

City of Greenwood – City Council Minutes

Greenwood City Council Chambers
 20225 Cottagewood Road Deephaven, MN 55331
 #952-474-6633
 Tuesday, June 3, 2008
 7:00 p.m.

APPROVED MINUTES

1. Call to Order/Roll Call

Mayor Newman called the Council meeting to order at 7:10 p.m.
 Council present: Sagal, Scharf, Newman and Quam
 Council absent: Hill
 Staff present: Attorney Kelly and Clerk Whipple

2. Approve Consent Agenda

Councilmember Scharf moved to approve the consent agenda. Second by Quam.
 Motion carried 4-0

3. Approve Agenda

#8, New Business had the following items added: B. Byron Circle Tree, C. Consultant for salaries and needs assessment D. Copier and E. 4th of July Celebration
 Councilmember Quam moved to approve the amended agenda. Second by Councilmember Sagal. Motion carried 4-0

4. Matters from the Floor

None

5. LMCD Report

Kelsey Page gave the Lake Minnetonka Conservation District Report. The LMCD draft budget showed a 18.3% levy increase from 2008. Greenwood's share would increase from \$5,634 to \$6,398 a \$764 increase. The State Auditor is recommending a higher reserve fund. The City of Minnetonka Beach has reconfigured City docks so now gas lines are under them. The LMCD is now allowing Seahorse Condominiums to have 32' docks.

6. Planning Commission

A. John Beal reported on the May 21st Planning Commission meeting where the only topic was the massing issue. It was decided that there will be a joint Planning Commission/City Council meeting at the June 18 Planning Commission meeting where the massing ordinance will be discussed.

B. Schroeder Fence Review

Bob Schroeder of 5050 Meadville provided the Council with his fence design plan. At the July, 2007, City Council meeting, Mr. Schroeder's fence variance was approved contingent upon the Council giving final approval of the design.

Councilmember Scharf moved to approve the fence design as discussed in resolution #14-07. Second by Councilmember Quam.

Motion passed 3-1 with Councilmember Sagal voting nay.

7. Old Business

A. Recycle Contract

Waste Management and Vintage Waste each submitted another recycling proposal for the City of Greenwood. Waste Management does not yet have information on the cost of using a smaller recycling truck in Greenwood. Vintage Waste uses small recycling trucks and does not charge a fuel surcharge. It is hoped that the Council can take action on these proposals by next month.

B. Seal Coat Bids

Councilmember Quam reviewed the seal coat quotes for Pine View Circle, Kings Court, and Queens Court.

Councilmember Quam moved to accept the \$5,000 seal coating bid. Second by Councilmember Sagal. Motion carried 4-0.

C. Sanitary Sewer Rehabilitation

Councilmember Quam reviewed the rehabilitation bids for the manholes in sewer district 1 and 2.

Councilmember Quam moved to accept the bid from Thul Special Contracting Inc. for \$36,411.10 to do the sewer rehabilitation in sewer districts 1 and 2. Second by Councilmember Scharf. Motion carried 4-0.

8. New Business

A. Approve Resolution #10-08 Participation in Hennepin County Community Development Block Grant Program

Councilmember Sagal moved to approve Resolution #10-08. Second by Councilmember Scharf. Motion carried 4-0

B. Byron Circle Tree

Mayor Newman discussed a dead tree on the vacant back lot on Byron Circle. A neighbor is concerned that it may fall over in a high wind. It was unclear whether the City could go on the property to remove it. Attorney Kelly will discuss this with Gus Karpas.

C. Clerk Whipple asked that the Council consider having a "needs assessment/compensation study" done to determine if the City is appropriately staffed. The Clerk queried 3 companies and the cost range for a study was \$1,500-\$10,000. Councilmember Quam wanted data from an outside source before additional staff was hired. Attorney Kelly stated that this procedure is routine and that it would be a good idea to get a baseline. Councilmember Quam moved to authorize \$2,500 to hire a consultant for a needs assessment for the City of Greenwood.

Second by Councilmember Scharf. Motion carried 4-0

D. Copier

Clerk Whipple requested that the City lease its own color copier. Greenwood is charged by Deephaven for each copy we make, which has been \$200 a month so far in 2008. Deephaven's new copier does not print in color. The lease would be for 60 months and includes toner and support/repair. The City can run 1500 black and white copies and 500 color copies for \$190 a month. The Council felt leasing a copier would be cost-neutral as copying costs are already in the budget.

Councilmember Scharf moved that the City of Greenwood leases the color copier with a 60-month lease at \$190/month as outlined by Clerk Whipple. Second by Councilmember Sagal. Motion carried 4-0

E. Greenwood's 4th of July Parade

Councilmember Scharf asked to discuss the 4th of July parade to make sure that Greenwood residents were aware of the scheduled event. A notice will be put on the City web site and the City newsletter.

9. Reports

A. Mayor: the City budget process has just begun.

He also discussed the South Lake Minnetonka Police Department's proposal to expand police staff by two officers over the next 4-5 years starting with an officer in July, 2009. Currently the SLMPD is one of the leanest departments in the area. All Councilmembers agreed that this was a good proposal from the SLMPD.

Recess 9:10-9:15 p.m.

There has been a need for additional officers for a number of years.

Mayor Newman also reviewed with the Council some census information regarding the number of new houses in Greenwood.

B. Clerk: Clerk Whipple announced that election judges with Democrat or Independence affiliations were needed. Saturday, July 12, 2008, is e-waste day at City Hall. See the website for more details.

- C. City Attorney: nothing
- D. Councilmember Quam: nothing
- E. Councilmember Sagal: New civil defense siren has been installed and is working.
- F. Councilmember Hill: absent
- G. Councilmember Scharf: The new picnic tables will be placed near the City docks within a couple weeks. A Request for Proposal has been sent to find a compatible organization(s) to rent space in the Southshore Community Center to provide programs for residents of all ages.

10. Adjourn

Councilmember Sagal moved to adjourn at 9:28 p.m. Second by Councilmember Scharf.
Motion carried 4-0

Respectfully submitted,

Roberta Whipple
City Clerk/ Administrator