

# City of Greenwood – City Council Minutes

Greenwood City Council Chambers

20225 Cottagewood Road Deephaven, MN 55331

952-474-6633

Wednesday, February 6, 2008

7:00 p.m.

## APPROVED MINUTES

### 1. Call to Order/Roll Call

Mayor Newman called the meeting to order at 7:00 p.m.

Council present: Sagal, Hill, Scharf, Quam and Mayor Newman

Council absent: none

Staff present: Clerk Whipple

Staff absent: Attorney Kelly

### 2. Approve Consent Agenda

Councilmember Hill moved to approve the agenda as drafted. Second by Councilmember Quam.

Motion carried 5-0

### 3. Approve Agenda

Clerk Whipple asked for the following changes to the agenda: 6B should state it deals with resolution #06-08 and 7B strike out the resolution number and replace it with 'clarification'

Councilmember Sagal moved to approve the agenda as changed. Second by Councilmember Quam.

Motion carried 5-0

### 4. Matters from the Floor

none

### 5. LMCD Report

none

### 6. Planning Commission

#### **A. Report**

John Beal touched on the three topics discussed at the January 16th meeting.

The Commission recommended the Council adopt the Comprehensive Plan with little change.

There is a variance request from Robert Schmidt which will require a change to City ordinances; the public hearing will be at the February 20<sup>th</sup> Planning Commission meeting. He went on to say the massing ordinance is stuck on two things; complexity and worries over diminished property values.

He asked that the Council remand it back to the Planning Commission for a re-write.

Councilmember Quam moved to authorize the Planning Commission to review the proposed

massing ordinance and reformat the way the massing is measured and offer recommendations to the Council. Second by Councilmember Hill. Motion carried 5-0

#### **B. Comprehensive Plan Review**

The existing Comprehensive Plan was reviewed by the Council.

Councilmember Sagal moved to approve the Comprehensive Plan. Second by Councilmember Quam.

Councilmember Hill, suggested that all updates should be made to the document before it is approved. He said statements in the document are in error with respect to the current status of the City of Greenwood.

Councilmembers Sagal and Quam withdrew their motion and second. The comp plan will be updated and reviewed by Council prior to approval.

Councilmember Hill moved and Scharf seconded removing the Zoning Ordinance information from the Comprehensive Plan. Motion carried 5-0

#### **C. Member Selections**

Motion by Councilmember Sagal to approve the member selections for the open positions on the Planning Commission; Beal A-2, Page A-1, Paeper A-3, Palmberg Alt-4.

Second by Councilmember Quam. Motion carried 5-0

### 7. Old Business

**A.** Tom Anderson – Friends Board: did not appear for the meeting

**B. Clarification of Fire Lane Parking:**

Attorney Kelly had drafted an explanation of the use for the fire lane. Greenwood resident, Keith Steussi, stated the Meadville fire lane has created a nuisance this winter. There has been more traffic and rude drivers.

The Council will work on drafting an ordinance to deal specifically with fire lane use. The Mayor will check into the possibility of moving in logs to block access to the fire lane.

**C. Discussion of Proposed Massing Ordinance**

Mayor Newman will forward a list of homes to Councilmembers for review. He hopes for another work session on the massing ordinance. The Council needs to determine what type of home seems to be "massive". After the houses have been reviewed, house files will be checked to see if floor plans are available for them.

**D. Resolution #01-08 Amended City Council meeting dates**

Motion by Councilmember Hill to approve resolution #01-08, amended City Council meeting dates. Second by Councilmember Quam. Motion carried 5-0

**E. Civil Defense Siren Location**

A new siren and pole will be installed this spring. The City could keep the siren in the same location but trees would need to be removed for installation. An alternate location, off Greenwood Circle by the apartment building, was recommended by the installer. By the next Council meeting, Councilmember Sagal will provide maps indicating the current and alternate locations.

**F. City Record Retention**

A meeting for records retention is 9: a.m. February 14 at City Hall. We will get a rough estimate for the cost of archiving permanent records.

**G. Engineer's Letter Re: St. Albans Lift Station Responsibility**

The City Engineers, Bolton and Menk, submitted a letter to the City recommending the City take over the responsibility of the lift station on Minnetonka Blvd at the townhomes.

Mayor Newman will get in touch with a representative from the town home association and request a letter from the town homes stating they are willing to have the City take responsibility for the lift station.

The Mayor called a recess at 8:26 p.m.

Reconvene at 8:35 p.m.

8. New Business

**A. Approve Eurasian Watermilfoil Treatment contract for 2008**

Councilmember Hill moved to approve the Eurasian Watermilfoil treatment for 2008.

Second by Councilmember Sagal Motion carried 5-0

**B. City-wide spring clean-up**

Waste Management has set Saturday, April 26, 2008 at spring clean-up day.

**C. Computer Waste Drop-off**

An E-waste event will be held on Saturday, July 12, 2008. Residents of Deephaven, Greenwood, and Woodland will be able to dispose of computer related hardware for a fee. The drop site will be the parking lot of City Hall. More information will be in the March and June newsletters.

**D. Decorum:** Councilmember Sagal reminded the Council of the Guidelines for Public Comment that were adopted by the Council. He recommended that the Council follow them as well.

**E. Reserve Officer Fund**

Mayor Newman said the police will be presenting a plan for a yearly increase to the reserve officer fund.

9. Reports

A. Mayor: Xcel energy will be doing tree-trimming in the area. Mayor Newman and Clerk Whipple will meet with representatives from Xcel and the tree trimming company on Monday February, 11, to get more information on the trimming plans.

B. Clerk: Clerk Whipple received the State Auditor's review of expenses used for Greenwood's 50<sup>th</sup> Anniversary party. No money should have been taken out of the park fund for this expense.

A new Dell computer was ordered for the City. The price was \$967 plus tax.

The City Audit was completed last week. The Auditors hope to make their report to the City Council in March.

C. Attorney: Absent

D. Budget & Finance: nothing

E. Fire: Councilmember Hill gave the report from the January 23 Fire Board. The new Board Chair is Kim Crockett and Vice-Chair is Doug Hill. The Chief's review and salary increase for 2007 was completed. A risk retention fund will be established for premium refunds. Over a period of years, it was hoped the fund could be used reduce deductibles for future insurance.

F. MCE: Councilmember Quam said the August Tour de Tonka was moved to the High School as the event has grown so much.

G. MCES: Councilmember Quam had talked with the Engineers regarding sewer system repairs based on the televising last year. A report will be ready for the March Council meeting.

H. Planning Commission: nothing

I. Public Safety: Mayor Newman attended the Coordinating committee. Lizee was named Chair and Newman vice-chair. The police department received a new piece of equipment through a Homeland Security Grant. There is concern that the South Lake Police Department has fewer officers per 1,000 residents than the surrounding communities.

J. Roads: Councilmember Quam has been in touch with the Engineers and will do a spring road inspection. The 5-year road plan should be updated. The bridge over St. Albans Bay will eventually need to be replaced and we should keep this in mind as there may be bridge money available through Federal or State aid. The cost would be shared with Excelsior.

K. Seniors: Councilmember Scharf reported on the January 29<sup>th</sup> meeting with the Cities that support the South Shore Center. The role of the Friends was discussed as well as all funding proposals for the Center. As it is a community center, classes for evenings will be discussed with Minnetonka Community Education.

L. Technology: Clerk Whipple had phone-training for the City web site through GovOffice. As time allows, information will be added to the site.

M. LMCC Councilmember Sagal said broadband is the big topic at the LMCC meetings. It is unknown who would pay for that. The LMCC polices Mediacom.

10. Adjourn

Councilmember Quam moved to adjourn at 9:10 p.m. Second by Councilmember Scharf  
Motion carried 5-0

Respectfully submitted,

Roberta Whipple  
Greenwood City Clerk/Administrator