continue studying the feasibility of this concept. We have received responses from Hennepin County, the Three Rivers Park District, and the following ten communities indicating a willingness to continue discussion with MnDOT regarding a state level scenic byway: Excelsior; Minnetonka; Minnetrista; Mound; Shorewood; Spring Park; Tonka Bay; Victoria; Wayzata; and Woodland.

The following communities indicated that they were not interested in further study of the concept due to concerns about traffic impacts, noise, and pedestrian safety: Deephaven; Greenwood; Minnetonka Beach; Orono.

As next steps in this fact finding process, we are coordinating another gathering of interested representatives to discuss the initiative and potential byways application. The meeting will be on **Wednesday, July 30th from 8:00 AM to 9:30 AM** at Wayzata City Hall at 600 Rice Street East.

The purpose of the meeting will be to determine if there is a path forward with the communities that are interested in further study, discuss the logistics, and review MnDOT's scenic byway application process.

Please let me know if you have any questions. I can be reached at 952-922-5569 or Kenwillcox@wayzata.org.

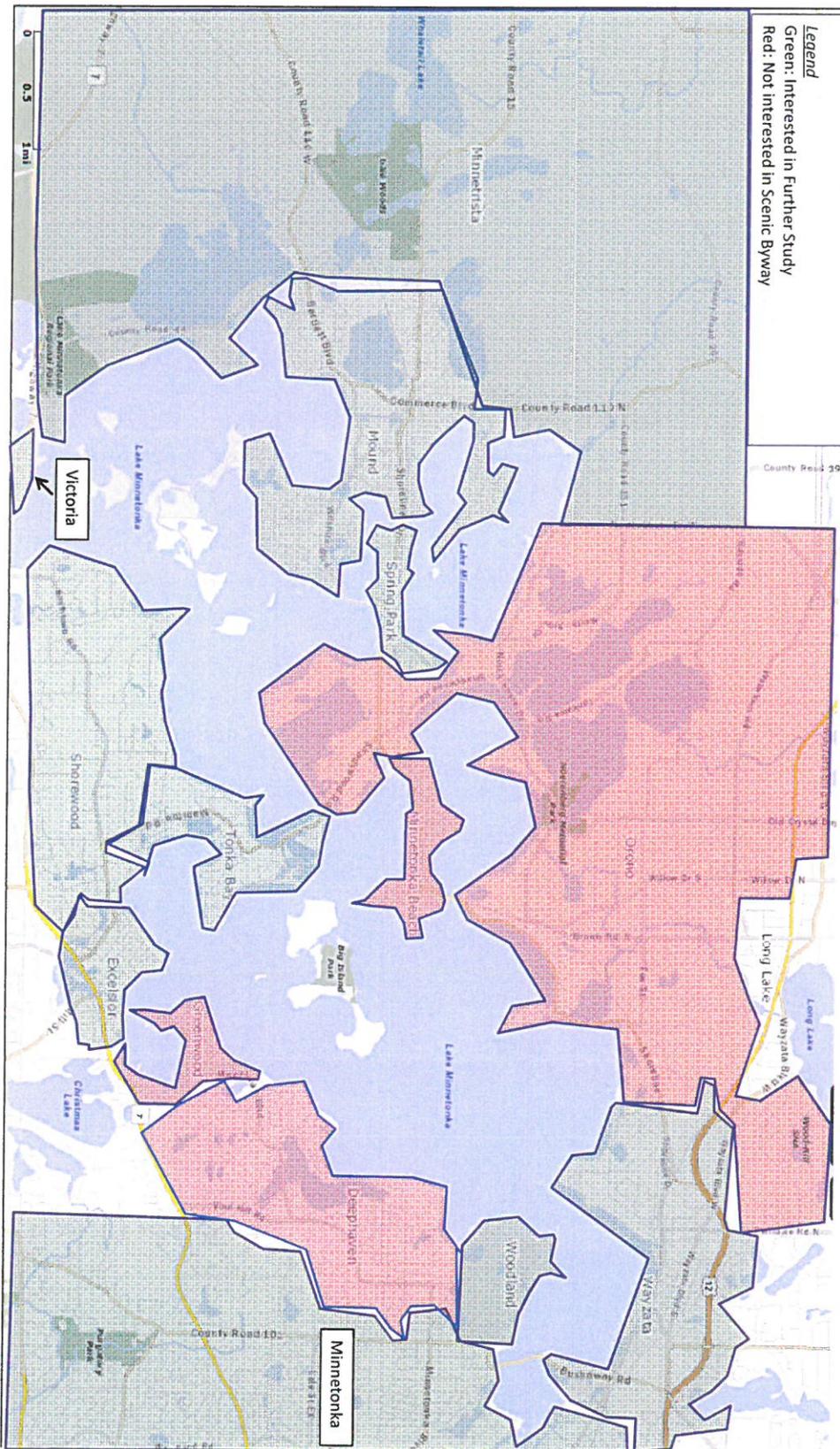
Warm regards,

Ken Willcox
Mayor
City of Wayzata

Lake Minnetonka Scenic Byways Concept Map

Legend

- Green: Interested in Further Study
- Red: Not interested in Scenic Byway





Mr. Jeff Greiner
4760 Lodge Lane
Greenwood, MN 55331

Mr. Greiner,
The City Council discussed the attached letter from Hennepin County Regional Railroad Authority (HCRRA) at their July 9th meeting and asked that I send a copy to you. Please note the last sentence in the first paragraph which reads "Further, whether to a local neighborhood association or to the City of Greenwood, HCRRA will not issue a lease for private docks." Based on this determination, the council has no jurisdiction to act any further on your request for day docks along the LRT.

Please distribute this letter and attached information to your neighbors for their review.

Sincerely,

Gus Karpas
City Clerk/Zoning Administrator



Date: July 14, 2014

To: Southshore Center Founding City Councils of Excelsior, Deephaven, Shorewood, Tonka Bay

From: Greenwood City Council

RE: RESPONSE TO JUNE 3, 2014 SHOREWOOD LETTER

The city of Greenwood received the June 3, 2014 letter from the city of Shorewood requesting the Southshore Center (SSC) Founding Cities respond regarding interest to "continue in an ownership position."

We are disappointed that Shorewood is not interested in either pursuing or further discussing The Cove concept for the SSC. However, since the SSC is located in and supported by Shorewood, we believe it is important for Shorewood to take a leadership role with any new direction for the SSC. Since we disagree on the best direction for the SSC, we believe the best course is for Greenwood to withdraw from participation.

In accordance with paragraph 6 of the 1996 Cooperative Agreement for the Southshore Senior / Community Center, the city of Greenwood:

- Will no longer participate in sharing costs for operations, capital improvements, and decisions relating to the Southshore Center effective August 13, 2014.
- Will continue to have undivided ownership interest in the Southshore Center.

The city of Greenwood would be open to discussing an amendment to the Cooperative Agreement in which Greenwood may give up its ownership interest in the SSC while maintaining access for Greenwood residents. However, before entering into such an agreement we would need information regarding the intended plans for the future of the SSC.

We recognize the desire by Shorewood to move in their own direction, but we also believe that it is important to protect the interests of Greenwood residents in the facility that Greenwood helped establish and has consistently supported with time, money, and energy.

If you have any questions, please contact Mayor Deb Kind 952.401.9181, dkind100@gmail.com.

NOTICE OF INTENT TO LGUs AND WORKPLAN

Date: July 15, 2014

To: Mike Opat, Commissioner, HN County Board, Paul Skrede, Mayor, City of Deephaven
Nancy Tyra-Lukens, Mayor, City of Eden Prairie, James Hovland, Mayor, City of Edina
Shep Harris, Mayor, City of Golden Valley, Deb Kind, Mayor, City of Greenwood
Gene Maxwell, Mayor, City of Hopkins, Terry Schneider, Mayor, City of Minnetonka
Kelli Slavik, Mayor, City of Plymouth, Scott Zerby, Mayor, City of Shorewood
Jeff Jacobs, Mayor, City of St. Louis Park, Ken Willcox, Mayor, City of Wayzata
Jim Doak, Mayor, City of Woodland, Erik Cedarleaf, Chair, HN County Conservation District
Sherry Davis White, President, Minnehaha Creek Watershed District
Ginny Black, Chair, Bassett Creek Watershed Management Commission
Lanya Ross, Water Supply Planning, Metropolitan Council Environmental Services
John Freitag, Planner, Minnesota Department of Health

From: Brian Wagstrom, City of Minnetonka

Re: **City of Minnetonka Wellhead Protection Program**

The City of Minnetonka is notifying neighboring and overlying units of government of its intent to amend the city's wellhead protection plan. The goal of the plan is to prevent human-caused contaminants from entering our water supply wells and to protect all who use our water supply from adverse health effects associated with groundwater contamination. This notice is required by the Minnesota Wellhead Protection Rule, part 4720.5300, subpart 3.

The entire project will take almost three years to complete. Public informational meetings will be held in March 2015. In accordance with the wellhead protection rule, the following information must be included in this notice:

1. Wellhead Protection Manager: Brian Wagstrom, City of Minnetonka, 952-988-8400
14600 Minnetonka Blvd, Minnetonka, MN 55345
2. Unique Well Numbers: 204470, 171021, 204054, 208012, 204140, 150356, 208014, 439797, 203717, 205165, 132263, 204537, 160021, 208016, 150351, 191939, 661401, 661402
3. Date Wellhead Protection Plan Must Be Submitted to MDH: January 27, 2016
4. General Project Work Plan: See attachment.
5. Missing Data Elements Needed for Wellhead Protection Plan:
If you have any of these data elements, please submit them to me.

Also, if available, please submit: 1) any existing water and related land resource plans and official controls; and 2) a description of conflicts, problems, or opportunities that you want examined and addressed in our wellhead protection plan. Thank you for your assistance in our wellhead protection efforts.

cc: Trudi Witkowski, Minnesota Department of Health
Susan Wojtkiewicz, SEH
Miles Jenson, SEH

CITY OF MINNETONKA WHP WORK PLAN

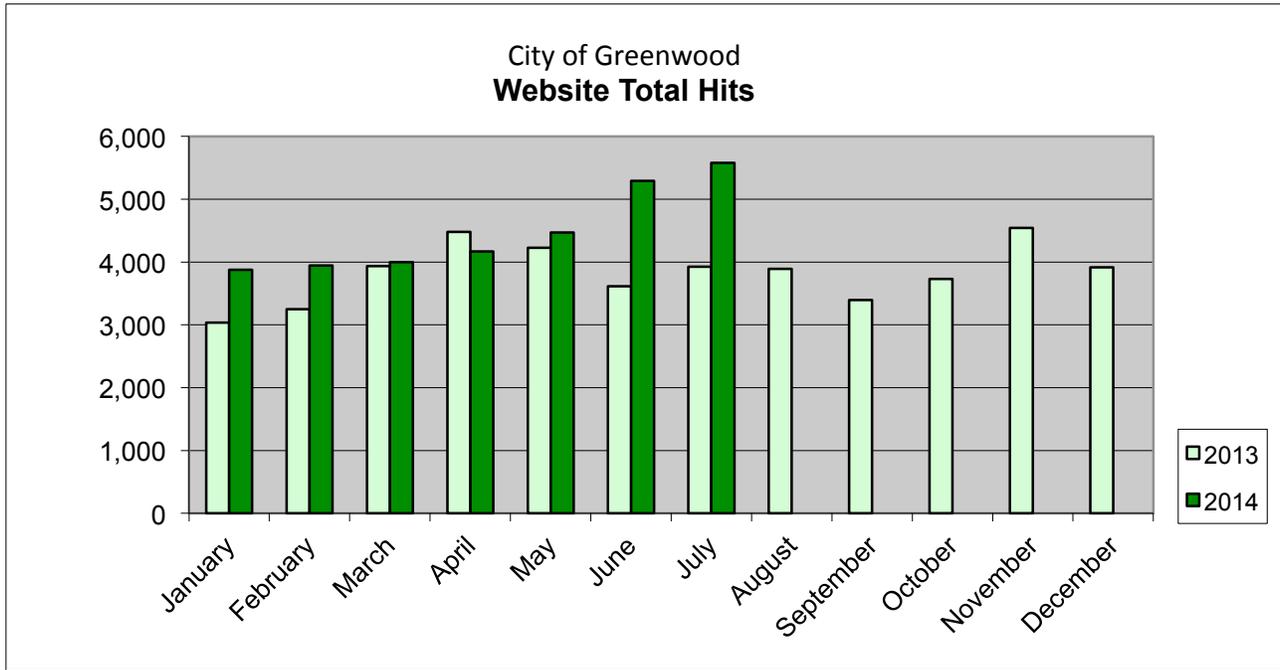
STEP	<u>Projected Completion (Month/Year)</u>
PART I	
*Letter From MDH Initiating Plan Development	Apr. 2013
Notice of Intent Sent to Local Government Units (LGUs)	Mar-2014
Public Meeting Held with LGUs (optional)	TBD
WHP Manager Appointed	Dec-2013
LUG Team Established (Optional)	TBD
Wellhead Protection Team Appointed	TBD
Scoping 1 Meeting Held	Dec-2013
*MDH Scoping Decision (Letter)	Jan-2014
Prepare Aquifer Test Plan and Submit to MDH	Apr-2014
*MDH Approval of Test Plan	May-2014
Wellhead Protection Area (WHPA) Delineation	Jun 2014 - Sep 2014
Drinking Water Supply Management Area (DWSMA) Delineation	Jun 2014 - Sep 2014
Conduct Vulnerability Assessment	Jun 2014 - Sep 2014
Vulnerability and DWSMA Submitted to MDH	Oct-2014
*MDH Approval of DWSMA, WHPA and Vulnerability Assessments	Dec-2014
Vulnerability, WHPA and DWSMA Submitted to LGUs	Jan-2015
Public Meeting Held	Mar-2015
PART II	
Scoping 2 Meeting Held	Apr-2015
*MDH Scoping Decision (Letter)	May-2015
Inventory of Potential Source Contamination	Jun 2015- July 2015
Management Portion of Plan ¹	Jun 2015- July 2015
Submit Plan to LGUs	Aug-2015
Consider Comments Received by LGUs ²	Oct-2015
Public Hearing Held	Nov-2015
Submit Plan to MDH	Jan-2016
*MDH Approval	Apr-2016
Provide Notice to LUGs About Plan Approval	Jun-2016
Begin Plan Implementation	Jun-2016

Name of Person Completing This Form	Date

¹ Prepare response to impact of changes on PWS well; issues, problems and opportunities; WHP goals; objectives and plan of action; evaluation program; alternate water supply; contingency strategy.

² Incorporate response to comments in plan.

* Highlighted text denotes steps completed by MDH



<u>Month</u>	<u>2013</u>	<u>2014</u>	<u>Variance with Prior Month</u>	<u>Variance with Prior Year</u>	<u>Bulk Email List</u>
January	3,038	3,876	-39	838	143
February	3,252	3,943	67	691	147
March	3,936	4,000	57	64	147
April	4,478	4,170	170	-308	151
May	4,229	4,468	298	239	152
June	3,613	5,291	823	1,678	153
July	3,924	5,579	288	1,655	159
August	3,894		-5,579	-3,894	
September	3,395		0	-3,395	
October	3,731		0	-3,731	
November	4,543		0	-4,543	
December	3,915		0	-3,915	
AVERAGE	3,829	4,475			

March number is an estimate

POPULATION: 688
EMAIL ADDRESSES % OF POPULATION: 23.11%

Site Statistics

Use this reporting tool to see your site statistics for your public site for this month or the previous month. Statistics for the Administration (or "admin") side of your site are not included in this report. Additionally, visits you make to your own site while administering it are not included in these statistics. All data collected before the previous month has been purged from our system and is not available for use; therefore, we recommend printing this report each month for your records.

The first report - Page Views by Section - shows total page views for each section. The second report - Unique Visitors by Section - shows the total page views for each section without the return visitors (showing only views from unique IP addresses). For example, if you browse to a page today, and then browse to that same page tomorrow, your viewing of that page would only be counted once in the unique (second) report.

Each report lists sections in page view order (highest number of page views first) and only lists sections that have had traffic within the reporting period. It does not list those sections without traffic.

Begin Date

End Date

Report Name

Page Views by Section

Section	Page Views	Percent of Total
Default Home Page	2052	36.78%
Comp Plan & Maps	868	15.56%
Agendas, Etc.	328	5.88%
Planning Commission	190	3.41%
City Departments	182	3.26%
Forms & Permits	152	2.72%
Mayor & City Council	132	2.37%
Lake Minnetonka	121	2.17%
Photo Gallery	107	1.92%
Assessments & Taxes	103	1.85%
Garbage & Recycling	88	1.58%
Welcome to Greenwood	87	1.56%
Code Book	79	1.42%
Budget & Finances	77	1.38%
St. Alban's Bay AIS Project	76	1.36%
RFPs & Bids	76	1.36%
Search Results	75	1.34%
What's New?	63	1.13%
Crime Update	51	0.91%
Watercraft Spaces	49	0.88%
WEATHER EMERGENCY!	46	0.82%
Meetings	43	0.77%
Email List	43	0.77%
Links	43	0.77%
Met Council Project	42	0.75%
Swiffers NOT Flushable	41	0.73%
Parks & Trails	38	0.68%
Well Water	37	0.66%
Public Safety	35	0.63%
Elections	33	0.59%
Animal Services	33	0.59%

Quick Tips

The reports offered in your Site Statistics tool only track activity on the public side of your site.

In each report, a section named "Default" and a section named "Home" may appear.

A page view gets attributed to "Default" when a visitor to your site types your URL into his or her Web browser. In most cases, the "Default" section is your Home Page.

A page view gets attributed to "Home" each time a visitor clicks the "Home" button on your Web site.

In the Page View (Default) report, only sections with Web traffic are reported and they are listed in page view order.

In the Page View by Section report, sections are listed in the order they appear in the navigation menu and are reported regardless of their traffic level.

In the Referrers report, it is important to remember that your own site acts like a referrer. So, don't be surprised if you see your own Web address(es) listed -- this tracks the number of times people went from one part of your site to another.

Spring Clean-Up Day	33	0.59%
Meetings on TV	30	0.54%
Stormwater	28	0.5%
Old Log Events	26	0.47%
Community Surveys	26	0.47%
Southshore Center	23	0.41%
Sewer Pipe Help	18	0.32%
Unsubscribe	3	0.05%
---	2	0.04%
TOTAL	5579	100%

Unique IPs by Section

Section	Unique IPs	Percent of Total IPs
Default Home Page	550	25.44%
Agendas, Etc.	114	5.27%
City Departments	111	5.13%
Lake Minnetonka	101	4.67%
Forms & Permits	89	4.12%
Mayor & City Council	83	3.84%
Planning Commission	64	2.96%
St. Alban's Bay AIS Project	63	2.91%
Welcome to Greenwood	62	2.87%
Photo Gallery	56	2.59%
What's New?	51	2.36%
Garbage & Recycling	48	2.22%
Assessments & Taxes	46	2.13%
Code Book	46	2.13%
Crime Update	44	2.04%
Comp Plan & Maps	43	1.99%
Watercraft Spaces	38	1.76%
Links	34	1.57%
Met Council Project	32	1.48%
Meetings	32	1.48%
WEATHER EMERGENCY!	32	1.48%
Parks & Trails	31	1.43%
Well Water	29	1.34%
Email List	29	1.34%
Budget & Finances	29	1.34%
Elections	29	1.34%
Animal Services	28	1.3%
Search Results	27	1.25%
RFPs & Bids	27	1.25%
Public Safety	26	1.2%
Swiffers NOT Flushable	23	1.06%
Stormwater	23	1.06%
Old Log Events	23	1.06%
Spring Clean-Up Day	22	1.02%
Meetings on TV	20	0.93%
Southshore Center	19	0.88%
Community Surveys	19	0.88%
Sewer Pipe Help	15	0.69%
---	2	0.09%
Unsubscribe	2	0.09%
TOTAL	2162	100%

Generate Download File (.csv) for the current report:

Done

**GREENWOOD PLANNING COMMISSION
WEDNESDAY, JULY 16, 2014
7:00 P.M.**

1. CALL TO ORDER/ROLL CALL

Chairman Lucking called the meeting to order at 7:00 p.m.

Members Present: Chairman Pat Lucking and Commissioners Lake Bechtell, Kristi Conrad (7:03), David Paeper, and Douglas Reeder (7:04)

Absent: Commissioner Rick Sundberg

Others Present: Council Liaison Bill Cook, City Attorney Mark Kelly and Zoning Administrator Gus Karpas.

2. MINUTES – June 18, 2014

Commissioner Paeper moved to approve the minutes of June 18, 2014 as presented. Commissioner Bechtell seconded the motion. Motion carried 3-0.

3. PUBLIC HEARINGS

Variance, Tom and Karen Hessian, 4990 Meadville Street – Request for a variance to encroach into the minimum required north side yard setback for the construction of a partial second story addition on a non-conforming single family home.

Section 1120:15 of the Zoning Ordinance requires a minimum north side yard setback of fifteen feet. The applicants propose a north side yard setback of five feet for the proposed addition. The proposal requires a variance of ten feet of the required north side yard setback.

Summary: The applicants are requesting to construct a partial second story addition over a non-conforming home which would encroach into the required north side yard setback.

The proposal would add a one hundred and sixty-one (161) square foot addition over an existing flat roof to provide additional living space. The proposal would maintain the existing encroachment into the north side yard setback and would not increase the existing non-conforming impervious surface area. The proposed addition complies with the remaining front, south side and lake yard setback requirements outlined in Section 1120.15, the height limitations outlined in Section 1120.20 and the maximum permitted grade alteration permitted in Section 1140.10.

Chairman Lucking opened the public hearing. Zoning Administrator Karpas read letters of support from Neal and Flo Cohen, 4970 Meadville Street and Ellen Nelson, 5025 Meadville Street supporting the request into the record.

Hearing no further comment, the public hearing was closed.

Commissioner Bechtell thought it was a nice plan that maintained the existing footprint and impervious surface area; he was in support of the request.

Commissioner Paeper had no objections to the request though he would caution the addition does create a larger structure face to the adjacent neighbor, but noted the impacted neighbor submitted a letter in support of the project.

Commissioners Conrad and Reeder had no issues with the request.

GREENWOOD PLANNING COMMISSION
WEDNESDAY, JULY 16, 2014
7:00 P.M.

Chairman Lucking agreed the request does not increase the footprint or impervious surface area and stated it was staying within the allowed structure volume. He was supportive of the request as presented.

Motion by Commissioner Paeper to recommend the city council approve the application for a variance of Greenwood Code Section 1120:15 to encroach ten feet into the required fifteen foot north side yard setback.

The motion is based on the following findings: (a) the proposal maintains the spirit and intent of the zoning ordinance by maintaining the low density nature of the R-1A single-family district; (b) the proposal is consistent with the Comprehensive Plan in that it seeks to maintain the character of the city through the maintenance of the existing housing stock; (c) the proposed manner of use is reasonable since it seeks to continue the single family use of the property through the rehabilitation and expansion of the existing structure; (d) the plight of the homeowner is due to the lot dimensions, the placement of the existing home; and (e) the proposal maintains the essential character of the neighborhood.

Commissioner Bechtell seconded the motion. Motion carried 5-0.

Variances, Michael and Deborah Jonikas, 4930 Meadville Street – Request for variances to encroach into the minimum required east and west side yard setbacks, lake yard setback and to exceed the maximum permitted impervious surface for the construction of a new single family home.

Section 1120:15 of the Zoning Ordinance requires a minimum east side yard and west side yard setback of fifteen feet. The applicants propose an east side yard setback of six feet, five inches and a west side yard setback of seven feet, two inches for the proposed single family home. The proposal requires a variance of eight feet, seven inches of the required east side yard setback and seven feet, ten inches of the required west side yard setback.

Section 1120:15 of the Zoning Ordinance requires a minimum lake yard setback of fifty feet. The applicants propose a lake yard setback of thirty-eight feet, four inches for the proposed single family home. The proposal requires a variance of eleven feet, eight inches of the required lake yard setback.

Section 1176.04(3)(3) permits a maximum permitted impervious surface area of 30%. The applicants propose an impervious surface area of 39.9% and are seeking a variance to exceed the maximum permitted impervious surface area by 9.9%.

Summary: The applicants are requesting to construct a new single family home which would encroach into the minimum required east and west side yard setbacks, lake yard setback and exceed the maximum permitted impervious surface.

The proposal would remove an existing non-conforming single family home and replace it with a home that has a larger footprint, but either maintains or reduces the existing non-conformities.

The proposed home maintains the existing eight foot, seven inch encroachment into the required east side yard setback and seven foot, ten inch encroachment into the required west side yard setback. The proposal would reduce the lake yard encroachment from twenty-one feet to twelve feet and reduce the impervious surface area by 10.3%.

The proposed single family home complies with the lake setback; the encroachment is measured to the elevated lakeside deck.

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The propose home complies with the front yard setback requirement outlined in Section 1120.15, the height limitations outlined in Section 1120.20 and the maximum permitted grade alteration permitted in Section 1140.10.

Chairman Lucking opened the public hearing.

Architect Ron Brenner said the applicants worked on a plan that would reduce the existing non-conformities and build a house they felt fit the lot.

Bob Sevey, 4926 Meadville Street, distributed pictures showing the east property line which he shares with the subject property. He said his three main concerns are 1) drainage; 2) potential damage to the retaining wall during construction; and 3) the preservation of two large trees very close to the property line, but still on his property. He said drainage is his major concern and he explained the history of drainage issues between the two properties.

Sandy Sevey, 4926 Meadville Street, would like the Commission to address the issues related to drainage. She has spoken to the applicant about this issue and her concerns. Commissioner Bechtell noted it appears most of the drainage is directed towards the lake. Mr. Brenner said the surveyor has carved a swale along the east property line to carry the water lake ward and the applicants have removed about 1,000 square feet of impervious surface area from the lake yard. Zoning Administrator Karpas added that all plans submitted for a building permit must be signed off by the City Engineer. Even after construction, if there are drainage issues, it falls on the property owners to rectify the problem.

Keith Stuessi, 5000 Meadville, discussed consistency issue, stating the Planning Commission and City Council has tried to be fair, but there are no set rules for which they base their decisions. He feels future property owners should have an idea of how a smaller property can be developed or redeveloped rather than having to rely on the variance process. He said the process is subjective where some properties have been granted variances and others haven't. He reiterated there is no consistency and the city needs to address that issue.

Ted Hanna, 4960 Meadville Street, confirmed the specifics the project but had no further comment.

Hearing no further comment, the hearing was closed.

Commissioner Bechtell liked the look of the plan and had no issues with the proposal.

Commissioner Paeper was not in support of the request. He said the size of the house is discretionary and he finds there is no practical difficulty for a new structure to be in this degree of non-compliance on a lot where the existing structure is being removed.

Commissioner Reeder said his concern is about the lake yard setback and questioned why a variance is needed if the existing structure is being removed.

Commissioner Conrad agreed with the comments of Mr. Paeper. She feels the applicant has a buildable pad without the need for variances and the home should be designed to fit that pad.

Council Liaison Cook raised an issue with the impervious surface calculation noting a large percentage of the reduction was due to landscaping materials. He noted this cannot be exchanged for a larger footprint. The applicant must demonstrate that increase footprint area is covered in impervious surface area other than landscaping impervious surface area.

Mr. Brenner said the applicant saw the impervious surface area as new and not as an exchange for existing impervious surface area. Commissioner Conrad said if that was the case they should have complied with the 30% requirement.

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Chairman Lucking said he was concerned with the proposed 6.5' setback, even though it currently exists, it only exists on a corner of the house and the structure falls away from the lot line. The proposal would place the entire length of the home 6.5' from the line which he believes would have a negative impact on the property to the east.

Chairman Lucking explained to the applicant that it appears the Commission may forward a negative recommendation to the Council. If the Council were to agree, the applicant would not be able to submit a new application for one year. He said the applicant could continue on with that recommendation or continue his request and redesign the home and submit a variance application at a later date, withdraw his request or design a home that complies with the ordinance requirements.

Applicant Mike Jonikas asked for clarification. Chairman Lucking said the mood of the Commission appears to be that they are starting with a clean slate by removing the existing house and that there is a sufficient building pad to construct a home within the ordinance or at least closer to the ordinance requirements than what was presented by the applicant.

City Attorney Kelly clarified the Commission in the latter case has to keep in mind whether the plight of the homeowner is truly due to a circumstance of the property or an elective of the land owner through their design.

Mr. Brenner commented the footprint of the home would be very small if held to the setbacks and asked if there would be any leeway of the volume if the setbacks were maintained. City Attorney Kelly said the city does not design homes nor can it negotiate with applicants.

The applicants asked to continue their request to permit them to redesign the structure. Zoning Administrator Karpas said he would send a letter extended the deadline for the city to make a decision on the application by an additional 60 days as permitted by State Statute.

4. NEW BUSINESS

Discuss Ordinance 238 - An Ordinance of the City Of Greenwood, Minnesota Amending Greenwood Ordinance Greenwood Code Chapter 1100 Regarding Swimming Pools, Spas, And Hot Tubs

Summary: The City of Greenwood amended its ordinance to permit "permanent in-ground, at-grade swimming pools for the use and convenience of the resident and their guests" as a conditional use in the R-1A, R-1B and R-1C single family zoning districts. This use was inadvertently excluded from the R-2 single family district. A resident on Highview Place would like to submit an application for a swimming pool but cannot until the ordinance has been amended to permit the use as a conditional use.

Motion by Commissioner Conrad to recommend the Council adopts Ordinance No. 238; An Ordinance of the City Of Greenwood, Minnesota Amending Greenwood Ordinance Greenwood Code Chapter 1100 Regarding Swimming Pools, Spas, And Hot Tubs, as written. Commissioner Paeper seconded. Motion carried 5-0.

Discuss Ordinance 239 - An Ordinance of the City Of Greenwood, Minnesota Amending Greenwood Ordinance Code Section 1140.40 Regarding Signs In Residential Areas

Summary: The Old Theater has submitted an application for a conditional use permit for signage on the property. Previously, the city amended its ordinance to address a prohibition to the alteration of on-premises signs located within residential districts identifying or advertising an establishment, person, activity, goods, products or series located on the premises where the sign

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is installed. Further review of the ordinance indicates additional changes were needed and must be made before the application can be considered by the city.

Like the previous amendment, the proposed changes would make an exception for a business operating under an approved conditional use permit. This exception would apply only to the Old Log Theatre.

Motion by Commissioner Conrad to recommend the Council adopts Ordinance 239 - An Ordinance of the City of Greenwood, Minnesota Amending Greenwood Ordinance Code Section 1140.40 Regarding Signs In Residential Areas, as amended by staff per the City Attorney's direction. Commissioner Reeder seconded. Motion carried 5-0.

5. OLD BUSINESS

Discuss – Park District and potential Shuman Woods Park Improvements

Council Liaison Cook said the plan is to hold a public information meeting in August to gauge to public's interest in the parks and what types of amenities they feel could be added to make them more appealing.

6. LIAISON REPORT

Council Liaison Cook said the Council appointed Rick Sundberg to the Planning Commission, reappointed Hennepin County as the City Assessor, discussed a Special Events Ordinance (but has decided to hold off for now), has passed the first reading of an ordinance which would extend the term of the Mayor from two to four years, discuss the creation of a Lake Improvement District for properties that on Excelsior Bay to combat invasive weeds, held the first reading of the proposed grading ordinance and discussed hardcover mitigation methods.

7. ADJOURN

Motion by Commissioner Paeper to adjourn the meeting. Commissioner Bechtell seconded the motion. The meeting was adjourned at 8:35 pm.

Respectively Submitted,
Gus Karpas - Zoning Administrator



Hennepin County
Public Works

Environmental Services Department
701 Fourth Avenue South, Suite 700
Minneapolis, Minnesota 55415-1842

612-348-3777, Phone
612-348-8532, Fax
hennepin.us/environment

Dear <City Manager/Administrator>:

During the past legislative session, the Minnesota Legislature increased the statutory recycling goal to 75 percent by 2030. The state goal will not be met without the development of city organics recycling programs. Over one third of the trash thrown away is classified as organics – food scraps and non-recyclable paper. Hennepin County Board resolution 14-0058R2, adopted February 13, 2014, acknowledges the need to move forward with organics collection and directs staff to develop a timeline to implement residential organics recycling programs throughout the County (see enclosed resolution).

The higher recycling goals established by the state were accompanied with additional state funding. Hennepin County, working with a coalition of recycling and composting advocates including the League of Minnesota Cities, was instrumental in securing an additional \$4,000,000 appropriation from the Minnesota Legislature for SCORE grants to counties to support municipal recycling programs. This will result in an increased SCORE grant to Hennepin County of approximately \$800,000. The legislation requires 50 percent of the new funding to be used for organics recycling.

County staff has had initial discussions with city recycling coordinators this spring to gather input on the potential challenges involved with the implementation of an organics recycling program. Now that additional funding has been secured the County needs your feedback again. Please review and complete the enclosed survey **by Tuesday, August 12, 2014**. Your responses to this survey will help to build the next phase of municipal recycling programs in Hennepin County and determine future priorities for the County's funding policy.

If you have any questions, please contact Paul Kroening at paul.kroening@hennepin.us or 612-348-6358.

Regards,

Dave McNary
Assistant Director
Department of Environmental Services

Enclosures (2)

Hennepin County, Minnesota
RESOLUTION NO. 14-0058R2



[2014]

The following Resolution was offered by Commissioner McLaughlin and seconded by Commissioner Dorfman:

WHEREAS, the Minnesota Pollution Control Agency (MPCA) established municipal solid waste management goals for Hennepin County of 1% reduction, 45% recycling, 3% organics recovery, and 32% resource recovery by 2015 in its Metropolitan Solid Waste Management Policy Plan 2010-2030 in order to minimize landfilling of waste; and

WHEREAS, in 2012 the MPCA approved Hennepin County's Solid Waste Management Plan that identified strategies to meet the goals for waste reduction, recycling, organics recovery, and resource recovery; and

WHEREAS, the transport of waste by trucks to landfills contributes to air pollution and the disposal of waste in landfills continue to pose long term surface and groundwater contamination problems despite the development of improved liner and leachate collection programs, and air pollution from landfills include methane, a potent greenhouse gas, and toxic emissions, including mercury, even at landfills with landfill gas recovery mechanisms; and

WHEREAS, Hennepin County sought over four years ago to use the existing capacity at the Hennepin Energy Recovery Center (HERC) by applying for a change to HERC's permit in order to meet the resource recovery goal established by the MPCA that is consistent with state waste management policy and hierarchy preferences and whose operational performance meets the permit standards and conditions established by the MPCA; and

WHEREAS, Hennepin County has implemented new initiatives to work with municipalities, schools, multifamily housing and business, including a major apartment recycling initiative, development of plastics recycling markets, and away-from-home recycling, to meet the recycling goal; and

WHEREAS, a recent waste composition study released by the MPCA indicated that 31% of discarded waste is made up of organic material; and

WHEREAS, Hennepin County helped fund the creation of a pilot neighborhood composting project in the Linden Hills Neighborhood of Minneapolis; and

WHEREAS, Hennepin County recently received four responses to a Request for Proposals for organic waste recovery in order to provide convenient, cost effective facilities for municipalities and others collecting this waste in the county, of which two proposals merit further consideration; and

WHEREAS, Hennepin County estimates the annual cost of organics recovery programs for all municipalities in the County at approximately \$7 million; and

WHEREAS, last year the State of Minnesota collected \$70 million from its Solid Waste Management Tax, which was intended to support local government waste management facilities and programs of which the legislature has allocated 30%, \$21 million, to the state's general fund and only 22%, \$14 million, to counties through the Select Committee on Recycling and the Environment (SCORE) funding mechanism of which Hennepin County received a mere 4%, or \$2.8 million; Now Therefore

BE IT RESOLVED, that staff be directed to withdraw the County's request to seek a modification of HERC's conditional use permit from the city of Minneapolis and its application to the MPCA for approval to burn waste up to its design capacity; and

BE IT FURTHER RESOLVED, that Hennepin County calls upon the Minnesota Legislature and the Governor to end the diversion to the State General Fund of SCORE revenues and to reinstate these funds to their original purpose, funding the additional local costs of implementing waste reduction, recycling and organics recovery programs to meet the state's waste management goals; and

BE IT FURTHER RESOLVED, that staff be directed to draft modifications to the County's Residential Recycling Funding Policy to require cities of the first class to provide organic waste collection services to all residents living in 1-to-8-unit buildings no later than January 1, 2015, and report on a potential schedule and challenges for cities of the second, third and fourth classes to implement organic waste collection for consideration by the Board by April 30, 2014; and

BE IT FURTHER RESOLVED, that Agreement A140055 with Specialized Environmental Technologies, Inc. and Agreement A140056 with Full Circle Organics LLC for composting organic waste for the period of May 15, 2014 through May 31, 2019 be approved; that the Chair of the County board be authorized to sign the agreements on behalf of Hennepin County, and the Controller be authorized to disburse funds as directed.

The question was on the adoption of the resolution as amended and there were 6 YEAS and 1 NAYS, as follows:

County of Hennepin Board of County Commissioners	YEAS	NAYS	ABSTAIN	ABSENT
Mike Opat	X			
Gail Dorfman	X			
Peter McLaughlin	X			
Randy Johnson	X			
Linda Higgins	X			
Jan Callison	X			
Jeff Johnson		X		

RESOLUTION ADOPTED ON 2/11/2014

ATTEST:



Clerk to the County Board

Survey on Funding Priorities for Municipal Organics Recycling Programs

In 2014 the Minnesota Legislature appropriated an additional \$4,000,000 for SCORE grants to counties in fiscal year 2015. This will result in an increased SCORE grant to Hennepin County of approximately \$800,000. The legislation requires 50 percent of the new funding to be used for organics management.

Please complete and return this survey about funding priorities **by August 12, 2014** to Paul Kroening. Completed surveys should be emailed or faxed to Paul at paul.kroening@hennepin.us or 612-348-8532. If you have questions, contact Paul at the email above or 612-348-6358.

Please indicate the top three ways you would spend the money to support residential organics collection in your city (1= 1st priority, 2 = 2nd priority, 3 = 3rd priority). Your responses will be considered to develop a funding policy to support residential organics recycling.

____ Carts for curbside collection

____ Kitchen containers to collect organics inside the house

____ Compostable plastic bags

____ Discount to households signing up for organics service

____ Subsidize the cost of the city's contract for curbside organics collection

____ Education and outreach conducted by the city

____ Other (describe)

Please provide any other suggestions or comments we should consider in developing a policy.

Contact information for follow-up about the survey

Name and title:

Date:

City: