

Greenwood City Council Meeting

Tuesday, December 1, 2009

Council Chambers, 20225 Cottagewood Road, Deephaven, MN 55331, Phone 952.474.6633

AGENDA

Welcome to the Greenwood City Council Meeting. We are glad you are here! Members of the public are invited to address the Council regarding any item on the agenda. If your topic is not on the agenda, you may speak during Matters from the Floor.

See the back of this page for Public Comment Guidelines. And, as a friendly reminder, please turn off your cell phones.

- 7:00 PM 1. Call to Order – Roll Call – Approve Agenda
- 7:00 PM 2. Approve Consent Agenda
- A. Recommendation: Approve 10-29-09 Work Session Minutes
 - B. Recommendation: Approve 11-5-09 Work Session Minutes
 - C. Recommendation: Approve 11-5-09 Council Minutes
 - D. Recommendation: Approve October Treasurer's Report
 - E. Recommendation: Approve November payables **\$25,830.66**
- 7:05 PM 3. Matters from the Floor
- This is an opportunity for the public to address the Council regarding matters not on the agenda. The Council will not engage in discussion or take action on items presented at this time. However, the Council may ask for clarification and may include items on a future agenda. Comments are limited to three minutes. (see back for Public Comments Guidelines.)*
- 7:10 PM 4. Announcements, Presentations and Staff Reports
- A. Notice of 2010 term expirations for Planning Commission (John Beal, Todd Palmberg, David Paeper, Bill Cook, alt)
 - B. Rob Roy: Milfoil Presentation
 - C. Mark Kelly: Update on Administrative Hearing Agreement with Minnetonka
- 7:20 PM 5. Public Hearings
- A. Truth in Taxation Public Hearing – Proposed 2009 Property Tax Levy and Proposed 2010 Budget
 - 1. Review tax levy and budget
 - 2. Open public hearing for questions/comments
 - 3. Recommendation: Adopt resolution #24-09 approval of 2010 tax levy **\$671,741**
 - 4. Recommendation: Adopt resolution #25-09 approval of 2010 budget **\$742,306**
- 7:30 PM 6. Unfinished Business
- A. First Reading: Ordinance #173, lighting code section 1140.60 sub. 3
 - B. Consider: Load limit fee on building permit application
 - C. Consider: Georgetown Manor
- 8:00 PM 7. New Business
- A. Consider: 2010 License Applications
 - 1. Liquor – Old Log Theater
 - 2. Trash Hauler's Licenses – Vintage Waste, Allied Waste Services, Waste Management, Waste Technology, Inc., Blackowiack Disposal, Inc. (Randy's Sanitation is no longer serving Greenwood)
 - 3. Tobacco License – Christmas Lake Gas
 - 4. Marina Licenses – Bean's Greenwood Marina, Excelsior Bay Harbor, Kreslin's Marina

Recommendation: Approve licenses contingent upon City receiving application and fees by 12/31/09
 - B. Consider: Expansion of Food Service in Commercial Zone
 - C. First Reading: Ordinance #180 Fences
 - D. First Reading: Ordinance #178 Impervious Surface for Commercial Zone
 - E. First Reading: Ordinance #179 Commercial Parking
 - F. Consider: Boat launch sticker
- 9:00 PM 8. Other Business
- 9:00 PM 9. Council Reports
- A. Quam: No Parking Signs
 - B. Rose: Fire
 - C. Fletcher: Planning Commission, Street Sweeping
 - D. Page: Lake Minnetonka Conservation District
- 9:20 PM 10. Adjournment

Agenda times are approximate. Please be ready 10 minutes prior to your agenda topic. Every effort will be made to keep the agenda on schedule.

Greenwood City Council Work Session Minutes
20225 Cottagewood Road Deephaven, MN 55331 952-474-6633
Thursday, October 29, 2009 4:00 PM

1. Call to Order/Roll Call/Approve Agenda

Mayor Kind called the meeting or order at 4:00 PM

Councilmembers present: Rose, Fletcher, Kind and Quam

Councilmember absent: Page

Staff present: Clerk Whipple

Staff absent: Attorney Kelly

Hennepin County Assessors, Robert Winge, James Atchison, and Nate Stulc

Councilmember Quam moved to approve the agenda. Second by Councilmember Fletcher. Motion carried 4-0

2. Fall Ratio Discussion with County Assessors

The limited market value will be off the property taxes payable in 2010. There were no sales in off-lake single family homes during the 2009 sales study from October 1, 2008 to September 30, 2009. Three on lake residential homes sold; two were over the County's value and one was under, for a 106% ratio.

The off lake values appear to be down 8-10% from last year.

To ensure "equalization," the assessor's goal is to keep the median sales ratio percentage at 95% for all cities in the county. Therefore Greenwood's 2010 Estimated Market Values for taxes payable in 2011 should go down an **average** of 11.40%.

Jim Atchison stated that when residents dispute their property valuation at the Board of Review meeting, they should bring in **good** sales comparables.

He went on to say that the sales study is the number one criteria in determining the property values in a community. If there is not enough data, other communities will be included in the study. He reviewed the number of sales in the area communities. Based on the sales in area, Mr. Atchison said the 2010 EMVs should go down 8-10% for off-shore properties, and 10.71% for lakeshore.

Mayor Kind hoped that the tentative numbers will not change as they did last year.

3. Adjourn

Councilmember Quam moved to adjourn at 5:00 PM. Second by Councilmember Rose. Motion carried 4-0.

Respectfully submitted,

Roberta Whipple
Greenwood City Administrator

GREENWOOD CITY COUNCIL WORKSESSION
Thursday November 5, 2009 6:00 p.m.
Council Chambers 20225 Cottagewood Road Deephaven MN 55331

1. CALL TO ORDER- ROLL CALL - APPROVAL OF AGENDA

Members present: Mayor Kind, Councilmember Page, Rose, Fletcher and Quam

Members absent: None

Others in attendance: City Administrator Whipple and Recording Secretary Link

Motion by Rose, seconded by Page to approve the agenda as presented. Motion carried unanimously.

2. Discuss Georgetown Manor Issues

Fletcher stated he would like this item continued to the December meeting.

3. Review Community Surveys and Discuss

Kind distributed the returned community surveys which members reviewed. Higher ranked categories included safety and milfoil treatment financing. Lower ranked categories included lighting. Councilmembers reviewed comments provided on the surveys. Many have requested more street lighting in the city. Others commented on bad road conditions, merging with another city, high tax rates, trail winter maintenance, marina lighting, switching to Deephaven police, and parking concerns.

4. ADJOURNMENT

There being no further business, it was moved by Rose to adjourn the meeting at 6:59 p.m. Quam seconded the motion. Motion carried 5-0

Respectfully Submitted,

Clare T. Link
Recording Secretary

**GREENWOOD CITY COUNCIL MEETING
Thursday, November 5, 2009 7:00 p.m.
Council Chambers 20225 Cottagewood Road Deephaven MN 55331**

1. CALL TO ORDER- ROLL CALL - APPROVAL OF AGENDA

Mayor Kind called the meeting to order at 7:00 p.m.

Members present: Mayor Kind, Councilmembers Page, Rose, Fletcher and Quam

Others present: City Administrator Whipple, City Attorney Kelly, and Recording Secretary Link

Councilmember Page moved to approve the agenda. Quam seconded the motion. Motion carried 5-0.

Councilmember Page moved to amend the agenda and move Item 2C to Item 8A and the Schmidt resolution will be Item 6AA. Rose seconded the motion. Motion carried 5-0.

2. APPROVE CONSENT AGENDA

Councilmember Quam moved to approve the following Consent items.

- A. Recommendation: Approve 10-6-09 Council minutes
- B. Recommendation: Approve September Treasurer's Report

Councilmember Page seconded the motion. Motion carried 5-0.

3. MATTERS FROM THE FLOOR

A. Tom Fritz, St. Alban's Boathouse stated the restaurant was closed a year ago. He is still receiving bills for sewage charges since that time. He believed he shouldn't have to pay them. Kind stated we would look into his request and possibly include on a future agenda.

4. ANNOUNCEMENTS, PRESENTATIONS & STAFF REPORTS

A. Greenwood Night at the Old Log Theater, January 14, 2010

Kind reported Greenwood Night at the Old Log Theater is scheduled for January 14, 2010. Greenwood residents will receive an \$11 discount on tickets for that evening's performance.

B. Survey Results

Kind reported results have been tabulated, and a summary is posted on the city's website. There was a 41% response. She thanked everyone for their input.

C. LMCD Meeting

Kind reported a meeting on the chemical treatment program for Lake Minnetonka is scheduled on November 18 at the next LMCD meeting.

5. PUBLIC HEARINGS

A. 2010 Budget/Levy

Kind reviewed changes to the budget. Rose moved to open the public hearing. Fletcher seconded the motion. Motion carried 5-0. Kind opened the hearing for public comments. There were no comments.

Motion by Quam, seconded by Fletcher to close the public hearing. Motion carried 5-0.

6. UNFINISHED BUSINESS

D. Resolution: Schmitt

Kind reviewed the options to deny the requested variance extension, approve the extension, or approve the extension with modifications. Robert Schmitt, 21550 State Hwy 7 stated that he is requesting an extension because of the economy. He would like a one-year extension on his variance request.

Motion by Page, seconded by Quam, to approve the requested 12-month extension. Motion carried 5-0.

A. Second reading: Ordinance #176 updating Section 510, Licenses, Permits and Fees

Motion by Quam, seconded by Fletcher, to approve the second reading of Ordinance #176 updating Section 510, Licenses, Permits and Fees. Motion carried 5-0.

B. Second reading: Ordinance #177 Section 515 Civil Fines & Fees

Kind reviewed changes made since the first reading.

Motion by Quam, seconded by Fletcher, to approve the second reading of Ordinance #177, Section 515 Civil Fines & Fees. Motion carried unanimously.

C. Consider: Establishing an Agreement with Minnetonka for Administrative Hearings

Kind stated she and the City Attorney suggested additional changes to the agreement to add the type of violations at the end of the first paragraph. Kelly stated a modified document will be provided by the Minnetonka City Attorney in the near future. Kind reviewed additional changes.

Page suggested additional changes to the document. Kelly suggested the revised document be sent to Minnetonka for their review.

Motion by Fletcher, seconded by Rose, to approve the revised joint powers agreement. Motion carried unanimously.

7. NEW BUSINESS

A. Consider Resolution #22-09 Establishing Meeting Dates for 2010

Councilmembers reviewed the dates for meetings in August. The August meeting was moved to Thursday so as not to conflict with Night to Unite.

Motion by Page, seconded by Rose to adopt Resolution #22-09 establishing meeting dates for 2010 as amended. Motion carried 5-0.

B. First Reading: Ordinance #173 Amending Lighting Code Section 1140.60, Subd. 3

Kind reviewed proposed changes to the lighting code. Councilmembers discussed light measurement. Fletcher stated the majority of decorative lighting does not throw off a lot of light. Page stated he would like to know more about light measurements before he can act on this item. Kind suggested a worksession be held in December where the Council can go and look at lights.

Quam suggested this item be tabled for further research.

Motion by Page, seconded by Quam to table this item to the next meeting. Motion carried 5-0.

C. Consider: Resolution #23-09 Adopting the 2010 Comprehensive Plan Update

Kind stated the Plan has received approval from Met Council. Approving the resolution in the packet is the final step in the process.

Motion by Quam, seconded by Page, to adopt Resolution #23-09 adopting the 2010 Comprehensive Plan update. Motion carried 5-0.

D. Consider: Motion to Approve 2010 Marina Licenses

Kind stated there are three marinas in Greenwood requesting approval of their 2010 licenses.

Motion by Fletcher, seconded by Page, to approve the 2010 marina licenses as submitted. Motion carried unanimously.

8. OTHER BUSINESS

A. October Payables

Page asked for clarification of some payables. It was noted the expenses were for the Meadville fire lane.

Motion by Quam, seconded by Fletcher, to approve the October payables. Motion carried 4-1 (Page opposed).

9. COUNCIL REPORTS

A. Kind: Police

Kind stated the last quarterly meeting was October 21st, her last as the chair of the Coordinating Committee. Labor negotiations with the officers are ongoing. The capital improvements plan for the police/fire facility will be developed and presented to the five cities for their approval. H1N1 updates are available on the SLMPD website which she has linked to Greenwood's website.

B. Rose: Fire

Rose discussed the latest EFD Board meeting relating to the relief fund. The amount budgeted exceeded what is actually required. It was also suggested payments to the EFD be changed from quarterly to semi-annually. He stated the Council also needs to determine what to do with the surplus \$23,000 from the relief fund. The Council reviewed possible options. Fletcher preferred the monies go to Option 3 (training). All agreed the payments should be by semi-annually. Quam preferred the surplus go to Options 1 (relief fund) and 3. Rose, Kind and Page preferred Option 1.

C. Quam: Excelsior City Water Along Excelsior Blvd.

Quam stated there needs to be work done on the lift station. He has had discussions with Excelsior to extend their water line along Excelsior Blvd. He stated it could be up to three years before this is done. No decisions have been made as of yet.

D. Fletcher: Planning Commission/Meadville Fire Lane/Milfoil

Fletcher stated the October public hearings will be held in November. Fletcher stated the Meadville fire lane work has been completed. Councilmembers discussed access to the fire lane and the possible use of a sticker system in the future. Fletcher stated solicitations will begin for donations for milfoil treatment. Fletcher stated he will meet with MCWD about street sweeping. Fletcher stated he is researching load limits and enforcement. Fletcher stated he will be touring the Metro Waste Treatment Plant on November 16.

E. Page: Lake Minnetonka Conservation District

Page stated milfoil harvesting is under budget this year, but they harvested more than ever due to lower lake levels. Lower lake levels foster more milfoil growth.

10. ADJOURNMENT

There being no further business, it was moved by Rose to adjourn the meeting at 8:31 p.m. Page seconded the motion. Motion carried 5-0.

Respectfully submitted,

Clare T. Link
Recording Secretary

City of Greenwood Treasurer's Report
October 2009

2 D

	Fund	Assets	Liabilities	Total Fund Balance
101	General	-\$49,945.27	\$2,506.93	-\$52,452.20
401	Park Improvement	\$27,054.92	-	\$27,054.92
402	Road Improvement	\$18,993.04	\$16,220.00	\$2,773.04
502	Stormwater Fund	\$6,520.33	\$7,168.41	-\$648.08
602	Sewer	\$845,626.06	\$520,235.83	\$325,390.23
605	Marina	\$34,814.60	-	\$34,814.60
		\$883,063.68	\$546,131.17	\$336,932.51
	sewer cash	\$357,646.28		
	Bridgewater Bank - Ckg.	\$49,740.70		
	Bridgewater Bank - MM	\$301,281.09		
		\$351,021.79		
	2008 Ending Reserve Fund Bal	\$130,336.00		
	2007 Ending Reserve Fund Bal	\$90,125.00		
	2006 Ending Reserve Fund Bal	-\$1,787.00		
	2005 Ending Reserve Fund Bal	-\$55,378.00		
	2004 Ending Reserve Fund Bal	-\$61,445.00		

CITY OF GREENWOOD

Check Register - Summary

Page: 1
Nov 24, 2009 10:55am

Check Issue Date(s): 11/01/2009 - 11/30/2009

Per	Date	Check No	Vendor No	Payee	Amount
11/09	11/16/2009	9807	51	BOLTON & MENK, INC.	132.00
11/09	11/16/2009	9808	615	Cardmember Services	17.60
11/09	11/16/2009	9809	660	CLARE T. LINK	200.00
11/09	11/16/2009	9810	315	DOCK & LIFT INC.	1,500.00
11/09	11/16/2009	9811	99	LAKE MTKA CONSERVATION DISTRICT	1,528.35
11/09	11/16/2009	9812	742	Marco, Inc.	135.00
11/09	11/16/2009	9813	105	METROPOLITAN COUNCIL ENV SERV	3,113.87
11/09	11/16/2009	9814	689	Mission Communications LLC	1,737.00
11/09	11/16/2009	9815	68	ONE CALL CONCEPTS	40.60
11/09	11/16/2009	9816	701	Popp Telecom	117.39
11/09	11/16/2009	9817	38	SOUTH LAKE MINNETONKA POLICE	12,519.00
11/09	11/16/2009	9818	145	XCEL	411.75
11/09	11/24/2009	9825	9	CITY OF DEEPHAVEN	2,116.51
11/09	11/24/2009	9826	3	KELLY LAW OFFICES	770.50
11/09	11/24/2009	9827	742	Marco, Inc.	427.09
11/09	11/24/2009	9828	578	Minnesota Life	3.45
11/09	11/24/2009	9829	38	SOUTH LAKE MINNETONKA POLICE	75.00
11/09	11/24/2009	9830	752	Treecare	873.30
11/09	11/24/2009	9831	600	Union Security Insurance Compa	112.25
Totals:					<u>25,830.66</u>

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount	
101-41400-139	GENERAL FUND - COUNCIL - ADMINISTRATION - CLERKS INSURANCE							
	578	Minnesota Life	Clerk's Life Insurance	1109B		11/13/2009	3.45	
	600	Union Security Insurance Compa	Clerk's long-term disability	1209		11/16/2009	98.75	
	600	Union Security Insurance Compa	Clerk's short-term disability	1209		11/16/2009	13.50	
							115.70 *	
101-41400-309	GENERAL FUND - COUNCIL - ADMINISTRATION - PROFESSIONAL SERVICES-OTH							
	742	Marco, Inc.	Phone Support	436690		11/03/2009	135.00	
101-41400-310	GENERAL FUND - COUNCIL - ADMINISTRATION - CLERKS CONTRACTURAL							
	9	CITY OF DEEPHAVEN	DEPUTY CLERK	1109B		11/20/2009	34.07	
	660	CLARE T. LINK	Council Minutes	1109		11/06/2009	200.00	
							234.07 *	
101-41400-311	GENERAL FUND - COUNCIL - ADMINISTRATION - OFFICE-RENT							
	9	CITY OF DEEPHAVEN	RENT & EQUIPMENT	1109B		11/20/2009	942.68	
101-41400-321	GENERAL FUND - COUNCIL - ADMINISTRATION - COMMUNICATIONS-TELEPHONE							
	701	Popp Telecom	Local, Long dist. & DSL	1824785		10/31/2009	117.39	
101-41400-322	GENERAL FUND - COUNCIL - ADMINISTRATION - POSTAGE							
	9	CITY OF DEEPHAVEN	Postage	1109B		11/20/2009	17.16	
	615	Cardmember Services	POSTAGE	1109		11/02/2009	17.60	
							34.76 *	
101-41400-411	GENERAL FUND - COUNCIL - ADMINISTRATION - RENTALS-OFFICE EQUIPMENT							
	742	Marco, Inc.	Copier lease	137748588		11/10/2009	427.09	
101-41600-304	GENERAL FUND - COUNCIL - LEGAL SERVICES - LEGAL SERVICES-GENERAL							
	3	KELLY LAW OFFICES	GENERAL LEGAL	5658		11/20/2009	563.50	
	Total COUNCIL							2,570.19
101-42100-304	GENERAL FUND - LAW ENFORCEMENT - LAW ENFORCEMENT - LEGAL SERVICES-PROSECUTIO							
	3	KELLY LAW OFFICES	Prosecution	5659		11/20/2009	207.00	
101-42100-310	GENERAL FUND - LAW ENFORCEMENT - LAW ENFORCEMENT - LAW ENFORCEMENT-CONTRACT							
	38	SOUTH LAKE MINNETONKA POL	December Operating Budget	1209		11/16/2009	12,519.00	
101-42100-439	GENERAL FUND - LAW ENFORCEMENT - LAW ENFORCEMENT - PUBLIC SAFETY-OTHER							
	38	SOUTH LAKE MINNETONKA POL	Processing Fees	1109B		11/13/2009	75.00	
101-42400-308	GENERAL FUND - LAW ENFORCEMENT - ZONING - ZONING CONTRACT							
	9	CITY OF DEEPHAVEN	October Zoning	1109		10/30/2009	342.70	
101-42500-381	GENERAL FUND - LAW ENFORCEMENT - CIVIL DEFENSE - UTILITY SERVICES-ELECTRIC							
	145	XCEL	SIREN	294654242		10/24/2009	3.53	
	Total LAW ENFORCEMENT							13,147.23
101-43100-381	GENERAL FUND - CONTRACT UTILITY AND ROADS - CONTRACT UTILITY AND ROADS - S&R-UTILITY SERVICES-ELE							
	145	XCEL	Street Light -Meadville	294654246		10/24/2009	9.32	
	145	XCEL	Street Light - Sleepy Hollow	295084871		10/28/2009	9.35	
	145	XCEL	Street Lights	295812396		11/02/2009	389.55	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount
							408.22 *
101-43900-310	GENERAL FUND - CONTRACT UTILITY AND ROADS - PUBLIC WORKS - STREETS-CONTRACTURAL						
	752 Treecare		Tree removal-West Street	75		11/09/2009	873.30
101-43900-313	GENERAL FUND - CONTRACT UTILITY AND ROADS - PUBLIC WORKS - TREE/WEED-CONTRACT						
	9 CITY OF DEEPHAVEN		WEED & TREE	1109B		11/20/2009	38.03
	9 CITY OF DEEPHAVEN		PARK MAINTENANCE	1109B		11/20/2009	228.17
							266.20 *
Total CONTRACT UTILITY AND ROADS							1,547.72
101-49000-433	GENERAL FUND - MISCELLANEOUS - MISCELLANEOUS - MISC.-DUES & SUBSCRIPTION						
	99 LAKE MTKA CONSERVATION DISTRICT		4th Qtr. LMCD Levy	0409		11/03/2009	1,528.35
101-49000-439	GENERAL FUND - MISCELLANEOUS - MISCELLANEOUS - OTHER-3% Contingency						
	615 Cardmember Services		Bollards	1009		10/01/2009	1,295.00
	615 Cardmember Services		Knox Box	1009		10/01/2009	197.55
							1,492.55 *
Total MISCELLANEOUS							3,020.90
Total GENERAL FUND							20,286.04
602-43200-303	SEWER FUND - SEWER FUND EXPENSES - SEWER FUND EXPENSES - ENGINEERING-SEWER						
	51 BOLTON & MENK, INC.		Sewer Engineering	0128758		10/31/2009	132.00
602-43200-309	SEWER FUND - SEWER FUND EXPENSES - SEWER FUND EXPENSES - PROFESSIONAL SVCS-METRO W						
	105 METROPOLITAN COUNCIL ENVIRONMENTAL		Monthly wastewater Charge	0000912589		11/03/2009	3,113.87
602-43200-310	SEWER FUND - SEWER FUND EXPENSES - SEWER FUND EXPENSES - SEWER-CONTRACTURAL						
	9 CITY OF DEEPHAVEN		SEWER	1109B		11/20/2009	513.70
602-43200-409	SEWER FUND - SEWER FUND EXPENSES - SEWER FUND EXPENSES - R&M CONTRACTURAL-OTHER						
	689 Mission Communications LLC		Annual Service Package	30019606		10/28/2009	1,737.00
602-43200-439	SEWER FUND - SEWER FUND EXPENSES - SEWER FUND EXPENSES - MISCELLANEOUS						
	68 ONE CALL CONCEPTS		Gopher State One Call	9100542		10/31/2009	40.60
Total SEWER FUND EXPENSES							5,537.17
Total SEWER FUND							5,537.17
605-45100-229	MARINA FUND - MARINA FUND EXPENSES - MARINA FUND EXPENSES - R&M SUPPLIES-OTHER						
	615 Cardmember Services		Knox Box	1009		10/01/2009	197.55 -
	615 Cardmember Services		Bollards	1009		10/01/2009	1,295.00 -
							1,492.55 - *
605-45100-309	MARINA FUND - MARINA FUND EXPENSES - MARINA FUND EXPENSES - PROFESSIONAL SERVICES-OTH						
	315 DOCK & LIFT INC.		REMOVE FLOATING DOCK	16403		11/05/2009	1,500.00

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount
							<u>7.45</u>
Total MARINA FUND EXPENSES							
							<u>7.45</u>
Total MARINA FUND							
							<u>25,830.66</u>
Grand Total:							

Dated: _____
Mayor: _____
City Council: _____

City Recorder: _____
City Treasurer: _____

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
11/08/09	PC	11/09/09	9806	WHIPPLE, ROBERTA L.	21	1,626.26
11/22/09	PC	11/23/09	9819	Debra J. Kind	34	277.05
11/22/09	PC	11/23/09	9820	Fletcher, Thomas M	33	84.70
11/22/09	PC	11/23/09	9821	H. Kelsey Page	35	184.70
11/22/09	PC	11/23/09	9822	Quam, Robert	32	184.70
11/22/09	PC	11/23/09	9823	WHIPPLE, ROBERTA L.	21	1,626.26
11/22/09	PC	11/23/09	9824	William Rose	36	184.70
Grand Totals:						<u>4,168.37</u>



DRAFT

December 1, 2009

City of Excelsior
339 Third Street
Excelsior, MN 55331

Honorable Mayor Nick Ruehl and City Councilmembers,

The City of Greenwood has gone on record as strongly supporting the treatment to control milfoil in St. Alban's Bay as proposed by the Lake Minnetonka Association. We are asking that your City also support the proposed treatments.

As you know, St. Alban's Bay is a fairly self-contained bay with a channel connecting it to Excelsior Bay. It is very comparable to Gray's Bay where the milfoil treatments have had great success during the last two years. Thus, St. Alban's Bay is an ideal candidate to either replace Carmen's Bay in the Lake Minnetonka Conservation District's treatment program or to be part of an expanded program.

Last year St. Alban's Bay resident Rob Roy came to our Council and asked about the possibility of exploring milfoil treatments for St Alban's Bay. We encouraged him to pursue this project. Rob raised \$6,000 from area residents and businesses including \$500 from the City of Greenwood to have a plant inventory completed on St. Alban's Bay in 2009.

Rob currently is working with the Lake Minnetonka Association to raise the money for an initial treatment in 2010 (with or without funding from the LMCD). An informational meeting held by Rob and the LMA in September filled the City Council Chambers with strong supporters for controlling milfoil in the bay. **Many of these supporters were Excelsior residents.** The City of Greenwood recently conducted a community survey regarding a number of issues. The general support in the survey for having the City use it's marina fund to support the treatment of milfoil was very high. Therefore, the Greenwood City Council has committed \$_____ for milfoil treatments in 2010.

We encourage Excelsior to support milfoil treatment for St. Alban's Bay as well. Thank you for your consideration.

Sincerely,

Debra J. Kind
Mayor, City of Greenwood

Cc: Lake Minnetonka Conservation District

DRAFT



Attn: Permit / Grant Managers
Minnesota Department of Natural Resources

The City of Greenwood strongly supports the treatment to control milfoil in St. Alban’s Bay as proposed by the Lake Minnetonka Association. St. Alban’s Bay is located within the Cities of Greenwood and Excelsior with approximately 80 percent of the property along the bay being in Greenwood.

Milfoil is a major issue in St. Alban’s Bay, which is used by our residents, four marinas located on the Bay, and many visitors to Lake Minnetonka. St. Alban’s Bay’s sheltered, convenient location makes it extremely popular for both waterskiing and just putting out an anchor for swimming or hanging out.

St. Alban’s Bay is a fairly self-contained bay with a channel connecting it to Excelsior Bay. It is very comparable to Gray’s Bay where the milfoil treatments have had great success during the last two years. Thus, St. Alban’s Bay is an ideal candidate to either replace Carmen’s Bay in the Lake Minnetonka Conservation District’s treatment program or to be part of an expanded program.

Last year St. Alban’s Bay resident Rob Roy came to our Council and asked about the possibility of exploring milfoil treatments for St. Alban’s Bay. We encouraged him to pursue this project. Rob raised \$6,000 from St. Alban’s Bay residents and businesses including \$500 from the City of Greenwood to have a plant inventory completed on St. Alban’s Bay in 2009.

Rob currently is working with the Lake Minnetonka Association to raise the money for an initial treatment in 2010 (with or without funding from the LMCD). An informational meeting held by Rob and the LMA in September filled the City Council Chambers with strong supporters for controlling milfoil in the bay. The City of Greenwood recently conducted a community survey regarding a number of issues. The general support in the survey for having the City use it’s marina fund to support the treatment of milfoil was very high. Therefore, the Greenwood City Council has committed \$_____ for milfoil treatments in 2010.

Our understanding is that the preliminary results from surveys after the treatment of Gray’s Bay show that there has not been significant damage to native plants from the treatment program on that bay. We acknowledge that the final survey results from the existing Gray’s Bay program will be important when you make the final decision regarding permitting the treatment of St. Alban’s Bay.

Your cooperation in working with the Lake Minnetonka Association to help make milfoil treatment happen on St. Alban’s Bay in 2010 would be greatly appreciated.

Sincerely,

Debra J. Kind
Mayor, City of Greenwood

Cc: Lake Minnetonka Conservation District

2010 Greenwood PRELIMINARY Budget Expenses

			2008 Actual	2008 Budget	YTD 8/09	2009 Budget	2010 Budget	% Change	% of Budget
Council									
1	101-41100-103	Council Salaries (gross)	12,600	13,200	8,800	13,200	13,200	0.00%	
2	101-41100-122	FICA Contributions (6.2%)	781	975	546	975	818	-16.06%	
3	101-41100-123	Medicare Contributions (1.45%)	183	220	128	220	191	-13.00%	
4	101-41100-209	Office Supplies (nameplates)	90	50	0	150	150	0.00%	
5	101-41100-309	Misc Professional Services	0	0	0	0	0		
6	101-41100-371	Training/Conference Registration (League of Minnesota Cities Training)	40	300	855	1,325	600	-54.72%	
7	101-41100-372	Meals/Lodging (LMCD Banquet, Mayor's Breakfast)	10	110	0	110	50	-54.55%	
8	101-41100-433	Misc. Dues & Subscriptions (Mayor's Association)	0	50	0	50	0	-100.00%	
9	101-41100-439	Misc. Other	0	0	0	0	0		
10		Total Council	13,704	14,905	10,329	16,030	15,010	-6.36%	2.19%
11									
Elections									
12									% change from 08 actual
13	101-41200-103	Election Salaries (part-time election judge salaries)	1,354	1,700	0	0	1,500	11%	
14	101-41200-214	Operational Support - Forms (ballots, voter reg. rosters)	209	500	0	0	300	44%	
15	101-41200-219	Election Operations/Support (Deeplaven Public Works)	330	135	0	0	350	6%	
16	101-41200-249	Minor Equipment - Other/Supplies (pens, ink, etc.)	0	80	0	0	25		
17	101-41200-309	Professional Services	0	0	0	0	0		
18	101-41200-319	Equipment Maintenance (ES & S Maintenance Agreement/Programming)	0	292	161	400	400		
19	101-41200-322	Postage Election (Mailing AB's County Postal Verification Cards)	81	360	55	40	100	23%	
20	101-41200-372	Meals Lodging (Election judge snacks)	58	35	0	0	75	29%	
21	101-41200-439	Misc. Other	183	0	0	0	200	9%	
22		Total Elections	2,215	3,102	216	440	2,950	33%	0.43%
23									
Administration									
24									% change from 09 actual
25	101-41400-101	City Administrator Salary (includes insurance credit of \$1719)	61,652	63,000	41,413	71,000	57,681	-12.17%	
26	101-41400-102	City Administrator Salary (overtime)	0	0	0	0	0		
27	101-41400-121	PERA Contributions (7%)	3,969	4,095	2,789	4,795	4,038	-15.79%	
28	101-41400-122	FICA Contributions (6.2%)	3,786	3,906	2,568	4,410	3,576	-18.91%	
29	101-41400-123	Medicare Contributions (1.45%)	885	914	600	1,030	836	-18.80%	
30	101-41400-125	Other Retirement	0	0	0	0	0		
31	101-41400-139	City Administrator Insurance (LTD \$99, STD \$14, Life \$5.55 = \$118.55/mo.)	1,529	1,430	936	1,440	1,423	-1.21%	
32	101-41400-201	Office Supplies (Credit Card)	671	800	162	800	600	-25.00%	
33	101-41400-202	Duplicating	1,768	5,000	144	500	400	-20.00%	
34	101-41400-203	Office Supplies/Computer	0	0	0	0	0		
35	101-41400-204	Stationary	276	300	425	400	300	-25.00%	
36	101-41400-209	Office Supplies - Other (dog tags)	13	0	40	200	0	-100.00%	
37	101-41400-214	Forms/Printing (Am Bus Forms, I-9, W-2)	54	200	17	150	100	-33.33%	
38	101-41400-249	Minor Equip - Other	70	100	0	100	100	0.00%	
39	101-41400-309	Professional Services - Other (ISP, IT consult, Web site, email)	4,417	820	740	3,500	3,500	0.00%	
40	101-41400-310	Clerk's Contractual (minutes, part-time help)	695	800	1,575	8,500	3,250	-61.76%	
41	101-41400-311	Office - Rent/Equipment	11,072	11,100	7,541	11,500	11,580	0.70%	
42	101-41400-313	Professional Services - (Civic Accounting, 4.25%)	3,666	3,710	3,760	3,900	4,100	5.13%	
43	101-41400-319	Equipment Maintenance Other	0	0	0	300	100	-66.67%	
44	101-41400-321	Communications - telephone	1,667	1,550	1,029	1,500	1,500	0.00%	

2010 Greenwood PRELIMINARY Budget Expenses

			2008 Actual	2008 Budget	YTD 8/09	2009 Budget	2010 Budget	% Change	% of Budget
45	101-41400-322	Postage	1,179	1,300	799	1,400	1,400	0.00%	
46	101-41400-329	Other	0	0	0	0	0		
47	101-41400-331	Transportation/Travel expenses	391	275	83	300	400	33.33%	
48	101-41400-339	Other (recognition, gifts)	10	0	0	25	25	0.00%	
49	101-41400-351	Newspaper Legal Notices (all publications)	2,385	2,200	5,252	2,000	2,500	25.00%	
50	101-41400-359	Other	0	0	0	0	0		
51	101-41400-371	Training (Clerk mtgs./MFCOA annual conference)	200	300	0	0	250		
52	101-41400-372	Meals/Lodging	207	450	0	50	50	0.00%	
53	101-41400-411	Rentals - office equipment (Copier Lease)	1,340	0	1,642	2,280	2,280	0.00%	
54	101-41400-433	Misc Dues/subscriptions (MCFOA Dues/notary fee)	70	100	35	100	100	0.00%	
55	101-41400-437	Bank Services	0	50	0	50	50	0.00%	
56	101-41400-439	Misc. Other COMPUTER Software/Hardware	3,888	2,200	284	400	400	0.00%	
57	101-41400-570	Office Equipment & Furnishings	214	300	0	0	0		
58		Total Administration	106,074	104,900	71,834	120,630	100,539	-16.66%	14.65%
59									
60		Assessor							
61	101-41500-209	Assessor's Supplies (Henn Co. TNT Notices)	62	100	0	100	100	0.00%	
62	101-41500-309	Assessor's Contract (Hennepin Co.)	12,860	13,400	0	13,500	14,000	3.70%	
63	101-41500-439	Assessor's - Other (Henn Co. Processing, Tax Rolls)	11	50	12	25	25	0.00%	
64		Total Assessor	12,933	13,550	12	13,625	14,125	3.67%	2.06%
65									
67		Legal Services							
68	101-41600-304	Legal Services - General (regular)	22,855	25,000	15,721	20,000	20,000	0.00%	
69	101-41600-308	Legal Services - Projects	0	0	0	0	0		
70	101-41600-309	Legal Services - Special	0	0	0	0	0		
71		Total Legal Services	22,855	25,000	15,721	20,000	20,000	0.00%	2.91%
72									
73		Auditing							
74	101-41700-301	Auditing	11,000	10,000	12,855	13,000	8,900	-31.54%	
75		Total Auditing	11,000	10,000	12,855	13,000	8,900	-31.54%	1.30%
76									
77		Law Enforcement							
78	101-42100-304	Legal Services - Prosecution	4,032	6,000	4,129	6,000	6,000	0.00%	
79	101-42100-310	Law Enforcement - Contract monthly	141,756	139,500	112,671	150,232	151,352	0.75%	
80	101-42100-311	Police Side Lease (facilities quarterly)	47,396	46,000	35,736	47,649	47,901	0.53%	
81	101-42100-439	Police Side Safety Other (reserve officer's fund)	1,058	700	3,112	0	1,000		
82		Total Law Enforcement	194,242	192,200	155,648	203,881	206,253	1.16%	30.06%
83									
84		Fire							
85	101-42200-309	Fire Protection (operations quarterly)	51,986	51,986	43,799	58,314	63,990	9.73%	
86	101-42200-311	Fire Side Lease (facilities quarterly)	53,642	53,642	40,728	55,825	58,520	4.83%	
87		Total Fire	105,628	105,628	84,527	114,139	122,510	7.33%	17.85%
88									
89									
90									

2010 Greenwood PRELIMINARY Budget Expenses

			2008 Actual	2008 Budget	YTD 8/09	2009 Budget	2010 Budget	% Change	% of Budget
91		Zoning							
92	101-42400-308	Zoning Contract	4,457	2,400	2,146	4,000	4,000	0.00%	
93	101-42400-309	Public Notices	0	0	1,409	0	0		
94	101-42400-310	Building Inspections - Contract (elec & bldg)	21,402	57,000	9,218	30,000	6,500	-78.33%	
95	101-42400-438	Misc. (duplicating)	0	400	46	400	200	-50.00%	
96		Total Zoning	25,859	59,800	12,819	34,400	10,700	-68.90%	1.56%
97									
98		Civil Defense							
99	101-42500-310	Civil Defense (new siren)	21,484	25,000	0	0	0		
100	101-42500-381	Utility Services - Electric (siren)	40	350	25	100	100	0.00%	
101		Total Civil Defense	21,524	25,350	25	100	100	0.00%	0.01%
102									
103		Engineering							
104	101-42600-303	Engineering Fees (beginning 2010, charge excess of \$5000 to sewer and stormwater fund)	15,547	6,000	15,153	8,000	5,000	-37.50%	
105		Total Engineering Fees	15,547	6,000	15,153	8,000	5,000	-37.50%	0.73%
106									
107		Animal Control							
108	101-42700-309	Animal Control (part of police contract)	0	3,600	0	0	0		
109		Total Animal Control	0	3,600	0	0	0		0.00%
110									
111		Contract Utility & Roads							
112	101-43100-229	Repair & Maintenance Supplies - Other	0	0	0	0	0		
113	101-43100-309	Professional Services - Other (Const. Bulletin)	431	500	0	500	500	0.00%	
114	101-43100-381	S&R - Utility Services - Elec	4,442	4,400	2,817	4,600	3,500	-23.91%	
115	101-43100-409	Other - Road Fund	0	75,000	75,000	75,000	100,000	33.33%	
116		Total Contract Utility & Roads	4,873	79,900	77,817	80,100	104,000	29.84%	15.16%
117									
118		Public Works (Deephaven Public Works)							
119	101-43900-226	Signs	927	1,025	329	1,000	2,000	100.00%	
120	101-43900-309	Professional Services - Other (culvert cleaning)	0	2,000	0	2,000	2,000	0.00%	
121	101-43900-310	Streets - Contractural (sweeping, charge excess of \$5000 to stormwater fund beginning 2010)	8,832	8,000	4,556	8,350	5,000	-40.12%	
122	101-43900-311	Storm Sewer - Contractural (charge to stormwater fund beginning 2010)	2,166	2,750	532	2,750	0	-100.00%	
123	101-43900-312	Snow Plowing - Contractural	10,806	12,875	9,679	12,500	13,000	4.00%	
124	101-43900-313	Tree/Weed - Contractural	19,553	7,500	8,717	12,000	12,000	0.00%	
125	101-43900-314	Tennis Courts - Contractural (pressure wash)	138	200	0	200	200	0.00%	
126	101-43900-315	Tar Bike Path - Contractural	1,542	1,000	342	1,000	1,000	0.00%	
127	101-43900-438	Maintenance - Contractural	0	0	0	0	0		
128		Total Public Works	43,964	35,350	24,155	39,800	35,200	-11.56%	5.13%
129									
130		Outside Contractors							
131	101-45100-225	R&M Supplies - Landscaping (trail beautification)	11	0	0	0	0		
132	101-45100-309	Parks - Professional Services	0	0	0	0	0		
133	101-45100-310	Tree/Weed/Mowing	330	1,000	0	1,000	1,000	0.00%	
134	101-45100-311	Tennis Courts - Contractural	0	0	0	0	0		
135		Total Outside Contractors	341	1,000	0	1,000	1,000	0.00%	0.15%

2010 Greenwood PRELIMINARY Budget Expenses

			2008 Actual	2008 Budget	YTD 8/09	2009 Budget	2010 Budget	% Change	% of Budget
136		Miscellaneous							
137	101-49000-000	Misc. (\$100 Meadville Fire Lane Padlock)	0	200	100	0	100		
138	101-49000-310	Recycling Contract	9,771	8,400	7,901	13,185	18,819	42.73%	
139	101-49000-311	Spring Clean-Up Day	3,978	4,500	2,330	4,500	4,000	-11.11%	
140	101-49000-369	Misc. Insurance (LMCIT Ins: Work Comp/Liability)	6,407	6,800	618	7,000	7,500	7.14%	
141	101-49000-433	Misc. Dues & Subscriptions (SoShore \$1200, LMC \$780, LMCD \$6344, July 4th \$1200)	8,129	8,100	5,853	11,213	9,524	-15.06%	
142		Total Misc.	28,285	28,000	16,802	35,898	39,943	11.27%	5.38%
143									
144		Total Operating Budget	609,044	708,285	497,913	701,043	686,230	-2.11%	
145									
146	101-49000-439	Other - 3.8% contingency	1,200	23,000	0	22,757	26,077	14.59%	
147	101-49000-440	Reserve Replenishment	0	57,500	0	57,500	10,000	-82.61%	
148	101-43100-409 ???	Other - Bridge Fund	0	0	0	0	20,000		
150									
151		Total Expenses	610,244	788,785	497,913	781,300	742,306	-4.99%	

2010 Greenwood PRELIMINARY Budget Revenue

5A

			2008 Actual	2008 Budget	8/09 YTD	2009 Budget	2010 Budget	% Change
	Taxes							
1	101-31010	Current Ad Valorem (Tax Levy)	621,067	641,696	344,962	687,057	671,741	-2.23%
2	101-31020	Delinquent Ad Valorem	4,325	1,000	0	1,000	1,000	0.00%
3	101-31040	Fiscal Disparities	4,923	3,500	2,461	2,200	2,200	0.00%
4	101-31800	Sucharge Revenue	32	34	14	25	25	0.00%
5	101-31910	Penalties	41	200	342	100	50	-50.00%
6		Total Taxes	630,388	646,430	347,779	690,382	675,016	-2.23%
7	Licenses & Permits							
8	101-32110	3.2 Beer, Liquor, Cigarette License	7,735	7,302	3,250	2,965	3,250	9.61%
9	101-32180	Other Business Licenses/Permits (Rental, Peddler, Comm. Marina, Trash)	1,724	1,500	2,034	1,600	3,355	109.69%
10	101-32210	Building Permits	26,307	68,500	10,672	28,000	12,000	-57.14%
11	101-32211	Electric Permit	2,279	3,000	659	2,000	1,200	-40.00%
12	101-32215	Management Review - Bldg	0	1,000	0	200	0	-100.00%
13	101-32240	Animal License	100	0	75	0	100	
14		Total License & Permits	38,145	81,302	16,690	34,765	19,905	-42.74%
15	Intergovernment Aid							
16	101-33402	Homestead Credit (Market Value Credit)	610	0	0	0	0	
17	101-33423	Other State Grants/Aids (Recycle Grant)	4,845	2,000	0	2,000	0	-100.00%
18	101-33610	Hennepin County Road Aid (CAM)	1,775	1,675	0	1,675	0	-100.00%
19	101-33630	Aid from Other Local Government (LGA)	2,442	4,884	0	0	0	
20		Total Intergovernmental Aid	9,672	8,559	0	3,675	0	-100.00%
21	Public Charges for Services							
22	101-34103	Zoning & Subdivisions (Variances)	2,400	5,000	1,300	1,500	2,500	66.67%
23	101-34107	Assessment Fee	0	0	0	0	0	
24	101-34207	False Alarm Fee	0	50	50	50	50	0.00%
25	101-34304	Load Limits	3,800	3,500	75	3,500	1,000	-71.43%
26	101-34409	Recycling Fees	11,971	12,094	9,734	13,478	18,810	39.56%
27	101-34960	Refunds	1,055	0	0	0	0	
28		Total Public Charges for Service	19,226	20,644	11,159	18,528	22,360	20.68%
29	Fines & Forfeitures							
30	101-35101	Court Fines (St of MN - Henn Dist. Ct.)	7,120	5,300	4,123	5,300	5,000	-5.66%
31	Special Assessments							
32	101-36100	Special Assessments	1,375	0	0	1,500	0	-100.00%
33	101-36101	SA Principal	0	0	0	0	0	
34	101-36102	Interest	4,665	7,000	1,735	7,000	5,000	-28.57%
35	101-36201	Copies (Labels)	53	50	0	50	25	-50.00%
36	101-36220	Other Income: Marina Fund Transfer	341	19,500	20,100	20,100	15,000	-25.37%
37	???	Other Income: Sewer & Stormwater Fund Transfers	0	0	0	0	0	
38	101-36230	Donations	0	0	0	0	0	
39		Total Special Assessments	6,434	26,550	21,835	28,650	20,025	-30.10%
40								
41		Revenue Total	710,985	788,785	401,586	781,300	742,306	-4.99%

City of Greenwood

Resolution Number 24-09

A RESOLUTION APPROVING THE 2009 TAX LEVY, COLLECTABLE IN 2010

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENWOOD:

That the following sum of money be levied for the current year, collectible in 2010,
upon taxable property in the City of Greenwood, Minnesota for General Fund
Activities:

TOTAL LEVY: \$671,741.00

The City Clerk is hereby instructed to transmit a certified copy of this resolution to
the County Auditor of Hennepin County, Minnesota.

Adopted this 1st day of December, 2009.

Ayes: Nays:

By:

Debra J. Kind, Mayor

ATTEST:

Roberta Whipple, City Administrator

City of Greenwood

Resolution #25-09

Resolution of the City Council of the City of Greenwood, Minnesota regarding adoption of the 2010 City Budget.

Whereas, the Greenwood City Council has reviewed the 2010 City budget and determined that the proposed expenditures and revenues adequately address the needs of the City and the residents it serves,

Whereas, a public hearing had been held on December 1, 2009, to present the 2010 City budget to the residents of Greenwood and

Now, therefore, be it resolved by the City Council of the City of Greenwood, the 2010 City budget in the amount of \$742,306 is hereby adopted by the City Council of the City of Greenwood.

Adopted this 1st day of December, 2009, by the City Council of Greenwood, Hennepin County, Minnesota.

Ayes: Nays:

BY:

Debra J. Kind, Mayor

ATTEST:

Roberta Whipple, City Administrator

Where your property tax dollar goes in 2010

40¢
Hennepin
County

34¢
Minnetonka
School District

17¢
City of
Greenwood

7¢ Spec. Tax Dist.

2¢ Met Council



Public Safety
(Police & Fire)
44% of City Budget

General Govt.
(Council, Administrator,
Assessor, Legal, Auditor)
22% of City Budget

Public Works
(Engineering, Roads, Etc.)
20% of City Budget

Contingency & Reserve 8%

Recycling & Misc. 5%

Zoning 1%



Section 1140:00

D) Security Deposit Forfeitures.

In the event an owner/applicant fails to timely complete the required landscaping within twelve (12) months of the date of the security deposit, such security deposit shall become forfeit to the City of Greenwood and the City may take such other enforcement action as it deems appropriate."

Subd. 3. Lighting. Within all zoning districts, sources of artificial light shall be so fixed, directed, designed or sized that the sum total of their illumination will not increase the level of illumination on any nearby residential property by more than 0.1 foot candle in or within twenty-five (25) feet of a dwelling nor more than 0.5 foot candle on any other part of the property. The source of light shall not be visible beyond the property from which it originates.

Subd. 4. Storage -- Displays. All materials, supplies, merchandise or other similar matter not on display for a direct sale, rental or lease to the ultimate consumer or user shall be stores within a completely enclosed building within the C-1 and C-2 Districts, or within the confines of a one hundred (100) percent opaque wall or fence nor less than five (5) feet high. Merchandise which is offered for sale as described above may be displayed beyond the confines of a building in the C-1 and C-2 Districts, but the area occupied by such outdoor display shall not constitute a greater number of square feet than ten (10) percent of the ground floor area of the building housing the principle use, unless such merchandise is of a type customarily displayed outdoors such as garden supplies. No storage of any type shall be permitted within the one-half of the required front or side street setback nearest the street. Merchandise shall not be displayed for sale in the rear yard.

Section 1140:70. Requirements for Vehicular and Pedestrian Circulation.

Subd. 1. Traffic and Circulation. All commercial buildings or structures and their accessory uses shall be accessible to and from nearby public streets and sidewalks by driveways and walkways surfaces with a hard, all-weather, durable, dust-free material which is properly drained. Vehicular traffic generated by a commercial use shall be channeled and controlled in a manner that will avoid congestion on the public street, traffic hazards, and excessive traffic through residential areas, particularly truck traffic. The adequacy of any proposed traffic circulation system to accomplish these objectives shall be determined by the City engineer who may require such additional measures for traffic control as he may deem necessary, including but not limited to the following: directional signalization, channelization, stand-by turn lanes, illumination, and storage area and distribution facilities within the commercial site to prevent back-up of vehicles on public streets.

Subd. 2. No area used by motor vehicles other than driveways serving as ingress and egress to the commercial site shall be located within the public street right-of-way. The following design standards shall apply:

ORDINANCE NO. 173
11/5/09 proposed revisions by Tom and Deb

AN ORDINANCE OF THE CITY OF GREENWOOD, MINNESOTA
AMENDING GREENWOOD ZONING CODES LIGHTING REGULATIONS
SECTION 1140:60, SUBDDIVISION 3

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA,
DOES ORDAIN:

SECTION 1.

Greenwood Ordinance Code Section 1140:60, Subd. 3 is hereby amended to read as follows:

"Section 1140:60,

Subdivision 3. Lighting.

(1) Purpose.

To balance the desire to see the night sky with the desire for safety and security, and the need to light after-dark activities.

(2) Limitations on Illumination.

Within all Zoning Districts, sources of artificial light (including floodlights/spotlights) shall be so fixed, directed, designed, or sized that the sum total of their illumination at the property line is less than or equal to .4 foot candles. The foot-candle level of a light source shall be taken not earlier than one hour after sunset employing a light meter held 6” above the ground facing the light source.

(3) Controlled Lighting.

With the exception of floodlights/spotlights and decorative lighting (paragraph 5), all exterior light sources shall employ hooded fixtures or be controlled, shaded, or frosted in a manner so that the light bulb cannot be viewed at eye level from the adjacent property or public right-of-way.

(4) Restrictions on Floodlights and Spotlights.

Spotlights and floodlights shall not be directed at neighboring properties or public right-of-way, nor shall they be permitted to cause direct or sky reflected glare. The time permitted for lighting of floodlights and spotlights:

- Sunset to 11 PM – 1 hour
- 11 PM to 6 AM – 5 minutes

(5) Restrictions on Decorative Lighting.

For the purpose of this ordinance, “decorative lighting” means string lights, icicle lights, rope lighting, or other lighting commonly used for holiday or seasonal decoration or celebration also commonly known as

“Christmas or holiday tree lights.” In no event shall exterior decorative lighting employ bulbs greater than a brightness equivalent of 7 watts incandescent (40 lumens) each. The sum total of illumination for decorative lighting at the property line shall be less than or equal to .2 foot candles. Exterior decorative lighting shall not be lit between the hours of 11 PM and 6 AM. Decorative lighting must be installed so it is clear that it is strictly decorative in nature and not being used to circumvent the purpose of this Section 1140:6.

SECTION 2.

Effective Date. This ordinance shall be effective upon publication according to law.

ENACTED BY THE CITY COUNCIL OF THE CITY OF GREENWOOD,
MINNESOTA, THIS ____ DAY OF _____, 2009.

Ayes____, Nays_____.

CITY OF GREENWOOD

Attest:

By: _____
Debra J. Kind, Mayor

Roberta L. Whipple, City Administrator

- B. Except by conditional use permit as provided for in Article 4 of this Ordinance, not more than one principal building shall be located on a lot. No conditional use permit shall be issued for multiple principal buildings on a single lot in the R, Residential Districts unless a conditional use permit is also issued pursuant to Sections 41-4.D, 42-4.D, 43-4.D, 44-4.D, 45-4.C, or 46-4.C of this Ordinance. The words "principal building" shall be given their common, ordinary meaning as defined in Article 2 of this Ordinance. In case of doubt or on any questions or interpretation the decision of the Zoning Administrator shall be final, subject to the right to appeal to the Board of Adjustment and Appeals.
- C. No home on a through lot or corner lot in any residential zone shall be allowed direct access to any major collector or arterial street designated as such by the Comprehensive Plan, except as may be permitted by the City Engineer.
- D. Outlots are deemed unbuildable and no building permit shall be issued for such properties, except in the case of public park facilities and essential services.
- E. Each lot shall have frontage and access directly onto an abutting, improved and City accepted public street in compliance with this Ordinance and the Subdivision Ordinance.

16-4: TRAFFIC SIGHT VISIBILITY TRIANGLE: Except as may be approved by the Zoning Administrator, and except for a governmental agency for the purpose of screening, no wall, fence, structure, tree, shrub, vegetation or other obstruction shall be placed on or extend into a yard or right-of-way area so as to pose a danger to traffic by obscuring the view of approaching vehicular traffic or pedestrians from any street or driveway. Visibility from any street or driveway shall be unobstructed above a height of three (3) feet, measured from where both street or driveway center lines intersect within the triangle described as beginning at the intersection of the projected curb line of two (2) intersecting streets or drives, thence thirty (30) feet along one curb line, thence diagonally to a point thirty (30) feet from the point of beginning along the other curb line. The exception to this requirement shall be where there is a tree, planting or landscape arrangement within such area that will not create a total obstruction wider than three (3) feet.

16-5: OUTDOOR LIGHTING:

- A. Purpose. It is the purpose of this section to encourage the use of lighting systems that will reduce light pollution and promote energy conservation while increasing night time safety, utility, security and productivity.
- B. Exemptions. The provisions of this section shall not apply to the following:
 - 1. This section does not prohibit the use of temporary outdoor lighting used during customary holiday seasons.

2. This section does not prohibit the use of temporary outdoor lighting used for civic celebrations and promotions.
 - c. Lighting required by a government agency for the safe operation of airplanes, or security lighting required on government buildings or structures.
 - d. Emergency lighting by police, fire and rescue authorities.
- C. Non-Conforming Uses.
1. Existing Fixtures. All outdoor lighting fixtures existing and legally installed prior to February 9, 2003 are exempt from regulations of this section but shall comply with the Ordinance requirements for glare as follows:
 - a. Any lighting used to illuminate an off-street parking area, sign or other structure, shall be arranged as to deflect light away from any adjoining residential zone or from the public streets. Direct or sky-reflected glare, where from flood lights or from high temperature processes such as combustion or welding shall not be directed into any adjoining property. The source of lights shall be hooded or controlled in some manner so as not to light adjacent property. Bare incandescent light bulbs shall not be permitted in view of adjacent property or public right-of-way. Any light or combination of lights which cast light on a public street shall not exceed one (1) foot candle (meter reading) as measured from the right-of-way line of said street. Any light or combination of lights which cast light on residential property shall not exceed four-tenths (.4) foot candles (meter reading) as measured from said property.
 2. New Fixtures. Whenever a light fixture that was existing on February 9, 2003 is replaced by a new outdoor light fixture, the provisions of this section shall be complied with.
- D. Intensity. No light source or combination thereof which cast light on a public street shall exceed one (1) foot candle (meter reading) as measured from the right-of-way line of said street nor shall any light source or combination thereof which cast light on adjacent property exceed four-tenths (0.4) foot candles (meter reading) as measured at the property line, per the method outlined in Article 16-5.E.
- E. Method of Measuring Light Intensity. The foot candle level of a light source shall be taken after dark with the light meter held six (6) inches above the ground with the meter facing the light source. A reading shall be taken with the light source on, then with the light source off. The difference between the two readings will be identified as the light intensity.

F. Performance Standards.

1. Residential/Public Park District Standards. In all residential and public districts, any lighting used to illuminate an off-street parking area, structure, or area shall be arranged as to deflect light away from any adjoining residential property or from any public right-of-way. Historic style fixtures, as approved by the City Council, shall be used in all heritage preservation sites and districts as regulated in Chapter 20 of the Excelsior Code of Ordinances. All lighting shall be installed in accordance with the following provisions:
 - a. The light source shall be hooded or controlled so as not to light adjacent property in excess of the maximum intensity defined in Article 16-5.D.
 - b. Bare light bulbs shall not be permitted in view of adjacent property or public right-of-way, unless part of a permanent or decorative fixture.
2. Business District Standards. Any lighting used to illuminate an off-street parking area, structure, or area shall be arranged so as to deflect light away from any adjoining property or from any public right-of-way. Historic style fixtures, as approved by the City, shall be used in all heritage preservation sites and districts as regulated in Chapter 20 of the Excelsior Code of Ordinances, as well as throughout the City where deemed appropriate. All lighting shall be installed in accordance with the following provisions:
 - a. The luminaire shall contain a cutoff which directs and cuts off the light at an angle of ninety (90) degrees or less.
 - b. Light sources shall not be permitted so as to light adjacent property in excess of the maximum intensity defined in Article 16-5.D.
 - c. Architectural/historical light fixtures that feature globes that are not shielded, or lighting of entire facades or architectural features of a building shall be approved by the City Council in compliance with requirements of the Design Standards. In no case shall the light affect adjacent property in excess of the maximum intensity defined in Article 16-5.D.
 - d. The maximum height of the fixture and pole above the ground grade permitted for light sources is eighteen (18) feet. A light source mounted on a building shall not exceed the height of the building. In no case shall the height of a light source mounted on a pole or on a building exceed the height limits of the zoning district in which the use is located, or the eighteen (18) feet height limitation specified above, except as otherwise provided in this Ordinance.

- e. Location.
 - (1) The light source of an outdoor light fixture shall be setback a minimum of five (5) feet from a street right-of-way and three (3) feet from an interior side or rear lot line.
 - (2) No light sources shall be located on the roof unless said light enhances signage or the architectural features of the building and is approved by administrative permit.
 - f. Hours.
 - (1) The use of outdoor lighting for parking lots serving commercial and industrial businesses shall be turned off one (1) hour after closing, except for approved security lighting.
 - (2) All illuminated on-premise and off-premise signs for advertising purposes shall be turned off between 11:00 PM and sunrise except that said signs may be illuminated while the business facility on the premise is open for service.
 - g. Direct or reflected glare from high temperature processes such as combustion or welding shall not be visible from any adjoining property.
3. Outdoor Recreation. Outdoor recreational uses such as, but not limited to, baseball fields, football fields, skating rinks, docks, and tennis courts have special requirements for night time lighting. Due to these unique circumstances, a conditional use permit shall be required for outdoor lighting systems which do not comply with the regulations of this section.
- a. No outdoor recreation facility whether public or private shall be illuminated after 11:00 PM, except for required security lighting.
 - b. Off-street parking areas for outdoor recreation uses which are illuminated shall meet the requirements stated for business applications as found in Article 16-5.F.2.
 - c. The provisions for a conditional use permit, Article 4 of this Ordinance, are considered and satisfactorily met.
4. Outdoor Signs. Signs not exclusively illuminated internally may only utilize illuminating devices mounted on top and facing downward of the display structure or lighting directed up toward the sign provided the light source is positioned to prevent glare directed toward any adjoining property or any right-of-way. Outdoor sign lighting shall comply with all provisions of this Section, Article 24 of this Ordinance, and the Design Standards.

- G. Prohibitions. The following outdoor lights are prohibited within the City of Excelsior:
1. The use of search lights for any business shall be limited to not more than four (4) events per calendar year. During any one event, the use of search lights shall be limited to five (5) days consecutively and shall not be used between the hours of 10:30 PM and sunrise.
 2. Flashing lights.
- H. Submission of Plans. All applications, except single family residential, that include outdoor lighting must include evidence the proposed outdoor lighting will comply with this section. The application shall contain the following information, in addition to other required information:
1. Site plans indicating the location on the premises of all illuminating devices, fixtures, lamps, supports, reflectors and other lighting devices.
 2. Description of the type of illuminating devices, fixtures, lamps, supports, reflectors, and other lighting devices. The description may include, but is not limited to, catalog cuts by manufacturers and drawings (including sections where required).
 3. Photometric plans illustrating the angle of the cutoff or light emissions, and illumination field of the proposed site lighting.

16-6: SMOKE: Any use established or enlarged after February 9, 2003 shall be so operated as to control the emission of smoke or particulate matter to the degree that it is not detrimental to and shall not endanger the public health, safety, comfort, or general welfare of the public. For purposes of determining when the degree of smoke is unsatisfactory, the *Ringlemann Chart*, published and used by the United States Bureau of Mines, shall be employed. The emission of smoke shall not be of a density greater than No. 2 in the *Ringlemann Chart*, or such other standards as may be adopted by the Minnesota Pollution Control Agency.

16-7: DUST AND OTHER PARTICULATE MATTER: The emission of dust, fly ash or other particulate matter by any use shall be in compliance with and regulated by the State of Minnesota Pollution Control Standards, Minnesota Regulation APC 7011.

16-8: AIR POLLUTION: The emission of air pollution, including potentially hazardous emissions, by any use shall be in compliance with and regulated by Minnesota Statutes 116, as may be amended.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF GREENWOOD, MINNESOTA
AMENDING GREENWOOD ZONING CODES LIGHTING REGULATIONS
SECTION 1140:60, SUBDDIVISION 3**

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA,
DOES ORDAIN:

SECTION 1.

Greenwood Ordinance Code Section 1140:60, Subd. 3 is hereby amended to read as follows:

"Section 1140:60,

Subdivision 3. Lighting.

(1) Limitations on Illumination.

Within all Zoning Districts, sources of artificial light shall be so fixed, directed, designed, or sized that the sum total of their illumination will not increase the level of illumination on neighboring property by more than 0.1 foot candle in or within twenty-five (25) feet of a dwelling or adjacent commercial structure, nor more than 0.4 foot candles on any other portion of an adjacent property as measured as provided hereunder.

(2) Method of Measuring Light Intensity.

The foot candle level of a light source shall be taken not earlier than one hour after sunset employing a light meter held 6" above the ground facing the light source.

(3) Restrictions on Lighting Use and Decorative Lighting.

With the exception of a) landscape lighting employed for pedestrian safety, or b) spot or flood lighting, regulated by five-minute motion or heat activated sensors, all lighting including decorative lighting, shall not be employed or lit between the hours of 11 PM and 6 AM daily. In no event shall decorative lighting employ bulbs greater than a brightness equivalent of 7 watts incandescent each.

(4) Shielded Lighting Required.

With the exception of decorative lighting as defined below, all light

sources shall employ hooded fixtures or be controlled in a manner so that the incandescent or fluorescent light bulb cannot be viewed at eye level from adjacent property or public right-of-way. Spot or flood lights shall not be directed at neighboring properties or public right-of-way, nor shall they be permitted to cause direct or sky reflected glare.

(5) Definition.

Decorative Lighting. For the purpose of this ordinance, “decorative lighting” means string lights, icicle lights, rope lighting, or other lighting commonly used for holiday or seasonal decoration or celebration also commonly known as “Christmas or holiday tree lights”.

SECTION 2.

Effective Date. This ordinance shall be effective upon publication according to law.

ENACTED BY THE CITY COUNCIL OF THE CITY OF GREENWOOD,
MINNESOTA, THIS ____ DAY OF _____, 2009.

Ayes____, Nays_____.

CITY OF GREENWOOD

Attest:

By: _____
Debra J. Kind, Mayor

Roberta L. Whipple, City Administrator

**Greenwood City Council Agenda Item
December 1, 2009**

Agenda Item: Request to amend Zoning Ordinance to permit the preparation of hot food

Summary:

Mohamed Kwara of the Lakeshore Market located at 21380 State Highway Seven requested that the city reconsider his request for an amendment to Section 1130 of the Zoning Ordinance to permit on-site preparation and sale of food.

Prior to drafting any language reflecting their deliberations, the Commission wanted Mr. Kwara to present the request to the Council, so they don't end up spending a lot of time on an ordinance that Council would not support.

Having the feedback from the Council, the Planning Commission reopened the public hearing on this request at their November 18th meeting. There was no one present to speak to the request, nor any members of the public to speak in favor or against the request.

Planning Commission Action:

Motion by Commissioner Lucking to recommend that the City Council not amend the city ordinances establishing provisions to permit the preparation and sale of food in the C-1 Commercial District. Commissioner Beal seconded. Motion carried 5-0.

Action Required:

Discuss the proposed use and determine if it is compatible with the surrounding area and within the spirit and intent of the Zoning Ordinance and city's Comprehensive Plan. The Commission could then 1) accept the recommendation of the Planning Commission and not amend the ordinance; 2) direct staff to draft ordinance language and schedule a public hearing.

**Greenwood City Council Agenda Item
December 1, 2009**

**Agenda Item: Discuss proposed amendment of the City Ordinances;
amending Section 1140:25(2), Fences**

Summary:

Attached is a draft of proposed amendments to the City Ordinances as they pertain to fences in the city.

The proposed changes include permitting a three inch grade separation between the grade and bottom of the fence panel, a maximum panel height of six feet, a maximum post height not to exceed twelve inches above the top of the fence panel, a maximum panel length of eight feet and a minimum panel length of four feet. In addition, the amendment would allow a maximum post dimension of sixteen inches by sixteen inches.

The City Attorney expanded the requirements for boundary line fences, requiring a written agreement including documentation and title work creating a mutual easement which is to be reviewed by the city. The cost for this review would be borne by the property owners, based on the Attorney's non-municipal fee.

The Planning Commission held a public hearing at their November 18th meeting and had only one change to the proposed ordinance. The Commission felt that the fee charge for the review should be at the City Attorney's municipal rate and paid for by the City. They said that the review of the documents benefits the City and should be encouraged. They believe the fee as proposed would dissuade compliance with the ordinance.

I have attached a copy of the current ordinance language for your review.

Planning Commission Action:

Motion by Commissioner Beal to recommend that the City Council approve the proposed ordinance amendments regulating fencing, conditioned that the last sentence in Subdivision B, pertaining to the review fee be removed. Commissioner Paeper seconded. Motion carried 5-0.

Action Required:

The Council can; a) accept the recommendation of the Planning Commission on the adoption of the proposed ordinance amendment, b) direct Staff to amend the proposed ordinance for further Council review or c) reject the proposed ordinance amendment reverting to the enforcement of the existing ordinance.

Gus Karpas
Zoning Coordinator

ORDINANCE NO. 178

AN ORDINANCE AMENDING GREENWOOD ZONING ORDINANCE CODE SECTION 1140:25, Subdivision 2 RELATING TO THE MAXIMUM PERMITTED HEIGHTS and SIDE YARD SETBACKS OF FENCES.

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA, DOES ORDAIN:

SECTION 1.

Greenwood Ordinance Code Section 1140:25, Subdivision 2 is amended to read as follows:

“Section 1140:25

Subdivision 2. Maximum Permitted Heights, Panel Dimensions and Sideyard Setback Requirements.

- a. The maximum permitted height for fences in the City of Greenwood and the required side yard setbacks are as set forth in the table below. Fence height shall be measured from the bottom of the fence panel to the top of the fence panel.

	Maximum Permitted Height	Requisite Yard Setback
Front Yard	36"	6"
Side Yard	72"	6"
Rear Yard	72"	6"
Lakeside*	36"	6"

**Lakeside yard fences are permitted by Variance only.*

- b. Fences may be constructed on common side and rear property lines provided a written agreement of the adjacent property owners has been first submitted to the city and approved by the City Attorney. Said agreement must be in the nature of a mutual easement for over and across the subject properties for fence and fence maintenance purposes, in recordable form, acceptable to the City Attorney and supported by verified title work and legal descriptions of the subject properties. The expense of the review by the City attorney and approval of the agreement shall be the expense of the fence permit applicant(s) and will be payable to the City Administrator as billed by the City Attorney at his regular (non-municipal) rate.

- c. Separation from grade shall not exceed three inches to the bottom of a fence panel. Finished grade one foot either side of the completed fence installation shall not exceed six inches above or below adjacent existing grade.

- d. The height of a fence post shall not exceed twelve inches above the top of the fence panel.
- e. The maximum post dimension shall not exceed sixteen inches in width by sixteen inches in depth.
- f. The minimum distance between fence posts shall be four feet and shall not exceed eight feet. The Zoning Administrator may approve a shorter separation distance between posts to accommodate a gate.”

SECTION 2.

Effective Date. This Ordinance shall be effective as of its date of publication.

ENACTED BY THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA, THIS ____ DAY Of _____, 2009.

Ayes ____, Nay ____.

CITY OF GREENWOOD

By: _____

Debra J. Kind, Mayor

ATTEST:

Roberta L. Whipple, City Administrator

**Greenwood City Council Agenda Item
December 1, 2009**

Agenda Item: **Discuss proposed amendment of the City Ordinances; amending Sections 1135:10(6) and 1176:040(3), Maximum Permitted Impervious Surface Area**

Summary:

Attached is a draft of proposed amendment to the City Ordinances as they pertain to off-parking for office uses in the city.

The proposed change increases the permitted impervious surface on commercially zoned property to seventy-five (75) percent with an approved stormwater management plan.

The Planning Commission held a public hearing at their November 18th meeting and had no changes to the proposed ordinance amendment.

Planning Commission Action:

Motion by Commissioner Beal to recommend that the City Council approve the proposed ordinance amendment regulating off-street parking for office uses. Commissioner Paeper seconded. Motion carried 5-0.

Action Required:

The Council can; a) accept the recommendation of the Planning Commission on the adoption of the proposed ordinance amendment, b) direct Staff to amend the proposed ordinance for further Council review or c) reject the proposed ordinance amendment reverting to the enforcement of the existing ordinance.

Gus Karpas
Zoning Coordinator

ORDINANCE NO. 180**AN ORDINANCE AMENDING GREENWOOD ZONING ORDINANCE CODE SECTIONS 1130, 1135 AND 1176 RELATING TO MAXIMUM IMPERVIOUS SURFACE COVERAGE FOR COMMERCIAL ZONED PROPERTIES.**

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA, DOES ORDAIN:

SECTION 1.

Greenwood Ordinance Code Section 1130:10, Subdivision 7 is amended to read as follows:

“Subd. 7 Lot Coverage Regulations. Not more than thirty (30) percent of a lot area shall be occupied by buildings and/or impervious surface, provided that because of the additional hardcover required for typical commercial developments the maximum impervious surface may be increased to a maximum of seventy-five (75) percent under a Conditional Use Permit first obtained under Section 1150 of the this Code, supported by an applicant prepared stormwater management plan meeting the approval of the City Engineer. The City Engineer, Planning Commission, and/or City Council may require an applicant to implement stormwater management practices deemed necessary to control and minimize or control stormwater and off site runoff, including but not limited to, rain gardens, holding ponds, reductions in proposed impervious surfaces, and other accepted stormwater management techniques and methods.”

SECTION 2

Greenwood Ordinance Code Section 1135:10, Subdivision 6 is amended to read as follows:

“Subd. 6 Lot Coverage Regulations. Not more than thirty (30) percent of a lot area shall be occupied by buildings and/or impervious surface, provided that because of the additional hardcover required for typical commercial developments the maximum impervious surface may be increased to a maximum of seventy-five (75) percent under a Conditional Use Permit first obtained under Sections 1150/1176 of this Code, supported by an applicant prepared stormwater management plan meeting the approval of the City Engineer. The City Engineer, Planning Commission, and/or City Council may require an applicant to implement stormwater management practices deemed necessary to control and minimize or control stormwater and off site runoff, including but not limited to, rain gardens, holding ponds, reductions in proposed impervious surfaces, and other accepted stormwater management techniques and methods.”

SECTION 3.

Greenwood Ordinance Code Section 1176:04, Subd. 3 , subparagraph (3) is amended to read as follows:

“(3) Impervious Coverage.

- a) Impervious surface coverage in all residential districts as expressed as a percentage of the lot area, shall not exceed thirty (30) percent.
- b) Impervious surface coverage in all commercial districts, expressed as a percent of the lot area, shall not exceed thirty (30) percent, provided that because of the additional hardcover required for typical commercial developments, the maximum impervious surface in commercial districts may be increased to a maximum of seventy-five (75) percent under a Conditional Use Permit first obtained under Sections 1150/1176.07 of this Code, supported by an applicant prepared stormwater management plan meeting

the approval of the City Engineer. The City Engineer, Planning Commission, and/or City Council may require an applicant to implement stormwater management practices deemed necessary to control and minimize or control stormwater and off site runoff, including but not limited to, rain gardens, holding ponds, reductions in proposed impervious surfaces, and other accepted stormwater management techniques and methods.”

SECTION 4.

Effective Date. This ordinance shall be effective upon publication according to law.

ENACTED BY THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA, THIS ____ DAY OF _____, 2009.

Ayes _____, Nays _____.

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

ATTEST:

Roberta A. Whipple, City Administrator

**Greenwood City Council Agenda Item
December 1, 2009**

Agenda Item: **Discuss proposed amendment of the City Ordinances; amending Section 1140:55(11), Required Off-Street Parking for Office Uses**

Summary:

Attached is a draft of proposed amendment to the City Ordinances as they pertain to off-parking for office uses in the city.

The proposed change increases the number of required on-site parking spaces from one for every five hundred (500) square feet of floor space to one for every three hundred (300) square feet of gross floor space.

The Planning Commission held a public hearing at their November 18th meeting and had no changes to the proposed ordinance amendment.

Planning Commission Action:

Motion by Commissioner Spiers to recommend that the City Council approve the proposed ordinance amendment regulating off-street parking for office uses. Commissioner Beal seconded. Motion carried 5-0.

Action Required:

The Council can; a) accept the recommendation of the Planning Commission on the adoption of the proposed ordinance amendment, b) direct Staff to amend the proposed ordinance for further Council review or c) reject the proposed ordinance amendment reverting to the enforcement of the existing ordinance.

Gus Karpas
Zoning Coordinator

ORDINANCE NO. 179

AN ORDINANCE AMENDING GREENWOOD ZONING ORDINANCE CODE SECTION 1140:45 RELATING TO ON-SITE PARKING REQUIRMENTS FOR OFFICE USES.

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA, DOES ORDAIN:

SECTION 1.

Greenwood Ordinance Code Section 1140:45, Subd. 11, subparagraph (i) of the Greenwood Zoning Code is amended to read as follows:

“Section 1140:45, Subd. 11

- i. Office buildings -- One (1) parking space for each three hundred (300) square feet of gross floor area.”

SECTION 2.

Effective Date. This ordinance shall be effective upon publication according to law.

ENACTED BY THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA, THIS _____ DAY OF _____, 2009.

Ayes_____, Nays_____.

CITY OF GREENWOOD, MINNESOTA

By: _____

Debra J. Kind, Mayor

Attest:

Roberta A. Whipple, City Administrator

Web Direction

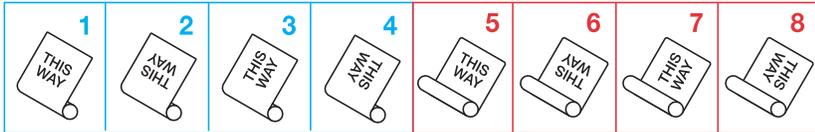


Label Size: 3" Circle

Printing: PMS 356 & White on Clear Static Cling

Prints Mirror Image

Web Direction # 3



Labels wound on the Out-side

Labels wound on the In-side

PROOF

Examine this proof with great care. Approved proof will be used to plate and print labels. Please ask for clarification of anything that is not legible.

Proof is approved by:

Date: _____

MCL#23540

Subject: FW: Greenwood PDF Proof

Date: Monday, November 9, 2009 4:03 PM

From: Deb Kind <d.kind@mchsi.com>

7F

From: "Jergens, Sandy" <SandyJ@mclabel.com>

Date: Mon, 9 Nov 2009 15:49:31 -0600

To: Debra Kind <d.kind@mchsi.com>

Subject: FW: Greenwood PDF Proof

Hi Deb,

Here is pricing:

100 - \$292.00/lot

250 - \$300.00/lot

1 Plate @ \$60.00

Proof is attached.

Thank you,
Sandy

Sandy Jergens
Master Craft Labels
7478 Washington Ave South
Eden Prairie, MN 55344

direct dial - 952-941-0922 extension 15

fax number - 952-941-1996



Consider the environment. Please don't print this e-mail unless you really need to.

CITY OF GREENWOOD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
101-31010	CURRENT AD VALOREM	.00	344,961.83	687,057.00 (342,095.17)	50.21
101-31020	DELINQUENT AD VALOREM	.00	.00	1,000.00 (1,000.00)	.00
101-31040	FISCAL DISPARITIES	.00	2,461.49	2,200.00 261.49	111.89
101-31800	SUR-CHARGE REVENUE	1.24	18.66	25.00 (6.34)	74.64
101-31910	PENALTIES	.00	341.54	100.00 241.54	341.54
TOTAL TAXES		1.24	347,783.52	690,382.00 (342,598.48)	50.38
<u>LICENSES & PERMITS</u>					
101-32110	3.2 BEER, LIQ & CIGARETTE LICE	.00	3,250.00	2,965.00 285.00	109.61
101-32120	LIQUOR LICENSE	.00	.00	.00 .00	.00
101-32160	PROFESSIONAL/OCCUPATIONAL	.00	.00	.00 .00	.00
101-32180	OTHER BUSINESS LICENSES/P	.00	2,134.00	1,600.00 534.00	133.37
101-32210	BUILDING PERMITS-PUBLIC W	443.66	14,210.30	28,000.00 (13,789.70)	50.75
101-32211	ELEC PERMIT	1,002.50	1,747.42	2,000.00 (252.58)	87.37
101-32215	MANAGEMENT REVIEW-BLDG	.00	.00	200.00 (200.00)	.00
101-32240	ANIMAL LICENSE	50.00	125.00	.00 125.00	.00
TOTAL LICENSES & PERMITS		1,496.16	21,466.72	34,765.00 (13,298.28)	61.75
<u>INTERGOVERNMENTAL AID</u>					
101-33402	HOMESTEAD CREDIT	.00	.00	.00 .00	.00
101-33423	OTHER STATE GRANTS/AIDS	.00	2,549.00	2,000.00 549.00	127.45
101-33610	HENNEPIN COUNTY ROAD AID	1,722.18	1,722.18	1,675.00 47.18	102.82
101-33630	AID FROM OTHER LOCAL GOV'	.00	.00	.00 .00	.00
TOTAL INTERGOVERNMENTAL AID		1,722.18	4,271.18	3,675.00 596.18	116.22
<u>PUBLIC CHARGES FOR SERVICE</u>					
101-34100	GENERAL GOVERNMENT	.00	.00	.00 .00	.00
101-34103	ZONING & SUBDIVISIONS	.00	1,300.00	1,500.00 (200.00)	86.67
101-34107	ASSESSMENT SEARCHES	.00	.00	.00 .00	.00
101-34207	FALSE ALARM FEE	.00	200.00	50.00 150.00	400.00
101-34304	LOAD LIMITS	1,650.00	1,975.00	3,500.00 (1,525.00)	56.43
101-34409	RECYCLING FEES	3,062.25	13,607.68	13,478.00 129.68	100.96
101-34960	REFUNDS	.00	.00	.00 .00	.00
TOTAL PUBLIC CHARGES FOR SERVICE		4,712.25	17,082.68	18,528.00 (1,445.32)	92.20

CITY OF GREENWOOD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>FINES & FORFEITURES</u>						
101-35101	COURT FINES	1,681.44	6,543.28	5,300.00	1,243.28	123.46
	TOTAL FINES & FORFEITURES	1,681.44	6,543.28	5,300.00	1,243.28	123.46
<u>SPECIAL ASSESSMENTS</u>						
101-36100	SPECIAL ASSESSMENTS	.00	.00	1,500.00	(1,500.00)	.00
101-36101	SA - PRINCIPAL	.00	.00	.00	.00	.00
101-36102	INTEREST	314.95	2,651.49	7,000.00	(4,348.51)	37.88
101-36201	COPIES	.00	.00	50.00	(50.00)	.00
101-36220	OTHER INCOME	.00	.00	20,100.00	(20,100.00)	.00
101-36230	DONATIONS	.00	.00	.00	.00	.00
	TOTAL SPECIAL ASSESSMENTS	314.95	2,651.49	28,650.00	(25,998.51)	9.25
<u>OTHER FINANCING SOURCES</u>						
101-39200	INTERFUND OPERATING TRANS	.00	20,100.00	.00	20,100.00	.00
	TOTAL OTHER FINANCING SOURCES	.00	20,100.00	.00	20,100.00	.00
	TOTAL FUND REVENUE	9,928.22	419,898.87	781,300.00	(361,401.13)	53.74

CITY OF GREENWOOD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>COUNCIL</u>						
101-41100-103	COUNCIL SALARIES	1,100.00	12,100.00	13,200.00	1,100.00	91.67
101-41100-122	FICA CONTRIBUTIONS	68.20	750.20	975.00	224.80	76.94
101-41100-123	MEDICARE CONTRIBUTIONS	15.95	175.45	220.00	44.55	79.75
101-41100-209	OFFICE SUPPLIES	.00	.00	150.00	150.00	.00
101-41100-309	MISC PROFESSIONAL SERVICE	.00	.00	.00	.00	.00
101-41100-371	TRAINING/CONF-REGISTRATIO	.00	855.00	1,325.00	470.00	64.53
101-41100-372	MEALS/LODGING	.00	.00	110.00	110.00	.00
101-41100-433	MISC-DUES & SUBSCRIPTIONS	.00	.00	50.00	50.00	.00
101-41100-439	MISCELLANEOUS-OTHER	.00	.00	.00	.00	.00
	TOTAL COUNCIL	1,184.15	13,880.65	16,030.00	2,149.35	86.59
<u>ELECTIONS</u>						
101-41200-103	ELECTION SALARIES-PART TM	.00	.00	.00	.00	.00
101-41200-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41200-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41200-214	OPERATIONAL SUPP.-FORMS/P	.00	.00	.00	.00	.00
101-41200-219	ELECTION OPERAT. SUPP.-OT	.00	.00	.00	.00	.00
101-41200-249	MINOR EQUIPMENT-OTHER	.00	.00	.00	.00	.00
101-41200-309	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00
101-41200-319	EQUIPMENT MAINTENANCE-OTH	.00	161.00	400.00	239.00	40.25
101-41200-322	POSTAGE-ELECTION	.00	55.48	40.00	(15.48)	138.70
101-41200-372	MEALS/LODGING	.00	.00	.00	.00	.00
101-41200-438	MISCELLANEOUS-SALES TAX	.00	.00	.00	.00	.00
101-41200-439	MISCELLANEOUS-OTHER	.00	.00	.00	.00	.00
	TOTAL ELECTIONS	.00	216.48	440.00	223.52	49.20

CITY OF GREENWOOD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

GENERAL FUND

	PERIOD		BUDGET		% OF	
	ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	
<u>ADMINISTRATION</u>						
101-41400-101	CLERKS SALARIES-FULL TIME	5,052.00	53,482.57	71,000.00	17,517.43	75.33
101-41400-102	CLERKS SALARIES-FULL-OT	.00	.00	.00	.00	.00
101-41400-107	VACATION	.00	.00	.00	.00	.00
101-41400-108	SICK	.00	.00	.00	.00	.00
101-41400-109	OTHER	.00	.00	.00	.00	.00
101-41400-111	SEVERANCE	.00	.00	.00	.00	.00
101-41400-112	HOLIDAY	.00	.00	.00	.00	.00
101-41400-119	OTHER	.00	.00	.00	.00	.00
101-41400-121	PERA CONTRIBUTIONS	341.02	3,603.99	4,795.00	1,191.01	75.16
101-41400-122	FICA CONTRIBUTIONS	313.22	3,315.90	4,410.00	1,094.10	75.19
101-41400-123	MEDICARE CONTRIBUTIONS	73.26	775.50	1,030.00	254.50	75.29
101-41400-125	OTHER RETIREMENT	.00	.00	.00	.00	.00
101-41400-139	CLERKS INSURANCE	115.70	1,167.50	1,440.00	272.50	81.08
101-41400-149	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
101-41400-201	OFFICE SUPPLIES	130.37	291.98	800.00	508.02	36.50
101-41400-202	DUPLICATING	2.40	184.20	500.00	315.80	36.84
101-41400-203	OFFICE SUPPLIES-COMPUTER	.00	.00	.00	.00	.00
101-41400-204	STATIONARY	.00	425.22	400.00	(25.22)	106.31
101-41400-209	OFFICE SUPPLIES-OTHER	.00	40.09	200.00	159.91	20.05
101-41400-213	PUBLICATIONS	.00	.00	.00	.00	.00
101-41400-214	FORMS/PRINTING	.00	16.89	150.00	133.11	11.26
101-41400-219	OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
101-41400-249	MINOR EQUIPMENT-OTHER	.00	.00	400.00	400.00	.00
101-41400-308	ZONING SERVICES	.00	.00	.00	.00	.00
101-41400-309	PROFESSIONAL SERVICES-OTH	91.51	926.51	3,500.00	2,573.49	26.47
101-41400-310	CLERKS CONTRACTURAL	234.07	2,042.91	8,500.00	6,457.09	24.03
101-41400-311	OFFICE-RENT	942.68	9,426.80	11,500.00	2,073.20	81.97
101-41400-312	ZONING ADMIN.	.00	.00	.00	.00	.00
101-41400-313	PROFESSIONAL SERVICES-COM	.00	3,760.00	3,900.00	140.00	96.41
101-41400-319	EQUIPMENT MAINTENANCE-OTH	.00	.00	.00	.00	.00
101-41400-321	COMMUNICATIONS-TELEPHONE	117.62	1,264.39	1,500.00	235.61	84.29
101-41400-322	POSTAGE	24.19	1,162.80	1,400.00	237.20	83.06
101-41400-329	OTHER	.00	.00	.00	.00	.00
101-41400-331	TRANSPORTATION-TRAVEL EXP	33.00	116.05	300.00	183.95	38.68
101-41400-334	FREIGHT & EXPRESS	.00	.00	.00	.00	.00
101-41400-339	OTHER	.00	.00	25.00	25.00	.00
101-41400-349	ADVERTISING-OTHER	.00	.00	.00	.00	.00
101-41400-351	PRINTING-LEGAL NOTICES	357.51	6,406.46	2,000.00	(4,406.46)	320.32
101-41400-352	GENERAL NOTICES & PUBLIC	.00	.00	.00	.00	.00
101-41400-353	ORDINANCE PUBLICATIONS	.00	.00	.00	.00	.00
101-41400-359	OTHER	.00	.00	.00	.00	.00
101-41400-371	TRAINING	.00	.00	.00	.00	.00
101-41400-372	MEALS/LODGING	.00	.00	50.00	50.00	.00
101-41400-379	OTHER	.00	.00	.00	.00	.00
101-41400-411	RENTALS-OFFICE EQUIPMENT	.00	1,837.60	2,280.00	442.40	80.60
101-41400-433	MISC-DUES & SUBSCRIPTIONS	.00	35.00	100.00	65.00	35.00
101-41400-437	BANK SERVICES	.00	.00	50.00	50.00	.00
101-41400-438	MISCELLANEOUS-SALES TAX	.00	.00	.00	.00	.00
101-41400-439	MISCELLANEOUS-OTHER	.00	284.48	400.00	115.52	71.12
101-41400-530	CAP OUTLAY-IMP OTHER THAN	.00	.00	.00	.00	.00
101-41400-560	CAP OUTLAY-FURNITURE-FIXIT	.00	.00	.00	.00	.00

CITY OF GREENWOOD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
101-41400-570 OFFICE EQUIP & FURNISHING	.00	.00	.00	.00	.00
101-41400-590 CAPITAL OUTLAY-OTHER	.00	.00	.00	.00	.00
TOTAL ADMINISTRATION	7,828.55	90,566.84	120,630.00	30,063.16	75.08
<u>ASSESSOR</u>					
101-41500-209 ASSESSORS SUPPLIES	.00	.00	100.00	100.00	.00
101-41500-309 ASSESSORS-CONTRACT	6,676.60	6,676.60	13,500.00	6,823.40	49.46
101-41500-322 ASSESSOR-POSTAGE	.00	.00	.00	.00	.00
101-41500-439 ASSESSORS-OTHER	.00	12.00	25.00	13.00	48.00
TOTAL ASSESSOR	6,676.60	6,688.60	13,625.00	6,936.40	49.09
<u>LEGAL SERVICES</u>					
101-41600-304 LEGAL SERVICES-GENERAL	805.00	19,747.00	20,000.00	253.00	98.73
101-41600-308 LEGAL SERVICES-PROJECTS	.00	.00	.00	.00	.00
101-41600-309 LEGAL SERVICES-SPECIAL	.00	.00	.00	.00	.00
TOTAL LEGAL SERVICES	805.00	19,747.00	20,000.00	253.00	98.73
<u>AUDITING</u>					
101-41700-301 AUDITING	.00	12,854.60	13,000.00	145.40	98.88
TOTAL AUDITING	.00	12,854.60	13,000.00	145.40	98.88
<u>LAW ENFORCEMENT</u>					
101-42100-304 LEGAL SERVICES-PROSECUTIO	471.50	5,232.50	6,000.00	767.50	87.21
101-42100-310 LAW ENFORCEMENT-CONTRACT	12,519.00	137,709.00	150,232.00	12,523.00	91.66
101-42100-311 POLICE SIDE LEASE	11,912.00	47,648.00	47,649.00	1.00	100.00
101-42100-439 PUBLIC SAFETY-OTHER	.00	3,112.00	.00	(3,112.00)	.00
TOTAL LAW ENFORCEMENT	24,902.50	193,701.50	203,881.00	10,179.50	95.01
<u>FIRE</u>					
101-42200-309 FIRE PROTECTION	.00	58,398.52	58,314.00	(84.52)	100.14
101-42200-311 FIRE SIDE LEASE	.00	54,304.28	55,825.00	1,520.72	97.28
TOTAL FIRE	.00	112,702.80	114,139.00	1,436.20	98.74

CITY OF GREENWOOD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ZONING</u>					
101-42400-214 OPERATIONAL SUPP.-FORMS/P	.00	.00	.00	.00	.00
101-42400-308 ZONING CONTRACT	216.05	2,451.05	4,000.00	1,548.95	61.28
101-42400-309 PUBLIC NOTICES	.00	1,408.56	.00	(1,408.56)	.00
101-42400-310 BLDG. INSPECTIONS-CONTRAC	5,482.15	14,700.30	30,000.00	15,299.70	49.00
101-42400-438 MISCELLANEOUS-SALES TAX	.00	.00	400.00	400.00	.00
TOTAL ZONING	5,698.20	18,559.91	34,400.00	15,840.09	53.95
<u>CIVIL DEFENSE</u>					
101-42500-310 CIVIL DEFENSE	.00	.00	.00	.00	.00
101-42500-381 UTILITY SERVICES-ELECTRIC	.00	32.56	100.00	67.44	32.56
TOTAL CIVIL DEFENSE	.00	32.56	100.00	67.44	32.56
<u>ENGINEERING</u>					
101-42600-303 ENGINEERING FEES	.00	1,006.00	8,000.00	6,994.00	12.58
TOTAL ENGINEERING	.00	1,006.00	8,000.00	6,994.00	12.58
<u>ANIMAL CONTROL</u>					
101-42700-309 ANIMAL CONTROL	.00	.00	.00	.00	.00
101-42700-439 MISCELLANEOUS-OTHER	.00	.00	.00	.00	.00
TOTAL ANIMAL CONTROL	.00	.00	.00	.00	.00
<u>CONTRACT UTILITY AND ROADS</u>					
101-43100-229 R&M SUPPLIES-OTHER	.00	.00	.00	.00	.00
101-43100-309 PROFESSIONAL SVCS-OTHER	.00	.00	500.00	500.00	.00
101-43100-381 S&R-UTILITY SERVICES-ELEC	391.52	3,729.69	4,600.00	870.31	81.08
101-43100-409 R&M CONTRACTURAL-OTHER(RE	.00	.00	75,000.00	75,000.00	.00
TOTAL CONTRACT UTILITY AND ROADS	391.52	3,729.69	80,100.00	76,370.31	4.66

CITY OF GREENWOOD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC WORKS</u>					
101-43900-219	.00	.00	.00	.00	.00
101-43900-226	.00	328.52	1,000.00	671.48	32.85
101-43900-309	1,480.00	1,480.00	2,000.00	520.00	74.00
101-43900-310	152.11	7,985.61	8,350.00	364.39	95.64
101-43900-311	.00	532.39	2,750.00	2,217.61	19.36
101-43900-312	.00	9,678.53	12,500.00	2,821.47	77.43
101-43900-313	266.19	9,439.57	12,000.00	2,560.43	78.66
101-43900-314	.00	.00	200.00	200.00	.00
101-43900-315	.00	342.25	1,000.00	657.75	34.22
101-43900-438	.00	.00	.00	.00	.00
101-43900-439	.00	.00	.00	.00	.00
TOTAL PUBLIC WORKS	1,898.30	29,786.87	39,800.00	10,013.13	74.84
<u>OUTSIDE CONTRACTORS</u>					
101-45100-225	.00	.00	.00	.00	.00
101-45100-309	.00	.00	.00	.00	.00
101-45100-310	.00	.00	1,000.00	1,000.00	.00
101-45100-311	.00	.00	.00	.00	.00
101-45100-312	.00	.00	.00	.00	.00
101-45100-313	.00	.00	.00	.00	.00
101-45100-438	.00	.00	.00	.00	.00
TOTAL OUTSIDE CONTRACTORS	.00	.00	1,000.00	1,000.00	.00
<u>COUNCIL</u>					
101-49000-000	.00	.00	.00	.00	.00
101-49000-309	.00	.00	.00	.00	.00
101-49000-310	1,568.40	14,056.85	13,185.00	(871.85)	106.61
101-49000-311	.00	.00	4,500.00	4,500.00	.00
101-49000-369	6,865.00	7,483.00	7,000.00	(483.00)	106.90
101-49000-433	.00	6,652.96	11,213.00	4,560.04	59.33
101-49000-439	1,050.00	1,150.00	22,757.00	21,607.00	5.05
101-49000-440	.00	.00	57,500.00	57,500.00	.00
101-49000-720	.00	75,000.00	.00	(75,000.00)	.00
TOTAL COUNCIL	9,483.40	104,342.81	116,155.00	11,812.19	89.83
TOTAL FUND EXPENDITURES	58,868.22	607,816.31	781,300.00	173,483.69	77.80

CITY OF GREENWOOD
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
NET REVENUES OVER EXPENDITURES	(48,940.00)	(187,917.44)	.00	(534,884.82)	.00

Report Criteria:

Account.Acct No = All
Account Detail

Acct No	Account Description	01/08-10/08 Pri YTD Actual	01/08-10/08 Pri YTD Budget	01/09-10/09 Cur YTD Actual	01/09-10/09 Cur YTD Budget	Unexpended Amount
<u>GENERAL FUND</u>						
<u>TAXES</u>						
101-31010	CURRENT AD VALOREM	312,259	641,696	344,962	687,057	342,095
101-31020	DELINQUENT AD VALOREM	3,780	1,000	0	1,000	1,000
101-31040	FISCAL DISPARITIES	2,193	3,500	2,461	2,200 (261)
101-31800	SUR-CHARGE REVENUE	26	34	19	25	6
101-31910	PENALTIES	42	200	342	100 (242)
	TAXES Totals:	318,300	646,430	347,784	690,382	342,598
<u>LICENSES & PERMITS</u>						
101-32110	3.2 BEER, LIQ & CIGARETTE LICE	7,735	7,302	3,250	2,965 (285)
101-32180	OTHER BUSINESS LICENSES/P	1,700	1,500	2,134	1,600 (534)
101-32210	BUILDING PERMITS-PUBLIC W	20,620	68,500	14,210	28,000	13,790
101-32211	ELEC PERMIT	2,199	3,000	1,747	2,000	253
101-32215	MANAGEMENT REVIEW-BLDG	0	1,000	0	200	200
101-32240	ANIMAL LICENSE	100	0	125	0 (125)
	LICENSES & PERMITS Totals:	32,354	81,302	21,466	34,765	13,298

Acct No	Account Description	01/08-10/08	01/08-10/08	01/09-10/09	01/09-10/09	Unexpended Amount
		Pri YTD Actual	Pri YTD Budget	Cur YTD Actual	Cur YTD Budget	
<u>GENERAL FUND</u>						
<u>INTERGOVERNMENTAL AID</u>						
101-33402	HOMESTEAD CREDIT	0	0	0	0	0
101-33423	OTHER STATE GRANTS/AIDS	2,442	2,000	2,549	2,000 (549)
101-33610	HENNEPIN COUNTY ROAD AID	0	1,675	1,722	1,675 (47)
101-33630	AID FROM OTHER LOCAL GOV'	0	4,884	0	0	0
	INTERGOVERNMENTAL AID Totals:	2,442	8,559	4,271	3,675 (596)
<u>PUBLIC CHARGES FOR SERVICE</u>						
101-34103	ZONING & SUBDIVISIONS	2,400	5,000	1,300	1,500	200
101-34107	ASSESSMENT SEARCHES	0	0	0	0	0
101-34207	FALSE ALARM FEE	0	50	200	50 (150)
101-34304	LOAD LIMITS	3,600	3,500	1,975	3,500	1,525
101-34409	RECYCLING FEES	11,017	12,094	13,608	13,478 (130)
101-34960	REFUNDS	2,504	0	0	0	0
	PUBLIC CHARGES FOR SERVICE Totals:	19,521	20,644	17,083	18,528	1,445
<u>FINES & FORFEITURES</u>						
101-35101	COURT FINES	6,474	5,300	6,543	5,300 (1,243)
	FINES & FORFEITURES Totals:	6,474	5,300	6,543	5,300 (1,243)

Acct No	Account Description	01/08-10/08	01/08-10/08	01/09-10/09	01/09-10/09	Unexpended Amount
		Pri YTD Actual	Pri YTD Budget	Cur YTD Actual	Cur YTD Budget	
<u>GENERAL FUND</u>						
<u>SPECIAL ASSESSMENTS</u>						
101-36100	SPECIAL ASSESSMENTS	0	0	0	1,500	1,500
101-36101	SA - PRINCIPAL	0	0	0	0	0
101-36102	INTEREST	4,150	7,000	2,651	7,000	4,349
101-36201	COPIES	40	50	0	50	50
101-36220	OTHER INCOME	1,198	19,500	0	20,100	20,100
101-36230	DONATIONS	0	0	0	0	0
	SPECIAL ASSESSMENTS Totals:	5,388	26,550	2,651	28,650	25,999
<u>OTHER FINANCING SOURCES</u>						
101-39200	INTERFUND OPERATING TRANS	20,100	0	20,100	0 (20,100)
	OTHER FINANCING SOURCES Totals:	20,100	0	20,100	0 (20,100)
<u>COUNCIL</u>						
101-41100-103	COUNCIL SALARIES	11,300	13,200	12,100	13,200	1,100
101-41100-122	FICA CONTRIBUTIONS	701	975	750	975	225
101-41100-123	MEDICARE CONTRIBUTIONS	164	220	175	220	45
101-41100-209	OFFICE SUPPLIES	0	50	0	150	150
101-41100-309	MISC PROFESSIONAL SERVICE	0	0	0	0	0
101-41100-371	TRAINING/CONF-REGISTRATIO	0	300	855	1,325	470
101-41100-372	MEALS/LODGING	10	110	0	110	110
101-41100-433	MISC-DUES & SUBSCRIPTIONS	0	50	0	50	50

Acct No	Account Description	01/08-10/08 Pri YTD Actual	01/08-10/08 Pri YTD Budget	01/09-10/09 Cur YTD Actual	01/09-10/09 Cur YTD Budget	Unexpended Amount
<u>GENERAL FUND</u>						
<u>COUNCIL (Cont.)</u>						
101-41100-439	MISCELLANEOUS-OTHER	0	0	0	0	0
	COUNCIL Totals:	12,175	14,905	13,880	16,030	2,149
<u>ELECTIONS</u>						
101-41200-103	ELECTION SALARIES-PART TM	660	1,700	0	0	0
101-41200-122	FICA CONTRIBUTIONS	0	0	0	0	0
101-41200-123	MEDICARE CONTRIBUTIONS	0	0	0	0	0
101-41200-214	OPERATIONAL SUPP.-FORMS/P	100	500	0	0	0
101-41200-219	ELECTION OPERAT. SUPP.-OT	0	135	0	0	0
101-41200-249	MINOR EQUIPMENT-OTHER	0	80	0	0	0
101-41200-309	PROFESSIONAL SERVICES	0	0	0	0	0
101-41200-319	EQUIPMENT MAINTENANCE-OTH	0	292	161	400	239
101-41200-322	POSTAGE-ELECTION	80	360	55	40	(15)
101-41200-372	MEALS/LODGING	27	35	0	0	0
101-41200-438	MISCELLANEOUS-SALES TAX	0	0	0	0	0
101-41200-439	MISCELLANEOUS-OTHER	183	0	0	0	0
	ELECTIONS Totals:	1,050	3,102	216	440	224
<u>ADMINISTRATION</u>						
101-41400-101	CLERKS SALARIES-FULL TIME	51,295	63,000	53,483	71,000	17,517
101-41400-121	PERA CONTRIBUTIONS	3,334	4,095	3,604	4,795	1,191

Acct No	Account Description	01/08-10/08	01/08-10/08	01/09-10/09	01/09-10/09	Unexpended Amount
		Pri YTD Actual	Pri YTD Budget	Cur YTD Actual	Cur YTD Budget	
<u>GENERAL FUND</u>						
<u>ADMINISTRATION (Cont.)</u>						
101-41400-122	FICA CONTRIBUTIONS	3,180	3,906	3,316	4,410	1,094
101-41400-123	MEDICARE CONTRIBUTIONS	744	914	776	1,030	255
101-41400-125	OTHER RETIREMENT	0	0	0	0	0
101-41400-139	CLERKS INSURANCE	1,293	1,430	1,168	1,440	273
101-41400-149	UNEMPLOYMENT COMPENSATION	0	0	0	0	0
101-41400-201	OFFICE SUPPLIES	350	800	292	800	508
101-41400-202	DUPLICATING	1,701	5,000	184	500	316
101-41400-203	OFFICE SUPPLIES-COMPUTER	0	0	0	0	0
101-41400-204	STATIONARY	276	300	425	400	(25)
101-41400-209	OFFICE SUPPLIES-OTHER	0	0	40	200	160
101-41400-214	FORMS/PRINTING	54	200	17	150	133
101-41400-249	MINOR EQUIPMENT-OTHER	70	100	0	400	400
101-41400-309	PROFESSIONAL SERVICES-OTH	4,081	820	927	3,500	2,573
101-41400-310	CLERKS CONTRACTURAL	629	800	2,043	8,500	6,457
101-41400-311	OFFICE-RENT	9,227	11,100	9,427	11,500	2,073
101-41400-313	PROFESSIONAL SERVICES-COM	3,666	3,710	3,760	3,900	140
101-41400-321	COMMUNICATIONS-TELEPHONE	1,432	1,550	1,264	1,500	236
101-41400-322	POSTAGE	1,000	1,300	1,163	1,400	237
101-41400-331	TRANSPORTATION-TRAVEL EXP	325	275	116	300	184
101-41400-334	FREIGHT & EXPRESS	0	0	0	0	0
101-41400-339	OTHER	10	0	0	25	25
101-41400-349	ADVERTISING-OTHER	0	0	0	0	0
101-41400-351	PRINTING-LEGAL NOTICES	2,172	2,200	6,406	2,000	(4,406)
101-41400-352	GENERAL NOTICES & PUBLIC	0	0	0	0	0
101-41400-353	ORDINANCE PUBLICATIONS	0	0	0	0	0
101-41400-359	OTHER	0	0	0	0	0
101-41400-371	TRAINING	200	300	0	0	0

Acct No	Account Description	01/08-10/08	01/08-10/08	01/09-10/09	01/09-10/09	Unexpended Amount
		Pri YTD Actual	Pri YTD Budget	Cur YTD Actual	Cur YTD Budget	
<u>GENERAL FUND</u>						
<u>ADMINISTRATION (Cont.)</u>						
101-41400-372	MEALS/LODGING	207	450	0	50	50
101-41400-411	RENTALS-OFFICE EQUIPMENT	887	0	1,838	2,280	442
101-41400-433	MISC-DUES & SUBSCRIPTIONS	70	100	35	100	65
101-41400-437	BANK SERVICES	0	50	0	50	50
101-41400-438	MISCELLANEOUS-SALES TAX	0	0	0	0	0
101-41400-439	MISCELLANEOUS-OTHER	3,888	2,200	284	400	116
101-41400-530	CAP OUTLAY-IMP OTHER THAN	0	0	0	0	0
101-41400-560	CAP OUTLAY-FURNITURE-FIXIT	0	0	0	0	0
101-41400-570	OFFICE EQUIP & FURNISHING	0	300	0	0	0
101-41400-590	CAPITAL OUTLAY-OTHER	0	0	0	0	0
	ADMINISTRATION Totals:	90,091	104,900	90,568	120,630	30,063
<u>ASSESSOR</u>						
101-41500-209	ASSESSORS SUPPLIES	0	100	0	100	100
101-41500-309	ASSESSORS-CONTRACT	6,110	13,400	6,677	13,500	6,823
101-41500-439	ASSESSORS-OTHER	11	50	12	25	13
	ASSESSOR Totals:	6,121	13,550	6,689	13,625	6,936
<u>LEGAL SERVICES</u>						
101-41600-304	LEGAL SERVICES-GENERAL	17,552	25,000	19,747	20,000	253
101-41600-308	LEGAL SERVICES-PROJECTS	0	0	0	0	0

Acct No	Account Description	01/08-10/08 Pri YTD Actual	01/08-10/08 Pri YTD Budget	01/09-10/09 Cur YTD Actual	01/09-10/09 Cur YTD Budget	Unexpended Amount
<u>GENERAL FUND</u>						
<u>LEGAL SERVICES (Cont.)</u>						
101-41600-309	LEGAL SERVICES-SPECIAL	0	0	0	0	0
	LEGAL SERVICES Totals:	17,552	25,000	19,747	20,000	253
<u>AUDITING</u>						
101-41700-301	AUDITING	11,000	10,000	12,855	13,000	145
	AUDITING Totals:	11,000	10,000	12,855	13,000	145
<u>LAW ENFORCEMENT</u>						
101-42100-304	LEGAL SERVICES-PROSECUTIO	3,285	6,000	5,233	6,000	768
101-42100-310	LAW ENFORCEMENT-CONTRACT	129,943	139,500	137,709	150,232	12,523
101-42100-311	POLICE SIDE LEASE	47,396	46,000	47,648	47,649	1
101-42100-439	PUBLIC SAFETY-OTHER	1,040	700	3,112	0	(3,112)
	LAW ENFORCEMENT Totals:	181,664	192,200	193,702	203,881	10,180
<u>FIRE</u>						
101-42200-309	FIRE PROTECTION	51,986	51,986	58,399	58,314	(85)
101-42200-311	FIRE SIDE LEASE	53,642	53,642	54,304	55,825	1,521

Acct No	Account Description	01/08-10/08 Pri YTD Actual	01/08-10/08 Pri YTD Budget	01/09-10/09 Cur YTD Actual	01/09-10/09 Cur YTD Budget	Unexpended Amount
<u>GENERAL FUND</u>						
<u>FIRE (Cont.)</u>						
	FIRE Totals:	105,628	105,628	112,703	114,139	1,436
<u>ZONING</u>						
101-42400-308	ZONING CONTRACT	3,958	2,400	2,451	4,000	1,549
101-42400-309	PUBLIC NOTICES	0	0	1,409	0	(1,409)
101-42400-310	BLDG. INSPECTIONS-CONTRAC	28,250	57,000	14,700	30,000	15,300
101-42400-438	MISCELLANEOUS-SALES TAX	0	400	0	400	400
	ZONING Totals:	32,208	59,800	18,560	34,400	15,840
<u>CIVIL DEFENSE</u>						
101-42500-310	CIVIL DEFENSE	21,484	25,000	0	0	0
101-42500-381	UTILITY SERVICES-ELECTRIC	30	350	33	100	67
	CIVIL DEFENSE Totals:	21,514	25,350	33	100	67
<u>ENGINEERING</u>						
101-42600-303	ENGINEERING FEES	13,080	6,000	1,006	8,000	6,994

Acct No	Account Description	01/08-10/08 Pri YTD Actual	01/08-10/08 Pri YTD Budget	01/09-10/09 Cur YTD Actual	01/09-10/09 Cur YTD Budget	Unexpended Amount
<u>GENERAL FUND</u>						
<u>ENGINEERING (Cont.)</u>						
	ENGINEERING Totals:	13,080	6,000	1,006	8,000	6,994
<u>ANIMAL CONTROL</u>						
101-42700-309	ANIMAL CONTROL	0	3,600	0	0	0
	ANIMAL CONTROL Totals:	0	3,600	0	0	0
<u>CONTRACT UTILITY AND ROADS</u>						
101-43100-229	R&M SUPPLIES-OTHER	0	0	0	0	0
101-43100-309	PROFESSIONAL SVCS-OTHER	431	500	0	500	500
101-43100-381	S&R-UTILITY SERVICES-ELEC	3,303	4,400	3,730	4,600	870
101-43100-409	R&M CONTRACTURAL-OTHER(RE	0	75,000	0	75,000	75,000
	CONTRACT UTILITY AND ROADS Totals:	3,734	79,900	3,730	80,100	76,370
<u>PUBLIC WORKS</u>						
101-43900-219	OPERATIONAL SUPPLIES-OTHE	0	0	0	0	0
101-43900-226	SIGNS	853	1,025	329	1,000	671
101-43900-309	PROFESSIONAL SERVICES-OTH	0	2,000	1,480	2,000	520
101-43900-310	STREETS-CONTRACTURAL	8,832	8,000	7,986	8,350	364

Acct No	Account Description	01/08-10/08	01/08-10/08	01/09-10/09	01/09-10/09	Unexpended Amount
		Pri YTD Actual	Pri YTD Budget	Cur YTD Actual	Cur YTD Budget	
<u>GENERAL FUND</u>						
<u>PUBLIC WORKS (Cont.)</u>						
101-43900-311	STORM SEWER-CONTRACTURAL	2,166	2,750	532	2,750	2,218
101-43900-312	SNOW PLOWING-CONTRACUTRAL	8,435	12,875	9,679	12,500	2,821
101-43900-313	TREE/WEED-CONTRACT	19,406	7,500	9,440	12,000	2,560
101-43900-314	TENNIS COURTS-CONTRACTURA	138	200	0	200	200
101-43900-315	TAR BIKE PATH-CONTRACT.	1,469	1,000	342	1,000	658
101-43900-438	MAINTENANCE CONTRACTURAL	0	0	0	0	0
	PUBLIC WORKS Totals:	41,299	35,350	29,788	39,800	10,013
<u>OUTSIDE CONTRACTORS</u>						
101-45100-225	R&M SUPPLIES-LANDSCAPING	11	0	0	0	0
101-45100-309	PARKS-PROFESSIONAL SVCS-O	0	0	0	0	0
101-45100-310	TREE/WEED/MOWING-CONTRACT	99	1,000	0	1,000	1,000
101-45100-311	TENNIS COURTS-CONTRACTURA	0	0	0	0	0
101-45100-312	TAR BIKE PATH-CONTRACT.	0	0	0	0	0
101-45100-313	PARKS-CONTRACTURAL	0	0	0	0	0
101-45100-438	MISCELLANEOUS-SALES TAX	0	0	0	0	0
	OUTSIDE CONTRACTORS Totals:	110	1,000	0	1,000	1,000

Acct No	Account Description	01/08-10/08	01/08-10/08	01/09-10/09	01/09-10/09	Unexpended Amount
		Pri YTD Actual	Pri YTD Budget	Cur YTD Actual	Cur YTD Budget	
GENERAL FUND						
DEPARTMENT 101-49000						
101-49000-000	MISCELLANEOUS	0	200	0	0	0
101-49000-310	RECYCLING CONTRACT	6,445	8,400	14,057	13,185	(872)
101-49000-311	GARBAGE-CLEAN UP	3,978	4,500	0	4,500	4,500
101-49000-369	MISCELLANEOUS-INSURANCE	5,297	6,800	7,483	7,000	(483)
101-49000-433	MISC.-DUES & SUBSCRIPTION	6,721	8,100	6,653	11,213	4,560
101-49000-439	OTHER-3% Contingency	1,200	23,000	1,150	22,757	21,607
101-49000-440	RESERVE REPLENISHMENT	0	57,500	0	57,500	57,500
101-49000-720	OPERATING TRANSFER	80,097	0	75,000	0	(75,000)
DEPARTMENT 101-49000 Totals:		103,738	108,500	104,343	116,155	11,812
GENERAL FUND Totals:		(236,385)	0	(187,922)	0	187,917

GREENWOOD PLANNING COMMISSION
WEDNESDAY, NOVEMBER 18, 2009
7:00 P.M.

1. CALL TO ORDER/ROLL CALL

Chairman Lucking called the meeting to order at 7:00 p.m.

Members Present: Chairman Lucking and Commission members John Beal, David Paeper, Todd Palmberg, Mark Spiers and Alternate members Bill Cook and Brian Malo

Absent: City Attorney Mark Kelly

Others Present: Council Liaison Tom Fletcher and Zoning Coordinator Gus Karpas.

Members of the Public Present: None

2. APPROVE AGENDA

Commissioner Beal moved to accept the agenda for tonight's meeting. Commissioner Paeper seconded the motion. Motion carried 5-0.

3. MINUTES OF October 21, 2009.

Commissioner Paeper moved to approve the minutes of October 21, 2009. Commissioner Spiers seconded the motion. Motion carried 4-0-1. Commissioner Beal abstained.

4. LIAISON REPORT

Council Liaison Fletcher informed the Commissioner that Greenwood Night at the Old Log Theatre will be held in January 14, 2010. He summarized the results of the recent community survey. He discussed the current state of the Milfoil removal program and said the Council will hold a work session to measure the intensity of light with a light meter before discussing the Lighting Ordinance. He said the Council granted Bob Schmitt an extension for his variance approval.

5. PUBLIC HEARINGS

ORDINANCE AMENDMENT – Discuss the amendment to Section 1130 of the Zoning Ordinance, establishing provisions to permit the preparation and sale of food in the C-1 Commercial District. The Lakeshore Market has requested the amendment to allow them to install a grill and venting system for the preparation of food from a short order menu.

Chairman Lucking summarized the proposed ordinance amendment request and asked if there were any comments from the public. Hearing none, the public hearing was closed.

GREENWOOD PLANNING COMMISSION

WEDNESDAY, NOVEMBER 18, 2009

7:00 P.M.

Motion by Commissioner Lucking to recommend that the City Council not amend the city ordinances establishing provisions to permit the preparation and sale of food in the C-1 Commercial District. Commissioner Beal seconded the motion. Motion carried 5-0.

IMPERVIOUS SURFACE ORDINANCE – Discuss amendment of Section 1176:04(3), increasing the permitted impervious surface area on commercially zoned properties from the current regulation of thirty percent to a maximum of seventy-five percent provided an acceptable storm water management plan is submitted and is approved by the city.

Chairman Lucking summarized the proposed ordinance amendment.

Chairman Lucking opened the public hearing. Hearing no public comment, the public hearing was closed. Chairman Lucking asked for Commissioner comments.

Zoning Coordinator Karpas said the language was modified by the City Attorney to tie in the conditional use process and include some mitigation measures.

Motion by Commissioner Beal to recommend the City Council adopt Ordinance 179, which increases the permitted impervious surface area on commercially zoned properties from the current regulation of thirty percent to a maximum of seventy-five percent provided an acceptable storm water management plan is submitted and is approved by the city. Commissioner Paeper seconded the motion. Motion carried 5-0.

PARKING ORDINANCE – Discuss amendment of Section 1140:45(11)(i), required off-street parking for office uses in commercially zoned properties. The proposed amendment would increase the number of spaces required by requiring one off-site space per three hundred square feet of an office building versus the current regulation of one off-site space per five hundred square feet of an office building.

Chairman Lucking summarized the proposed ordinance amendment.

Chairman Lucking opened the public hearing. Hearing no public comment, the public hearing was closed. Chairman Lucking asked for Commissioner comments.

Motion by Commissioner Spiers to recommend the City Council adopt Ordinance 180, increasing the number of spaces required by requiring one off-site space per three hundred square feet of an office building versus the current regulation of one off-site space per five hundred square feet of an office building. Commissioner Beal seconded the motion. Motion carried 5-0.

FENCE ORDINANCE – Discuss amendment of Section 1140 of the Zoning Ordinance, adding additional provisions for the regulation of fences by establishing the following; a maximum clearance between grade and the bottom of a fence panel, the maximum permitted height to the top of a fence panel, the maximum height of fence posts above the top of a fence panel, the establishment of a maximum and minimal length for fence panels and the creation of maximum dimensions of fence posts.

Chairman Lucking summarized the proposed ordinance amendment.

GREENWOOD PLANNING COMMISSION
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7:00 P.M.

Chairman Lucking opened the public hearing. Hearing no public comment, the public hearing was closed. Chairman Lucking asked for Commissioner comments.

Zoning Coordinator Karpas noted the City Attorney made some slight changes from the ordinance that was included in their packets. The most notable was the procedure for boundary line fences. The new language would require adjacent property owners to submit, for city review, title information and an easement agreement.

Commissioner Spiers said he would like to discuss increasing the required side yard setback. He feels it would be more appropriate to increase it to one foot from six inches. Chairman Lucking said the Council didn't ask the Commission to look at this issue and feels the existing setback better lends itself to maintenance in the event two fences are erected. Spiers disagreed and felt a larger separation would be better for maintenance.

Commissioner Beal said he couldn't envision two properties building fences six inches off the line. Commissioner Spiers said there could be a situation where one neighbor doesn't like the type of fence their neighbor built and they build their own to shield it.

Chairman Lucking asked for the opinion of the Commissioners as to whether to change the side yard setback. The majority of the Commission did not support a change to the side yard setback.

The Commission discussed the proposed amended suggested by the City Attorney for boundary line fences.

Commissioner Paeper supported the change noting that by having it recorded with the property, future property owners are bound to the agreement.

Commissioner Malo discussed the current process of allowing just a written agreement between the neighbors submitted to the city and asked why that couldn't remain the process. Commissioner Paeper said it would not be binding on future property owners which could be a problem in the future. Council Liaison Fletcher noted the agreement transfer with the property, so the buyer is aware of it at the time of purchase.

Commissioner Palmberg felt the proposed process was reasonable.

Motion by Commissioner Beal to recommend the City Council adopt Ordinance 178, adding additional provisions for the regulation of fences by establishing the following; a maximum clearance between grade and the bottom of a fence panel, the maximum permitted height to the top of a fence panel, the maximum height of fence posts above the top of a fence panel, the establishment of a maximum and minimal length for fence panels and the creation of maximum dimensions of fence posts. Commissioner Paeper seconded the motion for discussion.

Council Liaison Fletcher commented on the language stating that the attorney's review would be at the non-municipal rate. He feels it should be done at the municipal rate.

Commissioner Cook said he still doesn't understand the necessity for the City Attorney review and wonders why the city cares about a private easement. Commissioner Spiers noted the document itself would not be drafted by the City Attorney, rather only reviewed

GREENWOOD PLANNING COMMISSION

WEDNESDAY, NOVEMBER 18, 2009

7:00 P.M.

by him. Cook still wonders why the city cares. He said it seems the city should be concerned primarily with the fence. He understands why the city may want a copy of the agreement, but feels the easement process is better handled by the county.

Council Liaison Fletcher said the county will accept any old agreement and the provision will allow the city to review the document to ensure it is adequate. He feels a front end review of the document by the city as a good thing.

Commissioner Palmberg asked if there would be any interest in capping the amount a homeowner would have to pay for this review. He said its unclear what the non-municipal rate is, but feels it shouldn't be left open ended. Council Liaison Fletcher said the attorney would argue that there may be some cases where the review may exceed the cap.

Commissioner Paeper asked about the actual exposure or cost to the city if it would just absorb the cost for the review. He said since the review benefits the city and is such a rarity, it may not be a bad idea to remove the fee.

The Commission discussed the fee provision within the subdivision and agreed to remove the last sentence of Subdivision B, pertaining to the required fee for review.

Commissioner Beal accepted the friendly amendment.

Chairman Lucking called the question on the motion to recommend approval of the ordinance amendment, with the removal of the last sentence in Subdivision B. Motion carried 5-0.

6. OTHER BUSINESS

7. ADJOURN

Motion by Commissioner Beal to adjourn the meeting. Commissioner Paeper seconded the motion. The meeting was adjourned at 7:50 p.m.

Respectively Submitted
Gus Karpas - Zoning Coordinator

**HENNEPIN COUNTY
2009-2010 PROPOSED
TAX RATES**

AREA WIDE RATE	121.732%
STATE GENERAL RATE	
COMM, IND, UTILITY	46.000%
SEASONAL RES REC	18.000%

MUNIC
SCHOOL
WTRSHD
SEWER
CONT %

Greenwood	Deephaven	Deephaven	Woodland
19	59	59	15
276	276	276	276
3	3	4	3
0000	0000	0000	0000
44.9784%	33.5282%	33.5282%	

COUNTY

42.561%	42.561%	42.561%	42.561%
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MUNICIPAL DISTRICTS

Revenue
Bonds & Interest
Municipality
Sewer District
SUBTOTAL (Munic/Sewer)
HRA
EDA
TOTAL MUNICIPAL DISTRICTS

18.233%	15.603%	15.603%	8.466%
18.233%	15.603%	15.603%	8.466%
18.233%	15.603%	15.603%	8.466%
18.233%	15.603%	15.603%	8.466%
18.233%	15.603%	15.603%	8.466%

SCHOOL DISTRICTS

Voter Approved - General NTC
Other - General NTC
Other - Community Service
Voter Approved - General Debt Service
Other - General Debt Service
Other - OPEB/Pension
TOTAL SCHOOL DISTRICTS

6.408%	6.408%	6.408%	6.408%
4.938%	4.938%	4.938%	4.938%
0.917%	0.917%	0.917%	0.917%
5.105%	5.105%	5.105%	5.105%
1.706%	1.706%	1.706%	1.706%
19.074%	19.074%	19.074%	19.074%

METRO TAXING DISTRICTS

Metro Mosquito Control
Metro Council Revenue
Metro Council B&I
Metro Council Right of Way
Metro Council Livable Communities
Metro Council Total
Metro Transit Debt
TOTAL METRO DISTRICTS

0.460%	0.460%	0.460%	0.460%
0.362%	0.362%	0.362%	0.362%
0.105%	0.105%	0.105%	0.105%
0.098%	0.098%	0.098%	0.098%
0.226%	0.226%	0.226%	0.226%
0.791%	0.791%	0.791%	0.791%
1.361%	1.361%	1.361%	1.361%
2.612%	2.612%	2.612%	2.612%

OTHER SPECIAL TAXING DISTRICTS

Hennepin Parks
Hennepin Parks B&I
Hennepin Parks Total
Park Museum
HC Regional Railroad Authority (HCRRA)
Minneapolis Public Housing
Hennepin HRA
Minneapolis Teachers Retrmnt Fund
Watershed
TOTAL OTHER SPEC DIST

2.553%	2.553%	2.553%	2.553%
0.983%	0.983%	0.983%	0.983%
3.536%	3.536%	3.536%	3.536%
0.775%	0.775%	0.775%	0.775%
0.997%	0.997%	0.997%	0.997%
0.241%	0.241%	0.241%	0.241%
1.510%	1.510%	1.274%	1.510%
7.059%	7.059%	6.823%	7.059%

TOTAL NTC BASED RATE

89.539%	86.909%	86.673%	79.772%
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City Referendum Market Value (RMV)

School Voter Approved - RMV
School Other - RMV
TOTAL RMV BASED RATE

0.18649%	0.18649%	0.18649%	0.18649%
0.01133%	0.01133%	0.01133%	0.01133%
0.19782%	0.19782%	0.19782%	0.19782%

Solid Waste Fee - Taxable Market Value

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FYI

20225 Cottagewood Road
Deephaven, Minnesota 55331
(952) 474-6633
Fax (952) 401-7587

November 10, 2009

Tom Fritz
5140 St. Albans Bay Road
Greenwood MN 55331

RE: St. Albans Boathouse sewer fee

Dear Mr. Fritz,

Thank you for attending the Greenwood City Council meeting on November 5, 2009, to discuss the sewer bill for your restaurant at 21960 Minnetonka Boulevard, Greenwood, MN.

After researching the matter, it has been determined that the City will not be able to reduce your sewer bill for these reasons:

1. The City of Excelsior confirmed that you did not disconnect from their City water in 2009.
2. Our public works department confirms that the sewer service has not been capped.
3. Because the water service was never shut off, the sewer remained operative at all times.

Just as our seasonal residents and businesses whose sewer systems remain operative during the winter months continue to incur sewer fees, so hereto the fees continue to accrue and remain payable.

We regret that the City cannot grant you a rebate as requested on the sewer charges incurred.

Sincerely,

A handwritten signature in cursive script that reads "Roberta Whipple".

Roberta Whipple
Greenwood City Administrator

F.Y.I.

November 9, 2009

Dear City Administrator,

The Minnehaha Creek Watershed District and Minnesota Waters would like to help your city engage and educate citizens in the protection and improvement of your community's lakes and streams. In our work to educate and engage citizens in lake and stream protection, we have found it very effective to partner with cities to organize informational meetings for their residents about forming lake or stream based citizen groups such as lake associations.

Over the past few months, we worked with the City of Medina's Park Commission and the City of Victoria to hold such meetings. About 20 citizens attended each meeting. We provided an overview of the city's watershed management organizations; we talked about how citizens are affected by and can participate in the TMDL process; how to form a citizen-led lake or river group; and a lake association's perspective on the importance of forming water protection groups. After these meetings citizens were able to meet with their neighbors and work together to talk more about water resource protection through citizen engagement efforts.

We would be glad to help organize a meeting of this nature in your city. This can help you raise awareness of how citizens can take an active role in reaching our shared clean water goals.



You will find 15 brochures in this packet explaining the Watershed Association Initiative (WAI), how it can help your City, and how together we can help citizens improve community lakes and rivers. Please distribute these brochures and this letter to your city council, planning or parks board/commissions, and staff as appropriate. I will be following up with you or another staff person in the next month or so. Meanwhile, please contact me with any questions and to discuss options for a lake and stream protection meeting in your City.

Sincerely,

Eli Condon
Minnesota Waters Program Coordinator
Watershed Association Initiative Organizer
218.251.1462
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Do we want to invite them to a future meeting? RW



MINNEHAHA CREEK
WATERSHED DISTRICT



Watershed Association Initiative

A program to better engage citizens in the protection and improvement of lakes and streams in the Minnehaha Creek Watershed District.

Why Local Citizens?

Citizens who live by a lake or river observe and connect with that resource on a daily basis. As members of their local community, they can best prioritize actions and increase participation in water-friendly land use decisions. Their love for the lake or river is often an infectious and sustainable source of positive change.



Action Steps:

Empowering Citizens To Protect and Improve Lakes and Streams

Citizens

Residents living near lakes and streams, clean water advocates

- Contact WAI organizer to get helpful tips and tools
- Hold a community meeting
- Connect with community partners
- Start a lake or river protection group
- Set priorities for community water protection



Community Partners

Local officials, government staff, business leaders

- Contact WAI organizer for a list of citizen water protection groups in your area
- Organize a city-wide meeting of residents interested in the formation a lake or river group
- Connect with groups by attending meetings and events
- Provide groups with a list of services and expertise offered by your organization
- Update groups on initiatives related to area surface waters
- Encourage groups to participate in and provide input concerning surface water initiatives



Contact:

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