

AGENDA

Greenwood City Council Meeting

Wednesday, September 4, 2013
20225 Cottagewood Road, Deephaven, MN 55331



Worksession

In accordance with open meeting laws, the worksession is open for public viewing, but there will be no opportunity for public participation.

- 6:00pm 1. CALL TO ORDER ~ ROLL CALL ~ APPROVE AGENDA
- 6:00pm 2. DISCUSS 2014 BUDGET & FEE UPDATES
- 6:50pm 3. ADJOURNMENT

Regular Meeting

The public is invited to speak to items on the regular agenda. The public may speak regarding other items during Matters from the Floor.

- 7:00pm 1. CALL TO ORDER ~ ROLL CALL ~ APPROVE AGENDA
- 7:00pm 2. CONSENT AGENDA
Council members may remove consent agenda items for discussion. Removed items will be put under Other Business.
 - A. Approve: 08-07-13 City Council Worksession Minutes
 - B. Approve: 08-07-13 City Council Meeting Minutes
 - C. Approve: July Cash Summary Report
 - D. Approve: August Verifieds, Check Register, Electronic Fund Transfers
 - E. Approve: September Payroll Register
- 7:05pm 3. MATTERS FROM THE FLOOR
This is an opportunity for the public to address the council regarding matters not on the agenda. The council will not engage in discussion or take action on items presented at this time. However, the council may ask for clarification and may include items on a future agenda. Comments are limited to 3 minutes.
- 7:10pm 4. PRESENTATIONS, REPORTS, GUESTS & ANNOUNCEMENTS
 - A. Chief Scott Gerber: 2014 Excelsior Fire District Budget
 - B. John Utley, Kennedy & Graven: Conduit Bond Financing for Chaska Senior Housing Project
 - C. City Engineer Dave Martini:
 - (A) Potential Removal of Curve Street Curb
 - (B) Excelsior Blvd Sanitary Sewer Forcemain & Watermain Project ...
Potential Changes to Excelsior Blvd Landscaping Plan
Revised Timeline to Meet County Certification Deadline
1st Reading: Ordinance 220, Establishing Municipal Water Service Regulations
Resolution 21-13, Declaring Cost to Be Assessed and Order Preparation of Assessment
Recess to Prepare Assessment Roll
Resolution 22-13, Ordering Hearing on Proposed Assessment
 - D. Announcement: Citizen's Police Academy, Thursdays, 09-12-13 thru 11-21-13, 7- 9:30pm
- 8:10pm 5. PUBLIC HEARINGS
 - A. None
- 8:10pm 6. UNFINISHED BUSINESS
 - A. None
- 8:10pm 7. NEW BUSINESS
 - A. Consider: Request to Bury Power Lines and Upgrade Lights on Greenwood Circle
 - B. Consider: Resolution 22-13, Approving 2014 Preliminary Tax Levy and Budget
 - C. 1st Reading: Ordinance 221, Establishing Requirements for City Approvals, Reasonable Accommodation Regulation, and Payment of Assessment Regulation
 - D. Discuss: 2013 Community Survey
- 8:45pm 8. OTHER BUSINESS
 - A. None
- 8:45pm 9. COUNCIL REPORTS
 - A. Cook: Planning Commission
 - B. Fletcher: Lk Mtka Comm Commission, Fire, Xcel Project, Lake Improvement District
 - C. Kind: Police, Administration, Mayors' Meetings, Website, Southshore Center Committee
 - D. Quam: Roads & Sewer, Minnetonka Community Education
 - E. Roy: Lake Minnetonka Conservation District, Lake Improvement District
- 9:00pm 10. ADJOURNMENT



Worksession

Agenda Date: 08-07-13

Prepared by Deb Kind

Agenda Item: 2014 PRELIMINARY Budget

Summary: The attached 2014 PRELIMINARY city budget as been revised based on the council discussion at the August budget worksession. The PRELIMINARY budget must be approved at the 09-04-13 regular council meeting, so the preliminary tax levy amount may be reported to the county. Once the preliminary tax levy amount has been reported to the county, it may be reduced, but may it not increase when the FINAL budget and tax levy are approved at the December council meeting. The council may make changes to the budget based on the 09-04-13 worksession discussion, and approve the revised budget during the 09-04-13 regular council meeting.

Council Action: No council action may be taken during a worksession. The 2014 PRELIMINARY budget and tax levy will be approved during the regular council meeting.

2014 Greenwood PRELIMINARY Budget

		2012 Actual	2012 Budget	2013 YTD 6/30	2013 Budget	2014 Budget	% Change	% Total Budget
GENERAL FUND REVENUE								
1	TAXES							
2	101-31010	629,410	644,719	1,883	644,668	643,875	-0.12%	
3	101-31020	7,015	0	0	0	0	#DIV/0!	
4	101-31040	3,849	0	47	0	0	#DIV/0!	
5	101-31800	71	0	32	0	0	#DIV/0!	
6	101-31910	0	0	0	0	0	#DIV/0!	
7		640,345	644,719	1,962	644,668	643,875	-0.12%	85.11%
8	LICENSES & PERMITS							
9	101-32110	5,950	3,000	4,767	3,000	10,050	235.00%	
10	101-32180	4,565	3,400	700	2,000	4,500	125.00%	
11	101-32210	38,912	16,000	17,050	16,000	30,000	87.50%	
12	101-32211	1,172	1,000	3,662	1,000	2,000	100.00%	
13	101-32240	425	200	300	950	450	-52.63%	
14		51,024	23,600	26,478	22,950	47,000	104.79%	6.21%
15	INTERGOVERNMENT REVENUE							
16	101-33402	0	0	0	0	0	#DIV/0!	
17	101-33423	2,608	0	0	0	0	#DIV/0!	
18	101-33610	1,377	0	0	0	0	#DIV/0!	
19	101-33630	0	0	0	0	0	#DIV/0!	
20		3,985	0	0	0	0	#DIV/0!	0.00%
21	PUBLIC CHARGES FOR SERVICES							
22	101-34103	4,000	500	3,103	1,000	4,000	300.00%	
23	101-34207	0	0	0	75	75	0.00%	
24	101-34304	5,796	2,000	8,847	2,500	6,000	140.00%	
25	101-34409	19,156	18,819	9,750	19,000	19,000	0.00%	
26		28,952	21,319	21,700	22,575	29,075	28.79%	3.84%
27	FINES, FORFEITURES & PENALTIES							
28	101-35101	7,620	4,500	4,801	4,500	6,000	33.33%	0.79%
29	MISC. INCOME							
30	MISC. INCOME							
31	101-36102	3,496	6,000	1,232	3,500	2,200	-37.14%	
32	101-36230	763	0	7,461	0	0	#DIV/0!	
33		4,259	6,000	8,693	3,500	2,200	-37.14%	0.29%
34	OTHER FINANCING SOURCES							
35	101-39201	12,130	12,130	0	12,500	12,500	0.00%	
36	101-39200	2,790	2,790	0	3,086	3,346	8.43%	
37	101-39202	10,866	10,866	0	10,866	10,866	0.00%	
38	101-39203	1,625	1,625	0	1,625	1,625	0.00%	
39		27,411	27,411	0	28,077	28,337	0.93%	3.75%
40								
41	Total Revenue	759,337	727,549	54,941	726,270	756,487	4.16%	

2014 Greenwood PRELIMINARY Budget

		2012 Actual	2012 Budget	2013 YTD 6/30	2013 Budget	2014 Budget	% Change	% Total Budget
GENERAL FUND EXPENSES								
42	COUNCIL & PLANNING COMMISSION							
43	101-41100-103 Council Salaries (Gross)	13,308	13,200	6,600	13,200	13,200	0.00%	
44	101-41100-122 FICA Contributions (6.2%)	818	818	409	818	818	0.00%	
45	101-41100-123 Medicare Contributions (1.45%)	191	191	96	191	191	0.00%	
46	101-41100-371 Training / Conference Registration	873	600	2,161	1,200	1,200	0.00%	
47	101-41100-372 Meals / Lodging	0	100	0	100	100	0.00%	
48	101-41100-433 Misc. (Dues, Subscriptions, Supplies, Etc.)	118	150	0	150	150	0.00%	
49		15,308	15,060	9,266	15,660	15,660	0.00%	2.07%
50	ELECTIONS							
51	101-41200-103 Election Salaries (Part-Time Election Judge Salaries)	1,887	1,800	0	0	1,900	#DIV/0!	
52	101-41200-214 Operational Support - Forms (Ballots, Voter Reg. Rosters)	158	300	0	0	160	#DIV/0!	
53	101-41200-319 Equipment Maintenance (County Agreement, \$187.50 x 2 Voting Machines, \$160 for Automark)	301	650	0	0	535	#DIV/0!	
54	101-41200-372 Meals / Lodging (Election Judge Meals & Snacks)	624	150	0	0	650	#DIV/0!	
55	101-41200-439 Misc. (Supplies, Postage, Public Notices, Etc.)	653	250	0	0	650	#DIV/0!	
56		3,623	3,150	0	0	3,895	#DIV/0!	0.51%
57	ADMINISTRATION							
58	101-41400-201 Office Supplies	117	0	0	150	150	0.00%	
59	101-41400-202 Duplicating (Council Packets, Code Book Pages, Etc.)	326	500	507	500	1,400	180.00%	
60	101-41400-204 Stationary, Forms, Printing	1,135	500	555	500	800	60.00%	
61	101-41400-309 Professional Services - Other (ISP, Website, Email)	213	500	415	500	450	-10.00%	
62	101-41400-310 Clerk's Contractural (Minutes \$3120, Deeptown \$34,673)	34,514	35,267	14,243	36,665	37,793	3.08%	
63	101-41400-311 Office (Rent and Equipment, \$487.45 per month)	6,515	6,600	2,715	6,500	5,849	-10.02%	
64	101-41400-313 Professional Services (Civic Accounting)	1,964	1,940	994	1,940	1,970	1.55%	
65	101-41400-321 Communications - Telephone	135	500	0	450	150	-66.67%	
66	101-41400-322 Postage	786	1,300	207	800	800	0.00%	
67	101-41400-351 Newspaper Legal Notices	1,388	1,000	687	1,000	1,000	0.00%	
68	101-41400-372 Meals / Lodging	0	0	0	0	0	#DIV/0!	
69	101-41400-411 Rentals / Office Equipment (Copier Lease Through May 2013)	3,118	2,100	2,024	903	0	-100.00%	
70	101-41400-439 Misc. (Equipment, Dog Tags, Meadville Launch Stickers \$425, Etc.)	200	300	475	300	725	141.67%	
71		50,411	50,507	22,821	50,208	51,087	1.75%	6.75%
72	ASSESSOR							
73	101-41500-309 Assessor - Contract (Hennepin Co.)	14,054	14,000	0	14,000	15,000	7.14%	
74	101-41500-439 Assessor - Other (Public Notices, Processing, Tax Rolls)	89	120	75	100	100	0.00%	
75		14,143	14,120	75	14,100	15,100	7.09%	2.00%
76	LEGAL SERVICES							
77	101-41600-304 Legal Services - General	4,324	12,000	8,073	12,000	12,000	0.00%	
78	101-41600-308 Legal Services - Prosecution	4,370	4,000	1,415	4,000	4,000	0.00%	
79		8,694	16,000	9,488	16,000	16,000	0.00%	2.12%

2014 Greenwood PRELIMINARY Budget

		2012 Actual	2012 Budget	2013 YTD 6/30	2013 Budget	2014 Budget	% Change	% Total Budget
80	AUDITING							
81	101-41700-301 Auditing (2014: \$9480, 2015: \$9570)	9,300	9,300	10,717	10,130	9,480	-6.42%	
82		9,300	9,300	10,717	10,130	9,480	-6.42%	1.25%
83	GENERAL GOVERNMENT TOTAL	101,479	108,137	52,367	106,098	111,222	4.83%	14.70%
84								
85	LAW ENFORCEMENT							
86	101-42100-310 Law Enforcement - Contract (Monthly)	172,519	172,519	88,524	177,053	182,215	2.92%	
87	101-42100-311 Police Side Lease - Facilities (Quarterly)	45,468	45,469	23,648	47,294	45,629	-3.52%	
88	101-42100-439 Police Safety - Other (Jail, Court Overtime, Etc.)	0	1,000	920	1,000	1,000	0.00%	
89		217,987	218,988	113,092	225,347	228,844	1.55%	30.25%
90	FIRE							
91	101-42200-309 Fire Protection - Operations (Quarterly)	66,439	66,439	32,428	64,856	69,683	7.44%	
92	101-42200-311 Fire Side Lease - Facilities (Quarterly)	60,005	60,005	29,046	58,092	61,206	5.36%	
93		126,444	126,444	61,474	122,948	130,889	6.46%	17.30%
94	PUBLIC SAFETY TOTAL	344,431	345,432	174,566	348,295	359,733	3.28%	47.55%
95								
96	ZONING							
97	101-42400-308 Zoning Administration	2,967	3,000	1,107	3,000	3,327	10.90%	
98	101-42400-309 Public Notices	863	700	958	700	850	21.43%	
99	101-42400-310 Building Inspections (69% of Building & Electrical Permits)	10,929	8,000	10,650	11,000	22,080	100.73%	
100	101-42400-438 Misc. (County Recording Fees, State Bldg. Surcharge, etc.)	114	200	0	200	200	0.00%	
101	ZONING TOTAL	14,873	11,900	12,715	14,900	26,457	77.56%	3.50%
102								
103	ENGINEERING							
104	101-42600-303 Engineering Fees - Misc.	1,381	1,200	791	1,000	1,400	40.00%	
105		1,381	1,200	791	1,000	1,400	40.00%	0.19%
106	UTILITIES & ROADS							
107	101-43100-381 S&R - Utility Services - Elec (Includes Siren Electric)	4,756	4,300	2,654	4,600	4,750	3.26%	
108	101-43100-409 Other - Road Repair & Maintenance (Public Works Repairs)	2,568	5,000	2,079	5,000	5,000	0.00%	
109		7,324	9,300	4,733	9,600	9,750	1.56%	1.29%
110	MAJOR ROAD IMPROVEMENTS							
111	101-43200-229 Major Road Improvements - Construction	108,714	115,000	0	110,000	110,000	0.00%	
112	101-43200-303 Major Road Improvements - Engineering	22,825	15,000	4,446	20,000	20,000	0.00%	
113		131,539	130,000	4,446	130,000	130,000	0.00%	17.18%

2014 Greenwood PRELIMINARY Budget

		2012 Actual	2012 Budget	2013 YTD 6/30	2013 Budget	2014 Budget	% Change	% Total Budget
114	PUBLIC WORKS							
115	101-43900-226 Signs (2012-2018: Retroreflectivity Project)	10,906	11,000	3,342	11,000	11,000	0.00%	
116	101-43900-312 Snow Plowing	7,477	16,000	10,419	16,000	16,000	0.00%	
117	101-43900-313 Trees, Weeds, Mowing	17,320	13,000	1,527	20,000	20,000	0.00%	
118	101-43900-314 Park & Tennis Court Maintenance (Consider \$5500 for Major Maintenance in 2015-2016)	973	500	0	1,000	1,000	0.00%	
119	101-43900-315 Trail Snow Plowing (LRT and Tar Paths)	1,337	1,250	4,146	2,100	2,100	0.00%	
120		38,013	41,750	19,433	50,100	50,100	0.00%	6.62%
121	ROADS & PUBLIC WORKS TOTAL	178,257	182,250	29,402	190,700	191,250	0.29%	25.28%
122								
123	MISC. EXPENSES							
124	101-49000-310 Recycling Contract	19,016	18,820	8,181	18,820	19,050	1.22%	
125	101-49000-311 Spring Clean-Up Day	2,471	2,900	2,307	2,900	2,500	-13.79%	
126	101-49000-369 League of Minnesota Cities Insurance Trust / Liability & Property	2,321	3,000	0	3,000	2,500	-16.67%	
127	101-49000-370 League of Minnesota Cities Insurance Trust / Workers Comp	99	100	44	110	110	0.00%	
128	101-49000-433 Misc. Expenses	95	0	95	0	0	#DIV/0!	
129	101-49000-434 Southshore Community Center	900	900	0	1,200	1,200	0.00%	
130	101-49000-435 League of Minnesota Cities	747	1,000	0	750	1,063	41.73%	
131	101-49000-436 Lake Minnetonka Conservation District	6,264	6,264	4,838	6,450	6,880	6.67%	
132	101-49000-437 July 4th Fireworks (\$1400) & Parade (\$100)	1,450	1,400	1,400	1,500	1,500	0.00%	
133	MISC. TOTAL	33,363	34,384	16,864	34,730	34,803	0.21%	4.60%
134								
135	Subtotal	672,403	682,103	285,914	694,723	723,465	4.14%	
136								
137	CONTINGENCY & FUND TRANSFERS							
138	101-49000-439 Contingency (1.8% of Subtotal in 2014)	449	25,446	308	11,547	13,022	12.78%	
139	101-49000-500 Transfer to Bridge Fund	20,000	20,000	0	20,000	20,000	0.00%	
140	CONTINGENCY & FUND TRANSFERS TOTAL	20,449	45,446	308	31,547	33,022	4.68%	4.37%
141								
142	Total Expenses	692,852	727,549	286,223	726,270	756,487	4.16%	
143								
144	GENERAL FUND CASH BALANCE (Goal: 35%-50% of Total Expenses)	351,631	50.75%					
145								

2014 Greenwood PRELIMINARY Budget

		2012 Actual	2012 Budget	2013 YTD 6/30	2013 Budget	2014 Budget	% Change	% Total Budget	
146	SEWER ENTERPRISE FUND <i>This fund may be used for any city purpose. Goal: \$250,000.</i>								
147	602-34401	REVENUE: Sewer Use Charges (\$70 per quarter)	104,676	108,660	53,190	108,660	108,660	0.00%	
148	602-34402	REVENUE: Late Charges & Penalties	712	0	304	0	0	#DIV/0!	
149	602-34403	REVENUE: Delinquent Sewer Payments Received	273	0	0	0	0	#DIV/0!	
150	602-34404	REVENUE: Delinquent Sewer Late Fees Received	30	0	0	0	0	#DIV/0!	
151	602-34408	REVENUE: Permit Fees	300	0	0	0	0	#DIV/0!	
152	602-38100	REVENUE: Grant Revenue	0	25,000	0	0	0	#DIV/0!	
153	606-3XXXX	REVENUE: Excelsior Blvd. Watermain Project (Contributions for Study, Assessment Payments)	586	0	0	0	0	#DIV/0!	
154	602-36100	REVENUE: Special Assessments	1,601	0	0	0	0	#DIV/0!	
155	602-43200-303	EXPENSE: Engineering Sewer	7,346	4,000	5,525	4,000	7,500	87.50%	
156	602-43200-309	EXPENSE: Met Council and Excelsior	39,577	57,720	14,984	40,000	40,000	0.00%	
157	602-43200-310	EXPENSE: Public Works Sewer	3,258	2,500	2,474	3,700	3,700	0.00%	
158	602-43200-381	EXPENSE: Utility Services - Electric	2,028	2,500	1,037	2,500	2,500	0.00%	
159	602-43200-404	EXPENSE: Repair & Maintenance	2,185	7,000	0	7,000	7,000	0.00%	
160	602-43200-439	EXPENSE: Misc. (Gopher State One Call, Forms, Printing, Insurance, etc.)	730	2,000	287	2,000	2,000	0.00%	
161	602-43200-XXX	Excelsior Blvd. Watermain Expenses (Construction, Engineering, and Legal Costs)	20,035	0	10,965	0	0	#DIV/0!	
161	602-43200-530	EXPENSE: Capital Outlay	3,243	50,000	0	50,000	0	-100.00%	
162	602-43200-720	ADMINISTRATIVE EXPENSE: To General Fund (10% of budgeted sewer revenue for adm. costs)	10,866	10,866	0	10,866	10,866	0.00%	
163		Net Total	18,911	-2,926	18,223	-11,406	35,094	-407.68%	
164		SEWER ENTERPRISE FUND CASH BALANCE	395,855						
165									
166	STORMWATER SPECIAL REVENUE FUND <i>This fund may be used for any city purpose.</i>								
167	502-34401	REVENUE: Stormwater Use Charges (\$12 per quarter)	15,937	16,250	8,009	16,250	16,250	0.00%	
168	502-34403	REVENUE: Delinquent Stormwater Payments Received	0	0	0	0	0	#DIV/0!	
169	502-34404	REVENUE: Delinquent Stormwater Late Fees Received	0	0	0	0	0	#DIV/0!	
170	502-43200-303	EXPENSE: Engineering Stormwater	6,665	4,000	7,150	4,000	6,700	67.50%	
171	502-43200-310	EXPENSE: Public Works Stormwater	0	500	0	500	0	-100.00%	
172	502-43200-319	EXPENSE: Equipment and Maintenance	0	500	0	500	0	-100.00%	
173	502-43200-409	EXPENSE: Street Sweeping	2,266	3,000	2,236	3,000	3,000	0.00%	
174	502-43200-439	EXPENSE: Misc. (EPA Fee, Etc.)	222	600	42	250	250	0.00%	
175	502-43200-720	ADMINISTRATIVE EXPENSE: To General Fund (10% of budgeted stormwater rev. for adm. costs)	1,625	1,625	0	1,625	1,625	0.00%	
176		Net Total	5,159	6,025	-1,420	6,375	4,675	-26.67%	
177		STORMWATER SPECIAL REVENUE FUND CASH BALANCE	11,539						
178									

2014 Greenwood PRELIMINARY Budget

		2012 Actual	2012 Budget	2013 YTD 6/30	2013 Budget	2014 Budget	% Change	% Total Budget
179	PARK SPECIAL REVENUE FUND <i>This is a dedicated fund for park "acquisitions" only. Cannot be used for maintenance.</i>							
180	401-36230	REVENUE: Park Dedication Fees	0	0	0	0	#DIV/0!	
181	401-45000-000	EXPENSE: Park Improvements	0	0	0	0	#DIV/0!	
182		Net Total	0	0	0	0	#DIV/0!	
183		PARK FUND CASH BALANCE	27,055					
184								
185	MARINA ENTERPRISE FUND <i>This fund may be used for any city purpose. Goal: \$55,000 Tonka Dock; \$65,000 Permanent Dock; \$120,000 Floating Dock. Replace in 2016-2018.</i>							
186	605-36201	REVENUE: Slip Fees (\$1250 x 26 boats, \$300 x 2 sailboats, \$60 x 6 canoes)	27,655	27,900	30,440	30,860	33,460	8.43%
187	605-45100-309	EXPENSE: Professional Services (Dock In and Out)	5,124	4,000	1,500	4,000	5,150	28.75%
188	605-45100-310	EXPENSE: Public Works	1,847	300	0	300	2,000	566.67%
189	605-45100-439	EXPENSE: Misc. (LMCD Multi-Dock License \$350, Milfoil \$5000, Insurance \$873)	2,384	6,223	5,000	6,223	6,223	0.00%
190	605-45100-590	EXPENSE: Capital Outlay		0		0	0	#DIV/0!
191	605-49300-720	OPERATING TRANSFER: To General Fund	12,130	12,130	0	12,500	12,500	0.00%
192	605-49300-721	ADMINISTRATIVE EXPENSE: To General Fund (10% of budgeted marina revenue for adm. costs)	2,766	2,790	0	3,086	3,346	8.43%
193		Net Total	6,170	2,457	23,940	4,751	4,241	-10.73%
194		MARINA ENTERPRISE FUND CASH BALANCE	25,853					
195								
196	BRIDGE CAPITAL PROJECT FUND <i>This fund was created in 2010. The funds may be used for any city purpose. Goal: \$200,000</i>							
197	403-39200	REVENUE: Transfer from General Fund	20,000	20,000	0	20,000	20,000	0.00%
198	403-45100-303	EXPENSE: Engineering	0	0	0	2,000	2,000	0.00%
199	403-45100-304	EXPENSE: Legal Services	1,387	0	0	2,000	2,000	0.00%
200	403-45100-530	EXPENSE: Capital Outlay	0	0	0	0	0	#DIV/0!
201		Net Total	18,613	20,000	0	16,000	16,000	0.00%
202		BRIDGE CAPITAL PROJECT FUND CASH BALANCE	78,613					
203								
204		Total Cash Balance (all funds combined)	890,546					



Worksession

Agenda Date: 09-04-13

Prepared by Deb Kind

Agenda Item: Potential Fee Changes

Summary: Each fall the council reviews chapter 5 fees for potential updates. The current fee schedules are attached. Also attached are fee schedules from a few area cities. For the council's reference, below is the timetable for the fee ordinance process ...

09-04-13	Worksession to determine the fees to be updated
10-02-13	1st reading of ordinance changing chapter 5 fee schedules
11-06-13	2nd reading of ordinance changing chapter 5 fee schedules
11-14-13	Ordinance published in Sun-Sailor

The above timetable will allow the fees to be in effect for 2014.

Council Action: No action can be taken at worksessions.

CHAPTER 5: FEES, FINES & PUBLIC UTILITIES

SECTION 500. FEES: GENERAL.

SECTION 510. FEES: LICENSES, PERMITS AND SERVICES.

SECTION 515. CIVIL FINES AND FEES.

SECTION 520. SANITARY SEWER UTILITY FUND.

SECTION 525. STORMWATER MANAGEMENT UTILITY FUND.

SECTION 530. FRANCHISE GRANTS.

SECTION 500. FEES: GENERAL.

Section 500.00. Fees, Charges and Rates Authorized and Defined.

The fees, charges, and rates for the purposes set forth in this chapter 5 of this code for licenses, permits, and municipal services shall be in the amounts set forth in this chapter. Reference to the amounts set forth herein in other portions of this code or in other ordinances may be made in such terms as “required fee,” “established fee,” “required license fee,” “license fee,” and “license fee in the required amount,” without specific reference to this chapter, in which event the amounts herein set forth shall be applicable.

Section 500.05. Priority of Application.

If fees, charges, and rates are set forth specifically in parts of this code other than this chapter 5 or in other ordinances which are now in effect, but have not been set forth in this chapter 5, in that event, the fees, charges, and rates thereby specifically set forth shall be effective for all purposes. In the event that such amounts shall appear in other places in this code or in other ordinances or codes, but shall appear in this chapter 5, the amounts appearing in chapter 5 shall supersede the others.

Section 500.10. Collection, Late Payment Charge, Special Assessment.

Payment in accordance with billings shall be made no later than the billing date established for the account. In addition to the charges provided, there shall be a late charge for payments made after the 30th day after the billing date. When a charge is more than 30 days past due, it shall be considered delinquent. It shall be the duty of the clerk to endeavor to promptly collect delinquent accounts. All delinquent accounts shall be certified by the clerk who shall prepare an assessment roll each year providing for assessment of the delinquent amounts against the respective properties served. The city council may set an additional assessment penalty fee for delinquent accounts that are certified to the county for collection. The assessment roll shall be delivered to the council for adoption on or before October 10 of each year. Such action may be optional or subsequent to taking legal action to collect delinquent accounts. The delinquent account fee and additional assessment penalty fee shall be determined by the council and set forth in the section 510 fee schedule of this chapter.

(SECTION 500.10 UPDATED DEC. 2012, ORD. 213)

SECTION 510. FEES: LICENSES, PERMITS AND SERVICES.

Section 510.00. Fees: Licenses, Permits and Services Established.

Subd.1. The following fees for licenses, permits and municipal services have been established by the city council. No person, partnership, corporation, or other association shall engage in the following types of activity without paying the fee listed.

Type of License, Permit, or Fee	Section	Fee	Conditions & Terms
Advertisement Tube License	490.00	\$25	Annual per tube
Animal: Dog License	445.10	\$25 (\$15 if purchased in year 2)	Good for up to 2 years

Animal: Potentially Dangerous Animal License	445.25	\$500	Plus proof of \$100,000 insurance
Animal: Private Kennel License	445.05	\$50	Annual
Animal: Wild Animal Permit	445.15	\$50	72-hour limit
Blasting Permit	910.20	\$500	Council approval required
Boat Launch Permit (for Meadville fire lane) Resident	425.40	FREE	Annual. Maximum of 2 free permits per address. Must show proof of residency and provide vehicle information / license plate number.
Boat Launch Permit (for Meadville fire lane) Non-Resident	425.40	\$50	Annual per vehicle. Must provide vehicle information / license plate number.
Building: IPM Code Book	320.30	\$31	Per copy
Building: Excavation / Filling Permit	440.00	Per building code	Per instance
Building: Excavation / Building Permit, Floodplain	1174.07	Per building code	Per instance
Building: Moving Permit	300.20	Per building code	Required per structure
Building: Permit	300.10	Per building code	Required per structure
Building: Permit to Extend Completion of Exterior Work	300.30	\$200 for first 60-day extension (administrative) \$400 for an additional extension (council)	Required per structure
Burning Permit: Recreational	475.10	No permit required	
Burning Permit: Non-Recreational	475.10	\$50	Per instance
Code Book (binder with tabs and photocopies)		\$55	
Delinquent Accounts	500.10, 520.15, 525.15 & 475.30	The greater of \$5 or 5% of the delinquent amount per quarter.	Applied to accounts that are 30 days past due. Unpaid balances are certified to county annually.
Delinquent Accounts: Assessment Penalty	500.10	8% of the assessment amount, plus \$20 for each delinquent category (\$20 sewer, \$20 for recycling, \$20 for stormwater, \$20 for other)	Added to the unpaid delinquent balance and certified to the county annually.
Docks: Commercial Marina License, Base	430.10	\$110	Base per year
Docks: Commercial Marina License, Per Slip	430.10	\$5	Per slip, per year
Docks: Municipal St. Alban's Bay Dock Permit	425.30 (5)	\$1150	Per slip, per season
Docks: Municipal Sailboat Space Permit	425.30 (5)	\$300	Per slip, per season
Docks: Municipal Canoe / Kayak Permit	425.30 (5)	\$60	Per space, per season
Duplicate Permit / License	400.15	\$5	Per instance
Excavation Permit: Temporary	1140.50	The fee is the cost incurred by the city for the review of the excavation plan.	Council approval required plus proof of bonding to cover expense of development plan.
Excavation Permit: Street / Sewer	640.30 & 640.95	The fee is the cost incurred by the city for the review of the excavation plan.	Plus surety bond as determined by city engineer.
False Alarm Permit: Fire (after 2nd offense in 12 mo. period)	460.03	\$75	
False Alarm Permit: Police (after 3rd offense in 12 mo. period)	455.10	\$75	
Fire / Police Alarm Non-Compliance Fine	455.35 & 460.07	\$1,000	According to state statute
Firearms Permit	900.20	\$100	Council approval required
Fireworks Permit	900.55	\$50	Council approval required
Gambling License	915.15	\$100	Council approval required
Garage Sale Permit (more than 1 in 12-month period)	450.25	\$50 per event, plus cost of mailing and publishing notification, plus proof of insurance: \$300,000 per person, \$500,000 per incident, \$50,000 property damage	
Garbage / Refuse Collector License	475.20	\$150 per year, plus proof of insurance: \$100,000 per person, \$500,000 per incident, \$100,000 property damage	
Gasoline Station / Auto Repair License	420.15	\$0 per site plus \$0 per pump	Annual
Home Occupation License	480	\$50	Annual. City council approval required. The city council may impose conditions.

Landscaping Security Deposit	1140.60	\$1,500 (refundable once landscaping is complete)	Cashier's or certified check. If landscaping is not completed in 12 months, deposit is forfeited.
Liquor: Off-Sale Non-Intoxicating License	800.15 & 800.35	\$100 per year plus commercial general liability by an insurance company licensed to do business in the state of Minnesota with a limit of liability of not less than \$1,000,000 per occurrence for bodily and property damage and loss of means of support with the "City of Greenwood" named as an additional insured on the policy. The liability policy must provide that it may not be canceled for any cause either by the insured or the insurance company without first giving ten days notice to the city in writing of that intention. The policy also must provide that any amount paid by the insurance company as a result of a claim will not reduce the coverage available to pay subsequent claims. Businesses with projected liquor sales of less than \$50,000 per year are only required to comply with the minimum insurance requirements in Minnesota state statutes.	
Liquor: Off-Sale Non-Intoxicating, Investigation Fee	800.30	\$500 plus all costs and expenses associated with investigation outside of MN as allowable by state statute	
Liquor: On-Sale Non-Intoxicating Temporary License	800.15	\$100 plus the minimum insurance requirements in Minnesota state statutes. License good for no more than 3 consecutive days	
Liquor: On-Sale Intoxicating License	820.40 & 820.45	\$10,000 per year plus commercial general liability and dram shop insurance by an insurance company licensed to do business in the state of Minnesota with a limit of liability of not less than \$1,000,000 per occurrence for bodily and property damage and loss of means of support with the "City of Greenwood" named as an additional insured on the policy. The liability policy must provide that it may not be canceled for any cause either by the insured or the insurance company without first giving ten days notice to the city in writing of that intention. The policy also must provide that any amount paid by the insurance company as a result of a claim will not reduce the coverage available to pay subsequent claims.	
Liquor: On-Sale Intoxicating, Wine License	820.40	\$2,000	Annual
Liquor: On-Sale Intoxicating, Sunday License	820.40	\$200	Annual
Liquor: On-Sale Intoxicating, Delimited License	820.40	\$2,500	Annual
Liquor: On-Sale Intoxicating, Investigation Fee	820.35	\$500 plus all costs and expenses associated with investigation outside of MN as allowable by state statute	
Liquor: On-Sale Intoxicating, Investigation Fee for Renewal Applications or Change of Status	820.35	\$250 per person to be investigated (not to exceed \$500)	Annual
Liquor: On-Sale Surety Bond	820.45	\$1,000	In conjunction w/application
Load Limit Fee: Per Trip Special Operating Permit (Jan 1-Feb 29 and May 2-Dec 31)	730.00	\$50	Per round trip. Not required for building projects exceeding \$20,000 in value.
Load Limit Fee: Per Trip Special Operating Permit (Mar 1-May 1)	730.00	\$500 per round trip. Or \$450 per round trip with Blanket Special Operating Permit.	
Load Limit Fee: Blanket Special Operating Permit	730.00	20% of the Building Permit or Moving Fee	Required for building projects exceeding \$20,000 in value. Blanket special operating permit holders must pay the additional March 1-May 1 per round trip fee for operation of vehicles in excess of the stated March 1-May 1 weight restriction.
Misc. Petitions to the City for Legal Consent or Releases Application Fee		\$200 plus consultant and contract service provider expenses incurred by the city as they exceed the base fee amount	Per application
Mobile Home Park Permit Fee	405.40	\$100	Annual
Mobile Home 15-Day License	405.40	\$50	Per instance
Mobile Home Temporary Residence License	405.40	\$100	Per instance
Parking Permit: Building Project	305.00	\$50	Per project
Parking Permit: Temporary	710.05	\$25	Charged on a per event basis. Fee will be refunded in cases where the permit is revoked due to inclement weather.
Peddler Permit	465.10	\$70	For 6 months

Photocopies	125.00	\$0.25	Per copy
Plumbing Permit	410.:25	Per building code	Required per structure
Recycling: Collection Fee	475.30	\$16	Quarterly
Rental Property License	320.30	\$50 first unit, \$30 per additional unit	Annual
Right-Of-Way Encroachment Permit	630.05	Minimum \$50	Council approval required. Actual fee will be determined by Council based on the proposed intensity of use.
Sanitary Sewer Non-Compliance Surcharge: Residential	310.30 5(f)	\$300	Quarterly
Sanitary Sewer Non-Compliance Surcharge: Commercial	310.30 5(f)	\$750	Quarterly
Sewer: Lateral Connection Fee		\$5,120	Per instance
Sewer: Sewer Access Charge (SAC)		As set by the Metropolitan Council	
Sewer: Cap Fee		\$75	Per instance
Sewer: Re-Connection Fee		\$75	Per instance
Sewer Rates: Residential	520.10	\$70 per residential sanitary service unit	Quarterly
Sewer Rates: Commercial	520.10	\$70 per commercial sanitary service unit	Quarterly
Sewer / Recycling / Stormwater: Delinquent Accounts	520.15 & 525.15	The greater of \$5 or 5% of the delinquent amount per quarter.	Certified to county annually.
Showcase Event Permit	450.25	\$50 per event, plus cost of mailing and publishing notification, plus proof of insurance: \$300,000 per person, \$500,000 per incident, \$50,000 property damage	
Sign Permit: Temporary	1140.40	\$25	Valid for 30 days. Limit 6 per year.
Stormwater Management Utility Fee	525.00	\$12	Quarterly
Street Excavation Permit	640.30	\$200	Per site
Tobacco License	415.04	\$50	Annual
Tree Contractor License	435.00 & 1140.80	\$50	Annual. Proof of insurance also required: workers compensation insurance and liability insurance in the amounts of \$500,000 for injury or death of any one person, \$500,000 for injury or death of more than one person in any one accident, and \$100,000 for damage to property.
Tree Removal Conditional Use Permit: Shore / Bluff Impact Zone	1140.80	\$100	Per application
Tree Removal Permit: Exceed Permitted Tree Harvest	1140.80	\$100	Maximum of 5 significant trees
Tree Removal Permit: Construction Related	1140.80	\$250	Home Addition: Remove up to 10% of trees. New Construction: Remove up to 20% of trees. Tree preservation plan required for both.
Zoning: Code Amendment Application Fee	1160.05	\$400 plus consultant and contract service provider expenses incurred by the city as they exceed the base fee amount	Per application
Zoning: Conditional Use Permit Application Fee	1150.15	\$400 plus consultant and contract service provider expenses incurred by the city as they exceed the base fee amount	Per application
Zoning: Misc. Administrative Review Fee	Chapter 11	\$200 plus consultant and contract service provider expenses incurred by the city as they exceed the base fee amount	Per application
Zoning: Preliminary Administrative Plan Review Fee	1105.00	\$200	Per instance
Zoning: Preliminary Plat Application Fee	600.10	\$500 plus consultant and contract service provider expenses incurred by the city as they exceed the base fee amount	Per instance
Zoning: Shoreland Compliance Review Fee	1176.03	\$200	Per application
Zoning: Simple Subdivision Fee	600.07	\$150 plus publication cost and Park Fund contribution	
Zoning: Subdivision Park Fund Fee	600.35	10% of the fair market value of the buildable land to be subdivided	
Zoning: Variance Application Fee	1155.25	\$400 plus consultant and contract service provider expenses incurred by the city as they exceed the base fee amount	Per application

(SECTION 510 TABLE REVISED JAN. 2011 ORD. 189; APR. 2011 ORD. 193; NOV. 2011 ORD. 200; JAN. 2012 ORD. 204; FEB. 2012 ORD. 207; MAR. 2012 ORD. 208; DEC. 2012 ORD. 213; MAY 2013 ORD. 217)

SECTION 515. CIVIL FINES AND FEES.

Section 515.00. Civil Fines and Fees Established.

To aid in the enforcement of the ordinance code, the following civil fines and fees authorized by chapter 12 of this code have been established by the city council:

Type of Violation	Section	Civil Fine	Notes
Animal Code Violation: Dog-At-Large 1st offense in 12-month period	445.15 445.30	\$50	In addition to impound fees
Animal Code Violation: Dog-At-Large 2nd offense in 12-month period	445.15 445.30	\$100	In addition to impound fees
Animal Code Violation: Dog-At-Large 3-plus offenses in 12-month period	445.15 445.30	\$150	In addition to impound fees
Animal Code Violation: Nuisance	445.15	\$300	
Building Code: Non Completion of Exterior	300.30	\$300	Each day a violation continues is subject to administrative civil citation
Liquor Code Violation: 60/40 Food/Liquor Sales 1st offense	820.70	\$2,000	1-year probation
Liquor Code Violation: 60/40 Food/Liquor Sales 2nd offense	820.70	\$4,000	7-day suspension of license and possible additional year probation
Liquor Code Violation: 60/40 Food/Liquor Sales 3rd offense in 10-year period	820.70	\$6,000	7-day suspension of license and possible revocation of license
Liquor Code Violation: Sale to Minor or Intoxicated Person, 1st offense in 24-month period	820.70	\$500	3-day suspension of license
Liquor Code Violation: Sale to Minor or Intoxicated Person, 2nd offense in 24-month period	820.70	\$1,000	3-day suspension of license. Proof of training completion.
Liquor Code Violation: Sale to Minor or Intoxicated Person, 3rd offense in 24-month period	820.70	\$1,500	3-day suspension of license. Proof of training completion. Possible revocation of license.
Liquor Code Violation: Sale to Minor or Intoxicated Person, 4th offense in 24-month period	820.70	\$2,000	3-day suspension of license. Proof of training completion. Possible revocation of license.
Tobacco Code Violation: 1st Offense in 24-Months	412.15	\$75	
Tobacco Code Violation: 2nd Offense in 24-Months	412.15	\$200	
Tobacco Code Violation: 3rd Offense in 24-Months	412.15	\$250	7-day suspension of license.
Tobacco Code Violation: Other	412.15	\$50	
Tree Harvest Without Permit	1140.80	\$1,000	Per tree
Penal Code Violation	900 et seq	\$300	Each day a violation continues is subject to administrative civil citation
Nuisance Code Violation	900 et seq	\$100	Each day a violation continues is subject to administrative civil citation
Zoning Code Violation	1100 et seq	\$300	Each day a violation continues is subject to administrative civil citation
City Code Violation Not Otherwise Designated		\$300	
Code Violation Fees	Section	Fee	Notes
Administrative Hearing Officer Fee	1210.25	\$100	Per instance
Late Fee	1210.50	10% of the fine amount. Applies for each 30-day period, or part thereof, that the fine is not paid.	

(SECTION 515 TABLE REVISED JANUARY 2011, ORD. 189)

SECTION 520. SANITARY SEWER UTILITY FUND.

520.00. Authority and Purpose.

Minnesota statutes section 444.075 permits a municipality to build, construct, reconstruct, repair, enlarge, improve, or in any other manner obtain sanitary sewer facilities, and maintain and operate the necessary sanitary sewer facilities inside or outside its corporate limits, and acquire by gift, purchase, lease, condemnation, or otherwise any and all land and easements required for that purpose. For purposes of this ordinance "sanitary sewer" means sanitary sewer systems, including sewage treatment works, disposal systems, and other facilities for disposing of sewage, industrial waste, or other wastes as may be established by the city from time to time.

**CITY OF TONKA BAY
2013 FEE SCHEDULE**

FEE	AMOUNT
Alarm System	
Police	60
Fire	175
Amusement Devices	15
Assessment Search	25
Audiotape Copy (add tax)	25
Boat Slides	
Residents	120
Non-residents	240
Building Permit Escrow (bond, cashier's check, or letter of credit)	5,000
Building Permits (all building permits based on State Building Code, 1997 Edition)	
Canoe Rack	
Residents	30
Non-residents	60
Cigarette Sales	100
City Code Book	90
City Hall Rental	
Damage deposit	300
Four hours or less	50
Each additional hour	10
Comp. Plan Land Use Map	20
Copies (set by statute)	
Each copy	.25
De-icing Permits	
Permit fee	75
Late application	150
Demolition	
Escrow	500
Structure Demolition (plus state surcharge)	200
Docks – Commercial	
Base Fee	150
Yearly Renewal	120
Per Slip	5
Docks – Municipal	
Residents (slips 4-49)	1600
Residents (slips 1-3)	1200
Non-residents	3200
Bumper Material (plus tax)	5
Dog Impound Fee (2-day minimum)	
1 st pickup	55
2 nd pickup	85
3 rd pickup	125

**CITY OF TONKA BAY
2013 FEE SCHEDULE**

FEE	AMOUNT
Dog License	16
Excavation – Street	
Plus \$5,000 bond, cashier's check, or letter of credit	55
Fence Permit	100
Fertilizer App. License	108
Fill Permit	
10-50 cubic yards (required for lakeshore only)	55
Over 50 cubic yards	90
Plus \$300 escrow for Engineer review	300
Home Occupation permit	15
Land Use Applications	
Escrow	1150
Variance	150
CUP	150
Pre-planning Application/escrow	300
Rezoning	150
Simple Subdivision	150
Street Vacation	150
Subdivision	150
Planned Unit Development	650
Final Plat	150
Liquor	
Investigation Fee	500
Beer (On-sale)	500
Beer (Off-sale)	240
Off-sale – intoxicating liquor	240
On-sale – intoxicating liquor	5544
Special Sunday Sale	200
Wine (On-sale)	500
Consumption and Display (Setup)	300
Mechanical Permit	
Per fixture	50
Air Conditioner/Furnace	100
NSF Check	30
Park Fee Dedication	1100
Plumbing Permit (commercial) based on valuation	
Plumbing Permit (residential)	
Water heater (replacement)	15
1-5 Fixtures	75
Each additional fixture	10

**CITY OF TONKA BAY
2013 FEE SCHEDULE**

FEE	AMOUNT
Quarterly Utilities	
Water (quarterly):	
Residential & Commercial -	\$12.02 flat rate AND
0-18,999 gallons =	\$4.58 for every 1000 gallons
19,000 – 36,999 gallons =	\$4.79 for every 1000 gallons
37,000 – 71,999 =	\$5.29 for every 1000 gallons
72,000 and above =	\$6.61 for every 1000 gallons
MN Water Testing Fee	1.59
Sewer (quarterly):	
Residential (base)	126.69
Commercial	126.69
Water usage over 10,000 gal.	4.44 for every 1,000 gal.
Garbage (quarterly):	
Non-recycling	73.33
Recycling	42.76
Senior Citizen (one can)	40.45
Recycling	25.22
Storm Water Drainage Fee	
Residential	3.50
Commercial	Based on sq. ft.
Right-of-Way Permit	100
Sanitary Sewer – Connection/Disconnection Permit	
Residential	60
Commercial	100
SAC Charge	2,435
Sewer/Water Maps	15
Sign Permit	75
Sprinkler System – Connection Permit	
4" Pipe or less	215
6" Pipe	325
8" Pipe	430
12" Pipe	650
Tank Removal	55
Temporary/Seasonal Sales	75
Water Connect/Disconnect/Reconnect Permit	60
Water Curb Box Driveway Casting	99
Water Hydrant Use (per month, min. 1 month) + water usage	27
Water Meter Estimating Fee	30
Water Meters with radio (plus tax)	
¾ inch	294
1-inch	382

**CITY OF TONKA BAY
2013 FEE SCHEDULE**

FEE	AMOUNT
1-1/4 inch	407
1-1/2 inch	803
2-inch	877
Frost plate	28
Radio reader	170
Wire (per foot) (plus tax)	.30
1" Meter Horn and Connections	70.00
Water meters without radio (plus tax)	
3/4" meter	114.40
1" meter	198.64
1-1/4" meter	407
1-1/2" meter	471
2" meter	658
Water/Sewer Connection Charges	
Sewer System	3523.31
Water System	3415.83
Water Tower	1008.11
Zoning Map	20
Zoning Ordinance Book	100

2010 PLANNING/ZONING FEE SCHEDULE

Minnetonka

APPLICATION FILING FEES

Note: See consolidated development for fee reductions or complexity surcharge for additional charges

CONDITIONAL USE PERMIT	\$ 400 Home occupations, public buildings, grading permits, accessory apartments, accessory buildings, and transient sales \$ 800 All other land uses
EVERGREEN MATERIAL SALES PERMIT	\$ 100 Refundable after clean-up at end of season
GRADING PERMIT (LESS THAN 1,000 CUBIC YARDS PER ACRE)	\$ 150 Up to 500 yards \$ 450 501 to 999 yards
GUIDE PLAN AMENDMENT	\$ 800
NONCONFORMING USE EXPANSION PERMIT	\$ 400 Single or double dwelling \$ 800 All others
REZONING	\$ 800
SIGN	\$ 100 Permit fees (permanent or temporary) \$ 300 Sign plan review \$ 25 Impound retrieval fee - less than 5 square feet \$ 50 Impound retrieval fee - over 5 square feet
SITE PLAN OR MAJOR AMENDMENT TO MASTER PLAN	\$ 300 Administrative site plan review \$ 800 Other site plan review \$ 800 Site plan extension
SUBDIVISION OR LOT DIVISION	\$ 500 Administrative lot division \$ 800 Other lot division \$ 800 Preliminary plat (new public roadways) \$ 350 Preliminary plat (no new public roadways) \$ 500 Final plat
EASEMENT/R-O-W VACATION	\$ 800
VARIANCES	\$ 400 Single or double dwelling \$ 800 All others
WETLAND, FLOODPLAIN OR SHORELAND ALTERATION PERMIT	\$ 800
CONSOLIDATED DEVELOPMENT (A SINGLE DEVELOPMENT REQUIRING MORE THAN ONE LAND USE APPLICATION)	\$1,000 - 2 applications \$2,400 - 3 to 5 applications \$3,200 - 6 or more applications
COMPLEXITY SURCHARGE BASED ON BUILDING SQUARE FOOTAGE: 0 – 25,000 25,001 – 50,000 50,001 – 100,000 100,001 – 200,000 200,001 – 300,000 300,001 and above	MULTIPLIER TIMES BASE FEE: 1.0 1.5 2.0 3.0 4.0 5.0

OTHER FEES/CHARGES AND ITEMS FOR SALE

ADDITIONAL MAILINGS	Cost of postage when caused by applicant's request for delay in the public hearing		
MAILING CHARGE: \$1.00 plus any other applicable charge	COPIES: \$.10/page (residents get first 10 pages free if for their personal use) ORDINANCES: Same (No charge if provided as part of application for City approval)		
ZONING ORDINANCE & MAP	\$ 32.00	COMPREHENSIVE GUIDE PLAN	\$ 35.00
MINNEHAHA CREEK MASTER PLAN	\$ 15.00	I-394 CORRIDOR STUDY	\$ 15.00
ZONING MAP (11" x 17") (24" x 36")	\$ 2.00 \$ 4.50	LAND USE (11" x 17") (24" x 36")	\$ 2.00 \$ 4.50
PC AGENDAS & MINUTES	\$75/year	IMPOUND FEE (CARS)	\$25 First Offense
STREET MAP (bldg permit window)	\$ 3.00	HALF SECTION (print out from LOGIS)	\$ 3.00



Community Development
 Licensing Division
 14600 Minnetonka Blvd.
 Minnetonka, MN 55345
 Phone: 952-939-8274
 Fax: 952-939-8244

2011 - LIQUOR LICENSE FEE SCHEDULE	
TYPE OF LICENSE	LICENSE FEE

ON-SALE:

Intoxicating (Monday-Saturday)	\$8,600	\$8,800
add Sunday Intoxicating	\$200	
Wine		\$2,000
3.2 Percent Malt Beverage*:		\$740
(after 1 st year, annual renewal is reduced to \$580)		
Club:		
under 200 = \$300		
201 – 500 = \$500	2001-4000 = \$1,000	Varies by membership
501-1000 = \$650	4001-6000 = \$2,000	
1001-2000 = \$800	6001 and up = \$3,000	
Consumption & Display (\$200 payable to state)		\$550
Culinary Class		\$100
Temporary licenses:		
1-Day Temporary Consumption & Display Permit		\$25
1-4 Day Temporary On-Sale Liquor License		\$25
Temporary Amendment to liquor license		\$200

OFF-SALE:

Intoxicating	\$380
(\$100 refund available if certain conditions met)	
3.2 Percent Malt Beverage	\$130

**SPECIAL EVENT APPLICATION - required if a State
 Licensed Caterer is serving liquor at an outside event up to \$300**

Additional fee for background check = minimum \$500 (exception: temporary licenses):

Each application must include an additional fee of \$500 for the police investigation. The cost for in-state applications is \$500, but the actual cost for out-of-state investigations may be additionally billed to the applicant – but not to exceed \$10,000.

*The annual renewal fee for all liquor licenses is the same as the original license fee shown above – **EXCEPT** for the On-sale 3.2 Percent Malt Beverage, which is reduced to \$580 when renewed.

**ORDINANCE NO. 99, THIRD SERIES
AN ORDINANCE ADOPTING THE 2013 FEE SCHEDULE
AND AN ORDINANCE REPEALING ORDINANCE NO. 91, THIRD SERIES**

The City Council of the City of Orono ordains:

SECTION 1. Ordinances Repealed. Ordinance No. 91, Third Series, entitled 2012 Fee Schedule is hereby repealed.

The City Council of Orono per Section 2-171 of the Municipal Code hereby ordains the following fees effective during the calendar year 2013:

SECTION 2. Fees.

ZONING APPLICATIONS

All fees are application fees and are non-refundable after staff work has begun on the application.

Applicants are responsible for all consultant charges incurred. Consultant charges will be billed separately.

<u>Application Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
VARIANCE		
Base Fee (Additional variances included in base fee)	\$ 700.00	Sec. 78-42; 78-96 thru 99; & Sec. 78-129
Variance Extension (no change from original approval)		
1 st Extension (Administrative approval)	\$ 50.00	
2 nd and each subsequent extension (Council approval)	\$ 350.00	
After-the-Fact Fees	Double Application Fee	Res. #1306
Application Escrow: New Home/Addition/New Structure	\$2,500.00	Sec. 78-42
Other Variance	\$ 700.00	
Exempt: Sign CUP/Var; Guest Apt/Guest House CUP; Plbg in Accessory CUP		
CONDITIONAL USE PERMIT (One charge per project)		Sec. 78-42; 78-913
Residential Accessory Use (Animals, etc.)	\$ 700.00	
Institutional Use (School, Church, etc.)	\$ 700.00	
Duplex Credit (per building)	\$ 700.00	
Guest House/Guest Apartment	\$ 700.00	
Commercial/Industrial Use	\$ 700.00	
Non-Conforming Use (Finding of Similar Use)	\$ 700.00	
Land Alteration:		
- Grading & filling - designated wetland/floodplain	\$700.00 + permit	
- Grading, filling, etc. (over 500 cubic yards)	\$700.00 + permit	
- Sea walls, retaining walls within 0-75' lakeshore	\$700.00 + permit	
Application Escrow (any of the above)	\$700.00	Sec. 78-42
Amend Existing CUP	\$700.00	
Renewal Conditional Use Permit	\$350.00	
(no change from original application)		
Conditional Use Permit with Variance (included in base CUP fee)		
After-the-Fact Fees	Double Application Fee	Res. #1306

ZONING APPLICATIONS (CONT.)

<u>Application Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
PLANNED DEVELOPMENT		
RPUD or PRD Application with Subdivision	Subdivision Fee plus \$35.00 per dwelling unit	
RPUD or PRD Application without Subdivision	\$ 50.00 per dwelling unit (minimum \$600.00)	
PID Applications (5 acre minimum per code)	\$200.00 per acre (minimum \$1,000.00)	
PUD Rezoning (Highway 12 Corridor Only): Residential	\$700.00 + \$40.00 per dwelling unit	Ch. 78, Article VI
Commercial/Industrial	\$200.00 per acre (min. \$875.00)	
Application Escrow	\$10,000 minimum	Sec. 78-42
COMMERCIAL SITE PLAN REVIEW		
Application Escrow	\$700.00 + Consultant Fees \$10,000 minimum	Sec. 78-42 Sec. 78-42
ZONING AMENDMENTS INCLUDING REZONING		
Escrow	\$700.00 + Consultant Fees \$700.00	Sec. 78-42
REQUEST TO AMEND COMPREHENSIVE PLAN		
Escrow	\$700.00 + Consultant Fees \$700.00	Sec. 78-42
SUBDIVISION		
Sketch Plan (Class I, II, & III)	\$350.00	Sec. 82-85
Basic Subdivision Application (Class I & II Subdivisions, Subdivision of a Lot Line Rearrangement)	\$700.00	Sec. 82-112 (a)(b), 82-15
Preliminary Plat Review (Class III and all non-residential)	\$850.00 + \$30.00/lot (\$810/2 lots; \$840/3 lots; \$870/4 lots, etc.)	Sec. 82-112 (c)
Final Plat Review	\$700.00 + Special Legal/Engineering/ Consultant Charges	Sec. 82-142 (9)
Renewal of Subdivision Approval (Class I, II & III, and Subdivision of a Lot Line Rearrangement) (No Change from Original Approval)	\$350.00	
Application Escrow (All Class II and III Subdivisions, and any Class I Subdivision or Lot Line Rearrangement that involves improvements subject to a Development Agreement)	\$2,500 minimum-no public improvements \$10,000 minimum with public improvements	Sec. 78-42 and 82-47

ZONING APPLICATIONS (CONT.)

<u>Application Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
VACATIONS		
Public Road	\$100.00 per benefiting property (\$700.00 minimum per application)	Sec. 78-42
Easement Vacations with Subdivision Applications	\$200.00	Sec. 78-42
Easement Vacations not Associated with Subdivision Applications	\$700.00 + Consultant Fees	Sec. 78-42
Escrow	\$700.00	
EASEMENT CREATION		
Easement Creation with Subdivision Application	(no fee)	
Easement Creation not Associated with Subdivision Application	\$700.00 + Consultant Fees	Sec. 82-15 (a)(3), 82-112(a)
Escrow	\$700.00	
SPECIAL IMPROVEMENTS		Sec. 82-213 (4)
Non-refundable charges for City Engineer's review for applications and design drawing, including construction inspection fees. If improvements are proposed as part of a Subdivision, Review Charges are payable with Preliminary Plat application.		
Proposed Private Roads	\$650.00 plus 50¢/lineal foot	
Proposed Public Roads	\$950.00 plus 50¢/lineal foot	
Request for City to accept existing private road	\$950.00	
Request for City to maintain unimproved public road	\$225.00	
Proposed Sanitary Sewer Main Extension	\$275.00 plus \$25.00 per stub	
Proposed Watermain Extension	\$275.00 plus \$25.00 per stub	
Proposed Storm Sewer System (excluding culverts)	\$250.00	
On-Site System - Site Evaluation Review (applicable to rural subdivision applications)	\$ 60.00 per new lot proposed for on-site	
APPEAL OF ADMINISTRATIVE DECISION	\$ 50.00	Sec. 78-99

ZONING APPLICATIONS (CONT.)

<u>Application Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
INDUSTRIAL REVENUE BOND APPLICATIONS		
Minimum Project Valuation: \$250,000.00		
Application Fee:	0.1% of project valuation (\$250.00 minimum) plus \$5,000.00 deposit for legal/administrative expenses	
SURCHARGE FOR STAFF EXPENSE IN EXCESS OF APPLICATION FEES		
Per Fee Schedule set forth below:		
Professional Time	\$ 50.00/hour	Sec. 78-42
Clerical Time	\$ 30.00/hour	
Legal/Engineering Consultants	Actual Billed Cost	
Mileage/Copies/Postage/Etc.	Actual Cost	
AFTER-THE-FACT APPLICATION INVESTIGATION FEES (Resolution 1306)		
(Applies to all application types including variances, conditional use permits, subdivision, zoning amendments, rip-rap permits, special improvement reviews, grading permits, moving permits, business licenses, kennel licenses, all building permits and all zoning permits.)		
This permit fee may be waived by staff for resident property owners who have not involved a contractor in their work, have no previous history of work without a permit and where such work does not entail any zoning violations.		
Whenever any work, use or division of land for which a formal application is required has been commenced without first making such application and receiving City approval therefore, a special investigation of the circumstances shall be made during the application process. Because of the extra administrative costs involved in the special investigation, the minimum application fee for after-the-fact applications shall be twice the fee set forth in the basic fee schedule, whether or not the application is thereafter approved or denied. Payment of an after-the-fact application fee shall not constitute approval or authorization of the work, use, or division of land, and shall not constitute a penalty or a waiver of the right of the City to institute civil or criminal legal actions against the applicant for commencing such work, use or division of land without the required prior approval of the City.		
After-the-Fact Investigation Fee Amount:	Equal to and in addition to the basic fee amount (total fee is twice the basic fee amount).	Res. 1306

ZONING APPLICATIONS (CONT.)

Fee

**Applicable
Code Section**

PARK DEDICATION FEES I

Sec. 82-227

Land Dedication Minimum Area - Subdividers shall be required to dedicate to the City for parks, playgrounds, trails, open spaces and other public purposes as a minimum that percentage of gross land area, or other such amount as may be determined by the City Council, as set forth below:

- (1) Residential/Agricultural/Multiple Residential Zoned Land.

Dedication requirement of 8% of the land being platted or subdivided.
(Exclusive of lot that includes an existing residence.)

- (2) Commercial/Industrial Zoned Land.

Dedicated requirement of 8% of the land being platted or subdivided.

Cash Contribution in Lieu of Lands. In those instances where a cash contribution is to be made by the subdivider, in lieu of a conveyance or dedication of land, the cash contribution to be contributed shall be equivalent to the fair market value of the equivalent undeveloped land that would otherwise have been conveyed or dedicated. The City shall account for such funds in a special fund named Park Dedication Funds.

The City Council has established by resolution a minimum residential park fee of \$3,250 per dwelling unit and a maximum of \$5,550 per dwelling unit.

Res. 4738 (12-10-01)

The City Council has established by resolution a minimum commercial/industrial park fee of \$8,125 per acre and a maximum of \$13,875 per acre.

Res. 4739 (12-10-01)

ZONING APPLICATIONS (CONT.)

Fee

Applicable Code Section

STORM WATER AND DRAINAGE TRUNK FEES

Sec. 14-281 thru 14-287

Storm water trunk fees apply to new development and redevelopment of existing properties and provide funding for the storm water infrastructure necessary to serve the City. The trunk fee is based on the land use and acreage of the property being developed. An equivalency factor multiplier is assigned to each land use type, with a 2-acre residential lot considered as the standard in the City with an equivalency factor of 1.0. The table below lists the storm water trunk fees per acre for the various zoning districts and land uses in the City.

Storm Water and Drainage Trunk Fees

New Development Land Use	Trunk Fee/Acre	
Single Family Residential 5 Acre Zone (1) (2)	\$3,075	<p>(1) <u>Buffer Easement Reduction</u>. For the 5-acre zoning district, a reduction of up to 50% of the trunk fee for the lot will be allowed for the percentage of the lot protected by perimeter and/or drainage way buffer easements. These buffer easement areas shall remain in a natural condition.</p> <p>(2) <u>Maximum Fee</u>. For the 5-acre zoning district, any lot exceeding 7.0 gross acres including wetland, shall be charged a maximum trunk fee equal to the trunk fee for a 7.0 acre parcel. Such lot shall remain eligible for the up to 50% reduction noted in (1) above, such reduction based on the percentage of 7.0 acres that is placed in buffer easements.</p> <p>(3) <u>Maximum Fee</u>. For the 2-acre zoning districts, any lot exceeding 4.0 gross acres including wetland, shall be charged a maximum trunk fee equal to the trunk fee for a 4.0 acre parcel.</p>
Single Family Residential 2 Acre Zone (3)	\$3,840	
Single Family Residential 1 Acre Zone	\$5,000	
Single Family Residential 1/2 Acre Zone	\$5,765	
Multi Family Residential 4 Units/Acre or Less	\$6,930	
Multi Family Residential Greater than 4 Units/Acre	\$8,085	
Commercial or Industrial	\$9,230	

Redevelopment projects will be defined as any project to either remove and replace existing structures or to enlarge existing structures. These projects will be charged a portion of the base trunk fee adjusted for the area of expansion of impervious surface above the existing conditions. The table below lists the base trunk fee based on the area of impervious surface expansion and adjusted for the type of land use. The trunk fee shall be determined by multiplying the appropriate fee by the acreage of the development site.

Area of Impervious Surface Expansion	Residential Redevelopment or Expansion of Existing Development Trunk Fee/Acre	Commercial or Industrial Redevelopment or Expansion of Existing Development Trunk Fee/Acre
0-1000 Square Feet	\$1,350	\$3,230
1000-2000 Square Feet	\$2,690	\$6,460
More than 2000 Square Feet	\$3,780	\$9,240

CONSTRUCTION PERMITS AND INSPECTION FEES

<u>Permit Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
BUILDING PERMIT		
Minimum Fee	\$ 50.00	Ord. 216
Normal Fee	(per 2008 Building Permit Fee Table Based on Valuation)	
Plan Review Fee:		
Commercial	(per 2008 Building Permit Fee Table Based on Valuation)	
Residential	65% of Building Permit Fee	
Building Valuation Standard	(per Current I.C.B.O. Building Standards/Building Valuation Data)	
Retaining Walls	\$25.00 minimum	
NOTE: Retaining walls in 0-75' lakeshore protected zone - see Cond. Use Permit section of fee schedule.	(per 2008 Building Permit Fee Table Based on Valuation)	
Application Escrow: Grading, Excavation and Filling	\$2,000.00	Ord. 42, 3 rd Series
Application Escrow: New Home/Addition/New Structure *includes Erosion Control per Section 79	\$2,500.00 minimum	Ord. 42, 3 rd Series
TEMPORARY CERTIFICATE OF OCCUPANCY ESCROW (winter conditions)	\$10,000	
DEMOLITION PERMIT		Ord. 216
Principal Structure	\$ 75.00 Initial inspection \$ 25.00 for each requested or required inspection beyond initial inspection	
Accessory Structure	\$ 50.00 Initial inspection	
Application and Erosion Control Escrow	\$2,500.00	
TENT/CANOPY PERMIT	<u>\$50.00</u>	
WETLAND BUFFER ESCROW	\$2,000.00 minimum	78-1601 (c); 78-1605
	Amount to be determined based on project	
ZONING PERMIT		
DOCKS - RESIDENTIAL [Permanent (CUP Required) and Initial Seasonal]	\$50.00	
DOCKS - COMMERCIAL Application Escrow: Grading, Excavation and Filling *includes Erosion Control per Section 79	\$50.00 + engineering charges \$2,000.00	Ord. 42, 3 rd Series
GRADING, EXCAVATION, FILLING/LAND ALTERATION 501 + cubic yards	\$50.00 + Conditional Use Permit	
NOTE: 501 cubic yards or more requires a Conditional Use Permit unless approved as part of building permit.		
Application Escrow: Grading, Excavation and Filling *includes Erosion Control per Section 79	\$2,000.00	Ord. 42, 3 rd Series

CONSTRUCTION PERMITS AND INSPECTION FEES (CONT.)

<u>Permit Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
ZONING PERMIT (CONTINUED)		
STAIRWAY TO LAKE	\$50.00 + engineering charges	
Application Escrow: Grading, Excavation and Filling	\$2,000.00	Ord. 42, 3rd Series
*includes Erosion Control per Section 79		
TREE REMOVAL WITHIN 0-75'	NO FEE	Sec. 78-281 thru 78-283
WALLS – Not requiring a Building Permit	Grading Permit required	
NOTE: 501 cubic yards or more requires a Conditional Use Permit unless approved as part of building permit		
STRUCTURE PERMIT – Including but not limited to accessory structures, decks and platforms not requiring a Building Permit	\$50.00 + engineering charges	
Application Escrow: New Structure	\$2,500.00	Sec. 78-42
*includes Erosion Control per Section 79		
PLUMBING PERMIT		
Minimum Fee for Plumbing Permit	1.25% of contract price or \$ 50.00 minimum per project	
Replacement of residential fixture or appliance (meets code requirements)	\$15.00	
Mail-in postage & handling charge	\$ 2.00	
MECHANICAL PERMIT		
<u>Residential, Single Family & Duplex by Unit Type</u>		
Minimum Fee for Mechanical Permit	1.25% of contract price or \$ 50.00 minimum per project	
Replacement of residential fixture or appliance (meets code requirements)	\$15.00	
Mail-in postage & handling charge	\$ 2.00	
Under Ground Tank Removal	Per mechanical permit fees	
<u>Commercial, Industrial & Multi-Family Residential by Unit Type</u>	\$ 50.00 minimum fee or 1.25% of contract price	

CONSTRUCTION PERMITS AND INSPECTION FEES (CONT.)

<u>Permit Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
MUNICIPAL CONNECTION PERMIT (together with area connection charges)		
Sewer	\$ 50.00	
SAC (Sewer Availability Charge)-Determined by MCES	\$2,435.00	
Water	\$ 50.00	
5/8" (3/4"x7-1/2") meter with horn including sales tax	\$ 313.40 or current cost	Res. #5101
3/4" (3/4"x9") meter with horn including sales tax	\$ 373.40 or current cost	
1" meter with horn including sales tax	\$ 477.70 or current cost	
Larger meter	Quote Basis	
Horn including sales tax	Quote Basis	
Mail-in postage & handling charge	\$ 2.00	
(sewer and water permits only)		

ALL SANITARY SEWER AND MUNICIPAL WATER CONNECTION CHARGES (If not previously assessed or if an improvement project is not deemed to be required in the sole discretion of the City. If an improvement is required, the connection charge may be in addition to any assessment.)

The connection charge for properties wishing to connect to the sewer or water but which are located outside the delineated boundaries of the affected project area shall be charged the connection fee for that area. Such connections are subject to City Council approval.

CONNECTION TO SEWER SYSTEM IN ADJACENT CITY

	Fee
Connection to Long Lake Sewer System	\$1,600.00 or per current Long Lake Fee Schedule
Connection to Wayzata Sewer System	\$590.00 as of 1/11/12 or per current Wayzata Fee Schedule

SEWER PROJECTS

By District - Project	Unit Charge +	Area Or Acreage Charge	Credit To Area
1963 ST-1A, LS-1A, ST-1B, LS-1B	\$6,700.00		(1)
1964 LS-1A or LS-1B	\$6,700.00		(1)
1965 LS-1	\$6,700.00		(1)
1965 LS-1A	\$6,700.00		(1)
1967 LS-1	\$6,700.00		(1)
1969 LS-1 Shore Hills	\$16,720.00		(1)
1969 LS-2 Chevy Chase	\$13,070.00		(1)
1970 LS-1 Saga Hill	\$13,070.00		(1)
1971 LS-1 Dunwoody	\$13,070.00		(1)
1973-1	\$16,720.00		(1)

CREDIT TO AREA:

- | | |
|--|--|
| (1) 602-37691 Sewer Operating | (6) 317-37691 1997 Improvements |
| (4) 406-37691 PIR Fund #7 LS & Forcemain | (7) 313-37691 1998-1999 Sewer Improvements |
| (5) 316-37691 1992 Improve Stubbs Bay | (8) 314-37691 2000 Sewer Improvements |

ALL SANITARY SEWER AND MUNICIPAL WATER CONNECTION CHARGES (If not previously assessed or if an improvement project is not deemed to be required in the sole discretion of the City. If an improvement is required, the connection charge may be in addition to any assessment.)

The connection charge for properties wishing to connect to the sewer or water but which are located outside the delineated boundaries of the affected project area shall be charged the connection fee for that area. Such connections are subject to City Council approval.

SEWER PROJECTS

1980-1 Minnetonka Bluffs	\$14,510.00		(1)
1980-1 West Ferndale/County Road 15	\$33,700.00		(1)
1980-1 Orono Lane	\$26,970.00		(1)
1980-1 County Road 15/Marinas	\$11,290.00		(1)
1980-2 North Shore Drive/Scotch Pine Lane	\$33,700.00		(1)
1981-1 North Shore Drive/Highwood	\$17,350.00		(1)
1982-1A Navarre Utilities	\$ 3,690.00	Trunk Area \$1,508.00	(1)
1982-1B Navarre Utilities Northern Avenue	\$600.00 (trunk unit acre/unit)	\$3,990.00 Per Acre	(1)
1985-1 Crystal Bay	\$17,540.00		(1)
1983-1 Highway 12 Orono-Long Lake-Medina	\$ 1,730.00		(1)
1989 Highway 12		\$6,330/acre	(1)
1992 Stubbs Bay Sewer			
I Stubbs Bay NE/NW - Bayside East	\$19,750.00		(1)
II Bederwood	\$30,580.00		(1)
III Bayside North	\$25,900.00		(1)
IV Oxford	\$36,550.00		(1)
V Cygnet and Leaf	\$29,540.00		(1)

CREDIT TO AREA:

- | | |
|---|---|
| (1) 602-37691 Sewer Operating | (6) 317-37691 1997 Improvements |
| (2) 406-37691 PIR Fund #7 LS & Forcemain | (7) 313-37691 1998-1999 Sewer Improvements |
| (3) 316-37691 1992 Improve Stubbs Bay | (8) 314-37691 2000 Sewer Improvements |

ALL SANITARY SEWER AND MUNICIPAL WATER CONNECTION CHARGES (If not previously assessed or if an improvement project is not deemed to be required in the sole discretion of the City. If an improvement is required, the connection charge may be in addition to any assessment.)

The connection charge for properties wishing to connect to the sewer or water but which are located outside the delineated boundaries of the affected project area shall be charged the connection fee for that area. Such connections are subject to City Council approval.

SEWER PROJECTS

1997 SEWER

97-1 North L.L./L.L.C.C	\$26,280.00		(6)
97-2 Bracketts Point	\$43,760.00		(6)
97-3 Bay Ridge	\$23,360.00		(6)

1998 - 1999 SEWER

1998 Shoreline/Heritage Sewer	\$22,440.00		(7)
99-1 Orono Orchard Sewer	\$29,570.00		(7)
99-2 Edgewood Hills Sewer	\$37,570.00		(7)

2000 SEWER

2000-1 Webber Hills	\$9,580.00		(8)
2000-2 Fox Ridge	\$21,140.00		(8)
2000-3 East Long Lake	\$16,790.00		(8)
2000 Little Orchard Way	To be determined by Engineer		(?)

2003 SEWER

2003-1 North Long Lake East	\$15,460.00		(1)
2003-2 Old Long Lake Road	\$ 9,130.00		(1)
2003-3 Sixth Ave N/Brown Rd (Phillips)	\$11,940.00		(1)

CREDIT TO AREA:

- | | |
|--|--|
| (1) 602-37691 Sewer Operating | (6) 317-37691 1997 Improvements |
| (2) 406-37691 PIR Fund #7 LS & Forcemain | (7) 313-37691 1998-1999 Sewer Improvements |
| (3) 316-37691 1992 Improve Stubbs Bay | (8) 314-37691 2000 Sewer Improvements |

ALL SANITARY SEWER AND MUNICIPAL WATER CONNECTION CHARGES (If not previously assessed or if an improvement project is not deemed to be required in the sole discretion of the City. If an improvement is required, the connection charge may be in addition to any assessment.)

The connection charge for properties wishing to connect to the sewer or water but which are located outside the delineated boundaries of the affected project area shall be charged the connection fee for that area. Such connections are subject to City Council approval.

SEWER PROJECTS

2004 SEWER

2004 North Long Lake East Extension	\$14,610.00		(1)
2004 West Farm/Homestead	\$ 8,765.00		(1)

2005 SEWER

2005-1 Webber Hills/S Brown Rd Ext	\$13,280.00		(1)
2005-1 Dickey Lake Dr N	\$15,940.00		(1)

2006 SEWER

2006-1 Jamestown Road	\$14,110.00		(1)
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2007 SEWER

2007 Farview Lane Sewer	\$10,650.00		(1)
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2010 SEWER

2010 North Farm Road	\$ 8,820.00		(1)
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CREDIT TO AREA:

- | | |
|--|--|
| (1) 602-37691 Sewer Operating | (6) 317-37691 1997 Improvements |
| (2) 406-37691 PIR Fund #7 LS & Forcemain | (7) 313-37691 1998-1999 Sewer Improvements |
| (3) 316-37691 1992 Improve Stubbs Bay | (8) 314-37691 2000 Sewer Improvements |

ALL SANITARY SEWER AND MUNICIPAL WATER CONNECTION CHARGES (If not previously assessed or if an improvement project is not deemed to be required in the sole discretion of the City. If an improvement is required, the connection charge may be in addition to any assessment.)

The connection charge for properties wishing to connect to the sewer or water but which are located outside the delineated boundaries of the affected project area shall be charged the connection fee for that area. Such connections are subject to City Council approval.

1984 Forcemain and Lift Station #7 upgrade (An additional fee is charged for properties benefitting from the 1984 forcemain and lift station #7 upgrade, as follows, see map for affected areas)

All Charges Are Per Unit

	#6 By Pass +	#7 Forcemain	Credit To Area
Existing Properties/Increase		\$ 680.00	(4)
New Bldgs Replacing Existing Bldgs (If usage increases from existing)		\$ 680.00	(4)
New Residential w/Existing Stub		\$1,940.00	(4)
New Residential without Stub	\$ 610.00 (1)	\$1,940.00 (4)	(1) and (4)
Freshwater Biological (Incl. "Marsh at Lafayette" Lots)	\$ 610.00 (1)	\$ 760.00 (4) Per unit on connection (previously assessed \$2,000/acre)	(1) and (4)

1989 Gravity Line and Lift Station #10 By Pass (An additional fee is charged for properties benefitting from the 1989 gravity line and lift station #10 by-pass per Resolution #2671)

	Fixed Charge +	#10 By Pass	Credit To Area
(see map for affected areas)	\$ 240.00	\$3,420.00	(1)

UTILITY PROJECTS

2009 UTILITY PROJECTS

2009 Myrtlewood Utility Improvements	\$23,513.00		(9)
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CREDIT TO AREA:

- | | | |
|--|--|---|
| (1) 602-37691 Sewer Operating | (6) 317-37691 1997 Improvements | (9) 601-37391/602-37391 2009 Utility Improvements |
| (2) 406-37691 PIR Fund #7 LS & Forcemain | (7) 313-37691 1998-1999 Sewer Improvements | |
| (3) 316-37691 1992 Improve Stubbs Bay | (8) 314-37691 2000 Sewer Improvements | |

ALL SANITARY SEWER AND MUNICIPAL WATER CONNECTION CHARGES (If not previously assessed or if an improvement project is not deemed to be required in the sole discretion of the City. If an improvement is required, the connection charge may be in addition to any assessment.)

The connection charge for properties wishing to connect to the sewer or water but which are located outside the delineated boundaries of the affected project area shall be charged the connection fee for the area. Such connections are subject to City Council approval.

CONNECTION TO WATER SYSTEM IN ADJACENT CITY

	Fee
Connection to Long Lake Water System	\$1,500.00 or per current Long Lake Fee Schedule
Connection to Wayzata Water System	\$1,122.00 as of 1/11/12 or per current Wayzata Fee Schedule

WATER PROJECTS

By District - Project	Unit Charge +	Area Or Acreage Charge +	Front Foot Charge	Credit To Area
1967 LW-1 Highway 12/Crystal Bay Road	\$ 5,710.00		\$ 42.40	(1)
1969 LW-2 Chevy Chase	\$ 5,710.00			(1)
1970 LW-1 Navarre Residential	\$ 2,820.00		\$ 28.25	(1)
1970 LW-1 Navarre Commercial	\$ 4,240.00		\$ 42.50	(1)
1982-1A Navarro	\$ 3,020.00			(1)
1989 Highway 12		\$10,480.00/acre		(1)

CREDIT TO AREA:

(1) 601-37391 Water Operating

SEWER AND WATER UNIT ADJUSTMENT CHARGES

CHARGES

Charges shall result from either an intensification of an existing non-residential use or a new non-residential use that replaces a former use on a property located within an area already assessed and served by municipal sewer and water.

CREDIT

Credit for previously assessed sewer or water units shall be applied against the total number of sewer and water units established for the new use.

UNIT CHARGE

Each sewer and each water unit adjustment charge shall be equal to the current Service Availability Charge established by the Metropolitan Council Wastewater Services or its successor and shall be payable to the City of Orono upon application for a building permit.

CONSTRUCTION PERMITS AND INSPECTION FEES

<u>Permit Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
ON-SITE SYSTEMS		Ch. 58, Article II
Design Review Fees	Included with permit fees	
Subdivision Site Evaluation Report Review	\$ 60.00/per new lot	
Residential System Permit:		
Repair existing system	\$100.00	
New/Replacement System	\$200.00 + \$20.00 per each inspection over 3 (Includes outhouse on Big Island)	
Non-Residential System Permit:		
New or Total replacement	\$200.00 + \$20.00 per each inspection over 3	
Annual Septic Fee	\$60.00/system/year plus an additional \$10.00 fee for late penalty plus 8% interest for unpaid charges certified	
SIGNS		
Temporary	\$ 35.00	
Permanent	Per 2008 Building Permit Fee Table Based on Valuation	
	Minimum \$35.00	
VEHICLE STORAGE PERMIT	\$50.00	Sec. 78-1577(C)

CONSTRUCTION PERMITS AND INSPECTION FEES (CONT.)

<u>Permit Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
SPECIAL INSPECTION CHARGES		
Site Inspection without permit (when called by owner)	\$ 30.00	
Inspection surcharge for work or application on Big Island or Deering Island	\$30.00 per trip + boat rental if transportation is not provided by owner	
Reinspection fee after failure to comply with Building, Septic or Zoning Code Correction Notice - 3rd trip	\$ 30.00 per trip + \$30.00 per hour after 1st hour	
FIRE PROTECTION		
Fire Prevention Inspection	No Charge	Ord. 223
Fire Code Permits	\$50.00	
Commercial Fire Alarm	Per 2008 Building Permit Fee Table Based on Valuation	
Plan Review Fee	65% of permit fee	
Fire Sprinkler Systems - Commercial	\$50.00 minimum fee or 1.25% of contract price	
	Surcharge based on valuation	
Kitchen Fire Extinguishing System - Commercial	Per 2008 Building Permit Fee Table Based on Valuation	
LAWN SPRINKLER SYSTEM	\$50.00	
BURNING PERMITS		
Up to 5 times per year	No Charge	
For Each Reinspection	\$ 20.00	
More than 5 times per year (for all organizations and individuals regardless of tax status)	\$100.00	
CONTRACTUAL INSPECTION SERVICE		
Monthly Retainer Fee (Includes clerical time)	Per Contract \$ 30.00 per month	
Inspection Charge	\$ 30.00 per inspection	
Plan Review Charge	Per 2008 Building Permit Fee Table Based on Valuation	
Clerical Fee (Only charged if clerical use is excessive)	\$ 20.00 per hour	

LICENSES & MISCELLANEOUS CHARGES

	<u>Fee</u>	<u>Applicable Code Section</u>
COMMERCIAL MARINA LICENSE		
Application Fee (initial)	\$300.00	
Renewal Application & Inspection Fee (annual) plus:	\$200.00	
Late fee	\$100.00	
JOINT USE DOCK LICENSE		
Application Fee (Initial)	\$ 50.00	
Renewal Application Fee	\$ 20.00	
Plus each slip	\$ 2.00	
Late Fee	\$ 25.00	
CANOE RACK RENTAL	\$40.00/slip	
GARBAGE HAULER LICENSE		
- flat rate	\$ 75.00	Ch. 54, Article III
- per hauler	\$ 15.00/truck	
- transfer fee	\$ 30.00	
HOME OCCUPATION LICENSE (Level 2)		
	\$ 100.00 Initial Review Fee	Sec. 26-76
	\$ 30.00 (Annual Review Fee)	
TEMPORARY TRAILERS & BUILDINGS LICENSE	\$ 30.00	
ZONING DEPARTMENT DOCUMENTS		
2000-2020 Comprehensive Plan	\$ 75.00	
Municipal Code Book - complete (Ch. 1-94 w/revisions)	\$ 60.00 w/binder	
Municipal Code Book - Portions		
Ch 78 only (Zoning Code) w/revisions	\$ 25.00 loose	
Ch 82 only (Subdiv. Code) w/revisions	\$ 15.00 loose	
Other Individual Chapters	\$.25/page	
Binder	\$ 5.00	
Comp. Plan Amendment #2 (Hwy 12)	\$ 5.00	

LICENSES & MISCELLANEOUS CHARGES (CONT.)

<u>Document Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
GIS and City Maps	8 1/2x11 11x17 17x22 22x34	
Black & white	\$0.25 \$1.00 \$2.00 \$ 4.00	
Color	\$2.00 \$4.00 \$8.00 \$16.00	
City Street Number Maps	\$0.25 \$2.00 --- \$ 5.00	
Building & Planning Publications	As Posted - Prices subject to change	
 <u>General Administrative Licenses/Fines</u>		
Gambling & Raffle Investigation	\$ 10.00	Ch. 38, Article II
Massage Therapy License	\$100.00	Ch. 31, Article II
Background Investigation	\$150.00	
Annual Renewal	\$100.00	
Solicitor/Transient Merchant/Peddler License	\$100.00 plus actual costs up to \$1,500	Ch. 30
 Tobacco Licenses		
Licensee or Employee Violations within 24 month period	\$125.00	Ch. 50, Article II
1st Offense	\$150.00	
2nd Offense	\$400.00	
3rd Offense & Over	\$500.00	
Penalty for Use of Tobacco Where Prohibited	\$100.00	Sec. 51-5
 <u>General Administrative Documents</u>		
Listing Information	\$ 10.00	
Assessment Search - Written (Verbal searches not given)	\$ 20.00/parcel	
Fax Charge	No charge up to 6 pages; \$.25 each additional page	
Copy Service (for public City records only)	\$.25 each	
11" x 17" copies	\$ 1.00 each	
Individual copies of Ordinances (1 copy)	No Charge	
Reprint of Oversized Documents that have been microfilmed	Cost of copying service, Messenger service & Min. Clerical Fee of \$5.00 (entire amount to be paid upon request)	
Building Plan Copies	Cost of Copying, Messenger Service & Min. Clerical Fee of \$5.00 (entire amount to be paid upon request)	
Current Street Address Book	\$ 25.00	

LICENSES & MISCELLANEOUS CHARGES (CONT.)

<u>Document Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
<u>General Administrative Documents (Continued)</u>		

Labels from Utility Billing System	\$.05 per label (approximately \$150.00)
Electronic Labels	\$ 10.00
Information Provided on CD	\$ 10.00 per CD
Information Provided on DVD	\$ 20.00 per DVD
Mail-in Postage and Handling Charge	\$ 2.00 + actual cost if more than \$2.00
Surcharge for Staff Expense in Excess of Regular Fees	
Professional Time	\$ 50.00/hour
Clerical Time	\$ 30.00/hour
Legal/Engineering Consultants	Actual Billed Cost
Mileage/Copies/Postage/Etc.	Actual Cost
Returned Check Charge	\$ 20.00

DOG LICENSES

Biannual License (issued in odd years)	\$ 20.00	Sec. 62-131 thru 62-135
Annual License (issued in even years only)	\$ 10.00	
Duplicate License/Tag	\$ 1.00	
Mail-in postage & handling charge	\$ 2.00	

KENNEL LICENSES

Commercial Application & Inspection Fee (Annual)	\$150.00	Sec. 62-161 thru 62-185
Residential Application & Inspection Fee (Annual)	\$ 30.00	
NOTE: Dogs kept in residential kennels must be individually licensed. Residential kennel fee is in addition to dog license fees.		

DOGS AT LARGE - RELEASE FEE

First Offense	\$ 60.00	Sec. 62-104
Second Offense	\$ 80.00	
Third Offense	\$100.00	
After Hours, Weekend & Holiday Release Charge	\$ 75.00	

ANIMALS AT LARGE (Other than dogs) - Release Fee

First Offense	\$ 55.00	Ch. 62, Article I
Second Offense	\$ 65.00	
Third Offense	\$ 75.00	
Trace & Catch Animal	\$ 35.00/hour	
Trailer Charge	\$ 55.00 plus .31 mile (total distance)	

CARE OF IMPOUNDED ANIMAL

Actual Cost

LICENSES & MISCELLANEOUS CHARGES (CONT.)

Permit Type

Fee

Applicable
Code Section

Police Department Administered

BEER, WINE & LIQUOR LICENSES

Initial Investigation On-Sale/Off-Sale Liquor/3.2 Beer On Sale/ 3.2 % Malt Liquor Off Sale/Wine In state investigation Out state investigation Off-Sale Liquor License On-Sale Liquor License On-Sale Wine License 3.2 % Malt Liquor Off-Sale (Annual) 3.2 % Malt Liquor On-Sale (Annual) Setup (Annual) Club Liquor License (weekday) (Sunday) Temporary Set-up Permit (1-4 days) Temporary On Sale 3.2% Malt Liquor (1-7 days) Temporary Off-Sale Wine License (wine auction) Temporary On-Sale Wine License (1-4 days) Temporary On-Sale Liquor License (1-4 days) Liquor Violations (3 years immediately prior to date of most current violation) 1 st Violation 2 nd Violation 3 rd Violation 4 th Violation	\$500.00 per License Collected at Application Actual cost up to \$10,000 Actual cost \$150.00 \$5,000.00 \$2,000.00 \$ 50.00 \$ 100.00 \$ 100.00 \$ 200.00 \$ 200.00 \$ 25.00/each \$ 25.00/each \$ 25.00/each \$ 25.00/each \$ 25.00/each \$ 500.00 \$1,000 & 3 day license suspension \$2,000 & 2 week license suspension License revocation	Ch. 34, Article II Sec. 34-66 Sec. 34-66 Sec. 34-77 Sec. 34-66 Sec. 34-66 Sec. 34-126; 34-143 Sec. 34-66 Sec. 34-66 Sec. 34-42 Sec. 34-82 Sec. 34-42 Sec. 34-42 Sec. 34-42 Sec. 34-41 Sec. 38-601 thru 38-603
AMUSEMENT DEVICE LICENSES Per Establishment (Annual) Per Machine Fee	\$100.00 + machine fee \$ 25.00 each	
PUBLIC DANCE LICENSE (annual) (Individual Permit)	\$100.00 \$ 10.00	Sec. 38-501 thru 38-506
LARGE ASSEMBLY PERMIT (over 300 people)	\$200.00 + \$60.00 each additional day; actual costs up to \$1,500	Sec. 38-801 thru 38-803
FIREWORKS PERMIT Display of Fireworks/Pyrotechnic Special Effects Sale and/or Storage of Consumer Fireworks	\$ 50.00 \$ 50.00	Sec. 70-99

LICENSES & MISCELLANEOUS CHARGES (CONT.)

Applicable

<u>Application Type</u>	<u>Fee</u>	<u>Code Section</u>
<u>Police Department Administered</u>		
FIREARMS DISCHARGE PERMIT		Ch. 70, Article III
Pest Control (limited use)	\$ 25.00	
Game Animals (limited use)	\$ 25.00	
Target Shooting (limited use)	\$ 25.00	
Annual (Club Only)	\$ 25.00	
LIMITED TRAPPING PERMIT	\$ 20.00	Sec. 70-71
SPECIAL EVENTS PERMIT (Includes Parades, Noise Exemption, Use of Public Property)	\$ 50.00 or \$200.00 if over 200 people; actual costs up to \$1,500 Double fee if application not received 10 business days prior to event	Ch. 66, Article VI
FALSE POLICE ALARM USER FEES		Ch. 42, Article III
First false alarm/calendar year	No Charge	
Second false alarm/calendar year	\$ 50.00	
Third false alarm/calendar year	\$100.00	
Fourth false alarm/calendar year	\$150.00	
Fifth and over false alarm/calendar year	\$250.00	
FALSE FIRE ALARM USER FEES		Ch. 42, Article III
First false alarm/calendar year	No Charge	
Second false alarm/calendar year	\$ 75.00	
Third false alarm/calendar year	\$250.00	
Fourth false alarm/calendar year	\$350.00	
Fifth & over false alarm/calendar year	\$500.00 each call	
FINGERPRINTING SERVICE	\$ 25.00/application for 2 cards - RESIDENTS ONLY \$13.00 each additional card (Citizenship No Charge)	
POLICE SPECIAL SERVICES (Officer 119 rate)	\$90.00 per hour	

LICENSES & MISCELLANEOUS CHARGES (CONT.)

<u>Application Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
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Police Department Administered

COPY SERVICE - Police Records

First Two Copies

Additional Copies

\$ 5.00/first page + \$.25 each additional page

\$ 0.25 each

PHOTOS

\$10.00 on CD

"NO PARKING ORDER OF POLICE"

paper signs

(no lath included)

\$ 1.00 each

AUDIO CD's

\$ 10.00 each

VIDEO DVD's

\$20.00

STATEMENTS

\$10.00 (transcribed copy or CD when available;
subject to Data Privacy Act)

PUBLIC WORKS DEPARTMENT MISCELLANEOUS CHARGES

Application Type

Fee

**Applicable
Code Section**

Utility Service Rates - Effective beginning First Quarter 2013

Res. #5911

MUNICIPAL SEWER RATE by unit: 1st	\$121.04 per quarter
2nd	\$109.52 per quarter
by flow:	\$ 4.57/1000 gallon plus
	\$11.86 per quarter per connection

Long Lake Service

Base Fee	\$20.00 per quarter
Flow	\$ 6.00/1000 gallon

Wayzata Service

Metered Service

Base Charge	\$20.00 per quarter
Flow	\$ 5.50/1000 gallon

Unmetered Service

Per property	\$153.38 per quarter
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Some Properties on Mytlewood and Old Long Lake Road are not connected to water. Wayzata bills Orono based on a quarterly usage of 25,000 gallons. Charge is based on the metered rates and 25,000 gallons.

MUNICIPAL WATER RATES

Navarre Area (Area #1)

Billing & Ready to Serve Chg	\$28.04/qtr
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Water Usage Rate

Residential

Tier 1 (0-10,000 gal)	\$2.50/1000 gal
Tier 2 (11-25,000 gal)	\$3.14/1000 gal
Tier 3 (>25,000 gal)	\$4.71/1000 gal

Multi Family

Tier 1 (0-50,000 gal)	\$2.50/1000 gal
Tier 2 (51-150,000 gal)	\$3.14/1000 gal
Tier 3 (>150,000 gal)	\$4.71/1000 gal

Commercial

Tier 1 (0-50,000 gal)	\$2.50/1000 gal
Tier 2 (51-150,000 gal)	\$3.14/1000 gal
Tier 3 (>150,000 gal)	\$4.71/1000 gal

Unconnected Property Chg ready to serve/hydrant chg)	\$28.04/qtr
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PUBLIC WORKS DEPARTMENT MISCELLANEOUS CHARGES (CONT.)

Application Type

Fee

**Applicable
Code Section**

Penalty for late payment of sewer/water bills - 8% after 30 days from billing date (applied to the total unpaid balance). Interest at 8% on unpaid water/sewer bills certified.

Charge for Unpaid Accounts Certified for Assessment \$ 25.00

Water Turn-On \$ 25.00 Minimum
 Water Turn-off \$ 25.00 Minimum

Water System Repair/Replacement if damage caused by property owner:
 Labor - Current Hourly Rate
 Parts - At Cost

MUNICIPAL STORM WATER UTILITY RATES

Sec. 14-251 thru 14-287

The basic intent of storm water regulations is to minimize the impact of development on natural drainage systems. Any development in an area will change the natural conditions by increasing the total volume of runoff and the level of pollutant loading. The storm water utility provides dedicated funds to operate, maintain, manage, construct or reconstruct the municipal storm water drainage system. Residential properties will be charged one residential unit fee for each residential unit on the property. Non-residential properties will be charged the appropriate number of residential unit fees based on the "Residential Equivalent Factor" for the property.

One residential unit: \$14.40 per quarter Res. #5911
 Non-residential unit: Based on "Residential Equivalent Factor"

RECYCLING CHARGE \$28.35/year Res. 3011
 Recycling Cart from Waste Management No Charge
 Recycling Bin \$ 6.00 each
 (including sales tax)
 Wheel Kit \$5.00

SUMP PUMP SURCHARGE \$100.00 per month Sec. 14-189

PUBLIC WORKS DEPARTMENT MISCELLANEOUS CHARGES (CONT.)

<u>Application Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
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GOLF COURSE CHARGES - Effective date 2013 Season

Monday thru Friday (excluding Holidays)

Begin Play Before 2:00 p.m.

1st Nine Holes	\$ 12.00
2nd Nine Holes	\$ 5.00
10 Pass (12 punches/9 holes each)	\$120.00
5 Pass (6 punches/9 holes each)	\$ 60.00

After 2:00 p.m. and Weekend Rates

1st Nine Holes	\$ 14.50
2nd Nine Holes	\$ 5.00
10 Pass (12 punches/9 holes each)	\$145.00
5 Pass (6 punches/9 holes each)	\$ 72.50

Senior Citizen (Over ~~55~~ 60 years old)

Begin Play Before 2:00 p.m.

Monday-Friday, Excluding Holidays

1st Nine Holes	\$ 9.50
2nd Nine Holes	\$ 5.00
*Senior Season Pass (Unlimited Play) (Senior Citizens Only, 55 60+)	\$215.00
* <u>Junior Season Pass (Unlimited Play)</u> <u>(18 or younger)</u>	\$210.00
*Individual Season Pass (Unlimited Play)	\$330.00
*Family Season Pass (Unlimited Play)	\$400.00

Entire Family

Family meaning: Immediate family living in the same household. Children must be 18 years old or younger.

*No restrictions for league members.

GOLF CART RENTAL

Motorized:

Begin Play Before 2:00 p.m.

1st Nine Holes	\$ 11.50
2nd Nine Holes	\$ 8.00
10 Pass (11 punches/9 holes each)	\$ 115.00

After 2:00 p.m. and Weekend Rates

1st Nine Holes	\$ 13.50
2nd Nine Holes	\$ 10.00
10 Pass (11 punches/9 holes each)	\$ 135.00

Pull Carts - Per Round \$ 2.00

Golf Clubs - Per Round \$ 3.00

PUBLIC WORKS DEPARTMENT MISCELLANEOUS CHARGES (CONT.)

<u>Application Type</u>	<u>Fee</u>	<u>Applicable Code Section</u>
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GOLF COURSE CHARGES - Effective date 2013 Season (continued)

JUNIOR RATE (Up to age 18)

Begin Play Before 2:00 p.m.

Monday - Friday, Excluding Holidays

1st Nine Holes	\$ 9.50
2nd Nine Holes	\$ 5.00

FALL GOLF RATES

Will begin the first Monday of October

- Weekday Rates:

1st Nine Holes	\$ 9.00
2nd Nine Holes	\$ 5.00
Sr. & Jr.	\$ 6.00
Riding Cart (per Nine Holes)	\$ 9.00

- Weekend Rates:

1st Nine Holes	\$ 11.00
2nd Nine Holes	\$ 5.00
Riding Cart (Per Nine Holes)	\$ 10.50

CONCESSIONS

As Posted

PUBLIC WORKS SUPPLIES & SERVICES

Address Change Request by Owner \$ 50.00 per address

Driveway Culverts On Quote Basis
(sale only, not installed)

Driveway/Curb-Cut Permits

Individual Driveways \$50.00/permit

New Street Intersections (See zoning section - Special improvement fees)

Elevated Antenna Tower Lease (includes 10'x10' area if available)

1-5 Antennas \$21,000 annually

6-10 Antennas \$350/antenna/month

More than 10 Antennas \$375/antenna/month

No Parking Signs (temporary without lath) \$ 1.00 each

On-Call Service to Other Cities

Base On-Call Fee \$50/day

Call-Out Fee Based on actual wage and equipment rental rates

Street or Traffic Signs \$100.00/std. sign
(sale includes installation)

Water Meter Sales (See Building Permit Section)

Wetland Buffer Signs \$ 8.00

SECTION 3. This ordinance establishing the 2013 Fee Schedule shall be published as a Summary Ordinance in The Laker and The Pioneer newspapers and shall be effective upon publication.

Adopted by the City Council of the City of Orono on this 10th day of December, 2012.



Agenda Item: Consent Agenda

Summary: The consent agenda typically includes the most recent council minutes, cash summary report, verified report, electronic fund transfers, and check registers. The consent agenda also may include the 2nd reading of ordinances that were approved unanimously by the council at the 1st reading. Council members may remove consent agenda items for further discussion. Removed items will be placed under Other Business on the agenda.

Council Action: Required. Possible motion ...

1. I move the council approves the consent agenda items as presented.

**Greenwood City Council
Worksession Minutes**

6:00 pm, Tuesday, August 7, 2013
Deephaven City Hall ~ 20225 Cottagewood Avenue ~ Deephaven, MN 55331

1. Call to Order/Roll Call/Approval Agenda

Mayor Kind called the meeting to order at 6:02 pm.

Council members present: Cook, Fletcher, Quam and Roy
Others present: City Clerk Karpas

Cook moved to approve the agenda. Second by Fletcher. Motion carried 5-0.

2. Discuss 2014 Budget

Mayor Kind introduced Tim Laturner of Dock & Lift, Inc who currently is contracted to install and maintain the city's docks. She invited him to come and discuss his thoughts about the current status of the city docks and their need for future replacement. She noted docks are covered under the Marina Fund and currently two potential replacement costs are shown on the budget, one for a wood dock, commonly called a "Tonka Dock," and one for a floating dock, which the city currently has. She said Mr. Laturner would like to address the city about a potential third option.

Mr. Laturner discussed the recent installation and maintenance issues with the current floating docks and said he would like the city to consider installing a permanent pile-driven dock, which would be only slightly more expensive than a Tonka Dock. He said one of the issues preventing this in the past was the ability to get a deicing permit from the Lake Minnetonka Conservation District (LMCD), but he's been informed the city qualifies for a deicing permit since the docks are viewed as a commercial operation. He said there are some negatives with the permanent dock including the increased monitoring required during deicing and the difficulty adjusting the docks to meet fluctuating water levels. However, Mr. Laturner believes the positives outweigh the negatives. Mr. Laturner said that though the cost to put in a permanent dock is a little more expensive, the ongoing costs are less since there are no labor costs for installing and removing the dock on an annual basis. Permanent docks are much more stable than floating docks, and the ongoing maintenance of permanent docks is virtually zero compared to the hassle repairing the floating docks. He said installation of a new dock is not something that needs to be done right away, but noted that Bean's Greenwood Marina will be soon be updating their docks, meaning the city will have to change the way it stores its floating docks, which could lead to greater damage during transport and a shorter lifespan.

Mayor Kind discussed lighting. Councilmember Cook said he would like to see all lighting to be downcast. Mr. Laturner said the LMCD has rules regulating lighting and there are also lighting options that would bring the light source closer to ground level. Councilmember Quam asked about solar lighting. Kind asked if solar lighting would comply with LMCD regulations. Mr. Laturner said it would.

Mayor Kind asked Mr. Laturner his opinion on when he thought the city would need to replace its existing dock. Mr. Laturner said in the next two to five years. The Council agreed to add the replacement cost for a permanent dock with the others in the Marina Fund section of the budget. The Council thanked Mr. Laturner for his time.

Mayor Kind suggested the council go through the budget page by page and if any Councilmembers had a question they could reference the line item for discussion.

Councilmember Quam asked why investment income was so low on line item 31. Mayor Kind said the interest rates on the city's CDs have been going down.

Councilmember Roy asked why there was such a large increase in the fee collected in line item 22, Zoning. Mayor Kind said there's been an increase in building permit activity which also leads to an increase in the amount of variance requests.

Councilmember Cook asked for clarity about line items 36-39. Mayor Kind said the 10% was used to cover administrative costs for administrative time spent on marinas, sewers and stormwater billing.

Councilmembers Quam noted line item 47, Training Expenses, and asked if the councilmembers felt they were taking advantage of that fee, or where they skipping out on conferences due to cost? Mayor Kind said she wasn't.

Councilmember Fletcher commented on line item 78, Legal Services – General, that even though the amount has been going down the past couple of year, the city has to be mindful of its legal costs.

Mayor Kind commented the Public Safety expenses on page three of the proposed budget include the most recent preliminary budget numbers submitted by the SLMPD and EFD.

Councilmember Quam noted there is no proposed decrease in the road budget for 2014, which is a good thing. Councilmember Fletcher believes the city is catching up on the needed road repairs in the city.

The council discussed a bid received from Tennis West for \$5460 for repair and resurfacing of the Meadville tennis court. Councilmember Quam questioned how often the court was actually used and suggested the city may want to consider conducting another citywide survey to gauge resident thoughts and concerns. The consensus was to not include the bid in the 2014 budget.

The council discussed the increased contribution to the Southshore Community Center in line item 131. The proposed budget amount would nearly double the 2013 contribution and is intended to help address the projected shortfall in operations for the center. The discussion centered on the existing business model and the need for an evaluation of the current processes. It was agreed to leave the amount at the 2013 level at this time.

3. Adjournment

Cook moved to adjourn. Second by Quam. Meeting adjourned at 6:57 pm.

Respectfully submitted
Gus Karpas
City Clerk

GREENWOOD CITY COUNCIL MEETING
Wednesday, August 7, 2013, 7:00 P.M.
Council Chambers, 20225 Cottagewood Road, Deephaven, MN 55331

1. CALL TO ORDER – ROLL CALL – APPROVAL OF AGENDA

Mayor Kind called the meeting to order at 7:00 P.M.

Members Present: Mayor Kind; Councilmembers Cook, Fletcher, Quam and Roy

Others Present: Attorney Kelly and City Zoning Administrator / City Clerk Karpas

Members Absent: None

Cook moved, Fletcher seconded, approving the agenda as presented. Motion passed 5/0.

2. CONSENT AGENDA

Quam moved, Roy seconded, approving the items contained on the Consent Agenda.

- A. July 3, 2013, City Council Meeting Minutes**
- B. June 2103 Cash Summary Report**
- C. July Verifieds, Check Register, Electronic Fund Transfers**
- D. August 2013 Payroll Register**

Motion passed 5/0.

3. MATTERS FROM THE FLOOR

John Lang, 21120 Excelsior Boulevard, stated he and his wife attended a meeting at Shorewood City Hall regarding the Metropolitan Council Environmental Services (MCES) Excelsior Boulevard forcemain and watermain project. MCES had indicated it would hold weekly meetings about the project and that it would have a construction trailer. It has no construction trailer and there are no weekly meetings. From his perspective many of the things discussed at the meeting did not come to fruition and he questioned the purpose of the meeting. He reviewed the issues they have. They were told they would be given notice when their driveway would be closed. They received 12-hour notice the other day, and he did not think that was adequate notice. Their mail has been moved down to where it is unsafe to go and get it. Their garbage has not been picked up for two weeks.

Mr. Lang then stated their biggest issue is they spoke with a project manager who stated he was not sure if there would be any money in the project to replace landscaping. That person also stated that the Minnesota Department of Transportation (MnDOT) preferred to just plant grass and that the City of Greenwood (he assumes Council) does not care because it is not in the City's right-of-way (ROW). He asked who is championing the landscaping cause. He stated landscaping is a big issue for him and his wife. The old landscaping provided some sound barrier and landscaping, or lack of, affects their property value. He asked for help from the City in addressing this issue.

Mayor Kind thanked Mr. Lang for bringing this to Council's attention. She stated the City will look into this. She explained there is a landscaping restoration plan. A copy of it can be found on the City's website. The landscaping is to be replaced with lilacs, other shrubs, and a variety of shade trees. The City's arborist did review the plan. Most of the large trees that used to be there were ash trees and the arborist thought the City was somewhat lucky they will be replaced with new shade trees, because it was likely that the ash trees would have become infected with emerald ash borer.

Mr. Lang stated it's his recollection they have been told that landscaping plan is a preliminary thing.

Mayor Kind clarified that plan is part of the contract between the City and the Met Council.

Councilmember Fletcher asked if it would appropriate at a future Council meeting to review the landscaping plan.

Mayor Kind noted that on August 14, 2013, at 5:30 P.M. MCES will hold a neighborhood meeting at the corner of Excelsior Boulevard and Maple Heights Road regarding the project. That would be an excellent opportunity to present issues and concerns. Councilmember Fletcher stated he has an Excelsior Fire District Board meeting that evening. The other four Council members indicated they are going to attend, and directed the city clerk to post the meeting since a quorum of the council will be in attendance.

Bill Cook, 5195 Greenwood Circle, explained he is repairing the retaining wall located on City property immediately to the north of his property. Construction will start in about 7 to 10 days. The wall is being replaced in its current location and its current size.

4. PRESENTATIONS, GUESTS & ANNOUNCEMENTS

A. Chief Bryan Litsey – South Lake Minnetonka Police Department 2014 Budget

Mayor Kind noted South Lake Minnetonka Police Department (SLMPD) Chief Litsey is present this evening regarding the SLMPD 2014 Operating Budget. Deputy Chief Pierson is also present. She then noted the meeting packet contains a copy of the budget that was recommended by the SLMPD Coordinating Committee. She stated Litsey will answer any questions Council has regarding the budget. She asked if any Councilmember has questions for Litsey. She noted additional background information about the budget process and copies of budget documents can be found on the SLMPD's website www.southlakepd.com.

Kind explained the SLMPD Coordinating Committee recommended approval of a 2014 budget on a 3/1 with Tonka Bay Mayor De La Vega dissenting. The recommended budget reflects an increase of 2.9 percent when compared to the 2013 approved budget. The budget needs to be approved by September 1, 2013. The Excelsior City Council unanimously approved the budget at their meeting on July 29, 2013. The Greenwood Council is the second member City Council to take action on the budget.

Kind then explained that during the Coordinating Committee's June 26, 2013 budget work session and also during its July 10, 2013 regular meeting there was discussion about the SLMPD member cities absorbing the cost of policing for Fourth of July activities, rather than invoicing that cost to the Excelsior-Lake Minnetonka Chamber of Commerce (the Chamber). The Coordinating Committee agreed that the Fourth of July celebration is deserving of special consideration compared to other events. If the cost for Fourth of July policing activities was rolled into the SLMPD budget, it would give the false impression of a larger than usual budget increase. Therefore, it was recommended that the cost be invoiced directly to each member city. She noted the City currently contributes more than it would be required to contribute

based on what is being recommended. She indicated she prefers the way things are currently handled, but that she would be okay with what is being proposed.

Chief Litsey explained the SLMPD currently invoices event sponsors for special policing activities. The upside is it does provide some additional policing that would normally have to be covered anyway with someone else helping to cover the cost of that. The special policing activities do create scheduling conflicts sometimes. He stated if the recommended Fourth of July policing funding proposal were to be approved, Greenwood could also contribute the difference between its share of policing activity costs and what it currently contributes to the Chamber for the Fourth of July celebration.

Mayor Kind asked Chief Litsey if he knows what the other three SLMPD member cities currently voluntarily contribute to the Chamber for the Fourth of July Celebration. Litsey stated he does not because it goes directly to the Chamber.

Mayor Kind clarified Council only needs to take action on the SLMPD 2014 Operating Budget this evening.

Roy moved, Quam seconded, approving the South Lake Minnetonka Police Department 2014 Operating Budget as presented.

Councilmember Fletcher stated he prefers the cost for Fourth of July policing activities be included in the 2014 budget.

Chief Litsey stated it is his recollection the Coordinating Committee was sensitive to the fact that by doing that it would artificially inflate the budget increase. Over time it would eventually be incorporated into the Operating Budget.

Motion passed 5/0.

Fletcher moved, Cook seconding, recommending that the estimated \$5,000 cost for Fourth of July policing activities be added to the South Lake Minnetonka Police Department (SLMPD) 2014 Operating Budget if the other SLMPD member cities are agreeable to that, and if the other cities are not, Greenwood is amenable to contributing its \$424 share of the \$5,000 for policing services and reducing its contribution to the Excelsior-Lake Minnetonka Chamber of Commerce for fireworks activities proportionally.

Councilmember Quam questioned if it is necessary to stir the pot. He did not think there is a need to complicate the budget.

Motion passed 4/1 with Quam dissenting.

Chief Litsey stated he only made it to Councilmember Quam's residence for one of the Minnesota Night to Unite gatherings in Greenwood. The storm came and gatherings were cut short. At least one SLMPD representative was able to go to have a presence at most of the gatherings. This year in Greenwood there was a record high of four gatherings, and there were seventeen in total for the SLMPD community. Food was collected for the ICA food shelf at the gatherings and that was successful. Councilmember Quam stated that was a good idea and it was easy for attendees to do. Litsey stated the gatherings give SLMPD personnel a positive way to connect with the community.

Chief Litsey then stated this fall the SLMPD will offer its third Citizen Police Academy. He noted three members of the Greenwood Council have attended an Academy as did resident Jan Gray who is present this evening. They can attest to the success of the program. He explained it's a great way for SLMPD personnel to connect with the SLMPD community. This year's Academy will start on Thursday, September 12, and run through Thursday, November 21. There will not be a session on October 31. The sessions generally run from 7:00 – 9:30 P.M. Classes are kept small to ensure people get enough hands-on time. He credited Sergeant Mark Geyer with much of the success of the program. He noted there was a great article about the Academy in the Lake Minnetonka Magazine. Applications can be found on the SLMPD's website www.southlakepd.com. He stated there is a background check conducted on applicants. He assured people who are considering attending that it would be well worth their time. He encouraged people to sign up quickly.

Mayor Kind stated she attended the Academy in 2012 and it was well worth her time. Councilmember Quam stated that the reason he has not attended the Academy is because he has a Minnetonka School District Board meetings on Thursday evenings. It is not that he is not interested in the Academy.

Chief Litsey stated after receiving a call last evening about a suspicious vehicle a SLMPD patrol officer made a traffic stop on a prowler that was going through the Cities of Deephaven, Excelsior, Greenwood and perhaps Shorewood. Two people were arrested. They were mostly going through vehicles and primarily looking for electronic devices. They also had possession of drugs and were arrested for that as well. He asked anyone who found something missing to please report it to the SLMPD. The two people will be charged tomorrow; they are still in custody.

Chief Litsey thanked Council for its support of the SLMPD 2014 Operating Budget.

B. Discussion of Next Steps Regarding Proposed R-1C Single-Family Residential & Neighborhood Entertainment District

Mayor Kind explained that the recent adoption of Ordinance 216 removed Theaters as a conditional use within the R-1A Single-Family Residential District. Council's rationale was that Theaters are not an appropriate use in the entire R-1A Single Family Residential District. Council recognizes the Old Log property has been operating a long-standing Restaurant and Event Center in addition to the Theater. In order to give the new owners of the Old Log property the flexibility to make improvements, while allowing the City to keep reasonable control, Council decided that an R-1C Single-Family Residential & Neighborhood Entertainment District should be established for the Old Log area. Council directed the draft of the R-1C district would be the same as the R-1A district with Theater Entertainment Center added as a conditional use. It is understood Zoning Code Section 1150.20 Conditional Use Permits / Determination ensures the City has the authority to impose reasonable conditions that will preserve the character of the neighborhood if the owners of the Old Log property decide to expand current structures, add new structures, or develop the property as a residential neighborhood in the future (a copy of that Code section is included in the meeting packet).

A copy of a draft R-1C ordinance was sent to the Planning Commission for a public hearing and recommendation. The topic has been on the Commission's May, June, and July 2013 agendas. To date the Commission has not held a public hearing. Council may hold the public hearing if the Commission has not taken action in 60 days.

Since the initial discussions Planning Commission Liaison / Councilmember Cook suggested tweaks to the definition of "Theater Entertainment Center," and also suggested that the R-1C "purpose statement" be expanded. Zoning Administrator / Clerk Karpas suggested Section 1150.202 Conditional Use Permit

Section / Determination subd. 2 should include examples of conditions that are related to operations instead of the examples being mostly related to physical characteristics of the site. Cook's and Karpas' suggestions have been incorporated into the third draft of the ordinance (a copy of which is included in the meeting packet).

She noted that if Council chooses to streamline the process the meeting packet includes a timeline for doing that. It also includes a proposed timeline should Council want the Planning Commission to move forward with the process.

She then noted that Planning Commission Chair Lucking is present for the discussion about the next steps in this process.

Planning Chair Lucking stated after eliminating Theater in the R-1A district any major changes desired for the Old Log property would pretty much be under Council's control. He commented that major changes are not expected at this time. He stated there is a reasonable understanding of how the Old Log Theater operated in the past. He thought it prudent for the Planning Commission to get an understanding of how it will operate in the future before creating things such as definitions for a new ordinance. Caution has to be exercised to ensure the definitions will not create unintended consequences. He noted from his perspective he does not think there is a reason to rush finalizing the ordinance. He stated he thought it prudent that the draft ordinance be assessed thoroughly to ensure the wording is in the best interest of all parties.

Councilmember Fletcher stated Theaters used to be a conditional use in the R-1A district. Council had wanted to ensure Theaters could not be built in the rest of that district. He questioned what needs to be analyzed at this time with regard to the R-1C district.

Chair Lucking stated he believes there are things that need to be analyzed. He then stated once the ordinance is approved if something happens that is not consistent with the intent of the ordinance nothing can be done about it. He noted that he thought it prudent to take the time needed to make sure it is done right.

Councilmember Fletcher asked Chair Lucking for an example of what the Planning Commission would discuss. Lucking responded the definition of a Theater Entertainment Center.

Mayor Kind stated a definition for Event Center was recently approved as part of the discussion about Hotel / Motel. She stated the definition of Event Center reads "*means a property, or the buildings thereon, commercially offered, promoted, used, or employed as a venue or site open to the public or available for the conduct of public or private gatherings of people or for the conduct of events thereof of any sort or kind.*"

Zoning Administrator / Clerk Karpas stated the Planning Commission had concerns about how many times a site / structure could be used as an event center. The definition of Event Center would allow events in addition to plays to be held on the Old Log every night in a week. The Commission questioned if that is the appropriate regulation.

Mayor Kind stated the Old Log property is grandfathered in to be used that way. The property has been used as an Event Center for a very long time.

Chair Lucking stated the Planning Commission knows how the Old Log property operated in the past and is operated currently. Is that the intent for the future? He noted that he doesn't anticipate it would be

operated much differently under the current ownership. But, that doesn't mean if something changes five to ten years into the future that there wouldn't be a desire to have a dance hall open until 1:00 A.M. He recommended time should be taken to consider those types of things jointly with Council and the Commission.

Mayor Kind stated based on the discussion by Council it is her understanding there was interest in keeping it the way it was when Mr. Frankenfield and his wife bought the Old Log property. At that time Theater was listed as a conditional use. Council's objective was to have Theater as a conditional use for just that area and not the entire R-1A district. At this time the City has taken a step backward from where things stood when the Frankenfields originally bought the property. She questioned why the City would want to take away a legal standing that had been in place when they bought the property. Chair Lucking stated the Planning Commission would not be looking at doing that. Kind noted if Theater is not put back as a conditional use that is what has happened.

Chair Lucking asked if the intent is to put Theater back as a "conditional use" or as a "permitted use." Mayor Kind reiterated the draft ordinance lists it as a "conditional use," which is what it had been. She noted the City has reasonable control of conditional uses.

Councilmember Quam asked if the Planning Commission has reviewed draft 3 of the ordinance. Zoning Administrator / Clerk Karpas stated it has not. Quam stated from his vantage point the Commission needs to review it. Mayor Kind stated the Commission is not required to review draft 3. The Commission reviewed an earlier draft, but it did not hold a public hearing on it or make a recommendation on it to Council. Council can take action on the draft ordinance or it can ask the Commission to consider it again. Quam stated it sounds to him that the Commission wants the opportunity to consider draft 3. Quam thought it prudent that the appropriate amount of attention is given to considering the ordinance to ensure there are no unintended consequences from it.

Greg Frankenfield, 5195 Meadville Street and the new owner of the Old Log Theater property, stated he and his wife are working with architects and are focusing on how to remodel the interior of the structure. He stated that it is his understanding that the Old Log Theater currently is a nonconforming use, so he could not add a patio (which he would like to do), or make an addition to a building. Mayor Kind noted he cannot even add one foot to a structure the way things stand now. Mr. Frankenfield stated it would make it easier for him as he plans things out to know what he can ask to do. Mr. Frankenfield said that waiting another month or two for the status to be changed to a conforming status may not negatively impact him too much, but to wait much longer than that will slow his plans down.

Councilmember Quam stated based on the two proposed timelines, the timeline of going back to the Planning Commission would slow things down about one month.

Councilmember Cook stated it's his understanding that Mr. Frankenfield can submit an application to do anything he wants to now. Mayor Kind clarified that "legal nonconforming" properties are entitled to keep what they have, but the City Council cannot approve a building addition or a new patio for a legal nonconforming property. Mr. Frankenfield has to wait for the property to become a "permitted use" or "conditional use" before he can make an application to the City for a building addition, etc.

Councilmember Fletcher noted that at the time it happened he thought it made sense to take Theater out of the R-1A district as a conditional use because it would protect the City from having someone else apply for a Theater anywhere else in the R-1A district. He would not have supported removing Theater from the R-1A district if he did not think Council would support moving forward with the R-1C district which is

identical to the R-1A district except for having Theater as a conditional use. He stated the R-1C district has been discussed for three months. It's time to move forward with the new R-1C district.

Cook moved, Quam seconded, moving forward with proposed timeline for the Planning Commission to again consider a draft ordinance for the R-1C Single-Family Residential & Neighborhood Entertainment District as presented in the council packet.

Chair Lucking stated he thought one of the reasons the Planning Commission did not get further along in the process for the R-1C district is the Commission did not have the consistent attendance of Planning Commissioners and one meeting it was tabled because of lack of a quorum. He then stated by allowing the Commission to discuss draft 3 of the R-1C district ordinance it may provide the Commissioners the opportunity to satisfy some of the concerns they had. He noted that the Commission does not intend to draw this process out for a significant amount of time.

Mayor Kind stated she favors the City Council taking this task on at this time to move an already lengthy process along faster. She noted that she does not anticipate that she would support any major changes to draft 3 of the R-1C district ordinance. Therefore, she will not vote in favor of the motion. She commented the Planning Commission could have quorum issues again.

Motion passed 3/2 with Kind and Fletcher dissenting.

Mayor Kind noted the Planning Commission will follow the proposed timeline. She explained a notice for the Public Hearing will be submitted to the Sun-Sailor on August 8. The Public Hearing will be published in the Sun-Sailor on August 14. The Planning Commission will hold the public hearing on draft 3 of the R-1C district ordinance and make a recommendation to Council on September 18.

C. Excelsior Library Groundbreaking 2:00 P.M. Monday, August 12, 2013

Mayor Kind stated the ground breaking for the new Hennepin County Excelsior Library is scheduled for 2:00 P.M. on Monday August 12. Everyone is invited. If a quorum of Council will be in attendance the event will be posted. She noted she will be there.

D. Budget and Fees Work Session, 6:00 P.M. Wednesday, September 4, 2013

Mayor Kind stated the City Council will be having a budget and fee work session at 6:00 P.M. on September 4 prior to its regular meeting.

Other

Mayor Kind reiterated that on August 14, 2013, at 5:30 P.M. MCES will be holding a neighborhood meeting at the corner of Excelsior Boulevard and Maple Heights Road regarding the Excelsior Boulevard project. The meeting will be posted since a quorum of the Council will be present.

5. PUBLIC HEARING

A. None

6. UNFINISHED BUSINESS

A. Next Steps Regarding St. Albans Bay Bridge Agreement with Excelsior

Mayor Kind explained that on April 10, 2012, the Excelsior and Greenwood City Councils met in a joint work session to discuss the jointly-owned St. Albans Bay Bridge (the Bridge). Two members of this Greenwood Council and some of the members of the Excelsior Council were not on the respective Councils at that time. During that meeting the Cities agreed to draft a mutual agreement that lays out key steps in the process for replacing or rehabilitating the Bridge. Both Cities were to review the agreement and revise as they deemed appropriate and then approve the final agreement. The agreement was to have a trigger point for determining the time to seek funding for fixing / replacing the Bridge. The meeting packet contains a copy of an agreement created by City Attorney Kelly. The Greenwood Council approved the draft agreement during its June 6, 2012, meeting. It was forwarded to the Excelsior Council for its consideration. The last communication from Excelsior was it was to consider the agreement during its March or April 2013 meetings. During its April 24, 2013, special meeting the Greenwood Council decided to continue the discussion of this matter until later in the summer. That is why it is on this evening's agenda.

Kind asked for direction from Council on what it would like to do.

Councilmember Quam stated because the Greenwood Council already approved the agreement he asked what else this Council should do. Mayor Kind responded this Council could continue to nudge the Excelsior Council to take action on the agreement, or it could put this topic off indefinitely. Quam suggested leaving it be.

Councilmember Fletcher stated the July 3, 2013, Council meeting minutes indicate Councilmember Cook, a professional engineer by trade, did not think the Bridge would have to be rebuilt or replaced anytime in the near future. Fletcher asked if Cook means this is not a burning issue that has to be dealt with soon. Cook stated the rating of the Bridge is not on MnDOT's or any other agency's list of bridges that must be rebuilt in the near future. Cook then stated he personally thinks there are some cosmetic things that are wrong with the Bridge, but nothing is structurally wrong. Cook noted he is not a structural engineer. Cook stated pushing this issue with the Excelsior City Council is premature.

There was Council consensus to have this on a meeting agenda every six months and once a quarter ask Excelsior if there is anything new about the Bridge.

7. NEW BUSINESS

A. Traffic Control Signage

Mayor Kind explained Council had approved a 5-year sign replacement project because most (if not all) of the old signs in the City were faded and out of compliance with federal retroreflectivity standards. At the same time the City is replacing sign posts because most (if not all) the old posts were rusting and not vertical anymore. She has been managing the project and she authorized adding stop signs on the posts at intersections that had no traffic control in the past. The rationale for that was traffic control at intersections is recommended by the Manual on Uniform Traffic Control Devices, it is the norm at intersections in the metro area, and it offers guidance to drivers who are unfamiliar with Greenwood. Since installing the new stop signs, the City has received complaints. The complaints were mostly regarding the stop sign at the corner of Meadville and Meadville adjacent to 5120 Meadville Street.

The City does not have an ordinance that requires Council action for the placement of traffic control signs in the City. However, state statute gives a city the authority to place signage. Since the Council had not delegated the authority to the public works director, or the city engineer, or the mayor, the Council should

take official action regarding the location of the new stop signs. That is why this item was placed on this meeting agenda for Council's consideration.

The City Engineer has reviewed the new stop signs in the field. A letter with his comments is included in the meeting packet. His letter includes a drawing showing his recommended changes. A copy of a map showing the locations of the new stop signs and a map showing the locations of stop signs with the City Engineer's recommendations (Exhibit B) also is included in the packet.

Mayor Kind walked through the changes proposed by the City Engineer. The stop sign that was placed at the intersection of Meadville and Meadville should be moved to stop traffic traveling east of the stub road onto Meadville Street. The stop sign placed at the intersection of Meadville Street and Fairview Street should be moved to Meadville Street to stop traffic traveling south through the intersection. Traffic from Fairview Street to Sleepy Hollow Road should be considered a through street. Therefore, the sign should be moved to stop traffic traveling south on Fairview Street through the intersection. The City engineer has no problem with the placement of the other new signs.

Mayor Kind invited audience members to comment.

Jan Gray, 5170 Meadville Street, stated her property is located next to the stub road (which she will refer to as an alley). She noted the concerns she will convey this evening are shared by other residents in her neighborhood. She asked what the goal of installing additional stop signs was and if it is possible to reconsider the need for them. She stated that she has heard from members of the Council that there is a concern about speeding in the neighborhood. She has also heard concerns about the safety at intersections in the neighborhood. She asked Council if it believes the stop signs curtail speeding and reduce incidents at the intersections. She stated if those are the concerns then alternate methods could be used to mitigate them. She noted that a few years ago Council was persuaded to remove street signs that people thought were a visual pollutant. Adding the stop signs has increased the visual pollutant.

Ms. Gray highlighted comments from various emails she received from other residents. Following is a summary. She clarified some of the comments have been negated by the recommendations of the City Engineer, but that she was not aware of his recommendations (Exhibit B) until this evening. With regard to the sign at Meadville and Meadville, there is question about why it is at a little used alley. She hears cars throughout the day which appear to ignore the sign; that has been improving the last week. Why is that sign needed at all? Another resident questioned why it was necessary to remedy a problem that did not exist by creating a new one. She stated collectively the four households served by the alley have lived along a sign-less street for a combined 100 years. No one remembers a traffic incident at that curve. If the intent was to slow traffic, it is the wrong sign. A resident found that painting a yellow line around the curve worked very well. There are those that think there is more traffic control from a paint can than there is from more signs. A resident thought enforcement of the sign would not be possible. In an email back from Councilmember Fletcher, he suggested the signs would slow traffic and remind people to yield to the rights at the intersection.

Ms. Gray stated a 20mph sign was put up along her street. Unfortunately, it is not visible to east bound traffic. And, she has been told it is merely a suggestion because a driver cannot be ticketed for going faster than 20mph and less than 30mph. She has been told that the Minnesota Department of Transportation (MnDOT) standard is a residential street has a 30mph speed limit unless the City has conducted a speed study and requested the speed limit be lowered. She assumes Greenwood has not done that. Therefore, the 20mph sign is a visual pollutant and it is ineffective. Those going over the speed limit near the Wyatts' property are going the opposite direction. She explained that in an email from Mayor Kind she stated that traffic control (stop signs) at intersections in the norm in the metro area. And, traffic

control signs offer guidance to drivers who are unfamiliar with Greenwood. She stumbles over the logic of comparing Meadville to the metro area. She expressed her appreciation for the time the Mayor and Councilmember Fletcher spent reviewing and talking about stop signs in the field. Unfortunately, the message appears to be that they are comfortable with the new stop signs. In an email Ms. Gray received from Mayor Kind, the mayor said that she agreed that many of the residents will ignore the stop signs and roll through the intersections after determining it is safe to do so, but at least they will slow down and that is good.

Ms. Gray noted that during the neighborhood Night to Unite event on August 6 one resident suggested using slow traffic signs to address speeding. She also noted the letter from the City Engineer about his stop sign review states *"In general, I believe it is important to state that I do not believe that stop signs should be used as a traffic calming device."* She assumes calming means slowing. The Engineer also states *"In addition, I am not aware of any issues at the intersections where stop signs have been added."*

Ms. Gray noted that a former member of Council has indicated she had her share of concerns about safety at the curve in Meadville Street as well as about the speed on the roadway. She had brought her concerns to Council many years ago. Council authorized painting a line which separates the roadway at the curve. It ended up being a clear and effective way to manage speed and safety at the location.

Ms. Gray stated during the last two weeks she spoke with other residents at Councilmember Fletcher's suggestion. Their comments about the signs were that they were ridiculous, unnecessary, dangerous, not helpful, nonsense, stupid, overkill, inappropriate, and so forth. The other residents suggested Council inquire with the residents before taking on such a program and that a lack of accidents be factored into the decision-making process. Some residents brought up concerns about the trail crossing and traffic control at the Old Log Theater property. They feel there is a real need for a stop sign at the exit from the Old Log property onto Meadville Street. That has been a long-time concern for neighborhood residents.

In conclusion, Ms. Gray stated she thinks order in a community and in society is essential. She respects the laws. She appreciates Council's interest in the safety of its residents. However, she agrees with many of the residents who think the new stop signs are unnecessary and can potentially create a safety hazard. She thanked Council for its consideration.

Mayor Kind stated that she that she had emailed Ms. Gray a copy of the City Engineer's letter and a copy of the Exhibit B map reflecting his recommendations, so she was surprised to hear Ms. Gray say that the information was new to her. Ms. Gray stated she received the email and explained the comments from the neighbors were received prior to her receiving the email, so she still thought it was appropriate to share the comments.

Councilmember Fletcher asked Ms. Gray if she is okay with the City Engineer's recommendations. Ms. Gray stated she agrees that stop signs should not be used as a traffic calming device. Ms. Gray reiterated some of her earlier comments and noted that she continues to believe the additional stop signs in her neighborhood are unnecessary.

Bob Newman, 5230 Meadville Street, stated when he was the mayor of the city he made an attempt to apply three questions prior to action taken by Council. Is action needed? If so, why? Will the action improve safety and / or the quality of life for residents in Greenwood? When considering the stop sign changes he finds they fail the test. He questioned why the signs were installed. He stated he does not think the City has a mandate to follow metro standards. He asked what the accident history has been in the area where the signs were placed. He noted sometimes inaction is the appropriate action. Otherwise it can

result in over government, the creation of issues where there aren't any, or fixing a problem that doesn't exist.

Mr. Newman then stated he drove to the corners where the stop signs were installed in his neighborhood. He noted he does not think the stop sign that is proposed to be moved to the stub road for traffic going east is necessary. He stated the stop sign on Meadville Street in front of his property is also unnecessary. He then stated from his perspective of the eleven new stop signs, maybe three could be warranted. He stated if a side street enters on to a throughway he asked if the driver on the side street is supposed to yield. South Lake Minnetonka Police Department (SLMPD) Chief Litsey explained at an uncontrolled intersection who ever reaches the intersection first generally has the right-of-way. Councilmember Quam noted if they both reach the intersection at the same time the person on the right has the right-of-way, and that would mean the driver coming off the stub would have the right-of-way.

Chief Litsey stated the SLMPD would be happy to analyze the intersections being discussed.

Councilmember Fletcher asked SLMPD Chief Litsey and SLMPD Deputy Chief Pierson if based on their experience if there is any benefit to have a stop at intersections like those being discussed to reduce accidents. Litsey he personally lives in an area where all of the intersections have stop signs. He stated that if it is in an area traveled mainly by residents, the residents get used to the right traffic pattern.

Chief Litsey stated when there are speed issues striping the roadway to create a narrowing effect is very helpful. It tends to slow driver down because of the perception. He then stated as far as traffic calming devices it's a policy decision of what Council wants to do. He noted he would refer to the traffic engineer and Council on where to place traffic calming devices. He stated if Council wants a more formal recommendation the SLMPD can provide one.

Mr. Newman stated common sense should apply to this for minor streets. He recommended Council review the stop signs at the minor streets. He noted that some of the stop signs that were added from side streets onto Minnetonka Boulevard make sense.

Keith Stuessi, 5000 Meadville Street, stated he strongly objects to the relocation of the stop sign at the intersection of Meadville Street and Fairview Street. That street is a raceway. Every year residents call the police about drivers running the stop sign or going way to fast while going up and down the hill. It's a blind intersection coming down Fairview Street or back up Meadville Street. The curve and the nature of the hill cause drivers to go much faster. He noted that he thought the stop sign there now is very essential. He encouraged Council to talk to residents in the neighborhood. He noted he agreed with comments made by Ms. Gray and Mr. Newman. Mayor Kind noted that some people thought it was a new stop sign.

Mary Thacher, 21915 Fairview Street, stated she has lived in her home since 1978 and there always has been a stop sign at the intersection where Fairview Street connects with Meadville Street. School buses stop there while large construction vehicles coast through. She explained people enter her neighborhood by two roadways – Sleepy Hollow Road and Meadville Street. She stated from her vantage point the only stop sign needed is the one that has been at the intersection of Meadville and Fairview.

Councilmember Fletcher stated Council has heard that striping is effective and he suggested Council consider that. He also suggested having the Three Rivers Park District come and talk to Council about the crossing for the LRT Trail. He stated he originally was supportive of installing the additional stop signs and he toured the various spots with Mayor Kind. If the new signs do not serve a practical purpose he has no issue with removing them based on resident feedback. The signs can be used in other areas.

Councilmember Cook stated the residents do not think the stop signs are useful and the fact that the traffic volume doesn't warrant them he recommends keeping only one of the three signs recommended for relocation (the one at Fairview Street and Meadville Street). He suggested keeping the other eight signs and considering removal of the others on a case-by-case basis based on resident feedback.

Mr. Newman suggested that other signs should be removed.

Fletcher moved, Cook seconded, removing the stop signs at Sleepy Hollow Road and Fairview Street, the three stop signs involving Covington Road, the stop sign at the hard curve on Meadville Street, and the sign near the Setterholm's property; leaving the stop sign at the intersection of Meadville Street and Fairview Street at its current location; authorizing the painting of a yellow line at the hard curve on Meadville Street; keeping the other stop signs that were put up; and, requesting that a Three Rivers Park District representative come before Council to talk about trail enforcement. Motion passed 5/0.

Councilmember Fletcher thanked Mayor Kind for her efforts in managing the sign program.

B. Variance Request, Bridgewater Bank, 21500 Highway 7

Mayor Kind explained that the Planning Commission considered Bridgewater Bank's variance application comments, application materials, staff report, City Code conditional use permit (C.U.P.) standards, and public comments when making its recommendation and determining conditions during the Commission's July 17, 2013, meeting. (The meeting packet contains a copy of the minutes from that meeting, a copy of the staff report, a copy of the C.U.P. standards, and a copy of the application.) The packet also contains a copy of a resolution with findings of fact drafted by the City Attorney. The Commission recommended approval of the variance request on a 4/0 vote. She noted the applicant had granted the City a 60-day extension to take action on the request. Therefore, Council must take action by September 18, 2013.

Fletcher moved, Quam seconded, Adopting RESOLUTION NO. 20-13, "A Resolution Approving a Side Yard Setback Variance to Permit Installation of Awnings for Bridgewater Bank, 21500 State Highway 7," and directing the City Clerk to mail a copy of the findings to the applicant, and the Minnesota Department of Natural Resources, and to place an Affidavit of Mailing for each of the mailings in the property file.

Zoning Administrator / Clerk Karpas stated because the awnings will cross over the property line the applicant has submitted an easement agreement with the neighboring property to the City Attorney for his review. The motion should be contingent on the Attorney approving that agreement. Attorney Keane noted that is addressed in the resolution.

Motion passed 5/0.

C. Authorization to send Budget Comment Opportunity Information to Hennepin County

Mayor Kind explained that each August the City has to notify Hennepin County when public comment will be taken regarding the next year's budget and Council has to authorize the City Clerk to send the date, time, place, and contact phone number to the County. The date usually is set during Council's January meeting. At that time the Council set the budget public comment date of December 4, 2013 at 7:00 P.M.

Quam moved, Roy seconded, authorizing the City Clerk to send the following information to Hennepin County – the time and date to hear public comment regarding the Greenwood 2014 Budget is December 4, 2013, at 7:00 P.M.; the place is at the Deephaven Council Chambers located at 20225 Cottagewood Road, Deephaven, Minnesota 55331; and the phone number is 952.474.6633. Motion passed 5/0.

D. Lake Minnetonka Regional Scenic Byway Concept

Mayor Kind noted Councilmember Fletcher requested that the topic of a potential Minnetonka Regional Scenic Byway be placed on this meeting agenda. She explained that as part of her Council report during the June 6, 2013, meeting she brought this topic up. Prior to that meeting she had received letter from Wayzata Mayor Ken Willcox inviting mayors to participate in discussions regarding the potential Byway. The idea would be to post signage along the Byway identifying the route. Maps would be available that would list points of interest. At this time there are two sites listed as points of interest in Greenwood – the Greenwood Marina and the Old Log Theater. Wilcox identified several benefits of the Byway in his letter. The benefits are listed in the meeting packet information.

Fletcher moved, Quam seconded, noting the Greenwood Council goes on record stating it is in favor of the Lake Minnetonka Regional Scenic Byway only if all of the other Lake Minnetonka cities approve the plan.

Councilmember Fletcher stated he is fine with the concept but he has heard that the City of Orono has some concerns about it around County Road 15. Therefore, he does not want the Greenwood Council to come across as pushing this.

Councilmember Quam stated he was not sure he wants more traffic through the Greenwood.

Councilmember Cook questioned why this is coming up now and why the Council should support this if there is controversy about it. He stated he views this as a do nothing item.

Mayor Kind stated based on Council feedback she will decline to attend meetings about it.

The maker and seconder withdrew their motion.

8. OTHER BUSINESS

A. None

9. COUNCIL REPORTS

A. Cook: Planning Commission

Councilmember Cook stated the Planning Commission related items had already been discussed.

B. Fletcher: Lake Minnetonka Communications Commission, Excelsior Fire District, Xcel Energy Project, Lake Improvement District

With regard to the Lake Minnetonka Communications Commission (LMCC) activities, Fletcher stated there is a full Commission meeting next week.

With regard to the Excelsior Fire District (EFD), Fletcher noted there is a joint work session of the EFD member City Councils scheduled for August 14, 2013, at 6:00 P.M. to talk about the proposed 2014 EFD Operating Budget and 2014 – 2035 Capital Improvement Program. The Councils have been provided with a copy of the proposed budget.

Fletcher explained the EFD Board pushed to increase the EFD Fire Chief's and EFD Fire Inspectors salaries and possibly the EFD Administrative Assistant's salary. Other members of the Board thought the salaries should be increased more than he did because there is also the firefighters' hourly-per-call rate as well as other expenses in the budget.

The recommended budget includes the use of EFD Operating Fund reserves to help fund the proposed increases to the Fire Chief's and Fire Inspector's salaries. He noted he informed the Board that the Greenwood Council does not favor the use of reserves to fund ongoing operating expenses.

Fletcher noted he supports the recommended budget.

Councilmember Cook stated the recommended budget does not include a mandatory contribution to the Excelsior Firefighters Relief Association (EFRA) fund for pensions. He noted he gets worried about not making mandatory contributions.

Councilmember Fletcher noted on August 6, 2013, there was a joint meeting of the EFD Board and the EFRA Board which he attended.

Fletcher explained the EFRA firefighters receive a per-year-of-service (PYOS) pension benefit currently is \$6,250 for each vested year they work. A firefighter is 60 percent vested after 10 years of vested service and that increases by 4 percent per year until being fully vested after 20 years of service. The EFRA special fund for pensions is invested with the State Board of Investment in a variety of things. The special fund is currently about 112 percent funded based on calculations made by the Office of the State Auditor (OSA) using data supplied by the EFRA. The PYOS was increased to its current level back in 2007 when the funding level was 123 percent; that was the last increase. Then along came the market crash in 2008. The special fund was no longer fully funded. Per State Statute mandatory contributions must be made to the special fund when it falls below the 100 percent funding level. The amount that must be funded can be amortized over ten years. The EFRA had gotten its funding for its special fund mainly from investment earnings and 2 percent state aid money (from a 2 percent surcharge on homeowners hazard insurance). The EFRA has an unwritten agreement that it will not ask the EFD Board to authorize a PYOS benefit increase unless the special fund dips below being 110 percent funded. Once the PYOS benefit is increased the EFRA membership would have to agree to reduce it.

Fletcher stated the PYOS benefit is a good benefit and the firefighters provide the EFD community good service for that benefit.

Councilmember Quam asked who has control of the EFRA special fund. Councilmember Fletcher responded the EFRA does, noting the OSA does audit the fund.

Councilmember Fletcher stated the State Board of Investment charges a low fee for managing investments. And, its investments are not quite as volatile as others. Therefore, there is less fluctuation in the EFRA's investments.

With regard to the Xcel Energy Transmission Line Upgrade Project, Fletcher stated Xcel did file with the Public Utilities Commission that it does support the Highway 5 option.

C. Kind: Police, Administration, Mayors Meetings, Website

With regard to the South Lake Minnetonka Police Department (SLMPD), Kind noted Council approved the SLMPD 2014 Operating Budget earlier this evening. She stated none of the four SLMPD member City Councils have taken action on the Uniform Animal Ordinance.

With regard to administration, Kind stated the major calls to the City have been about the Metropolitan Council Environmental Services Excelsior Blvd project and the related loss of lilacs.

With regard to the Southshore Center Advisory Committee (the Committee), Kind stated the Committee had its first meeting on July 23. The Committee discussed four options for the Southshore Community Center (SSCC). The options include: 1) to keep things as they are now where the five cities who co-own the SSCC contribute on a voluntary basis, building repairs would be paid for based on the formula used for the construction of the facility, and the City of Shorewood would decide how the SSCC should best be used; 1A) cities wishing not to participate revoke their claim to any building ownership, they would have no further financial participation or liability, and they may give a voluntary contribution to Shorewood for any shortfall in funding for operations in 2013 (it's projected to be \$60,000 for 2013); 2) develop a new business plan to run the SSCC with a paid program and operations director with salaries paid in accordance with a to-be-determined formula paid by all cities, the budget would be approved each year by each of the City Councils; and. 3) sell the SSCC and distribute the proceeds based on the formula used for construction with easement rights valuation added to Shorewood's portion. She asked for Council's feedback about the options or ideas for other options. She stated the next Committee meeting is August 7.

Councilmember Quam expressed his support for Option 1.

Councilmember Roy stated he is comfortable for this year staying with the status quo (Option 1). But, if there continues to be losses in the range anticipated for 2013 he thinks other options should be seriously considered.

Councilmember Cook stated he can envision starting with status quo, then changing the business model, and if that doesn't work then sell the building. Mayor Kind explained the business model proposed would be a full-time program and operations director whose salary is paid by the partner cities. Cook clarified he supports changing the business model, but not to that model.

Mayor Kind recessed the meeting at 8:56 P.M.

Mayor Kind reconvened the meeting at 9:02 P.M.

Councilmember Fletcher stated Greenwood paid for part of the building. Therefore, he does not understand why it would want to give up its ownership. He then stated if the amount it needs to be subsidized continues to be about \$60,000, then maybe operations should be scaled back. He commented that the reality the SSCC fights is its location and access to that location. He encouraged working with the other cities, while recognizing the realities that exist. He stated it's his recollection that Greenwood has contributed to the SSCC each year. He asked if the other co-owner cities have done the same.

Mayor Kind stated Excelsior contributed toward the purchase of a new digital sign. According to records provided by Excelsior, they have not made any other contributions (other than renting the facility) since

Shorewood assumed responsibility for managing the SSCC for a few years. She also thought Deephaven contributed toward the purchase of the sign as well. She is unsure about Tonka Bay.

Councilmember Fletcher stated from his perspective whatever goes on, all cities have to buy into whatever happens.

Councilmember Cook stated the City's equity position is 4 percent and it will have that equity position whether it contributes or not. He then stated Greenwood could expedite the decision of how to move forward by not making a voluntary contribution other than to maintain the equity position. Mayor Kind stated she takes that to mean contributing to capital projects but not ongoing operations.

Mayor Kind stated she has had conversations about this with Tonka Bay city officials and their past position has been to only fund capital expenses. She then noted the original vision was for the cities to pay for the construction of the SSCC and that ongoing operations were to be self-funding.

Councilmember Roy stated he thought the building was built about 10 to 12 years ago. He asked if its operation ever broke even. Mayor Kind noted that it did break even for a number of years when grant funds were used to help fund operations. Those grant opportunities no longer exist.

Councilmember Cook stated from his perspective the only way to change the vision is to stop sending money until something is worked out.

Mayor Kind stated she was involved in discussions when Shorewood offered to take on operational responsibility for a short term. And from her perspective, based on the discussions back then the five cities will never come to agreement on a formula.

With regard to the City's website, Kind stated it has a new look. There are two new things on the website. One is page about the Metropolitan Council Environmental Services (MCES) Excelsior Boulevard project. There is a pdf version of the landscape plan for that project on that page of the website. There is also an update about Xcel Energy's power line upgrade project.

Councilmember Fletcher noted he found the contractor for the MCES project to be very accommodating when he has tried to get to or from his property. Councilmember Roy also noted that he has not had any problems with the contractor. Mayor Kind stated she has received a few calls about noise and residents wondering what the noise ordinance is. She explained construction needs to happen between 7:00 A.M. and 9:00 P.M. weekdays. The hours on Saturday are a little different. Councilmember Quam noticed that one morning pounding did not begin until 7:30 A.M. and another morning it did not start until 8:30 A.M.

D. Quam: Roads & Sewer, Minnetonka Community Education

With regard to roads and sewers, Quam stated the 2013 roadway improvement project is progressing very well. Barber Construction is a very good contractor. He then stated the St. Alban's Bay Bridge has been resurfaced. It appears things will come in on or under budget.

With regard to Minnetonka Community Education, Quam noted the Tour de Tonka event was held on August 3. There were close to 3,000 bike riders and 400 volunteers. It was a perfect day for the event. And a lot of money was raised for the ICA Food Shelf.

E. Roy: Lake Minnetonka Conservation District, Lake Improvement District

With regard to the Lake Minnetonka Conservation District (LMCD), Roy stated he was not able to attend either of the LMCD Board meetings because he was out of commission. The first LMCD board meeting for August has been cancelled.

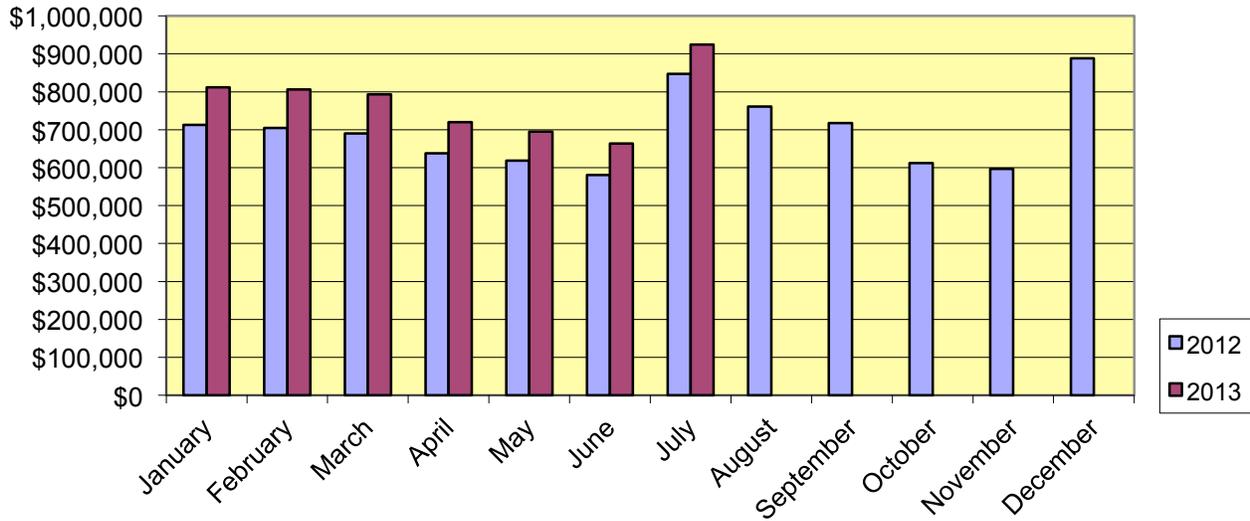
With regard to the Lake Improvement District, Roy stated he and Councilmember Fletcher have talked with all of the agencies they needed to talk to. The next step is for the two of them to develop a plan.

10. ADJOURNMENT

Cook moved, Roy seconded, adjourning the City Council Regular Meeting of August 7, 2013, at 9:15 P.M. Motion passed 5/0.

RESPECTFULLY SUBMITTED,
Christine Freeman, Recorder

City of Greenwood Monthly Cash Summary



Month	2012	2013	Variance with Prior Month	Variance with Prior Year
January	\$712,814	\$812,019	-\$76,100	\$99,205
February	\$704,873	\$805,692	-\$6,327	\$100,819
March	\$690,422	\$793,435	-\$12,257	\$103,013
April	\$637,990	\$720,170	-\$73,265	\$82,180
May	\$618,262	\$694,987	-\$25,183	\$76,725
June	\$580,578	\$663,171	-\$31,816	\$82,593
July	\$846,897	\$924,057	\$260,886	\$77,160
August	\$760,682	\$0	-\$924,057	-\$760,682
September	\$717,852	\$0	\$0	-\$717,852
October	\$611,894	\$0	\$0	-\$611,894
November	\$597,127	\$0	\$0	-\$597,127
December	\$888,119	\$0	\$0	-\$888,119

Bridgewater Bank Money Market	\$656,665
Bridgewater Bank Checking	\$4,061
Beacon Bank CD	\$240,000
Beacon Bank Money Market	\$23,231
Beacon Bank Checking	\$100
<hr/>	
	\$924,057

ALLOCATION BY FUND

General Fund	\$321,255
General Fund Designated for Parks	\$27,055
Bridge Capital Project Fund	\$78,613
Stormwater Special Revenue Fund	\$8,630
Sewer Enterprise Fund	\$438,795
Marina Enterprise Fund	\$49,709
<hr/>	
	\$924,057

Check Issue Date(s): 08/01/2013 - 08/31/2013

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/13	08/12/2013	10874	808	ADVANTAGE SIGNS & GRAPHICS INC	101-20100	149.95
08/13	08/12/2013	10875	9	CITY OF DEEPHAVEN	101-20100	10,419.13
08/13	08/12/2013	10876	594	CITY OF EXCELSIOR	602-20100	7,540.26
08/13	08/12/2013	10877	761	DEBRA KIND	101-20100	26.40
08/13	08/12/2013	10878	68	GOPHER STATE ONE CALL	602-20100	118.80
08/13	08/12/2013	10879	3	KELLY LAW OFFICES	101-20100	2,369.00
08/13	08/12/2013	10880	788	KRISTI CONRAD	101-20100	42.26
08/13	08/12/2013	10881	105	METRO COUNCIL ENVIRO SERVICES	602-20100	2,497.36
08/13	08/12/2013	10882	38	SO LAKE MINNETONKA POLICE DEPT	101-20100	14,778.35
08/13	08/12/2013	10883	745	Vintage Waste Systems	101-20100	1,628.25
08/13	08/12/2013	10884	145	XCEL ENERGY	101-20100	713.41
08/13	08/26/2013	10885	808	ADVANTAGE SIGNS & GRAPHICS INC	101-20100	123.30
08/13	08/26/2013	10886	51	BOLTON & MENK, INC.	101-20100	10,336.00
08/13	08/26/2013	10887	168	CITY OF SHOREWOOD	101-20100	148.92
08/13	08/26/2013	10888	136	Sun Newspapers	101-20100	51.96
Totals:						<u>50,943.35</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt
ADVANTAGE SIGNS & GRAPHICS INC					
808	ADVANTAGE SIGNS & GRAPHICS I	00020277	SIGNS	08/13/2013	123.30
		00020322	SIGNS	07/30/2013	149.95
Total ADVANTAGE SIGNS & GRAPHICS INC					<u>273.25</u>
BOLTON & MENK, INC.					
51	BOLTON & MENK, INC.	0158596	2013 DEVELOPMENT REVIEW	07/31/2013	675.00
		0158597	2013 I & I PROJECT	07/31/2013	403.00
		0158598	2013 STREET IMPROVEMENTS	07/31/2013	3,819.00
		0158599	2013 EXC BLVD OVERSIGHT	07/31/2013	4,547.50
		0158600	2013 MISC ENGINEERING	07/31/2013	526.50
			2013 MISC ENGINEERING		230.00
		0158601	2013 EXC BLVD WATERMAIN	07/31/2013	135.00
Total BOLTON & MENK, INC.					<u>10,336.00</u>
CITY OF DEEPHAVEN					
9	CITY OF DEEPHAVEN	AUGUST 2013	RENT & EQUIPMENT	08/01/2013	542.95
			Postage		22.34
			COPIES		66.50
			SEWER		487.66
			STREETS		2,946.84
			WEED/TREE/MOWING		2,946.30
			Clerk Services		2,589.60
			ZONING - JUNE		511.71
			ZONING - JULY		305.23
Total CITY OF DEEPHAVEN					<u>10,419.13</u>
CITY OF EXCELSIOR					
594	CITY OF EXCELSIOR	00201205	1st qtr joint sanitary sewer use	08/01/2013	2,513.42
		00201206	2nd qtr joint sanitary sewer use	08/01/2013	2,513.42
		00201207	3rd qtr joint sanitary sewer use	08/01/2013	2,513.42
Total CITY OF EXCELSIOR					<u>7,540.26</u>
CITY OF SHOREWOOD					
168	CITY OF SHOREWOOD	2573	1/2 SHARE - RELAMP @ XMAS RD	08/14/2013	148.92
Total CITY OF SHOREWOOD					<u>148.92</u>
DEBRA KIND					
761	DEBRA KIND	080313	BUSINESS CARDS	08/03/2013	26.40
Total DEBRA KIND					<u>26.40</u>
GOPHER STATE ONE CALL					
68	GOPHER STATE ONE CALL	75992	Gopher State calls	07/31/2013	118.90
		CREDIT	Gopher State calls (CREDIT)	08/12/2013	.10 -
Total GOPHER STATE ONE CALL					<u>118.80</u>
KELLY LAW OFFICES					
3	KELLY LAW OFFICES	6141	GENERAL LEGAL	08/01/2013	2,369.00
Total KELLY LAW OFFICES					<u>2,369.00</u>
KRISTI CONRAD					

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt
788	KRISTI CONRAD	070413	2011 JULY 4TH EXP REIMBURED	07/04/2013	42.26
	Total KRISTI CONRAD				42.26
METRO COUNCIL ENVIRO SERVICES					
105	METRO COUNCIL ENVIRO SERVIC	0001023489	Monthly wastewater Charge	08/05/2013	2,497.36
	Total METRO COUNCIL ENVIRO SERVICES				2,497.36
SO LAKE MINNETONKA POLICE DEPT					
38	SO LAKE MINNETONKA POLICE DE	AUGUST 2013	2013 OPERATING BUDGET EXP	08/01/2013	14,754.00
		AUGUST 5 2013	Hennepin Co. Processing Fees	08/05/2013	24.35
	Total SO LAKE MINNETONKA POLICE DEPT				14,778.35
Sun Newspapers					
136	Sun Newspapers	1176243	Ord #218	08/15/2013	51.96
	Total Sun Newspapers				51.96
Vintage Waste Systems					
745	Vintage Waste Systems	072913	City Recycling Contract	07/29/2013	1,628.25
	Total Vintage Waste Systems				1,628.25
XCEL ENERGY					
145	XCEL ENERGY	072513	SIREN	07/25/2013	3.92
			4925 MEADVILLE STREET *		9.56
			Sleepy Hollow Road *		9.55
			LIFT STATION #1		39.08
			LIFT STATION #2		47.49
			LIFT STATION #3		32.54
			LIFT STATION #4		45.21
			LIFT STATION #6		103.56
		080513	Street Lights *	08/05/2013	422.50
	Total XCEL ENERGY				713.41

Total Paid: 50,943.35

Total Unpaid: -

Grand Total: 50,943.35

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Description	GL Account	Amount
09/01/13	PC	09/01/13	9011301	COOK, WILLIAM B.	37		001-10101	184.70
09/01/13	PC	09/01/13	9011302	Fletcher, Thomas M	33		001-10101	84.70
09/01/13	PC	09/01/13	9011303	Kind, Debra J.	34		001-10101	277.05
09/01/13	PC	09/01/13	9011304	Quam, Robert	32		001-10101	184.70
09/01/13	PC	09/01/13	9011305	ROY, ROBERT J.	38		001-10101	184.70
Grand Totals:								<u>915.85</u>



Agenda Number: 4A

Agenda Date: 09-04-13

Prepared by Deb Kind

Agenda Item: 2014 Excelsior Fire District Budget

Summary: Chief Gerber will attend the 09-04-13 council meeting to present the Excelsior Fire District budget (attached) and answer questions. The proposed 2014 fire budget calls for an overall 2.37% increase. However, since Greenwood property values went up more than some of the other EFD cities, the proposed budget means that Greenwood will have a 7.44% increase in operations and a 5.36% increase for facilities / capital costs, with an overall 6.46% increase. Each city council in the district needs to take action on the budget. 3 of 5 cities must approve the operating budget. 4 of 5 cities must approve the facilities / capital budget.

	2013 Budget	2014 Budget	% Change
Fire Protection - Operations	64,856	69,683	7.44%
Fire Side Lease - Facilities	58,092	61,206	5.36%
	122,948	130,889	6.46%

Council Action: Required. Potential motions ...

1. I move the council approves the 2014 Excelsior Fire District operating budget and facilities / capital budgets as presented.
2. Or another motion ???



Excelsior Fire District

Proudly serving the Communities of:

Deephaven-Excelsior-Greenwood-Shorewood-Tonka Bay

24100 Smithtown Road

Shorewood, MN. 55331

(3rd DRAFT) Recommended 2014 Budget Summary **July 18, 2013**

Overall Proposed 2014 Budget

- Operating Budget - \$ 871,448 (\$18,811 increase or 2.21%)
 - This includes No Required Firefighter Relief Association (Pension) contribution in 2014
 - Wage increases for Fire Chief, Fire Inspector and Administrative Specialist according to salary study.
 - Employer benefit increases including health insurance and PERA.
 - Worker's compensation increases
- Capital Equipment Fund - \$ 185,000 (\$15,000 increase or 8.82%)
 - Includes the following purchases in 2014
 - Year one lease payment for new Engine 22
 - New ATV and trailer to replace the snowmobile
 - 10,000 transfer from Unreserved Fund Balance for future firefighter equipment
- Fire Facilities Fund - \$ 548,460 (\$ 5,825 decrease or -1.05%)
- Total 2013 Budget - \$1,604,908 (\$27,986 increase or 1.77%)

1.77% overall increase in 2014 Budget from approved 2013 Budget

- \$27,986 increase over 2013 Budget
- *Total 2014 Budget of \$1,604,908 reduced by the revenues identified below to reduce 2014 Municipal Contribution from \$1,604,908 to \$1,568,508, which results in a 2.32% increase from the adopted 2013 Municipal Contribution.*
 - *Interest income* \$3,100
 - *Refunds and Reimbursements* \$10,000
 - *Unreserved Fund Balance Transfer* \$23,300

\$23,300 transfer from Unreserved Fund Balance for Operating and CIP Expenditures

- This maintains a 35% unreserved fund balance and exceeds the adopted policy of 20-30% unreserved fund balance.

2.32% overall increase in 2014 Municipal Contribution

- 2014 Proposed Municipal Contribution – \$1,568,508
- 2013 Proposed Municipal Contribution - \$ 1,532,895
- \$35,613 or 2.32% increase in 2014 Municipal Contribution

<u>Municipal Contribution Comparisons</u>	2013	2014	<u>Difference</u>
Deephaven	\$ 413,885	\$ 433,492	\$ 19,637
Excelsior	\$ 156,989	\$ 166,924	\$ 9,935
Greenwood	\$ 122,948	\$ 130,888	\$ 7,940
Shorewood	\$ 608,800	\$ 603,638	\$ (5,162)
Tonka Bay	\$ 230,303	\$ 233,566	\$ 3,263
Total	\$1,532,895	\$1,568,508	\$ 35,613

- **Fund Balance Summary**

Projected Operating Fund Balances

	2013 Budget Actual	2013 Projected Budget	2014 Budget Proposed
January 1 Fund Reserve	316,769	339,821	339,821
<u>EFD Annual Expenditures</u>			
Operating Fund Expenditures	780,248	819,710	871,448
Mandatory Fire Relief Contribution	14,907	27,529	0
CEP Fund Transfer	165,000	170,000	185,000
Facilities Fund Transfer	554,567	554,285	548,460
Building Fund Transfer	0	0	0
Fire Relief Fund Transfer	27,529	0	0
Total Operating Fund Expenditures	1,542,251	1,571,524	1,604,908
<u>EFD Annual Revenues</u>			
EFD Municipal Contributions	1,516,291	1,532,895	1,568,508
Interest Income	1,592	3,000	3,100
Other Revenues	24,464	8,100	10,000
Fire Relief Fund Transfer	0	27,529	0
Facilities Fund Transfer	22,956	0	0
Total Operating Fund Revenues	1,565,303	1,571,524	1,581,608
Annual Surplus (Deficit)	23,052	0	(23,300)
December 1 Fund Reserve	339,821	339,821	316,521
Fund Reserve Percentage	40.11%	39.00%	35.14%

Fire District Auditor recommends a Operating Fund Reserve of 20-30% of budgeted expenditures.

Excelsior Fire District
(THIRD DRAFT) Recommended Budget 2014
Allocation by City using Joint Powers Agreement funding formula for 2014

\$835,048 Operating
\$733,460 Building

	<u>Tax Capacity Payable 2013</u>		<u>Sum of all Factors Per JPA</u>	<u>Cities' Calculated Share of Cost</u>		
	<u>Dollars</u>	<u>Percent</u>		<u>Operations</u>	<u>Facilities</u>	<u>Total</u>
Deephaven	\$10,373,559	27.64%	27.64%	\$230,784	\$202,708	\$433,492
Excelsior	\$3,994,527	10.64%	10.64%	\$88,867	\$78,056	\$166,924
Greenwood	\$3,132,192	8.34%	8.34%	\$69,683	\$61,206	\$130,888
Shorewood**	\$14,445,211	38.48%	38.48%	\$321,367	\$282,271	\$603,638
Tonka Bay	\$5,589,291	14.89%	14.89%	\$124,347	\$109,219	\$233,566
	<u>\$37,534,780</u>	<u>100%</u>	<u>100.00%</u>	<u>\$835,048</u>	<u>\$733,460</u>	<u>\$1,568,508</u>

(Using 2013 Hennepin County Assessors' valuations as of March 27, 2013)
xx -- Total 2011 Tax Capacity less reduction for The Islands served by the Mound FD.

Quarterly Billings

	<u>Operations</u>	<u>Buildings</u>	<u>Total</u>
Deephaven	\$ 57,695.95	\$ 50,676.94	\$ 108,372.89
Excelsior	\$ 22,216.87	\$ 19,514.07	\$ 41,730.95
Greenwood	\$ 17,420.71	\$ 15,301.39	\$ 32,722.11
Shorewood**	\$ 80,341.78	\$ 70,567.78	\$ 150,909.56
Tonka Bay	\$ 31,086.68	\$ 27,304.82	\$ 58,391.49
		\$ 392,127.00	



Agenda Number: 4B

Agenda Date: 09-04-13

Prepared by Deb Kind

Agenda Item: John Utley, Kennedy & Graven, Conduit Bond Financing for Chaska Senior Housing Project

Summary: John Utley of Kennedy & Graven has contacted the city regarding a Conduit Bond Financing for *The Legends at Hazeltine Senior Housing Project* in Chaska. Attached is a summary provided by Mr. Utley. Mr. Utley will attend the 09-04-13 council meeting to answer council questions. Deephaven has participated in similar financing in the past, so Deephaven City Administrator Dana Young also has been invited to attend the 09-04-13 council meeting to share Deephaven's experience. Deephaven currently has committed its maximum "conduit financing" for the St. Therese senior housing project, so they will not be participating in *The Legends* opportunity. However, the cities of Chaska, Chanhassen, and Shorewood are planning to participate in *The Legends* project. If Greenwood participates at the maximum level, Greenwood would receive a sizeable administrative fee payable on the date of the issuance of the bonds. The city also would be reimbursed for legal costs. Participating cities need to publish notice, hold a public hearing, and approve a resolution. Formats for these items would be provided by Kennedy & Graven.

Mr. Utley contacted the city regarding a similar opportunity for the Wayzata senior housing project in 2012. That opportunity went away when the city of Wayzata decided to issue regular (not bank-qualified) tax-exempt bonds for the entire project.

If the city council is interested in participating in *The Legends* project, the process will need to move forward fairly quickly. Therefore, it may be prudent for the council to authorize the engagement of an attorney who specializes in municipal financing. In 2012, city attorney Mark Kelly recommended Tim Keane from Malkerson Gunn Martin. Mr. Keane's 2012 proposal letter is attached.

Council Action: No action required. Potential motions ...

1. I move that the council approves the following regarding conduit financing for *The Legends at Hazeltine Senior Housing Project* in Chaska:
 - a. Authorization for Kennedy & Graven to publish notice for a public hearing to be held on 10-02-13.
 - b. Authorization for the city clerk to engage the services of Tim Keane to advise the council. The cost for Mr. Keane's services shall be paid from the general fund and shall not exceed \$3500, with the understanding that this cost shall be reimbursed to the city if the city moves forward with the conduit financing plan.
2. Do nothing or other motion ???



Offices in
 Minneapolis
 Saint Paul
 St. Cloud

470 U.S. Bank Plaza
 200 South Sixth Street
 Minneapolis, MN 55402
 (612) 337-9300 telephone
 (612) 337-9310 fax
 www.kennedy-graven.com
 Affirmative Action, Equal Opportunity Employer

Monday, August 26, 2013

Noel Graczyk
 City Administrative Services Director
 City of Chaska
 1 City Hall Plaza
 Chaska, Minnesota 55318

Greg Sticha, Finance Director
 City of Chanhassen
 7700 Market Boulevard
 Chanhassen, Minnesota 55317

Mayor Deb Kind
 City of Greenwood
 20225 Cottagewood Road
 Excelsior, Minnesota 55331-6700

Bruce DeJong
 Finance Director
 City of Shorewood
 5755 Country Club Road
 Excelsior, Minnesota 55331-8926

Re: Conduit Bond Financing for The Legends at Hazeltine Senior Living Community

Kennedy & Graven, Chartered has prepared this memorandum in our capacity as bond counsel with respect to the proposed conduit bond financing for The Legends at Hazeltine, an approximately 126-unit progressive senior living community (the "Project") to be located in the City of Chaska ("Chaska"). This memorandum summarizes the proposed financing and the reasons that a request is being made that the City of Chanhassen ("Chanhassen"), the City of Greenwood ("Greenwood"), and the City of Shorewood ("Shorewood") issue the proposed conduit revenue bonds for the Project.

Project Information

The Legends at Hazeltine, LLC, a Delaware nonprofit limited liability company (the "Company"), was formed on May 1, 2013, to own and operate the Project. The sole members of the Company are Ridgeview Medical Center, a Minnesota nonprofit corporation ("RMC"), and Intergenerational Living & Health Care, Inc., a Minnesota nonprofit corporation ("ILHC"). RMC and ILHC are each fifty-percent members of the Company. The Project will be owned and operated by the Company and the Company will maintain its offices at the Project.

The Project will include approximately thirty-six (36) independent-living units, approximately sixty-seven (67) assisted-living units, and approximately twenty-three (23) memory-care units, with future plans for an outpatient rehabilitation center and sub-acute transitional care on-site. The Project will contain approximately 152,000 square feet of space on four floors and will be managed by The Goodman Group. The total cost of the Project will be approximately \$33,000,000. The Project is proposed to be financed with up to approximately \$25,000,000 of tax-exempt debt and approximately \$8,000,000 of equity.

Ridgeview is a Minnesota nonprofit corporation that is exempt from federal income taxation pursuant to Section 501(a) of the Internal Revenue Code of 1986, as amended (the "Code"), as a result of the application of Section 501(c)(3) of the Code. Ridgeview, headquartered in the City of Waconia, is a regional healthcare network servicing five surrounding

counties with a reputation for clinical excellence. One of the largest employers in Carver County, with 1500 employees and 485 volunteers, Ridgeview is ranked among the top five percent of hospitals in the United States and in 2012 won the "HealthGrades Outstanding Patient Experience Award™".

ILHC is a Minnesota nonprofit corporation that is exempt from federal income taxation pursuant to Section 501(a) of the Code as a result of the application of Section 501(c)(3) of the Code. The mission of ILHC is to create life-enriching communities by embracing all generations through innovative services and programs. ILHC currently operates five communities in four states. The communities of ILHC are recent recipients of the "National Bronze – Commitment to Quality Award" presented by the American Health Care Association and National Center for Assisted Living. In addition, The Commons on Marice in the City of Eagan, was a recipient of the "2011 Excellence in Assisted Living Award" presented by Care Providers of Minnesota.

The Goodman Group, headquartered in Chaska, has nearly fifty years of experience in developing and managing senior living communities, healthcare centers, residential communities, and commercial properties. The Goodman Group operates in ten states.

The Project will be developed on land located adjacent to the corporate headquarters of The Goodman Group. The street address is expected to be 1105 Hazeltine Boulevard in the City of Chaska. The Project site is also adjacent to the Hazeltine National Golf Club, a golf course that has hosted PGA events, and in close proximity to Ridgeview Chaska Clinic, and near the University of Minnesota Arboretum.

Authority to Issue Conduit Revenue Bonds

Every city of the State of Minnesota is authorized by Minnesota Statutes, Chapter 462C, as amended (the "Housing Act"), to issue and sell revenue obligations to finance multifamily housing developments. In a typical financing for a rental housing development for seniors, the proceeds derived from the sale of the revenue obligations are loaned to an organization exempt from federal income taxation pursuant to Section 501(a) of the Code as a result of the application of Section 501(c)(3) of the Code (a "501(c)(3) Organization") or, as in the case of the Company, an entity formed by such 501(c)(3) Organizations. The revenue obligations proposed to be issued to finance a portion of the costs of the Project are to be payable solely from the loan repayments to be made by the Company and from other security that may be pledged to payment of the revenue obligations by the Company.

With respect to the assisted-living units and memory-care units of the Project, the provisions of Section 462C.05, subdivision 7, of the Housing Act state:

A development may consist of a combination of a multifamily housing development and a new or existing health care facility, as defined by [Minnesota Statutes,] section 469.153, if the following conditions are satisfied:

(a) the multifamily housing development is designed and intended to be used for rental occupancy;

(b) the multifamily housing development is designed and intended to be used primarily by elderly or physically disabled persons; and

(c) nursing, medical, personal care, and other health-related assisted living services are available on a 24-hour basis in the development to the residents.

The Project will satisfy the requirements referenced above and is, therefore, eligible for financing under the terms of the Housing Act.

Any obligations issued under the terms of the Housing Act are not general or moral obligations of the issuing city and cannot be secured by a pledge of the taxing powers of such issuer or a pledge of any property or assets of the issuer other than the interests of issuer in the loan agreement entered into with the Company.

A city may issue conduit revenue obligations under the Housing Act to finance a facility located in another city pursuant to the provisions of Minnesota Statutes, Section 471.59, as amended, which states in relevant part that:

Subdivision 1. **Agreement.** Two or more governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they may be exercised. The agreement may provide for the exercise of such powers by one or more of the participating governmental units on behalf of the other participating units. The term "governmental unit" as used in this section includes every city

A cooperation agreement entered into by Chaska, Chanhassen, Greenwood, and Shorewood would also satisfy the limitations imposed by Minnesota Statutes, Section 471.656, as amended, which states in relevant part:

Subdivision 1. **General rule.** Notwithstanding any law to the contrary, neither a municipality nor an authority may issue obligations to finance the acquisition or improvement of real property located outside of the corporate boundaries of the issuer.

Subd. 2. **Exemptions.** Subdivision 1 does not apply if:

* * *

(2) for property or two or more properties constituting a single project located in a city, the governing body of the city consents, by resolution, to issuance of the obligations; or

* * *

(4) the obligations are issued under a joint powers agreement, whether issued by a joint powers board or by one or more of the parties to the joint powers agreement, and the property is located entirely within the boundaries of one or more of the parties to the joint powers agreement

In summary, Chanhassen, Greenwood, and Shorewood are authorized by the provisions of the Housing Act to issue conduit revenue obligations to finance a multifamily housing facility for seniors, such as the Project, and are further authorized by the provisions of Minnesota Statutes, Section 471.59, as amended, and Minnesota Statutes, Section 471.656, as amended, to issue such

obligations for such a facility located in Chaska if all four cities enter into a cooperation agreement under the terms of which Chanhasen, Greenwood, and Shorewood are authorized to issue such conduit revenue obligations.

Under the terms of Sections 103(b)(1), 141(e)(1)(A), 142(a)(7), and 145 of the Internal Revenue Code of 1986, as amended (the "Code"), the interest on obligations issued to finance facilities to be owned by an entity such as the Company will be exempt from federal income taxation if the requirements of such provisions of the Code and applicable Treasury Regulations promulgated thereunder are satisfied. The conduit revenue obligations proposed to be issued by Chanhasen, Greenwood, and Shorewood to finance the Project are expected to be issued as tax-exempt obligations that constitute "qualified 501(c)(3) bonds" for purposes of Section 145 of the Code. Interest on such bonds will not be includable in gross income for federal income tax purposes and, to the same extent, will not be includable in the net taxable income of individuals, estates, and trusts for State of Minnesota income tax purposes.

Bank-Qualified Bonds

The reason for the request that Chanhasen, Greenwood, and Shorewood issue conduit revenue obligations to finance the Project is based on the fact that Chaska is proposing to issue general obligation bonds in calendar year 2013 that it wishes to designate as "bank-qualified bonds" under the provisions of Section 265(b)(3)(B) of the Code. If Chaska issued tax-exempt conduit revenue bonds in 2013 to finance the Project, Chaska would not be able to designate its general obligation bonds as bank-qualified bonds.

Under the provisions of Section 265(b)(2) and (3)(A) of the Code, a financial institution is denied a deduction of the portion of its interest expense which is allocable to tax-exempt interest. These provisions of the Code generally preclude banks and other financial institutions from acquiring tax-exempt bonds. In order to give small issuers of tax-exempt bonds access to banks and other financial institutions as purchasers of its tax-exempt obligations, an exception was made under the provisions of Section 265 of the Code for certain bonds issued by "qualified small issuers" and designated by each such issuer as "qualified tax-exempt obligations" (more commonly known as "bank-qualified bonds"). A "qualified small issuer" is any issuer if the reasonably anticipated amount of tax-exempt obligations which will be issued by such issuer during a calendar year does not exceed \$10,000,000. In determining the amount of tax-exempt bonds reasonably anticipated to be issued in a calendar year, the issuer must include its tax-exempt general obligation bonds and its tax-exempt qualified 501(c)(3) bonds. Chaska is proposing to issue approximately \$5,000,000 of general obligation bonds in calendar year 2013. If Chaska issued qualified 501(c)(3) bonds for the Project in the amount of \$25,000,000 it would exceed the \$10,000,000 limit for calendar year 2013 and Chaska could not designate its general obligation bonds as bank-qualified bonds. (Because the potential purchasers of bank-qualified bonds is broader than those for bonds not designated as bank-qualified bonds, the interest rates on bank-qualified bonds are often lower than the interest rates on bonds that are not designated as bank-qualified bonds.)

The Company initially proposed to have the City of Independence ("Independence") issue the tax-exempt obligations as a single issue in the amount of up to \$25,000,000. Independence has no plans to issue any general obligation bonds in calendar year 2013, so the issuance of the obligations for the Project would not have any adverse impact on Independence. Unfortunately, just before the Independence obligations were offered for sale, the public market for tax-exempt obligations experienced a substantial increase in interest rates and a severe

reduction in the demand for such obligations. The Company discovered that the Independence obligations could only be sold under terms that rendered the Project financially infeasible.

In contrast to the public market for tax-exempt obligations, banks continue to have an interest in tax-exempt obligations and are willing to purchase such obligations under terms that are feasible for the Project. As a result, the Company has proposed to alter the financing for the Project through the sale of tax-exempt obligations to a bank. The Company has obtained a commitment from Bell State Bank & Trust (the "Bank") to purchase tax-exempt obligations to finance the Project. In contrast to the prior proposed public financing, the tax-exempt obligations to be purchased by the Bank must be bank-qualified bonds. Since no single issuer may issue more than \$10,000,000 of bank-qualified bonds in a single calendar year, it has been necessary to find three issuers who have the capacity to issue bank-qualified bonds in calendar year 2013 in the amounts needed to finance the Project. Due to limitations imposed by the Code on the issuance of bank-qualified bonds, if the project to be financed with conduit revenue obligations to be sold as bank-qualified bonds is not located in the jurisdiction of the issuer of such obligations, it is necessary for the issuer of the bank-qualified bonds to be located within the market area for the project to be financed with such obligations. Chanhassen, Greenwood, and Shorewood are all located within the market area of the Project. (Independence is not located in the market area of the Project.)

Chanhassen has indicated that it has no plans to issue any general obligation bonds in calendar year 2013. As a result, Chanhassen may issue up to \$10,000,000 of bank-qualified bonds this year to finance a portion of the Project. Greenwood has also indicated that it has no plans to issue any general obligation bonds in calendar year 2013. As a result, Greenwood may also issue up to \$10,000,000 of bank-qualified bonds this year to finance a portion of the Project. Shorewood has issued approximately \$3,300,000 of general obligation bonds as bank-qualified bonds in 2013 but has no plans to issue any additional general obligation bonds this year. As a result, Shorewood may issue up to \$8,700,000 of bank-qualified bonds this year to finance a portion of the Project.

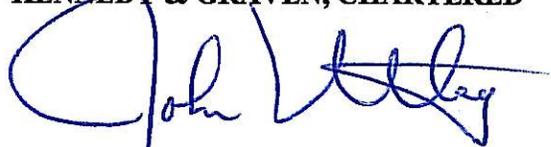
The Company is requesting that the City Council of Chanhassen authorize the issuance of \$10,000,000 of tax-exempt, bank-qualified bonds to assist in the financing of the Project. The obligations will be designated as a Senior Housing Revenue Note (The Legends at Hazeltine Senior Housing Project), Series 2013A (the "Chanhassen Note") and will be purchased by the Bank under the terms of its commitment as incorporated into the terms of the Chanhassen Note and related documents.

The Company is requesting that the City Council of Greenwood also authorize the issuance of \$10,000,000 of tax-exempt, bank-qualified bonds to assist in the financing of the Project. The obligations will be designated as a Senior Housing Revenue Note (The Legends at Hazeltine Senior Housing Project), Series 2013B (the "Greenwood Note") and will be purchased by the Bank under the terms of its commitment as incorporated into the terms of the Greenwood Note and related documents.

Finally, the Company is requesting that the City Council of Shorewood also authorize the issuance of up to \$5,000,000 of tax-exempt, bank-qualified bonds to assist in the financing of the Project. The obligations will be designated as a Senior Housing Revenue Note (The Legends at Hazeltine Senior Housing Project), Series 2013C (the "Shorewood Note") and will be purchased by the Bank under the terms of its commitment as incorporated into the terms of the Shorewood Note and related documents.

Please contact me at your convenience if you have any questions with respect to the foregoing or require any additional information regarding the Project or the proposed financing.

KENNEDY & GRAVEN, CHARTERED



John Utley

DU111-180 (JU)
419374v.3

MALKERSON GUNN MARTIN LLP

1900 U.S. BANK PLAZA SOUTH TOWER
220 SOUTH SIXTH STREET
MINNEAPOLIS, MINNESOTA 55402
TELEPHONE 612-344-1111
FACSIMILE 612-344-1414

TIMOTHY J. KEANE
612-455-6633 DIRECT
TIM.KEANE@MGMLLP.COM

February 14, 2012

Gus Karpas
City Administrator
City of Greenwood
2025 Cottagewood Road
Deephaven, MN 55331-6700

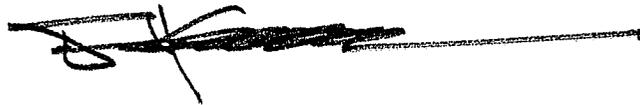
Re: City of Greenwood: Wayzata Bay Senior Housing, Inc. - Revenue Bond Sale

Dear Mr. Karpas:

This letter-proposal is in response to an inquiry from the City of Greenwood's civil counsel, Mark Kelly, relating to providing an opinion of issuer's counsel in the above-referenced financing. It is my understanding bond counsel in this matter is John C. Utley of Kennedy-Graven. Our office is familiar with the scope of work requested in this matter and would be prepared to undertake this work on an hourly basis with an estimated fee in the range of \$2,500-\$3,500. Should you have any questions, please contact me at (612) 455-6633.

Sincerely,

MALKERSON GUNN MARTIN LLP



Timothy J. Keane

TJK/ban

cc: Mark Kelly, Esq.



Agenda Number: **4CA**

Agenda Date: **09-04-13**

Prepared by Deb Kind

Agenda Item: Potential Removal of Curve Street Curb

Summary: A new curb was installed adjacent to 5110 Curve Street (Mike & Micheele Brost) as part of road reconstruction in 2012 to reduce the amount of sediment carried to downstream neighbors. Previously there was a short (in height) curb that was located in front of the driveway only. The new curb was made taller and was extended on both sides of the driveway. A new "hump" also was added at the mouth of the driveway that serves both 5130 Curve Street (Rich & Connie Ambrose) and 5120 Curve Street (Heljo Alari). Since the installation of the new curb and hump, the Ambroses report that they are having increased problems with water in their basement. Ambroses believe that the curb section around the corner and the hump are helping, so they would like that area to remain as is. But they would like all of the curb north of the corner to be removed. This is in keeping with the city's policy that "everyone needs to deal with the water that comes to them." The Brosts want the curb kept in front of their driveway because they believe they will get water in their garage and lower level if it is removed. Brosts also believe water coming across their driveway will freeze and become a safety issue. The city engineer, Councilman Quam (the council's liaison for roads), and Mayor Kind met on site with both property owners. A level was placed at several locations on the Brosts driveway to show that the flow would not go into their garage or home, so it was decided that the curb in front of the driveway could be removed, and a letter was sent to the Brosts (see attached). When Barber Construction attempted to remove the curb on 08-28-13, Mr. Brost stopped them. Therefore, Councilman Quam has requested this item be on the council agenda to determine next steps. Attached a survey of the area for the council's reference. Note: the "brick planter" is on the property line.

Council Action: Requested. Potential motions ...

1. I move the council authorizes the removal of the Curve Street curb as detailed in the city engineer's letter.
2. I move the council directs that the Curve Street curb be removed as detailed in the city engineer's letter and further directs the installation of a shorter curb in front of the 5110 Curve Street driveway only to more closely replicate what was there prior to 2012.
3. Other motion ???



BOLTON & MENK, INC.[®]

Consulting Engineers & Surveyors

2638 Shadow Lane, Suite 200 • Chaska, MN 55318-1172

Phone (952) 448-8838 • Fax (952) 448-8805

www.bolton-menk.com

June 28, 2013

City of Greenwood
Attn: Gus Karpas
20225 Cottagewood Rd.
Deephaven, MN 55331

RE: Curve Street Drainage

Dear Mr. Karpas:

As you are aware, it has been the City of Greenwood's policy to install bituminous curbing along City streets to address drainage issues brought to our attention by residents. When curbing has been installed it has been with the intent of more efficiently directing runoff along its natural drainage path and to minimize the impact of water runoff on private property.

Consistent with this policy, curbing was added to Curve Street as part of the 2012 Street Improvement Project. The intent of this work was to redirect runoff at the south end of the project to reduce the amount of sediment carried onto private properties and direct the runoff to the lake along a more direct path.

Since the curbing has been installed, it has been brought to my attention that the curbing has created some unintended consequences for one of the properties at the south end of the street. Therefore, after several discussions and reviewing the situation in the field, I concur that it is appropriate to remove the curbing north of the curve in an effort to restore the historic drainage patterns.

Please let me know if you have questions.

Sincerely,
BOLTON & MENK, INC.

David P. Martini, P.E.
Principal Engineer



July 1, 2013

Mike Brost
5110 Curve Street
Greenwood, MN 55331

Dear Mike,

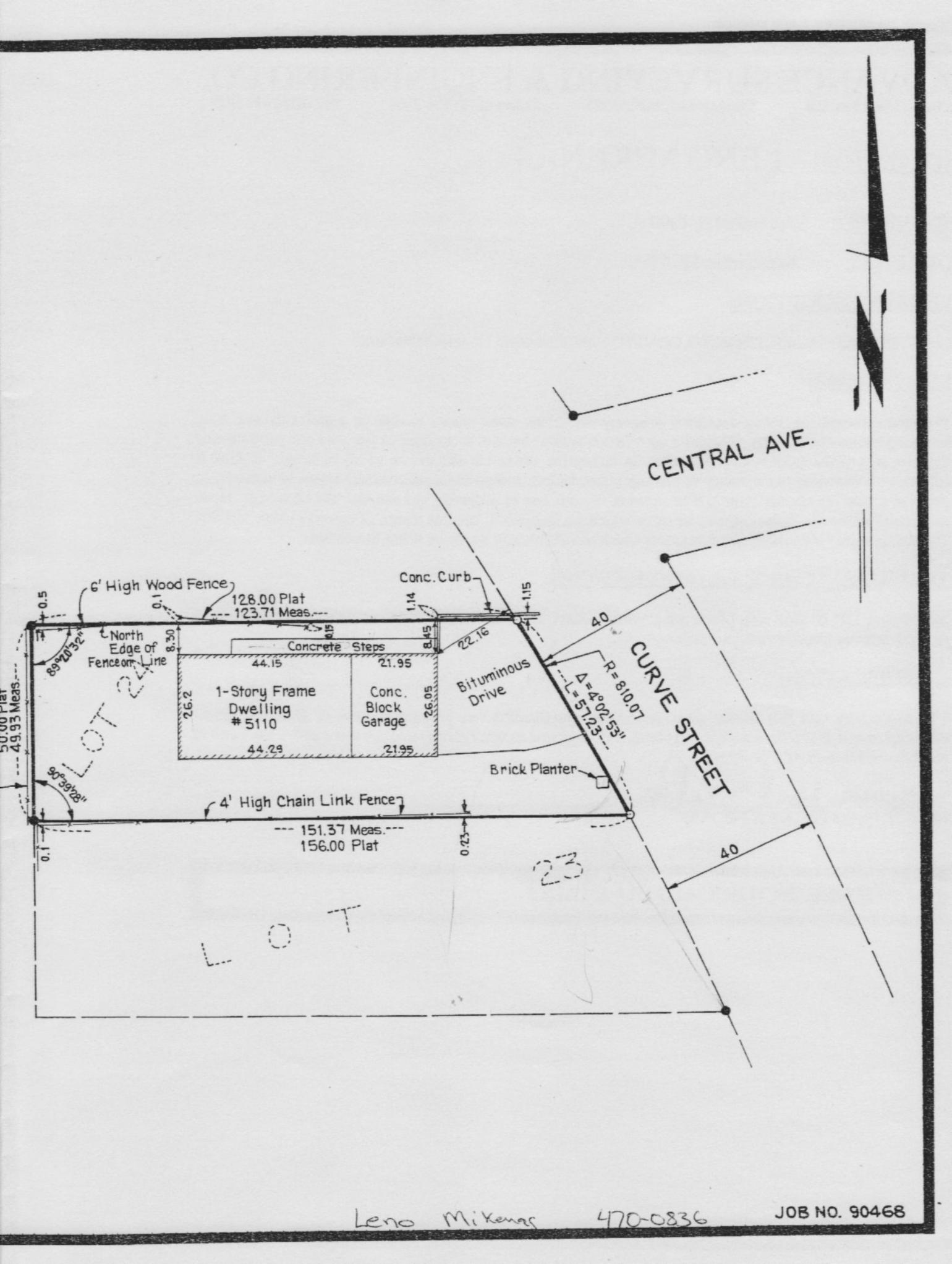
Per the attached letter from the City Engineer, the curbing along your property will be removed as part of the 2013 road projects. Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Gus Karpas".

Gus Karpas
City Clerk/Zoning Administrator

Cc: File
Mayor and City Councilmembers



Lena Mikenas

470-0836

JOB NO. 90468



Agenda Number: **4C**

Agenda Date: **09-04-13**

Prepared by Deb Kind

Agenda Item: Excelsior Blvd Sanitary Sewer Forcemain and Watermain Project

Summary: There are several items needing the council's attention regarding the Excelsior Blvd sanitary sewer forcemain and watermain projects ...

1. **Potential Changes to Excelsior Blvd Landscaping Plan.** At the 08-14-13 neighborhood meeting on the corner of Maple Heights Rd and Excelsior Blvd, it was decided that residents should get their comments regarding landscaping restoration to Councilman Bill Cook. In turn, he will synthesize the comments and make a recommendation to the council. The goal is for the council to submit written requests to the Met Council as soon as possible. Attached is a letter drafted by Councilman Cook for the city council's consideration.
2. **Revised Timeline to Meet County Certification Deadline.** The city utility clerk's deadline for processing assessments is 11-20-13. The state statute says no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. Therefore the assessment adoption needs to happen on 10-21-13 or earlier. Lines 35 through 48 have been updated on the attached timeline to accomplish this goal.
3. **1st Reading: Ordinance 221, Establishing Municipal Water Service Regulations.** Mayor Kind and City Engineer Dave Martini attended a logistics meeting with Excelsior representatives. At the meeting it became clear that Greenwood needs to approve an ordinance before any connections can take place. The attached draft of a Municipal Water Service Regulations ordinance has been reviewed by City Attorney Mark Kelly and has been approved by Excelsior.
4. **Resolution 21-13, Declaring Cost to Be Assessed and Order Preparation of Assessment.** The next step in the revised timeline is to approve the attached resolution 21-13. The city has not received the final actual cost for the project, but the model resolution from the League of MN Cities allows estimated numbers to be used. City engineer Dave Martini recommended the numbers listed in the resolution. The council needs to determine the interest rate and number of years for the payments. Attached are documents to aid in the council discussion.
5. **Recess to Prepare Assessment Roll.** Per the revised timeline, the assessment roll needs to be prepared during a break at the 9/4 council meeting.
6. **Resolution 22-13, Resolution for Hearing on Proposed Assessment.** Per the revised timeline, the attached resolution 22-13 needs to be approved at the 9/4 council meeting.

Council Action: No action required. Potential motions ...

- A. I move the council directs that the proposed letter be sent to the Met Council to request landscaping modifications for the Excelsior Blvd project.
- B. I move the council approves the 1st reading of Ordinance 220, Establishing Municipal Water Service Regulations.
- C. I move the council approves Resolution 21-13, Declaring Cost to Be Assessed and Order Preparation of Assessment for the Excelsior Blvd Watermain Project.
- D. I move the council approves Resolution 22-13, Ordering Hearing on Proposed Assessment for the Excelsior Blvd Watermain Project.

DRAFT



Date: September 4, 2013

To: Met Council Environmental Services
Dan Fick, PE, Project Manager
390 Robert Street North
St. Paul, MN 55101-1805
Daniel.Fick@metc.state.mn.us

From: Greenwood City Council

Re: **Plantings Along Excelsior Blvd. in Greenwood**
MCES Project No. 802850 - Excelsior Area Improvements, Interceptor 7017, Segment 1

The Greenwood city council has received communication from a number of affected residents along Excelsior Blvd, and requests the following modifications we believe are in the spirit of the Cooperative Agreement between the city of Greenwood and the Metropolitan Council ...

1. Keep the number of trees and specie of trees as shown on the replacement plan.
2. Replace all of the bushes shown on the plans with 30% common white and 70% common purple lilacs.
3. Concentrate the density of lilac plantings across the street from those houses that have limited setbacks from Excelsior Blvd. Block views of Highway 7 from windows in those houses with higher density plantings. Setbacks < 30' should have a higher (about 1.2 times) density than shown in the drawings.
4. Adjust the grading from Highway 7 to maximize elevation height of the plantings above the sidewalk.

If you have any questions regarding this letter, please contact Dave Martini, city engineer, 952.448.8838, davidma@bolton-menk.com.

Excelsior Blvd. Watermain Project Timeline

Updated 08/27/13

1	Petition received from GW Excelsior Blvd. residents	6/13/12
2	GW resolution declaring adequacy of petition and ordering preparation of feasibility report	7/5/12
3	Publish resolution declaring adequacy of petition.	4/11/13
4	GW preliminary feasibility report completed for Option 1 (see footnote)	10/3/12
5	Feasibility report reviewed by GW planning commission for compliance with comp plan	10/17/12
6	GW deadline to submit public hearing notice for Option 1 to Sun-Sailor (Thursday before publication)	12/13/12
7	GW publishes notice of hearing for Option 1 (Form 6). Per statute, the city clerk must cause notice thereof to be given by TWO publications in the newspaper of a notice stating the time and place of the hearing, the general nature of the improvement, the estimated cost, and the area proposed to be assessed. The two publications must be a week apart, and the hearing must be at least three days after the second publication. NOTE: Typically, cities assess all properties abutting or bordering on the improvement, but the council may wish to levy assessments against adjacent, non-abutting properties if the properties benefit from the improvement. In that event the Notice of Hearing must include the following statement: "The area proposed to be assessed for such improvement is"	12/20/12 and 12/27/12
8	GW affidavit of mailing notice to affected property owners for Option 1 . Not less than ten days before the hearing, notice of the hearing must also be mailed to the owner of each parcel within the area proposed to be assessed and must contain a statement that a reasonable estimate of the impact of the assessment will be available at the hearing, but failure to give mailed notice or any defects in the notice does not invalidate the proceedings.	12/21/12
9	GW public hearing for Option 1 . Minutes of public hearing showing testimony and findings. NOTE: Council action is required within 6 months of the public hearing date.	1/2/13
10	Deadline for drafts of EX-GW cooperative agreement for the Option 1 watermain project (including pricing) and agreement for water service for all GW users. Draft created by GW city attorney.	2/6/13
11	GW reviews EX-GW cooperative agreements for submitting to EX.	2/6/13
12	GW considers resolution ordering improvement and preparation of plans (Forms 7, 7A, 8).	2/6/13
13	Deadline to post notice for 2/20 special meeting (72 hours notice required).	2/15/13
14	GW considers resolution approving plans. NOTE: MCES will be advertising for bids.	2/20/13
15	GW considers resolution approving cooperative agreement with MCES to include the Excelsior Blvd. watermain project, sidewalk improvements, and tree replacement plan.	2/20/13
16	MCES advertizes for bids.	3/4/13
17	EX reviews EX-GW cooperative agreements.	3/4/13
18	GW reviews EX edits of EX-GW cooperative agreements.	3/6/13
19	Petition 2 received from next 6 properties.	3/15/13
20	GW considers resolution declaring adequacy of Petition 2 and ordering preparation of feasibility report.	4/3/13
21	Publish resolution declaring adequacy of Petition 2 to start 30-day appeal clock ticking.	4/11/13
22	GW preliminary feasibility report completed for Petition 2 Area .	4/11/13
23	GW considers resolution receiving feasibility report and ordering public hearing for Petition 2 Area (after previously scheduled 6pm Local Board of Appeal meeting)	4/11/13
24	GW deadline to submit public hearing notice for Petition 2 Area to Sun-Sailor (Thursday before publication)	4/11/13
25	GW publishes notices (2 consecutive weeks) of public hearing for Petition 2 Area . See line 6 above.	4/18 & 4/25
26	GW affidavit of mailing notice to affected property owners for Petition 2 Area . See line 7 above.	4/19/13
27	GW public hearing for Petition 2 Area . See line 8 above.	5/1/13
28	GW approves water <i>expansion</i> and water <i>service</i> agreements with city of Excelsior.	5/1/13
29	GW considers resolution ordering Petition 2 Area improvement and preparation of plans.	5/1/13
30	GW signs cooperative agreement with MCES	5/2/13
31	MCES opens bids.	Done
32	GW go / no-go decision (per co-op agreement with MCES).	6/10/13
33	MCES starts construction.	6/20/13
34	City engineer advises council regarding dollar amount to be assessed.	9/4/13
35	City council approves Ordinance Establishing Water Regulations.	9/4/13
36	City council approves Ordinance Regarding Prepayment of Assessments and Deferrals.	9/4/13
37	City council approves Resolution Declaring Cost to be Assessed, and Ordering Preparation of Proposed Assessment. (Forms 12, 13) at 9/4 council meeting.	9/4/13
38	City clerk and council assemble Assessment Roll during recess at 9/4 council meeting.	9/4/13
39	City council approves Resolution for Hearing on Proposed Assessment. (Form 14)	9/4/13
40	City clerk submits Notice of Hearing on Proposed Assessment (Form 15) to newspaper. Due to Sun-Sailor the Friday before publication on the following Thursday.	9/6/13
41	Publication of Notice of Hearing on Proposed Assessment in Sun-Sailor. (Form 15). Must be published at least 2 weeks prior to public hearing (9/18/13).	9/12/13
42	City clerk files mails notice to affected property owners and puts a copy of Affidavit of Mailing in project file. (Form 15A). Must give property owner at least 2 weeks notice of the public hearing (in mailboxes by 9/18/13).	9/13/13
43	Public hearing held at regular city council meeting.	10/2/13
44	City council approves Resolution Adopting Assessment. (Form 16)	10/2/13
45	City council approves Resolution Accepting Work (Form 26) and authorizes payment for the project.	9/4/13
46	Notice of final assessment / invoice mailed to property owners (includes payment-in-full deadline).	10/3/13
47	Deadline for payment-in-full (within 30 days from Adoption of Assessment per Form 14).	11/2/13
48	City utility clerk's deadline to assemble assessment documents for filing with county.	11/20/13
49	City utility clerk's deadline to submit to county auditor.	11/27/13
50	Deadline for certification of assessment to county auditor. (Form 18, 18A)	12/2/13

ORDINANCE NO. 220

**AN ORDINANCE OF THE CITY OF GREENWOOD, MINNESOTA
AMENDING GREENWOOD ORDINANCE CODE CHAPTER 3 TO ADD SECTION 312
ESTABLISHING MUNICIPAL WATER SERVICE REGULATIONS**

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA DOES ORDAIN:

SECTION 1.

Greenwood ordinance code chapter 3 is amended to add the following section:

“SECTION 312. MUNICIPAL WATER SERVICE.

Section 312.00. Purpose.

In order to provide the convenience of water service, the city of Greenwood entered into agreement with the city of Excelsior (water provider) to provide water service to certain properties located within the city of Greenwood.

Section 312.05. Ownership and Installation of Water System.

Greenwood does not own any of the related pipes or water system infrastructure currently in place in Greenwood. When a water system is installed in the city, the watermain shall include stubs for each property tax parcel along the length of the improvement.

Section 312.10. Governing Code.

Properties located in Greenwood served by the water provider's system (Greenwood customers) shall be subject to the provisions of the water provider's city code as enacted or amended from time to time regarding water service, as may be regulated by underlying city-to-city governing agreements. These include, but are not limited to, provisions relating to connection fees, connection construction requirements, maintenance and repair requirements, emergency shut-offs, water service pipes, metering, water billing, and rates. Any changes that the water provider makes to their water system ordinances also shall apply to Greenwood customers of same.

Section 312.15. Connection Required Within 10 Years.

Property owners abutting the water provider's system must connect to the watermain stubs and become a paying customer of the water provider no later than 10 years after completion of the watermain installation.

Section 312.20. Service Connection Fee and Water Meters.

At the time of connection, individual property owners abutting the watermain extension shall be responsible for paying to the water provider a water connection permit fee and a water meter purchase fee. No permit to connect to the water system shall be issued unless the Greenwood city clerk has certified:

- (a) That the lot or tract of land, or portion of lot or tract of land, to be served by the connection has been assessed for its share of the cost of construction of the water system; or
- (b) If no such assessment has been levied, that proceedings for levying such assessment have been commenced or will be commenced in due course in the near future; or
- (c) That a sum equal to the portion of cost of constructing the water system that would be assessable against said lot or tract has been paid to the city.

If no such certificate can be issued by the city clerk, no permit to connect to the water system shall be issued unless the applicant shall pay an availability fee, which shall be equal to the portion of the cost of construction of said water system, which would be assessable against said lot or tract to be served by such connection. Said availability fee is to be determined by the city engineer upon the same basis as assessments most recently levied against other property for the said water system. If no such assessment has been levied, the availability fee will be determined upon the basis of the uniform charge which may have been or which shall be charged for similar connections determined on the basis of the total assessable cost of said water system to which shall be added interest from the date of assessment thereof, at the same rate therein but not to exceed 100% thereof. Any sum received by the city shall be paid into the city's general fund and the lot or tract, or portion thereof, shall be deemed to have been assessed for the improvement to the same extent as other similarly served and situated tracts. Said sum may be paid in cash or spread at interest upon an installment note for not more than 10 years.

Section 312.25. Water Rates & Billing.

By agreement with the city of Excelsior, Excelsior will bill water services rendered to Greenwood customers at the established non-resident rate provided that the non-resident base rate shall not be more than 121% of the resident base rate as established from time to time by the water provider, and the non-resident usage rates shall not be more than 107% of the resident usage rates as established from time to time by Excelsior. In the event that Excelsior finds it necessary to add a surcharge to the water service fees charged to their in-town customers, a like fee may be charged to Greenwood customers.

Section 312.30. Water Service Invoicing and Delinquent Accounts.

Greenwood customers shall be invoiced directly by the water provider for water services. In the event a Greenwood customer fails to pay invoiced water service fees and the water provider notifies Greenwood of such delinquency, Greenwood shall notice the delinquency to the respective property owner, and, if not timely paid, certify the delinquency to the respective property's real estate taxes for payment as provided by law. In the event Greenwood receives payment on a delinquent account in advance of the deadline for submission to the county for certification as a special assessment, Greenwood shall, within 30 days, pay to the water provider the monies received related to such delinquency without deduction or charge. Greenwood shall continue this process as needed to collect the full delinquency. Costs associated with the process of certification by Greenwood may be added to the certification of assessment and, on receipt, retained by Greenwood. Nothing herein shall prevent the water provider from taking other steps authorized by law (including, but not limited to, shutting off water service) to ensure payment of water service fees by Greenwood customers.

Section 312.35. Right of Entry Powers.

Authorized water provider employees shall have access at reasonable hours of the day to all buildings and premises connected to the water system as necessary for reading of meters, periodic replacement of meters, and related inspection. Water provider employees shall be properly identified and shall display the identification upon seeking admittance to the building.

Section 312.40. Private Wells.

A private well may be maintained for exterior uses such as lawn sprinkling or car washing. However, in no event shall there be a means of cross-connection between a private well and a municipal water system at any time. Greenwood property owners served by a municipal water system are prohibited from drilling a new well upon failure of an existing well.

Section 312.45. Disclaimer of Liability.

The city and the water provider shall not be liable for any deficiency or failure in the supply of water to property owners or users, whether occasioned by shutting the water off for the purpose of making repairs or connections, or from any other cause whatsoever."

SECTION 2.

Effective Date. This ordinance shall be effective upon publication according to law.

Enacted by the city council of the city of Greenwood, Minnesota this ___ day of _____, 2012.

___ AYES ___ NAYS

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Gus E. Karpas, City Clerk

First reading: _____, 2013
Second reading: _____, 2013
Publication: _____, 2013

**CITY OF GREENWOOD
RESOLUTION NO. 21-13**

**RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED
ASSESSMENT FOR THE EXCELSIOR BLVD WATERMAIN PROJECT**

WHEREAS, estimated costs have been calculated for:

WHEREAS, the city of Greenwood under Land Acquisition, Design, and Construction Cooperation Agreement with the Metropolitan Council and with the cooperation and consent of the city of Excelsior has reached agreement for the installation of municipal water service along a portion of Excelsior Boulevard, (described below) per two separate citizen petitions for said improvements; and

WHEREAS, the associated requisite construction work is to be performed by the contractors of the Metropolitan Council and the estimated costs have been calculated and advised to the city for (1) Improvement No. 1, the improvement of Excelsior Boulevard between the west line of 21380 Excelsior Boulevard and the east line of 21170 Excelsior Boulevard, Greenwood, Minnesota, and (2) Improvement 1.1, the improvement of Excelsior Boulevard between west line of 21150 Excelsior Boulevard and the west line of 21030 Excelsior Boulevard, Greenwood, Minnesota, (hereinafter the "Improvement"), by Metropolitan Council contractors and the estimated cost for such improvements is **\$150,250**, and the expenses incurred or to be incurred in the making of such improvement amount to **\$45,075**, so that the total cost of the improvement will be **\$195,325**.

NOW THEREFORE, be it resolved by the city council of Greenwood, Minnesota:

1. The portion of the cost of such improvement to be paid by the city is hereby declared to be **\$0** and the portion of the cost to be assessed against benefited property owners is declared to be **\$195,325**.
2. Assessments shall be payable in equal annual installments extending over a period of **10 years** with the first of the installments to be payable **the first Monday in January 2014**, and shall bear interest at the rate of ____% percent per annum from the date of the adoption of the assessment resolution.
3. The city clerk, with the assistance of the city engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
4. The clerk shall upon the completion of such proposed assessment, notify the council thereof.

ADOPTED by the city council of Greenwood, Minnesota this ____ day of _____, 2013.

____ AYES ____ NAYS

CITY OF GREENWOOD

By: _____

Debra J. Kind, Mayor

Attest: _____

Gus E. Karpas, City Clerk

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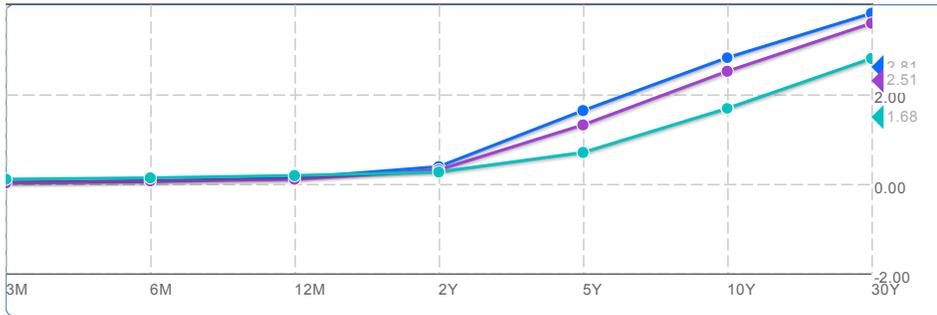
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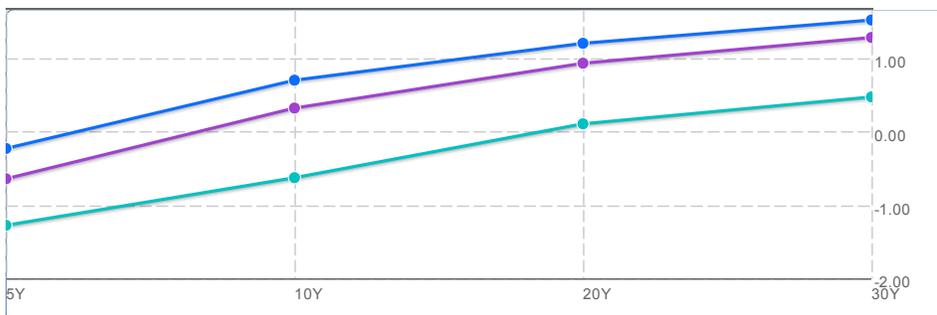
10Y: ● Current 2.81 ● 1M Ago 2.51 ● 1Y Ago 1.68



Tenor	Coupon	Price	Last	1 Month	1 Year	Time
3 Month	0.0000	0.0250	0.03%	+1	-7	11:03:21
6 Month	0.0000	0.0500	0.05%	-1	-8	10:36:01
12 Month	0.0000	0.1250	0.13%	+4	-5	10:35:56
2 Year	0.2500	99-23¼	0.38%	+9	+13	10:37:55
5 Year	1.3750	98-25¼	1.63%	+39	+101	10:46:47
10 Year	2.5000	97-10½	2.81%	+40	+123	11:03:28
30 Year	3.6250	96-29	3.80%	+29	+108	11:00:13

Change show n in basis points

Treasury Inflation Protected Securities (TIPS)



Tenor	Coupon	Price	Last	1 Month	1 Year	Time
5 Year	0.1250	101-20¼	-0.23%	+41	+105	10:36:07
10 Year	0.3750	96-28	0.70%	+44	+139	10:36:07
20 Year	3.3750	136-01¼	1.21%	+33	+116	10:36:23
30 Year	0.6250	78-20½	1.52%	+29	+110	10:36:24

Change show n in basis points

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US Bond Benchmark Indexes

● Bloomberg US Treasury Bond Index -3.83%
● Bloomberg US Agency Bond Index -1.88%
● Bloomberg US Corporate Bond Index -2.12%
● Bloomberg USD MBS Bond Index -2.70%

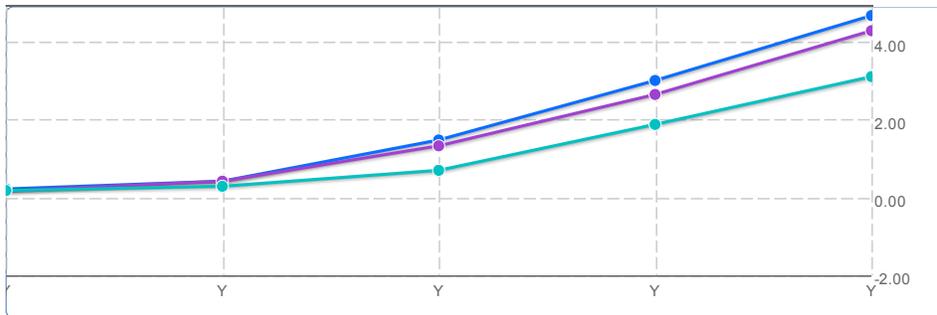


Name	Value	Change	MTD Return	52-Week Return	Effective Yield
Bloomberg US Treasury Bond Index	114.11	+0.01	-1.36%	-3.73%	1.62%
Bloomberg US Agency Bond Index	110.92	-0.09	-0.90%	-1.82%	1.48%
Bloomberg US Corporate Bond Index	123.46	+0.09	-1.97%	-1.99%	3.48%
Bloomberg USD MBS Bond Index	111.71	-0.28	-0.86%	-2.68%	3.31%

Federal Reserve Rates

Rate	Current	1 Year Prior	Rate	Current	1 Year Prior
Fed Funds Rate	0.10	0.15	USD LIBOR 1-Month	0.18	0.24
Fed Reserve Target	0.25	0.25	USD LIBOR 3-Month	0.26	0.43
Prime Rate	3.25	3.25			

US Municipal Bonds



Name	Yield	1 Day	1 Month	1 Year	Time
Muni Bonds 1 Year Yield	0.22%	+1	+5	+4	10:00:00
Muni Bonds 2 Year Yield	0.42%	0	-1	+12	11:00:00
Muni Bonds 5 Year Yield	1.48%	+1	+15	+78	11:00:00
Muni Bonds 10 Year Yield	3.01%	+1	+36	+113	10:00:00
Muni Bonds 30 Year Yield	4.68%	+1	+39	+157	10:00:00

Change show n in basis points

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MORTGAGE

Prime rate, federal funds rate, COFI

By Bankrate.com

The prime rate, as reported by The Wall Street Journal's bank survey, is among the most widely used benchmark in setting home equity lines of credit and credit card rates. It is in turn based on the federal funds rate, which is set by the Federal Reserve. The COFI (11th District cost of funds index) is a widely used benchmark for adjustable-rate mortgages.

Click on the links below to find a fuller explanation of the term.

Prime rate, federal funds rate, COFI	This week	Month ago	Year ago
WSJ Prime Rate	3.25	3.25	3.25
Federal Discount Rate	0.75	0.75	0.75
Fed Funds Rate (Current target rate 0-0.25)	0.25	0.25	0.25
11th District Cost of Funds	0.954	0.951	1.116

Updated 8/21/2013

Ratings methodology

What's included? The federal funds rate is the primary tool that the Federal Open Market Committee uses to influence interest rates and the economy. Changes in the federal funds rate have far-reaching effects by influencing the borrowing cost of banks in the overnight lending market, and subsequently the returns offered on bank deposit products such as certificates of deposit, savings accounts and money market accounts. Changes in the federal funds rate and the discount rate also dictate changes in The Wall Street Journal prime rate, which is of interest to borrowers. The prime rate is the underlying index for most credit cards, home equity loans and lines of credit, auto loans, and personal loans. Many small business loans are also indexed to the Prime rate. The 11th District Cost of Funds is often used as an index for adjustable-rate mortgages.

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Mortgage Overnight Averages

Product	Rate	+/-	Last week
30 yr fixed mtg	4.55%	▲	4.52%
15 yr fixed mtg	3.57%	▲	3.49%
5/1 ARM	3.44%	▲	3.42%
30 yr fixed mtg refi	4.53%	▲	4.51%

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FIXED RATES		ADJUSTABLE RATES (ARMS) AND INTEREST ONLY (IOS)			
10 year fixed	15 year fixed refi	1 year ARM	1 year ARM refi	3/1 ARM (IO)	5/1 ARM (IO) refi
15 year fixed	20 year fixed refi	3/1 ARM	3/1 ARM refi	5/1 ARM (IO)	7/1 ARM (IO) refi
20 year fixed	30 year fixed refi	5/1 ARM	5/1 ARM refi	7/1 ARM (IO)	30 year fixed (IO) refi
30 year fixed	30 year FHA refi	7/1 ARM	7/1 ARM refi	30 year fixed (IO)	See all ARMs
30 year FHA	See all fixed	10/1 ARM	10/1 ARM refi	3/1 ARM (IO) refi	See all IOs

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CITY OF GREENWOOD
EXCELSIOR BOULEVARD WATERMAIN ASSESSMENT ROLL
 EXAMPLE FOR 09-04-13 COUNCIL DISCUSSION

PID	FEE OWNER	FEE OWNER ADDRESS	CITY/STATE	ZIP CODE	PROPERTY ADDRESS	LEGAL DESCRIPTION OF PROPERTY	PROPERTY TYPE	ASSESSMENT AMOUNT	3.25%	TOTAL PAID	TOTAL INTEREST PAID
									Annual Payment Amount for 10 Years**		
35-117-23-11-0021	FLETCHER, THOMAS M. & PATRICIA	21190 EXCELSIOR BLVD	GREENWOOD, MN	55331	21190 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-11-0022	OGILVIE, CHRISTIAN & SARAH	21170 EXCELSIOR BLVD	GREENWOOD, MN	55331	21170 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-11-0023	RICHTER, BRADFORD & SHANNON	21150 EXCELSIOR BLVD	GREENWOOD, MN	55331	21150 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-11-0024	MORTON, LENT	2019 UTAH AVE S	ST. LOUIS PARK, MN	55426	21080 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-11-0037	JOHNSON, JASON & MOLLY	5600 MAPLE HEIGHTS RD	GREENWOOD, MN	55331	5600 MAPLE HEIGHTS RD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-11-0038	QUACKENBOSS, MICHAEL & CHRISTINE	21030 EXCELSIOR BLVD	GREENWOOD, MN	55331	21030 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-11-0058	CANNING, MILES B & PAMELA F	21100 EXCELSIOR BLVD	GREENWOOD, MN	55331	21100 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-11-0059	LANG, JOHN W & VERONICA C	21120 EXCELSIOR BLVD	GREENWOOD, MN	55331	21120 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-12-0003	JANOUSEK, STEVEN	21210 EXCELSIOR BLVD	GREENWOOD, MN	55331	21210 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-12-0004	FARRAHER, MICHAEL & ANNE	21230 EXCELSIOR BLVD	GREENWOOD, MN	55331	21230 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-12-0005	LANE, BONNIE & TIMOTHY	21250 EXCELSIOR BLVD	GREENWOOD, MN	55331	21250 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-12-0006	ROY, JOLEEN M. & ROBERT J.	21270 EXCELSIOR BLVD	GREENWOOD, MN	55331	21270 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-12-0007	BRANDS, WILLIAM J.	21290 EXCELSIOR BLVD	GREENWOOD, MN	55331	21290 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-12-0008					21320 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-12-0009	DAHLIN, GENE R. & CAROL L.	7400 ESTERO BLVD #508	FORT MEYERS, FL	33931	21350 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
35-117-23-12-0016	5TH STREET VENTURES LLC	102 JONATHAN BLVD N #200	CHASKA, MN	55318	21000 STATE HWY NO 7	To come from Exelsior Title by 08-30-13	COMMERCIAL	\$15,420.39	\$1,830.88	\$18,308.80	\$2,888.41
35-117-23-12-0017	MORGAN V LLC	34321 MYRTLE LA	UNION CITY, CA	94587	21380 STATE HWY NO 7	To come from Exelsior Title by 08-30-13	COMMERCIAL	\$15,420.39	\$1,830.88	\$18,308.80	\$2,888.41
35-117-23-12-0035	KIM, JUNG L. & SUNNY S.	4614 WOODDALE AVE	EDINA, MN	55424	21380 EXCELSIOR BLVD	To come from Exelsior Title by 08-30-13	RESIDENTIAL	\$10,280.26	\$1,220.59	\$12,205.90	\$1,925.64
								\$195,325.00	\$23,191.20	\$231,912.00	\$36,587.00

ASSESSMENT TOTAL: \$195,325.00

* Rate set at "prime" (3.25%) as reported by the Wall Street Journal bank survey, <http://www.bankrate.com/rates/interest-rates/prime-rate.aspx>

** Annual payment determined by amortization calculator at <http://www.agstar.com/loans/Pages/LoanAmortizationCalc.aspx>

**CITY OF GREENWOOD
RESOLUTION NO. 22-13**

**RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT
FOR THE EXCELSIOR BLVD WATERMAIN PROJECT**

WHEREAS, by a resolution passed by the council on September 4, 2013, the city clerk was directed to prepare a proposed assessment of the cost of (1) Improvement No. 1, the improvement of Excelsior Boulevard between the west line of 21380 Excelsior Boulevard and the east line of 21170 Excelsior Boulevard, Greenwood, Minnesota, and (2) Improvement 1.1, the improvement of Excelsior Boulevard between west line of 21150 Excelsior Boulevard and the west line of 21030 Excelsior Boulevard, Greenwood, Minnesota, and

WHEREAS, the clerk has notified the council that such proposed assessment has been completed and filed in his office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GREENWOOD, MINNESOTA:

1. A hearing shall be held at 7pm on October 2, 2013, in the city hall located at 20225 Cottagewood Road, Deephaven, MN to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the city clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

ADOPTED by the city council of Greenwood, Minnesota this ____ day of _____, 2013.

____ AYES ____ NAYS

CITY OF GREENWOOD

By: _____

Debra J. Kind, Mayor

Attest: _____

Gus E. Karpas, City Clerk



Agenda Number: **7A**

Agenda Date: **09-04-13**

Prepared by Deb Kind

Agenda Item: Request to Bury Power Lines and Upgrade Lights on Greenwood Circle

Summary: The city has received a request from the Greenwood Circle neighbors to bury the overhead electrical wires and install new bronze-colored Shoebox or Rectilinear lights to replace the 3 existing Cobra lights. The neighbors propose to pay all of the upfront costs for the project (\$30,000 to remove the poles and bury the lines, \$8,000-\$8,569 for 3 new lights). The plan is for the neighbors to submit checks to the city, and then the city would contract the project through Xcel. The city would continue to pay for the ongoing electricity cost for the lights. Currently the city pays Xcel \$9.52 per light per month for the overhead Cobra fixtures. The monthly cost would be \$6.23 per light for the new fixtures. The new light poles would be 30ft tall (same as current poles) and are made of fiberglass. Attached are photos of the lighting options from Xcel. Also attached are copies of the "petition" and approval emails from 15 of the 15 the neighbors.

Council Action: No action required. Potential motions ...

1. I move the council approves the project to bury the overhead electrical wires and install new Shoebox (or Rectilinear) lights to replace the 3 existing Cobra lights on Greenwood Circle, with the following process:
 - a. Neighbors must submit payments to the city to cover the entire upfront cost of the project.
 - b. Once the city receives the necessary funds, the city will contract with Xcel to complete the project.
 - c. The city will continue to pay the monthly electrical cost for the lights.
2. Do nothing or other motion ???

PETITION TO THE CITY OF GREENWOOD, MINNESOTA

I am a resident of Greenwood Circle in the City of Greenwood. I have reviewed the attached documents and have been the recipient of a great deal of information and communications relating to the removal of the 7 telephone poles and burying the power lines that exist on the south side of Greenwood Circle. I also have reviewed the proposed replacement street light plans. (together both are called the "project"). I am directly affected by this project.

I further understand that we have received cost estimates from Xcel to complete this entire project and that those estimates are about \$30,000 to remove the poles and bury the lines and between \$8,000 and \$8,569 to replace the existing 3 street lights with Xcel's pole mounted Rectilinear or Shoebox fixtures.

I also understand that all of the neighbors have together committed enough money to pay for the total estimated costs of the project.

I request that the City Council approve this project and that it "bundle" the project and execute the project directly with Xcel.

My agreement relative to this project is contingent on Xcel 's final contractual agreement confirming all of the costs to be incurred that the City will expect the neighbors to pay and the actual remittance to the City of those monies by the neighbors.

August 23, 2013

City of Greenwood
Attn: Debra J. Kind
20225 Cottagewood Road
Deephaven, MN 55331

Dear Ms. Debra Kind:

Xcel Energy Outdoor Lighting is pleased to have an opportunity to submit a proposal for the City of Greenwood. Our goal is to provide you with the necessary information to assist you in your decision making process. We are confident we can provide you with a comprehensive package that will meet all your needs.

Please find below styles of product and the estimated project costs. This proposal includes all underground facilities installed using the plowing or boring method for conduit and wire and the installation of each of the following material. If successful in acquiring the identified project, delivery of the specified product could take 8 to 12 weeks:

Greenwood Circle Street Light Project:

1. The Pre-Pay Option upfront installation cost is - \$6,760.00.
The monthly pre-pay option rate (A30) 100W High Pressure Sodium per luminaire is - \$6.23.
Install 3-100W Traditional Fixtures on 18' Direct Buried Fiberglass Poles.
Install by plow approx 220' of #6 AL DX in 1 1/2" conduit as part of OH to UG conversion.
2. The Pre-Pay Option upfront installation cost is - \$7,844.00.
The monthly pre-pay option rate (A30) 100W High Pressure Sodium per luminaire is - \$6.23.
Install 3-100W Cobra cut off Fixtures on 30' Direct Buried Fiberglass Poles.
Install by plow approx 220' of #6 AL DX in 1 1/2" conduit as part of OH to UG conversion.
1. The Pre-Pay Option upfront installation cost is - \$8,569.00.
The monthly pre-pay option rate (A30) 100W High Pressure Sodium per luminaire is - \$6.23.
Install 3-100W Rectilinear Fixtures on 30' Direct Buried Fiberglass Poles.
Install by plow approx 220' of #6 AL DX in 1 1/2" conduit as part of OH to UG conversion.
4. The Pre-Pay Option upfront installation cost is - \$23,000.00.
The monthly pre-pay option rate (A30) 100W High Pressure Sodium per luminaire is - \$6.23.
Install 3-100W Evans Fixtures on 30' Base Mounted Steel Poles.
Install by plow approx 220' of #6 AL DX in 1 1/2" conduit as part of OH to UG conversion.

Included in the monthly street light rate is full maintenance of the street light system. Maintenance of the street light system covers the pole, fixture, conduit and wiring, as well as facilitation of any locating and damage administration. Operations and Maintenance for the proposed street light system will be for 25 years from the date of installation. Please contact me at 651-229-2255 with any questions.

Sincerely,
Angela Adesoro
Project Coordinator, Xcel Energy

2. Or the Shoebox Fixture at a slightly lower cost

Product Offerings

Products and packages available in your state

Overview

Xcel Energy offers design, installation, maintenance and energy for your outdoor lighting needs.

Acorn Lamp - Classic and Antique

Acorn (Classic)

High Performance Beauty

The Classic Acorn combines superior photometrics with exceptional design and sets a new standard for decorative post top luminaries. COLORS: BRONZE, BLACK, AND GREEN Available on pole style A (aluminum), B, & C only

Acorn (Antique)

Historic Sophistication

The Antique Acorn captures the superior photometrics of the Classic Acorn while adding definitive flair to its design. COLORS: BRONZE, BLACK, AND GREEN Available on pole style A (aluminum), B, & C only



Vernon Lamp

Nostalgic Style

The Vernon pleasantly blends an old-fashioned look and classic styling to enhance any outdoor setting. COLORS: BRONZE, BLACK, AND GREEN Available on pole styles B & C only



Lantern Lamp (with or without spikes)

Timeless Classic

The Lantern captures the beauty of yesteryear with features that provide both function and form to deliver a warm illumination. COLORS: BRONZE, BLACK, AND GREEN Available on pole styles A (aluminum), B & C only



Evans Lamp

Renaissance Grandeur

The Evans intelligent design will revitalize any community roadway with sophisticated style. COLORS: BRONZE, BLACK, AND GREEN Available on pole style "D" only



Colonial Lamp

Fashionable Standard

The Colonial luminaire presents an old-fashioned charm in any community setting. COLORS: BRONZE ONLY Available on pole styles A, B, & C



Traditional Lamp

Old Favorite

This luminaire stands the test of time with its traditional appeal making it a great match for any neighborhood setting. COLORS: BRONZE ONLY Available on pole style "A" only



Shoebox Lamp

Functional Elegance

A balanced blend of form and functionality to minimize light trespass and illuminate your roadways with style. COLORS: BRONZE ONLY Available on pole style "A" only



Rectilinear Lamp

Conventional Style

The Rectilinear has a straightforward approach to providing optimum light levels and a clear crisp look to your community. COLORS: BRONZE ONLY Available on pole style "A" only



Cobrahead Lamp

Reliable Standard

The Cobrahead is appreciated for function and form that contributes to the safety and security of well-lit streets for your residents and business patrons. COLORS: GREY ONLY Available on pole style "A" only



Poles - Styles A, B, C & D

Style A (not shown)

A round, smooth tapered shaft available in varying heights, anchor based or direct buried. Fiberglass – 18' or 30' direct buried. COLORS: BRONZE ONLY Aluminum – 18' direct buried. COLORS: BRONZE, BLACK & GREEN Aluminum – 30' base mounted. COLORS: BRONZE & GREEN

Style B - Columbus

An aluminum decorative pole with a 15 ft. fixture mounting height. This pole comes in both a 19 ft. direct buried version and a 15 ft. base mounted with decorative base. COLORS: BRONZE, BLACK & GREEN.

Style C - Washington

A fluted base mounted pole with a 15 ft. fixture mounting height. Available in both fiberglass and aluminum. COLORS: BRONZE, BLACK & GREEN.

Style D - Evans

A decorative base mounted fluted aluminum pole with a 25 ft. fixture mounting height. COLORS: BRONZE, BLACK, & GREEN. Available only with the Evans fixture.

Style B



Style C



Style D



loading

From: Bible Hal <henrybible@mac.com>
Subject: Re: URGENT - respond by Tuesday
Date: August 25, 2013 9:18:08 AM CDT
To: Chip Fisher <cfisher@ghf.net>
Cc: dkind100@gmail.com, "Gus Karpas (guskarpas@mchsi.com)" <guskarpas@mchsi.com>

This is to advise that we are in agreement with the attached petition regarding the Greenwood Circle project regarding poles, wiring and new lighting.
Henry (Hal) and Christine (Chris) Bible, 5175 Greenwood Circle, 952 470-3934.

On Aug 25, 2013, at 8:47 AM, Chip Fisher wrote:

Neighbors,

A number of us met yesterday and have come to an agreement relating to the Poles, wires and new lighting for Greenwood Circle. The full neighborhood of all affected neighbors are now in unanimous agreement and 100% have agreed to contribute to the project. We have agreed to take the existing poles down, bury the wires and replace the current lights with one of the 2 styles that are shown on the attached picture. The estimated cost of the project is about \$38,500 and we have enough money committed from all of us to fund the full project. The project will probably be done in 8 to 12 weeks. The City will contract directly with Xcel to do the project and we each will pay our committed amount directly to the City. We MUST get a petition signed by all of the neighbors to the City by Tuesday of this week (27th) so they can get it on their agenda for the Sept. 4th meeting. The City will accept a reply/forward email from you saying that you are in agreement with the attached petition. Just give them your name and house number. Mayor Kind and Gus are copied on this email so you can send your response directly to them. Please copy me in just so we can make sure everyone responds. Please contact me if you have any questions.

Chip Fisher
MN: 612 904 5730 | AZ: 480 348 1527 | C: 612 309 1000

<PETITION TO THE CITY OF GREENWOOD.docx><001.jpeg><001 (2).jpeg>

From: SANDRA A CARR <sandracarr22@msn.com>
Subject: RE: URGENT - respond by Tuesday
Date: August 25, 2013 8:53:47 AM CDT
To: Chip Fisher <cfisher@ghf.net>, Kaylene Kickhafer <kaylene.kickhafer@gmail.com>, "wgschultz@Yahoo.com" <wgschultz@yahoo.com>, "<'Jim.wicka@gmail.com'>" <jim.wicka@gmail.com>, "<'HenryBible@mac.com'>" <henrybible@mac.com>, "billandtishcook@msn.com" <billandtishcook@msn.com>, 'Angie Lindberg <amlindberg3@gmail.com>', "<'kjchapman@juno.com'>" <kjchapman@juno.com>, "mwelias3@outlook.com" <mwelias3@outlook.com>, SANDRA A CARR <sandracarr22@msn.com>, Dagne Gustafson <dagnegustafson@me.com>, "<'ruegiec@aol.com'>" <ruegiec@aol.com>, "<'brooks@verit.com'>" <brooks@verit.com>, "<'libbypastor@comcast.net'>" <libbypastor@comcast.net>, "pady@scpromo.com" <pady@scpromo.com>, "PAT LUCKING (p.lucking@yahoo.com)" <p.lucking@yahoo.com>
Cc: "dkind100@gmail.com" <dkind100@gmail.com>, "Gus Karpas (guskarpas@mchsi.com)" <guskarpas@mchsi.com>

Petition

I am in agreement with the attached petition to take the existing poles down, bury the wires and replace the current lights, all three of them, with one of the 2 styles shown.

Sandra Carr
5135 Greenwood Circle
952-470-9796

From: cfisher@ghf.net
To: kaylene.kickhafer@gmail.com; wgschultz@Yahoo.com; 'Jim.wicka@gmail.com'; 'HenryBible@mac.com'; billandtishcook@msn.com; amlindberg3@gmail.com; 'kjchapman@juno.com'; mwelias3@outlook.com; 'sandracarr22@msn.com'; 'dagnegustafson@me.com'; 'ruegiec@aol.com'; 'brooks@verit.com'; 'libbypastor@comcast.net'; pady@scpromo.com; p.lucking@yahoo.com
CC: dkind100@gmail.com; guskarpas@mchsi.com
Subject: URGENT - respond by Tuesday
Date: Sun, 25 Aug 2013 13:47:57 +0000

Neighbors,

A number of us met yesterday and have come to an agreement relating to the Poles, wires and new lighting for Greenwood Circle. The full neighborhood of all affected neighbors are now in unanimous agreement and 100% have agreed to contribute to the project. We have agreed to take the existing poles down, bury the wires and replace the current lights with one of the 2 styles that are shown on the attached picture. The estimated cost of the project is about \$38,500 and we have enough money committed from all of us to fund the full project. The project will probably be done in 8 to 12 weeks. The City will contract directly with Xcel to do the project and we each will pay our committed amount directly to the City.

We MUST get a petition signed by all of the neighbors to the City by Tuesday of this week (27th) so they can get it on their agenda for the Sept. 4th meeting. The City will accept a reply/forward email from you saying that you are in agreement with the attached petition. Just give them your name and house number. Mayor Kind and Gus are copied on this email so you can send your response directly to them. Please copy me in just so we can make sure everyone responds.

From: <kjchapman@juno.com>
Subject: Re: URGENT - respond by Tuesday
Date: August 26, 2013 8:39:07 AM CDT
To: cfisher@ghf.net
Cc: kaylene.kickhafer@gmail.com, wgschultz@Yahoo.com, 'Jim.wicka@gmail.com', 'HenryBible@mac.com', billandtishcook@msn.com, amlindberg3@gmail.com, 'kjchapman@juno.com', mwelias3@outlook.com, 'sandracarr22@msn.com', 'dagnegustafson@me.com', 'ruegiec@aol.com', 'brooks@verit.com', 'libbypastor@comcast.net', pady@scpromo.com, p.lucking@yahoo.com, dkind100@gmail.com, guskarpas@mchsi.com

Petition

I am in agreement with the attached petition to take down the existing poles, bury the wires and replace the current lights, all three of them, with one of the styles shown.

Karen Chapman
5155 Greenwood Circle
952-474-7540

30-second trick for a flat belly

This daily 30-second trick BOOSTS your body's #1 fat-burning hormone
<http://thirdpartyoffers.juno.com/TGL3141/521b5ade4fdd5add1162st01duc>

From: WILLIAM COOK <billandtishcook@msn.com>
Subject: FW: URGENT - respond by Tuesday
Date: August 26, 2013 8:16:22 AM CDT
To: "dkind100@gmail.com" <dkind100@gmail.com>

I sent this to an inactive email address and it got bounced back to me.

From: billandtishcook@msn.com
To: cfisher@ghf.net; guskarpas@mchsi.com; d.kind@mchsi.com
Subject: RE: URGENT - respond by Tuesday
Date: Sun, 25 Aug 2013 15:14:41 -0400

Tish and I are in agreement with the petition to replace the existing lights along Greenwood Circle and to underground the electrical power service. Payment for this work will be in accordance with our commitments to Chip Fisher and will be made directly to the City.

Bill and Tish Cook
5195 Greenwood Circle

From: cfisher@ghf.net
To: kaylene.kickhafer@gmail.com; wgschultz@Yahoo.com; 'Jim.wicka@gmail.com'; 'HenryBible@mac.com'; billandtishcook@msn.com; amlindberg3@gmail.com; 'kjchapman@juno.com'; mwelias3@outlook.com; 'sandracarr22@msn.com'; 'dagnegustafson@me.com'; 'ruegiec@aol.com'; 'brooks@verit.com'; 'libbypastor@comcast.net'; pady@scpromo.com; p.lucking@yahoo.com
CC: dkind100@gmail.com; guskarpas@mchsi.com
Subject: URGENT - respond by Tuesday
Date: Sun, 25 Aug 2013 13:47:57 +0000

Neighbors,

A number of us met yesterday and have come to an agreement relating to the Poles, wires and new lighting for Greenwood Circle. The full neighborhood of all affected neighbors are now in unanimous agreement and 100% have agreed to contribute to the project. We have agreed to take the existing poles down, bury the wires and replace the current lights with one of the 2 styles that are shown on the attached picture. The estimated cost of the project is about \$38,500 and we have enough money committed from all of us to fund the full project. The project will probably be done in 8 to 12 weeks. The City will contract directly with Xcel to do the project and we each will pay our committed amount directly to the City.

We MUST get a petition signed by all of the neighbors to the City by Tuesday of this week (27th) so they can get it on their agenda for the Sept. 4th meeting. The City will accept a reply/forward email from you saying that you are in agreement with the attached petition. Just give them your name and house number. Mayor Kind and Gus are copied on this email so you can send your response directly to them. Please copy me in just so we can make sure everyone responds.

Please contact me if you have any questions.

Chip Fisher
MN: 612 904 5730 | AZ: 480 348 1527 | C: 612 309 1000

From: Debra Kind <dkind100@gmail.com>
Subject: Fwd: URGENT - respond by Tuesday
Date: August 26, 2013 9:39:23 PM CDT

From: Mark Elias [mailto:mwelias3@outlook.com]
Sent: Monday, August 26, 2013 7:04 PM
To: Chip Fisher
Subject: RE: URGENT - respond by Tuesday

I am in agreement with the petition for the "Project".

Thanks,

Mark Elias, P.E.

Elias Mechanical Design, Inc.
5145 Greenwood Circle
Excelsior, MN 55331

612-272-4874 cell
952-545-0762 @ Cresco

From: Chip Fisher [mailto:cfisher@ghf.net]
Sent: Sunday, August 25, 2013 8:48 AM
To: Kaylene Kickhafer; wgschultz@yahoo.com; 'Jim.wicka@gmail.com'; 'HenryBible@mac.com'; 'billandtishcook@msn.com'; 'Angie Lindberg; 'kjchapman@juno.com'; 'mwelias3@outlook.com'; 'sandracarr22@msn.com'; 'dagnegustafson@me.com'; 'ruegiec@aol.com'; 'brooks@verit.com'; 'libbypastor@comcast.net'; 'pady@scpromo.com'; PAT LUCKING (p.lucking@yahoo.com)
Cc: dkind100@gmail.com; Gus Karpas (guskarpas@mchsi.com)
Subject: URGENT - respond by Tuesday

Neighbors,

A number of us met yesterday and have come to an agreement relating to the Poles, wires and new lighting for Greenwood Circle. The full neighborhood of all affected neighbors are now in unanimous agreement and 100% have agreed to contribute to the project. We have agreed to take the existing poles down, bury the wires and replace the current lights with one of the 2 styles that are shown on the attached picture. The estimated cost of the project is about \$38,500 and we have enough money committed from all of us to fund the full project. The project will probably be done in 8 to 12 weeks. The City will contract directly with Xcel to do the project and we each will pay our committed amount directly to the City.

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Please contact me if you have any questions.

Chip Fisher
MN: 612 904 5730 | AZ: 480 348 1527 | C: 612 309 1000

This email has been scanned by the Symantec Email Security.cloud service.

From: Chip Fisher <cfisher@ghf.net>
Subject: FW: URGENT - respond by Tuesday
Date: August 25, 2013 9:05:30 AM CDT
To: "dkind100@gmail.com" <dkind100@gmail.com>, "Gus Karpas (guskarpas@mchsi.com)" <guskarpas@mchsi.com>

3 Attachments, 704 KB

I agree with the attached petition and am in favor of this project and am committed to help pay for it.

Chip Fisher | Managing Director
Greene Holcomb Fisher | www.ghf.net
MN: 612 904 5730 | AZ: 480 348 1527 | C: 612 309 1000

From: Chip Fisher
Sent: Sunday, August 25, 2013 8:48 AM
To: 'Kaylene Kickhafer'; 'wgschultz@yahoo.com'; 'Jim.wicka@gmail.com'; 'HenryBible@mac.com'; 'billandtishcook@msn.com'; 'Angie Lindberg'; 'kjchapman@juno.com'; 'mwelias3@outlook.com'; 'sandraccarr22@msn.com'; 'dagnegustafson@me.com'; 'ruegiec@aol.com'; 'brooks@verit.com'; 'libbypastor@comcast.net'; 'pady@scpromo.com'; PAT LUCKING (p.lucking@yahoo.com)
Cc: dkind100@gmail.com; Gus Karpas (guskarpas@mchsi.com)
Subject: URGENT - respond by Tuesday

Neighbors,

A number of us met yesterday and have come to an agreement relating to the Poles, wires and new lighting for Greenwood Circle. The full neighborhood of all affected neighbors are now in unanimous agreement and 100% have agreed to contribute to the project. We have agreed to take the existing poles down, bury the wires and replace the current lights with one of the 2 styles that are shown on the attached picture. The estimated cost of the project is about \$38,500 and we have enough money committed from all of us to fund the full project. The project will probably be done in 8 to 12 weeks. The City will contract directly with Xcel to do the project and we each will pay our committed amount directly to the City.

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Please contact me if you have any questions.

Chip Fisher
MN: 612 904 5730 | AZ: 480 348 1527 | C: 612 309 1000



PETITION T....docx (22 KB)



825 Rice Street
St. Paul, MN 55117

August 23, 2013

City of Greenwood
Attn: Debra J. Kind
20225 Cottagewood Road
Deephaven, MN 55331

Dear Ms. Debra Kind:

Xcel Energy Outdoor Lighting is pleased to have an opportunity to submit a proposal for the City of Greenwood. Our goal is to provide you with the necessary information to assist you in your decision making process. We are confident we can provide you with a comprehensive package that will meet all your needs.

Please find below styles of product and the estimated project costs. This proposal includes all underground facilities installed using the plowing or boring method for conduit and wire and the installation of each of the following material. If successful in acquiring the identified project, delivery of the specified product could take 8 to 12 weeks:

From: Dagne Gustafson <dagnegustafson@me.com> 
Subject: Fwd: URGENT - respond by Tuesday
Date: August 25, 2013 10:42:04 PM CDT
To: Chip Fisher <cfisher@ghf.net>, guskarpas@mchsi.com, dkind100@gmail.com

3 Attachments, 149 KB

We are in agreement with the attached petition.
Mike and Dagne Gustafson
5125 Greenwood Circle
Greenwood, MN 55331

From: Chip Fisher <cfisher@ghf.net>
Subject: URGENT - respond by Tuesday
Date: August 25, 2013 9:47:57 AM EDT
To: Kaylene Kickhafer <kaylene.kickhafer@gmail.com>, "wgschultz@Yahoo.com" <wgschultz@Yahoo.com>, "Jim.wicka@gmail.com" <Jim.wicka@gmail.com>, "'HenryBible@mac.com'" <'HenryBible@mac.com'>, "billandtishcook@msn.com" <billandtishcook@msn.com>, 'Angie Lindberg <amlindberg3@gmail.com>', "kjchapman@juno.com" <kjchapman@juno.com>, "mwelias3@outlook.com" <mwelias3@outlook.com>, "sandraccarr22@msn.com" <sandraccarr22@msn.com>, "dagnegustafson@me.com" <dagnegustafson@me.com>, "ruegiec@aol.com" <ruegiec@aol.com>, "brooks@verit.com" <brooks@verit.com>, "libbypastor@comcast.net" <libbypastor@comcast.net>, "pady@scpromo.com" <pady@scpromo.com>, "PAT LUCKING (p.lucking@yahoo.com)" <p.lucking@yahoo.com>
Cc: "dkind100@gmail.com" <dkind100@gmail.com>, "Gus Karpas (guskarpas@mchsi.com)" <guskarpas@mchsi.com>

Neighbors,

A number of us met yesterday and have come to an agreement relating to the Poles, wires and new lighting for Greenwood Circle. The full neighborhood of all affected neighbors are now in unanimous agreement and 100% have agreed to contribute to the project. We have agreed to take the existing poles down, bury the wires and replace the current lights with one of the 2 styles that are shown on the attached picture. The estimated cost of the project is about \$38,500 and we have enough money committed from all of us to fund the full project. The project will probably be done in 8 to 12 weeks. The City will contract directly with Xcel to do the project and we each will pay our committed amount directly to the City. We MUST get a petition signed by all of the neighbors to the City by Tuesday of this week (27th) so they can get it on their agenda for the Sept. 4th meeting. The City will accept a reply/forward email from you saying that you are in agreement with the attached petition. Just give them your name and house number. Mayor Kind and Gus are copied on this email so you can send your response directly to them. Please copy me in just so we can make sure everyone responds. Please contact me if you have any questions.

Chip Fisher
MN: 612 904 5730 | AZ: 480 348 1527 | C: 612 309 1000



[PETITION T....docx \(22 KB\)](#)

From: Kaylene Kickhafer <kaylene.kickhafer@gmail.com>
Subject: Re: URGENT - respond by Tuesday
Date: August 27, 2013 5:36:37 PM CDT
To: Chip Fisher <cfisher@ghf.net>
Cc: "wgschultz@Yahoo.com" <wgschultz@yahoo.com>, Jim wicka <Jim.wicka@gmail.com>, "billandtishcook@msn.com" <billandtishcook@msn.com>, "Angie Lindberg" <amlindberg3@gmail.com>, Karen Chapman <kjchapman@juno.com>, "mwelias3@outlook.com" <mwelias3@outlook.com>, sandracarr22 <sandracarr22@msn.com>, Dagne Gustafson <dagnegustafson@me.com>, Colleen Ruegemer <ruegiec@aol.com>, brooks <brooks@verit.com>, "Libby & Jim Pastor" <libbypastor@comcast.net>, "pady@scpromo.com" <pady@scpromo.com>, "PAT LUCKING (p.lucking@yahoo.com)" <p.lucking@yahoo.com>, "dkind100@gmail.com" <dkind100@gmail.com>, "Gus Karpas (guskarpas@mchsi.com)" <guskarpas@mchsi.com>, "Hal & Chris Bible (henrybible@mac.com)" <henrybible@mac.com>

We are not opposed to the project of burying the power lines, and are in agreement with the streetlight replacement options as stated in the petition.

Dave and Kaylene Kickhafer
5170 Greenwood Circle
Phone 952-470-0923

On Sun, Aug 25, 2013 at 8:47 AM, Chip Fisher <cfisher@ghf.net> wrote:

Neighbors,

A number of us met yesterday and have come to an agreement relating to the Poles, wires and new lighting for Greenwood Circle. The full neighborhood of all affected neighbors are now in unanimous agreement and 100% have agreed to contribute to the project. We have agreed to take the existing poles down, bury the wires and replace the current lights with one of the 2 styles that are shown on the attached picture. The estimated cost of the project is about \$38,500 and we have enough money committed from all of us to fund the full project. The project will probably be done in 8 to 12 weeks. The City will contract directly with Xcel to do the project and we each will pay our committed amount directly to the City.

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Please contact me if you have any questions.

Chip Fisher

MN: [612 904 5730](tel:6129045730) | AZ: [480 348 1527](tel:4803481527) | C: [612 309 1000](tel:6123091000)

From: Angie Lindberg <amlindberg3@gmail.com>
Subject: Re: URGENT - respond by Tuesday
Date: August 25, 2013 6:22:28 PM CDT
To: Chip Fisher <cfisher@ghf.net>
Cc: Kaylene Kickhafer <kaylene.kickhafer@gmail.com>, "wgschultz@Yahoo.com" <wgschultz@Yahoo.com>, "Jim.wicka@gmail.com" <Jim.wicka@gmail.com>, "HenryBible@mac.com" <HenryBible@mac.com>, "billandtishcook@msn.com" <billandtishcook@msn.com>, "kjchapman@juno.com" <kjchapman@juno.com>, "mwelias3@outlook.com" <mwelias3@outlook.com>, "sandracarr22@msn.com" <sandracarr22@msn.com>, "dagnegustafson@me.com" <dagnegustafson@me.com>, "ruegiec@aol.com" <ruegiec@aol.com>, "brooks@verit.com" <brooks@verit.com>, "libbypastor@comcast.net" <libbypastor@comcast.net>, "pady@scpromo.com" <pady@scpromo.com>, "PAT LUCKING (p.lucking@yahoo.com)" <p.lucking@yahoo.com>, "dkind100@gmail.com" <dkind100@gmail.com>, "Gus Karpas (guskarpas@mchsi.com)" <guskarpas@mchsi.com>

We are in agreement with the attached petition to take the existing poles down, bury the wires and replace the current lights, with one of the 2 styles shown.

Matt & Angie Lindberg
5160 Greenwood Circle
612-382-9516

On Aug 25, 2013, at 8:47 AM, Chip Fisher <cfisher@ghf.net> wrote:

Neighbors,

A number of us met yesterday and have come to an agreement relating to the Poles, wires and new lighting for Greenwood Circle. The full neighborhood of all affected neighbors are now in unanimous agreement and 100% have agreed to contribute to the project. We have agreed to take the existing poles down, bury the wires and replace the current lights with one of the 2 styles that are shown on the attached picture. The estimated cost of the project is about \$38,500 and we have enough money committed from all of us to fund the full project. The project will probably be done in 8 to 12 weeks. The City will contract directly with Xcel to do the project and we each will pay our committed amount directly to the City.

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Please contact me if you have any questions.

[Chip Fisher](mailto:Chip.Fisher@ghf.net)
MN: 612 904 5730 | AZ: 480 348 1527 | C: 612 309 1000

<PETITION TO THE CITY OF GREENWOOD.docx>
<001.jpg>
<001 (2).jpg>

From: "Brooks D. Myhran" <brooks@verit.com> 
Subject: RE: URGENT - respond by Tuesday
Date: August 26, 2013 9:55:57 AM CDT
To: Chip Fisher <cfisher@ghf.net>
Cc: "dkind100@gmail.com" <dkind100@gmail.com>, "Gus Karpas (guskarpas@mchsi.com)" <guskarpas@mchsi.com>

1 Attachment, 14 KB

My wife and I are in agreement with the attached petition.

Please let me know if you need anything else from us.

Thanks very much,
Brooks

From: Chip Fisher [mailto:cfisher@ghf.net]
Sent: Sunday, August 25, 2013 8:48 AM
To: Kaylene Kickhafer; wgschultz@Yahoo.com; 'Jim.wicka@gmail.com'; 'HenryBible@mac.com'; billandtishcook@msn.com; 'Angie Lindberg; 'kjchapman@juno.com'; mwelias3@outlook.com; 'sandracarr22@msn.com'; 'dagnegustafson@me.com'; 'ruegiec@aol.com'; 'brooks@verit.com'; 'libbypastor@comcast.net'; pady@scpromo.com; PAT LUCKING (p.lucking@yahoo.com)
Cc: dkind100@gmail.com; Gus Karpas (guskarpas@mchsi.com)
Subject: URGENT - respond by Tuesday

Neighbors,

A number of us met yesterday and have come to an agreement relating to the Poles, wires and new lighting for Greenwood Circle. The full neighborhood of all affected neighbors are now in unanimous agreement and 100% have agreed to contribute to the project. We have agreed to take the existing poles down, bury the wires and replace the current lights with one of the 2 styles that are shown on the attached picture. The estimated cost of the project is about \$38,500 and we have enough money committed from all of us to fund the full project. The project will probably be done in 8 to 12 weeks. The City will contract directly with Xcel to do the project and we each will pay our committed amount directly to the City.

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Please contact me if you have any questions.

Chip Fisher
MN: 612 904 5730 | AZ: 480 348 1527 | C: 612 309 1000



[PETITION T....docx \(14 KB\)](#)

From: Chip Fisher <cfisher@ghf.net>
Subject: FW: URGENT - respond by Tuesday
Date: August 26, 2013 9:39:15 AM CDT
To: "dkind100@gmail.com" <dkind100@gmail.com>, "Gus Karpas (guskarpas@mchsi.com)" <guskarpas@mchsi.com>

From: Libby Pastor [mailto:libbypastor@comcast.net]
Sent: Monday, August 26, 2013 7:30 AM
To: Chip Fisher
Subject: Re: URGENT - respond by Tuesday

We are in agreement with attached petition.

Jim and Libby Pastor

Sent from my iPhone

On Aug 25, 2013, at 8:47 AM, Chip Fisher <cfisher@ghf.net> wrote:

Neighbors,

A number of us met yesterday and have come to an agreement relating to the Poles, wires and new lighting for Greenwood Circle. The full neighborhood of all affected neighbors are now in unanimous agreement and 100% have agreed to contribute to the project. We have agreed to take the existing poles down, bury the wires and replace the current lights with one of the 2 styles that are shown on the attached picture. The estimated cost of the project is about \$38,500 and we have enough money committed from all of us to fund the full project. The project will probably be done in 8 to 12 weeks. The City will contract directly with Xcel to do the project and we each will pay our committed amount directly to the City.

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MN: 612 904 5730 | AZ: 480 348 1527 | C: 612 309 1000

<PETITION TO THE CITY OF GREENWOOD.docx>
<001.jpg>
<001 (2).jpg>

This email has been scanned by the Symantec Email Security.cloud service.

From: Pady Regnier <pady@scpromo.com> 
Subject: RE: URGENT - respond by Tuesday
Date: August 26, 2013 10:08:05 AM CDT
To: Chip Fisher <cfisher@ghf.net>, Kaylene Kickhafer <kaylene.kickhafer@gmail.com>, "wgschultz@Yahoo.com" <wgschultz@Yahoo.com>, "Jim.wicka@gmail.com" <'Jim.wicka@gmail.com'>, "HenryBible@mac.com" <'HenryBible@mac.com'>, "billandtishcook@msn.com" <billandtishcook@msn.com>, 'Angie Lindberg <amlindberg3@gmail.com>', "kjchapman@juno.com" <'kjchapman@juno.com'>, "mwelias3@outlook.com" <mwelias3@outlook.com>, "sandracarr22@msn.com" <'sandracarr22@msn.com'>, "dagnegustafson@me.com" <'dagnegustafson@me.com'>, "ruegiec@aol.com" <'ruegiec@aol.com'>, "brooks@verit.com" <'brooks@verit.com'>, "libbypastor@comcast.net" <'libbypastor@comcast.net'>, "PAT LUCKING (p.lucking@yahoo.com)" <p.lucking@yahoo.com>
Cc: "dkind100@gmail.com" <dkind100@gmail.com>, "Gus Karpas (guskarpas@mchsi.com)" <guskarpas@mchsi.com>

6 Attachments, 11 KB

Dennis and Pady Regnier, 5115 Greenwood Circle, are in agreement on the attached proposal. Thanks, p

Pady Regnier

CEO & Founder

St. Croix Promotions & Retail, Inc.

C: (612) 804-6094 • D: (952) 236-6777

www.scpromo.com



From: Chip Fisher [mailto:cfisher@ghf.net]

Sent: Sunday, August 25, 2013 8:48 AM

To: Kaylene Kickhafer; wgschultz@Yahoo.com; 'Jim.wicka@gmail.com'; 'HenryBible@mac.com'; billandtishcook@msn.com; 'Angie Lindberg; 'kjchapman@juno.com'; mwelias3@outlook.com; 'sandracarr22@msn.com'; 'dagnegustafson@me.com'; 'ruegiec@aol.com'; 'brooks@verit.com'; 'libbypastor@comcast.net'; Pady Regnier; PAT LUCKING (p.lucking@yahoo.com)

Cc: dkind100@gmail.com; Gus Karpas (guskarpas@mchsi.com)

Subject: URGENT - respond by Tuesday

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From: Colleen Ruegemer <colleenruegemer@gmail.com>
Subject: Re: URGENT - respond by Tuesday
Date: August 26, 2013 12:21:05 PM CDT
To: Chip Fisher <cfisher@ghf.net>
Cc: Kaylene Kickhafer <kaylene.kickhafer@gmail.com>, "wgschultz@Yahoo.com" <wgschultz@yahoo.com>, "billandtishcook@msn.com" <billandtishcook@msn.com>, "Angie Lindberg" <amlindberg3@gmail.com>, kjchapman@juno.com, "mwelias3@outlook.com" <mwelias3@outlook.com>, sandracarr22@msn.com, dagnegustafson@me.com, brooks@verit.com, libbypastor@comcast.net, "pady@scpromo.com" <pady@scpromo.com>, "PAT LUCKING (p.lucking@yahoo.com)" <p.lucking@yahoo.com>, "dkind100@gmail.com" <dkind100@gmail.com>, "Gus Karpas (guskarpas@mchsi.com)" <guskarpas@mchsi.com>

The Ruegemers are in agreement with the attached petition.

Colleen and Jeff Ruegemer
5105 Greenwood Circle

On Sunday, August 25, 2013, Chip Fisher wrote:

Neighbors,

A number of us met yesterday and have come to an agreement relating to the Poles, wires and new lighting for Greenwood Circle. The full neighborhood of all affected neighbors are now in unanimous agreement and 100% have agreed to contribute to the project. We have agreed to take the existing poles down, bury the wires and replace the current lights with one of the 2 styles that are shown on the attached picture. The estimated cost of the project is about \$38,500 and we have enough money committed from all of us to fund the full project. The project will probably be done in 8 to 12 weeks. The City will contract directly with Xcel to do the project and we each will pay our committed amount directly to the City.

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Please contact me if you have any questions.

Chip Fisher

MN: [612 904 5730](tel:6129045730) | AZ: [480 348 1527](tel:4803481527) | C: [612 309 1000](tel:6123091000)

From: Bill Schultz <wgschultz@yahoo.com>
Subject: Re: URGENT - respond by Tuesday
Date: August 26, 2013 6:59:53 PM CDT
To: Chip Fisher <cfisher@ghf.net>
Cc: "dkind100@gmail.com" <dkind100@gmail.com>, "Gus Karpas \ (guskarpas@mchsi.com)" <guskarpas@mchsi.com>
Reply-To: Bill Schultz <wgschultz@yahoo.com>

We agree to the Greenwood Circle petition for the power cables to be buried and the seven power poles to be removed and replaced with one of the two standard street lights.

Bill and Deb Schultz
5140 Greenwood Circle

From: Chip Fisher <cfisher@ghf.net>
To: Kaylene Kickhafer <kaylene.kickhafer@gmail.com>; "wgschultz@Yahoo.com" <wgschultz@Yahoo.com>; "Jim.wicka@gmail.com" <Jim.wicka@gmail.com>; "HenryBible@mac.com" <HenryBible@mac.com>; "billandishcook@msn.com" <billandishcook@msn.com>; "Angie Lindberg <amlindberg3@gmail.com>; "kjchapman@juno.com" <kjchapman@juno.com>; "mwelias3@outlook.com" <mwelias3@outlook.com>; "sandracarr22@msn.com" <sandracarr22@msn.com>; "dagnegustafson@me.com" <dagnegustafson@me.com>; "ruegiec@aol.com" <ruegiec@aol.com>; "brooks@verit.com" <brooks@verit.com>; "libbypastor@comcast.net" <libbypastor@comcast.net>; "pady@scpromo.com" <pady@scpromo.com>; "PAT LUCKING (p.lucking@yahoo.com)" <p.lucking@yahoo.com>
Cc: "dkind100@gmail.com" <dkind100@gmail.com>; "Gus Karpas (guskarpas@mchsi.com)" <guskarpas@mchsi.com>
Sent: Sunday, August 25, 2013 8:47 AM
Subject: URGENT - respond by Tuesday

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Please contact me if you have any questions.

Chip Fisher
MN: 612 904 5730 | AZ: 480 348 1527 | C: 612 309 1000

From: Chip Fisher <cfisher@ghf.net>
Subject: FW: URGENT - respond by Tuesday
Date: August 26, 2013 1:21:10 PM CDT
To: "dkind100@gmail.com" <dkind100@gmail.com>, "Gus Karpas (guskarpas@mchsi.com)" <guskarpas@mchsi.com>

From: Jim wicka [mailto:jim.wicka@gmail.com]
Sent: Monday, August 26, 2013 10:29 AM
To: Chip Fisher
Subject: Re: URGENT - respond by Tuesday

Wickas consent -- 5165 Greenwood Circle

On Sun, Aug 25, 2013 at 8:47 AM, Chip Fisher <cfisher@ghf.net> wrote:
Neighbors,

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Chip Fisher
MN: [612 904 5730](tel:6129045730) | AZ: [480 348 1527](tel:4803481527) | C: [612 309 1000](tel:6123091000)

--
Jim Wicka

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Agenda Number: 7B

Agenda Date: 09-04-13

Prepared by Deb Kind

Agenda Item: Resolution 22-13, Approving 2014 Preliminary Tax Levy

Summary: The updated draft of the 2014 budget based on the council's August worksession discussion is included in the worksession section of the council packet. This draft of the budget includes a tax levy of \$643,875 -- a slight -.12% reduction from 2013. Further changes may be made to the budget and levy amount based on the discussion held at the worksession and regular meeting on 09-04-13. The PRELIMINARY tax levy must be approved at the 09-04-13 council meeting. Once the preliminary tax levy amount is set the budget may be decreased, but the budget cannot be increased when the final levy is approved at the 12-04-13 council meeting.

Council Action: Required. Suggested motion ...

1. I move the council approves resolution 22-13 approving \$_____ as the preliminary tax levy for taxes collectible in 2014.

**CITY OF GREENWOOD
RESOLUTION 22-13**

A RESOLUTION APPROVING PROPOSED TAX LEVY COLLECTIBLE IN 2014.

BE IT RESOLVED by the council of the city of Greenwood, county of Hennepin, Minnesota, that the below sum of money is the amount proposed to be levied for the current year, collectible in 2014, upon taxable property in the city of Greenwood for the following purpose: General Fund

TOTAL: \$ _____

The city clerk is hereby instructed to transmit a certified copy of this resolution to the county auditor of Hennepin County, Minnesota.

ADOPTED by the city council of Greenwood, Minnesota, this ___ day of September, 2013.

___ AYES ___ NAYS

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Gus E. Karpas, City Clerk



Agenda Number: **7C**

Agenda Date: **09-04-13**

Prepared by *Deb Kind*

Agenda Item: Ordinance 221, Establishing Requirements for City Approvals, Reasonable Accommodation Regulation, and Payment of Assessment Regulation

Summary: The last line of paragraph 3 on the format for Notice of Hearing on Proposed Assessment for the Excelsior Blvd watermain project (attached) says: The right to *partially* prepay the assessment according to ordinance number _____ *is / is not* available.

The League of MN Cities advises: The ability to make *partial* prepayments should be defined by ordinance in order to provide consistency in the handling of assessments and to have the regulations governing assessments in one place.

Also, paragraph 5 of the Notice of Hearing on Proposed Assessment refers to a city ordinance regarding deferments.

Therefore Greenwood needs to have an ordinance in place to address these issues.

While reviewing the Minnetonka code book for a model ordinance, City Attorney Mark Kelly noticed additional items that he is recommending be included in the Greenwood city code book as well. Attached is the ordinance drafted by Mark.

Council Action: Action required. Potential motions ...

- A. I move the council approves the 1st reading of Ordinance 221, Establishing Requirements for City Approvals, Reasonable Accommodation Regulation, and Payment Of Assessment Regulation.
- B. Other motion ???

NOTICE OF HEARING ON PROPOSED ASSESSMENT FOR THE EXCELSIOR BLVD WATERMAIN PROJECT

Greenwood, Minnesota, (month) (day), (year).

TO WHOM IT MAY CONCERN:

Notice is hereby given that the Greenwood city council will meet at 7pm on October 2, 2013, in the city hall located at 20225 Cottagewood Road, Deephaven, MN to consider, and possibly adopt, the proposed assessment for (1) Improvement No. 1, the improvement of Excelsior Boulevard between the west line of 21380 Excelsior Boulevard and the east line of 21170 Excelsior Boulevard, Greenwood, Minnesota, and (2) Improvement 1.1, the improvement of Excelsior Boulevard between west line of 21150 Excelsior Boulevard and the west line of 21030 Excelsior Boulevard, Greenwood, Minnesota. Adoption by the council of the proposed assessment may occur at the hearing.

The amount to be specially assessed against a particular lot, piece, or parcel of land is shown on the assessment roll available or viewing at city hall and to be mailed with this notice to all affected property owners. Such assessment is proposed to be payable in equal annual installments extending over a period of _____ years, the first of the installments to be payable on or before the first Monday in January 2014, and will bear interest at the rate of _____ percent per annum from the date of the adoption of the assessment resolution. To the first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2014. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

You may at any time prior to certification of the assessment to the county auditor, pay the entire assessment on such property, with interest accrued to the date of payment, to the city clerk. No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. You may at any time thereafter, pay to the city clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above, the rate of interest that will apply is _____% per year. According to city ordinance 221 the right to partially prepay the assessment is available.

The proposed assessment roll is on file for public inspection at the city clerk's office. The total amount of the proposed assessment is \$_____. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the city clerk prior to the assessment hearing or presented to the presiding officer at the hearing. The council may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

Under Minn. Stat. §§ 435.193 to 435.195 and city ordinance 221 the council may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older, one retired by virtue of a permanent and total disability, or a member of the National Guard or other reserves ordered to active military service for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in state law and city ordinance 221, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of state law and city ordinance 221, may, within 30 days of the confirmation of the assessment, apply to the city clerk for the prescribed form for such deferral of payment of this special assessment on his/her property.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the mayor or clerk of the city within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the mayor or clerk.

Gus E Karpas, City Clerk

**AN ORDINANCE OF THE CITY OF GREENWOOD, MINNESOTA
AMENDING CHAPTER 1, COUNCIL & ADMINISTRATION BY ADDITION OF REQUIREMENTS FOR CITY
APPROVALS, REASONABLE ACCOMMODATION REGULATION, AND PAYMENT OF ASSESSMENT REGULATION**

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA DOES ORDAIN:

SECTION 1.

Greenwood ordinance code chapter 1 is hereby amended to add the following:

“SECTION 135. REQUIREMENTS FOR CITY APPROVALS.

135.00. Requirement for City Approvals.

A license, permit, or other city approval or authorization of any kind may be granted only to an applicant who:

1. Has complied with all relevant statutory, charter, and ordinance requirements;
2. Has paid all fees, charges, taxes, special assessments and other debts or obligations that are due from the applicant and payable to the city regarding any matter; and
3. Is in compliance with all ordinance requirements and attached conditions regarding other city approvals that have been granted to the applicant for any matter.

135.05. Waivers.

The requirements of section 135.00 (2) and (3) may be waived in the following circumstances:

1. The applicant has provided sufficient safeguards to assure payment of debts or compliance with city requirements within a reasonable time after the city approval; or
2. Enforcement of the requirements would result in a significant hardship to the applicant through no fault of his/her own or would result in an otherwise unfair situation.”

SECTION 2

Greenwood ordinance code chapter 1 is hereby amended to add the following:

“SECTION 140. REASONABLE ACCOMMODATION.

140.00. Reasonable Accommodation.

1. The city has a legitimate interest in imposing regulations to protect the public health, safety, and general welfare. However, these regulations may not be applied in a manner that denies reasonable accommodation as required by the federal Fair Housing Amendments Act of 1988. It is the policy of the city to provide reasonable accommodation for persons with disabilities seeking fair and equal access to housing, in compliance with federal law. Reasonable accommodation means granting a modification or waiver of city regulations or policies to an individual with a disability, or to a developer of housing for an individual with a disability, when necessary to eliminate barriers to housing opportunities as required by the Act. The process for making and acting upon requests for reasonable accommodation is set forth below.
2. A person may request the modification or waiver of city regulations or policies by submitting a request in writing to the city clerk or zoning administrator. No fee is required for this application. “Person” includes an individual with a disability, his or her representative, or a developer or provider of housing for an individual with a disability. The application must include a detailed explanation of why the modification or waiver is reasonably necessary to make the specific housing available to the person, including verification of the disability, as well as other information required by the city clerk or zoning administrator. If the request also requires another city review or approval, then the applicant must file the request concurrently with that application.
3. The city clerk or zoning administrator, in consultation with the city attorney, has the authority to consider and act on requests for reasonable accommodation, except that requests associated with another city review or approval will be considered and decided concurrently with that application. A decision must be in writing and may include the imposition of conditions. In making a decision, the following factors must be considered:
 - a. Whether there is a qualifying disability;
 - b. Whether the request is needed to allow a disabled person equal opportunity to use and enjoy a dwelling, or to live in a particular neighborhood, as a person without disabilities;
 - c. Whether the request is reasonable, considering such things as the potential impact on surrounding uses, the extent to which the accommodation meets the stated need, and other alternatives that may meet that need;
 - d. Whether the request would constitute a fundamental alteration of the city's regulations, policies, or procedures;
 - e. Whether the request would impose an undue financial or administrative burden on the city; and
 - f. Any other factor that may have a bearing on the request.

4. The city clerk's or zoning administrator's written decision, including notice of the right to appeal, must be mailed to the applicant and to the owners of all properties that are immediately adjacent to the property that is the subject of the request. An aggrieved party may appeal the city clerk's or zoning administrator's decision to the city council by submitting a written request to the city clerk within 10 days after the decision was mailed to that party. The city clerk's or zoning administrator's decision is the final decision of the city, unless properly appealed. Only the aggrieved applicant and immediately adjacent property owners who received notice of the written determination have a right to appeal.
5. An approved request is granted only to an individual and does not run with the land unless the city clerk or zoning administrator determines that (a) the accommodation is physically integrated into the residential structure and cannot easily be removed or altered or (b) the accommodation is to be used by another individual with a disability.
6. The city clerk or zoning administrator may require that the applicant record a covenant agreeing to comply with conditions established in the determination, before the issuance of any permits related to an approved reasonable accommodation."

SECTION 3

Greenwood ordinance code chapter 1 is hereby amended to add the following:

"SECTION 150. PAYMENT OF ASSESSMENTS & STORMWATER CHARGES.

150.00. Partial Prepayments.

1. Special Assessments. Within 30 days after the city council adopts the resolution approving the assessment roll, the owner of property that is assessed may pay a portion of the total assessment, if payments are made in increments of not less than \$100 and the remaining unpaid balance is not less than \$100. The unpaid balance will be spread over the period of time established by the council for the payment of the special assessments.
2. Stormwater Charges. Stormwater charges may be partially prepaid at any time without restriction or penalty.

150.05. Deferment.

1. The city council may defer payment of special assessments and stormwater charges for a period not exceeding 15 years in the following instances:
 2. When the property affected is the homestead of the owner, and the owner is retired as a result of age;
 3. When the property affected is the homestead of the owner, and the owner is retired as a result of permanent and total disability, which is defined as any of the following:
 - a. The total and permanent loss of the sight of both eyes;
 - b. The loss of both arms at the shoulder;
 - c. The loss of both legs so close to the hips that no effective artificial members can be used;
 - d. Complete and permanent paralysis;
 - e. Total and permanent loss of mental faculties; or
 - f. Other injury that totally incapacitates the owner from working at an occupation that produces an income.
 4. When the property affected is the homestead of the owner, and the owner is a member of the National Guard or other reserves ordered to active military service for whom it would be a hardship to make the payments.
5. A person who receives a deferment under paragraph 1 above may not have an annual income that exceeds \$_____ per year, as of January 1, 2013. This amount will be subsequently adjusted annually by the consumer price index for the twin cities area.
6. Deferments will be granted upon the owner's certification of the required qualifications on the city-provided form. The certification may be made at any time following the adoption of the assessment or storm sewer charge and must be renewed annually by the owner during the term of the deferment, no later than September 30 of each year.
7. Deferred assessments and charges will accrue simple interest during the deferment period at the rate established for the payment of assessments when the assessment or storm sewer charge was adopted.
8. A one-time five-year hardship extension beyond the initial 15 years will be granted upon compliance with all of the following:
 - a. The owner must continue to comply with the requirements of paragraphs 1 and 2 above;
 - b. The owner's minimum age must be 80. If an eligible person becomes deceased and the decedent's spouse does not meet the age requirement, this requirement will be waived in order to avoid a hardship for the surviving spouse;
 - c. The owner must provide copies of his / her / their federal income tax forms for 3 years immediately preceding the hardship request;
 - d. The owner must furnish a statement of all current assets and the nature of their liquidity, showing that other financial resources are not available for payment of the special assessments;
 - e. The bond account established for each special assessment levy in question must be sufficient to discharge all city obligations incurred from the sale of the bonds;
 - f. The years allowed for spreading the unpaid amounts at the end of the 5-year extension may not be fewer than 10 if the property cannot be further divided, or fewer than five if the property is further divisible;

- g. The special assessment balance at the end of a 5-year extension may not be greater than 50% of the market value of the property as estimated to the end of the 5-year extension. Further, the special assessment balance at the end of a 5-year extension may not result in annual installments of more than \$10,000 based on the remaining years allowed for re-spreading the unpaid amount; and
 - h. The hardship extension must be renewed on an annual basis, no later than September 30 of each year, but may not be renewable for more than a total of 5 years.
9. Upon failure to receive renewal certification, or upon the expiration of the 15-year deferment, the clerk must either:
- a. Promptly certify to the county auditor the amount of the deferred assessment and accrued interest, to be extended on the proper tax rolls and to be collected over the time remaining of the 30-year period after the original assessment; or
 - b. Promptly certify to the city treasurer the amount of the deferred storm sewer charges to be placed on the utility bills for the affected property and to be collected over the time period allowed for the payment of the charges when originally adopted.”

SECTION 4

Effective Date. This ordinance shall be effective upon publication according to law.

Enacted by the city council of Greenwood, Minnesota this ___ day of _____, 2012.

___ AYES ___ NAYS

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Gus E. Karpas, City Clerk

First reading: _____, 2013
Second reading: _____, 2013
Publication: _____, 2013



Agenda Number: 7D

Agenda Date: 09-04-13

Prepared by Deb Kind

Agenda Item: Community Survey

Summary: At the August worksession the council discussed the idea of doing a new community survey. Attached are previous surveys conducted by the city ...

2009 Community Survey
2009 Southshore Center Survey
2010 Tonkaconnect Survey

Also attached is a concept for a 2013 community survey to possibly be included with the upcoming 3rd quarter newsletter that will be mailed at the end of September.

Council Action: None required. Potential motions ...

1. I move the council approves the attached 2013 community survey as presented.
2. I move the council approves the attached 2013 community survey with the following revisions: _____.
3. Do nothing or other motion ???

2009 COMMUNITY SURVEY



Your opinions are needed to help guide the future of Greenwood. Please complete this quick survey and return to: Greenwood City Office, 20225 Cottagewood Road, Deephaven, MN 55331. Deadline: October 15, 2009. Your input is appreciated!

TAXES	<i>Greenwood city taxes are about 18% of your property tax bill. In other words, for every \$1,000 paid in property taxes \$180 goes to the city (\$77 police/fire, \$44 admin/legal/auditor, \$31 roads, \$28 reserve replenishment/misc.).</i>	Strongly Agree Agree Neutral Disagree Strongly Disagree
TAXES	I get good value for my city tax dollar.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
POLICE	<i>The South Lake Minnetonka Police Department's strategic plan indicates a need for phasing in two police officers, increasing the overtime budget to manage scheduling issues, and increasing the fund balance in order to keep pace with technology.</i>	
POLICE	I support raising taxes \$26-\$54 per property, per year to implement the police department's strategic plan.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
POLICE	Greenwood feels like a safe community.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
ROADS	My road is in acceptable condition.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
ROADS	I support the city paying cash to improve 1-3 roads each year.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
ROADS	I support city bonding (getting a loan) to improve all roads now.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
ROADS	I am satisfied with the quality of snow plowing on my road.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
DOCKS	<i>The 2009 slip fee for the city's public marina on St. Alban's Bay is \$750, same as 2007 and 2008. In 2010 the fee will be \$850. There are 26 slips and 38 people on the waiting list. Note: Marina Fund money may be used for any city purpose.</i>	
DOCKS	The \$850 slip fee is too high.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
DOCKS	The slip fee should be the average of Excelsior, Deephaven, and Tonka Bay rates (approx. \$1,400).	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
MISC.	I support using \$890 (\$5 per foot frontage at the public marina) from the Marina Fund to help pay a portion of the costs for bay-wide milfoil treatment on St. Alban's Bay. Note: The \$900 currently spent on milfoil next to the public marina also would go towards bay-wide treatment for a total of \$1790.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
MISC.	I support tight regulation of tree trimming/removal in Greenwood.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
MISC.	Current outdoor lighting in my neighborhood is too bright.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Your Name (optional)	Phone (optional)
Email Address (optional)	<input type="checkbox"/> Please add my email to the list to receive city council agendas and news
Your Age Group <input type="checkbox"/> 18-39 <input type="checkbox"/> 40-64 <input type="checkbox"/> 65 plus	<input type="checkbox"/> I have included written comments on the back ...

One survey is provided per property. Photocopies will not be accepted.

GREENWOOD COMMUNITY SURVEY RESULTS • 10/09

Scores above 3 = agree. Scores below 3 = disagree.

	TOTAL	5 - Strongly Agree	4 - Agree	3 - Neutral	2 - Disagree	1 - Strongly Disagree	AVERAGE	
I get good value for my CITY tax dollar.	117	17	47	35	14	4	3.50	
I support raising taxes \$26-\$54 per property, per year to implement the police department's strategic plan.	112	19	28	24	15	26	2.99	
Greenwood feels like a safe community.	121	51	63	7	0	0	4.36	
My road is in acceptable condition.	119	17	48	15	25	14	3.24	
I support the city paying cash to improve 1-3 roads each year	120	27	62	17	9	5	3.81	
I support city bonding (getting a loan) to improve all roads now.	119	8	13	28	47	23	2.46	
I am satisfied with the quality of snow plowing on my road.	122	38	56	20	4	4	3.98	
The \$850 public marina slip fee is too high.	115	6	8	17	19	65	1.88	
The slip fee should be the average of Excelsior, Deephaven, and Tonka Bay rates (approx. \$1400).	117	58	24	12	6	17	3.85	
I support using \$1790 from the public marina fund towards milfoil treatment on St. Alban's Bay.	114	56	31	17	3	7	4.11	
I support tight regulation of tree trimming/removal in Greenwood.	120	16	25	24	31	24	2.82	
Current outdoor lighting in my neighborhood is too bright.	119	9	5	22	33	50	2.08	
	TOTAL	No Age	18-39	40-64	65+	% of Mailed		
	122	18	2	70	32	41%		

The numbers on the right represent the number of respondents in each age group.



2009 SOUTHSHORE CENTER SURVEY

Your opinions are needed to help guide the future of the SouthShore Community/Senior Center. We would like feedback from every property owner. So please take 2 minutes to complete this short survey and return by May 1, 2009. Your input is appreciated!

The SouthShore Community/Senior Center is located adjacent to Shorewood City Hall. The Center was built in 1996 with private funds and funding from 5 cities (Shorewood 50%, Deephaven 22.45%, Excelsior 14.6%, Tonka Bay 9%, Greenwood 3.95%). Each city has equal (20%) voting rights regarding the Center. The 1996 agreement states that all costs (including capital expenses) for the Center would be paid by The Friends of the SouthShore Center. The Friends dissolved in 2009, so now the cities are left with the financial responsibility for the Center. The cost to operate the Center is approximately \$120,000 per year (worst case with no revenue). Shorewood has expressed the desire to buyout the other cities. They have indicated that they would continue to operate the Center as a community/senior center, but it is possible they could sell it. Professional recreation management companies have submitted proposals to operate the Center. The proposals project that the Center will be self supporting after 2 years, but it could be longer. Greenwood has several options ...

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I support Greenwood raising taxes to pay 3.95% of the costs for the Center (\$4740 per year) for a <u>maximum</u> of 2 years (projected time to be self supporting).	<input type="checkbox"/>				
I support Greenwood raising taxes to pay 10% of the costs for the Center (\$12,000 per year) for a <u>maximum</u> of 2 years (projected time to be self supporting).	<input type="checkbox"/>				
I support Greenwood raising taxes to pay 20% of the costs for the Center (\$24,000 per year) for a <u>maximum</u> of 2 years (projected time to be self supporting).	<input type="checkbox"/>				
I support Greenwood raising taxes to pay 3.95% of the costs for the Center long term (\$4740+ per year).	<input type="checkbox"/>				
I support Greenwood raising taxes to pay 10% of the costs for the Center long term (\$12,000+ per year).	<input type="checkbox"/>				
I support Greenwood raising taxes to pay 20% of the costs for the Center long term (\$24,000+ per year).	<input type="checkbox"/>				
I support approving Shorewood's request to buyout the other cities for the original amount each city contributed to build the Center (\$24,569 to Greenwood). If Shorewood sells the Center within 10 years, Greenwood may get up to 3.95% of the profits.	<input type="checkbox"/>				
I support Greenwood opting out of the SouthShore Center, so the remaining cities can operate it together. Note: Greenwood would not have any financial obligation for the Center and could receive \$24,569 if the Center is sold in the future.	<input type="checkbox"/>				
I support selling the Center for a fair market value. Note: Greenwood could receive \$24,569 plus up to 3.95% of the profits if any.	<input type="checkbox"/>				

Your Name (optional)

Phone (optional)

Email Address (optional)

Please add my email to the list to receive city council agendas and news

Your Age Group 18-39 40-64 65 plus

Want to make additional comments? Please use the space below ...

One survey is provided per property. Photocopies will NOT be accepted. Return using the enclosed envelope. Thanks for your input!

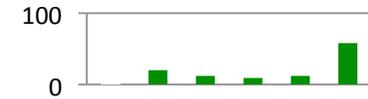
This has become an important issue. Please let your opinions be known!

2009 SOUTHSHORE CENTER SURVEY RESULTS



I support Greenwood raising taxes to pay 3.95% of the costs for the Center (\$4740 per year) for a maximum of 2 years (projected time to be self supporting).

TOTAL	5 - Strongly Agree	4 - Agree	3 - Neutral	2 - Disagree	1 - Strongly Disagree	AVERAGE
111	20	12	9	12	58	2.32



I support Greenwood raising taxes to pay 10% of the costs for the Center (\$12,000 per year) for a maximum of 2 years (projected time to be self supporting).

110	7	3	6	19	75	1.62
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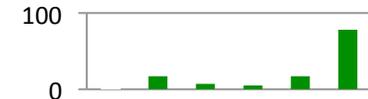
I support Greenwood raising taxes to pay 20% of the costs for the Center (\$24,000 per year) for a maximum of 2 years (projected time to be self supporting).

108	2	0	6	15	85	1.32
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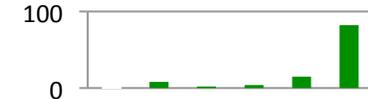
I support Greenwood raising taxes to pay 3.95% of the costs for the Center long term (\$4740+ per year).

124	17	7	5	17	78	1.94
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I support Greenwood raising taxes to pay 10% of the costs for the Center long term (\$12,000+ per year).

111	8	2	4	15	82	1.55
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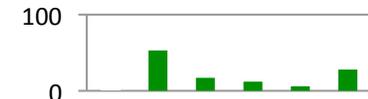
I support Greenwood raising taxes to pay 20% of the costs for the Center long term (\$24,000+ per year).

104	3	0	4	15	82	1.34
-----	---	---	---	----	----	-------------



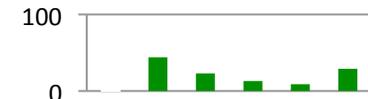
I support approving Shorewood's request to buyout the other cities for the original amount each city contributed to build the Center (\$24,569 to Greenwood). If Shorewood sells the Center within 10 years, Greenwood may get up to 3.95% of the profits.

116	53	17	12	6	28	3.53
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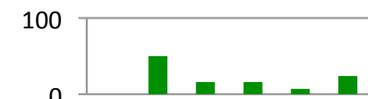
I support Greenwood opting out of the SouthShore Center, so the remaining cities can operate it together. Note: Greenwood would not have any financial obligation for the Center and could receive \$24,569 if the Center is sold in the future.

118	44	23	13	9	29	3.37
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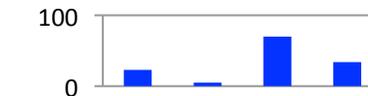
I support selling the Center for a fair market value. Note: Greenwood could receive \$24,569 plus up to 3.95% of the profits if any.

113	50	16	16	7	24	3.54
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4 surveys were returned blank with a note saying the survey is INVALID. 7 had a NO TAXES message. The numbers on the right represent the number of respondents in each age group.

TOTAL	No Age	18-39	40-64	65+	% of Total Mailed
132	23	5	70	34	44%



2010 COMMUNITY SURVEY



Your input is needed to help guide the city council concerning internet / TV / phone service in the city. Please complete this quick survey and return in the enclosed envelope to: Greenwood City Office, 20225 Cottagewood Road, Deephaven, MN 55331. Deadline: October 15, 2010. Your input is appreciated!

INTERNET / TV / PHONE

The Lake Minnetonka Communications Commission is an agency formed by 17 area cities (including Greenwood), whose purpose is to oversee the franchise agreement with Mediacom, and to promote awareness and use of community television. Currently the LMCC is looking into the feasibility of tonkaconnect™ -- a separate community-owned, fiber-optics service that would provide the fastest (up to 100 Mbps download and upload) internet service along with TV and phone service in the area. The fastest current internet services are DSL and cable (up to 20 Mbps download and 2 Mbps upload). The cost to build and operate tonkaconnect™ would be paid by the subscribers of the service and no one would be required to connect. However, cities may be asked to pay for the plan needed to determine viability and provide credit guarantees or enhancements for the ultimate project. Please respond to the survey statements below ...

1. I am satisfied with the service and pricing provided by my current internet / TV / phone provider(s).

Strongly Agree
Agree
Neutral
Disagree
Strongly Disagree

2. I believe the city should work to encourage the availability of leading-edge communication technologies, but leave the ownership and operations to the private sector.

3. I support the proposed community-owned and financed tonkaconnect™ service to compete with the existing private service providers (Mediacom and Qwest).

4. I support the city contributing \$15,000 to \$20,000 (approximately \$60 per household) for the plan needed to determine the viability of tonkaconnect™ in the Lake Minnetonka area.

Written comments welcome ...

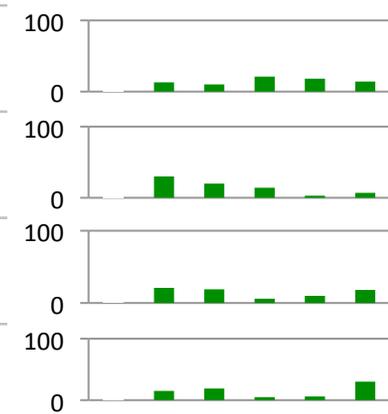
Your Name (optional)

One survey is provided per property. Photocopies will not be accepted.

tonkaconnect SURVEY RESULTS • OCT. 2010

Scores above 3 = agree. Scores below 3 = disagree.

	TOTAL	5 - Strongly Agree	4 - Agree	3 - Neutral	2 - Disagree	1 - Strongly Disagree	AVERAGE
1. I am satisfied with the service and pricing provided by my current internet / TV / phone provider(s).	76	13	10	21	18	14	2.87
2. I believe the city should work to encourage the availability of leading-edge communication technologies, but leave the ownership and operations to the private sector.	74	30	20	14	3	7	3.85
3. I support the proposed community-owned and financed tonkaconnect™ service to compete with the existing private service providers (Mediacom and Qwest).	74	21	19	6	10	18	3.20
4. I support the city contributing \$15,000 to \$20,000 (approximately \$60 per household) for the plan needed to determine the viability of tonkaconnect™ in the Lake Minnetonka area.	75	15	19	5	6	30	2.77
<i>Total number of respondents (some answers were left blank by some respondents)</i>	76						25%





2013 COMMUNITY SURVEY

Your opinions are needed to help guide the future of Greenwood.
 Please complete this quick survey and return in the enclosed stamped envelope.
 Note: One survey is provided per property. Photocopies will not be accepted.
 Deadline: October 15, 2013. Your input is appreciated!

How frequently does your household do the following? ...

	Never	1-3 times per YEAR	1-3 times per MONTH	1-3 times per WEEK	4+ times per WEEK
Attend events or programs at the Southshore Community Center.	<input type="checkbox"/>				
Use the tennis court at Greenwood Park.	<input type="checkbox"/>				

Please share your opinion on the following statements ...

	Way Too High	Too High	About Right	Too Low	Way Too Low
Property taxes are ...	<input type="checkbox"/>				
Property values are ...	<input type="checkbox"/>				
The car speeds on my street are ...	<input type="checkbox"/>				
\$1250 for a city dock slip is ...	<input type="checkbox"/>				

How strongly do you agree or disagree with the following statements? ...

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
I support spending \$2500 to \$5000 (\$7 to \$14 per household) per year towards Southshore Community Center operations.	<input type="checkbox"/>				
I support improving the tennis court at Greenwood Park at an approximate cost of \$4500 (\$13 per household).	<input type="checkbox"/>				
I support replacing the tennis court with an open field for playing catch, kicking a soccer ball, playing Frisbee, etc.	<input type="checkbox"/>				
I support removing the tennis court and letting the area become a natural green space.	<input type="checkbox"/>				
I support installing stairs and a dock with ladder for improved swimming access at the LRT trail overlook by the Lyman Lodge area.	<input type="checkbox"/>				
I support installing speed bumps on my street.	<input type="checkbox"/>				
Greenwood feels like a safe community.	<input type="checkbox"/>				
Greenwood is a great place to live.	<input type="checkbox"/>				

Your Street Name: _____



Agenda Number: **9A-E**

Agenda Item: Council Reports

Summary: This is an opportunity for each council member to present updates and get input regarding various council assignments and projects. Related documents may be attached to this cover sheet.

Council Action: None required.



Agenda Number: **FYI**

Agenda Item: FYI Items in Council Packet

Summary: The attached items are included in the council packet for your information (FYI) only. FYI items typically include planning commission minutes, ViBES (Violations Bureau Electronic System) report of traffic citations processed by Hennepin County District Court, monthly report of activity on the Greenwood website, and other items of interest to the council.

Council Action: No council action is needed for FYI items.



August 12, 2013

Bill and Bev Wright
5040 Greenwood Circle
Greenwood, MN 55331

Dear Bill,

Enclosed is your 2013 Kennel license. Please complete the application and return it with the required fee as soon as you can.

Thank you and let me know if you have any questions or if this application no longer applies to you.

Sincerely,

A handwritten signature in black ink that reads "Gus Karpas". The signature is written in a cursive style with a large initial "G" and "K".

Gus Karpas
City Clerk/Zoning Administrator

Cc: File
Mayor Kind and City Councilmembers
City Attorney Mark Kelly



Hennepin County Taxpayer Services

A-600 Government Center
Minneapolis MN 55487-0060

www.hennepin.us

DATE: August 15, 2013
TO: Special Assessment Clerk
FROM: Judi Porenta, Special Assessments Administration
RE: Certification of Special Assessments; Special Assessment Prepayments

Please be advised that the deadline for the certification of assessment rolls is November 30, 2013, by State Statute, but will be accepted in our office until Monday, December 2, 2013, because of the week-end. Assessment rolls should be accompanied by council resolution, certificate with city seal signed by the city clerk and a rate card. Also, please include a CD or diskette of the assessment rolls, unless certification is being done by file transmission.

Prepayments on newly certified levies can only be accepted by the city prior to November 30, therefore, council action must be scheduled early enough to meet statutory taxpayer notification dates.

Prior year levies must be prepaid before November 15.

Please use the enclosed forms, or the same format, to facilitate processing. And, please include the name, phone number and email address for your contact person.

Direct questions to: Special Assessments 612-348-3291.

Direct materials to Attention: Special Assessments, at the address listed above.

Enclosures: Special Assessment Rate Card
Special Assessment Certification Rolls
New Certified Special Assessments File Layout
Amortized Special Assessment Calculation

SPECIAL ASSESSMENT RATE CARD

ADD

MUNICIPALITY _____ DOCUMENT NO: _____

MUNIC CODE _____ AUTHORIZED BY: _____

DATE: _____

LEVY NUMBER: _____

PROJECT NUMBER: _____

LEVY DESCRIPTION: _____

TOTAL PROJ ASSMT: _____

SERVICE CHARGE: _____ **\$2.50** _____

...LUMPED (L) OR SPREAD (S) _____

INTEREST RATE: _____

NO. OF YEARS PAYABLE: _____

FIRST YEAR PAYABLE: _____

MONTHS INT. FIRST YEAR: _____

Hennepin County New Certified Special Assessments File Layout

File Type: ASCII Fixed Length Text (.txt)
Submit on 3 1/2" Diskette or CD-ROM

Field Description	Starting Position	Field Length	Positions	Field Type	Field Notes
Detail Code	1	1	1-1	Character	Should be "D" for all records
Filler	2	3	2-4	Character	Leave blank
Hennepin County Assigned City Code	5	2	5-6	Character	Hennepin County 2 digit Code
Levy No.	7	5	7-11	Character	
Filler	12	5	12-16	Character	Leave blank
Property ID No. (sec-twp-rng-qq-suffix)	17	13	17-29	Character	
Total Assessment (Principal) Amount	30	9	30-38	Numeric (Right justified-No decimal point-include cents) Examples: \$1234.33 would be 123433 \$19180.00 would be 1918000	Total Assessment (Principal) For PID
Amortized Annual Installment Amount	39	9	39-47	Numeric (Right justified-No decimal point-include cents) Examples: \$1234.33 would be 123433 \$19180.00 would be 1918000 \$0.00 would be 0	If Amortized, Annual installment amount If NOT Amortized, 0 (zero)
Total Field Length			47		

Questions about file layout?

Contact Anne Sweet
Telephone No. (612) 348-8120
Email: anne.sweet@co.hennepin.mn.us

Prepared by Hennepin County Taxpayer Services Department - 12/8/99 (DK99SS81)

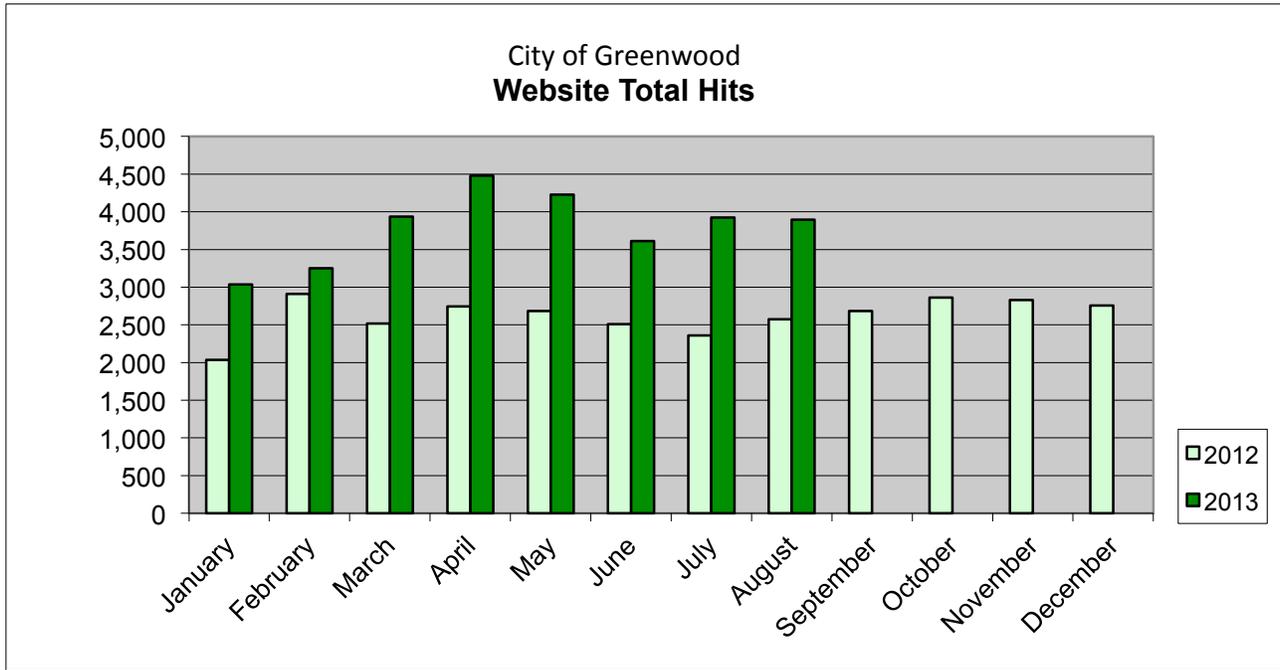
See reverse side for additional information

EXAMPLE NO. 1 Amortized Special Assessment Calculation

Information Supplied By City

PID Total Assessment	51,819.87
Interest Rate	7.20%
Number of Years	20
First Year Payable	1989
PID Amortized Installment Amt.	4,967.72
# of Months Interest - 1st Year	12

Installment #	Payable Year	Principal	Interest	Total	Principal Balance
		Beginning Principal Amount			51,819.87
1	1989	1,236.69	3,731.03	4,967.72	50,583.18
2	1990	1,325.73	3,641.99	4,967.72	49,257.45
3	1991	1,421.18	3,546.54	4,967.72	47,836.27
4	1992	1,523.51	3,444.21	4,967.72	46,312.76
5	1993	1,633.20	3,334.52	4,967.72	44,679.56
6	1994	1,750.79	3,216.93	4,967.72	42,928.76
7	1995	1,876.85	3,090.87	4,967.72	41,051.91
8	1996	2,011.98	2,955.74	4,967.72	39,039.93
9	1997	2,156.84	2,810.88	4,967.72	36,883.09
10	1998	2,312.14	2,655.58	4,967.72	34,570.95
11	1999	2,478.61	2,489.11	4,967.72	32,092.34
12	2000	2,657.07	2,310.65	4,967.72	29,435.27
13	2001	2,848.38	2,119.34	4,967.72	26,586.89
14	2002	3,053.46	1,914.26	4,967.72	23,533.42
15	2003	3,273.31	1,694.41	4,967.72	20,260.11
16	2004	3,508.99	1,458.73	4,967.72	16,751.12
17	2005	3,761.64	1,206.08	4,967.72	12,989.48
18	2006	4,032.48	935.24	4,967.72	8,957.00
19	2007	4,322.82	644.90	4,967.72	4,634.18
20	2008	4,634.06	333.66	4,967.72	0.12
Total		51,819.75			



Month	2012	2013	Variance with Prior Month	Variance with Prior Year	Bulk Email List
January	2,034	3,038	280	1,004	134
February	2,911	3,252	214	341	136
March	2,516	3,936	684	1,420	137
April	2,746	4,478	542	1,732	138
May	2,682	4,229	-249	1,547	138
June	2,509	3,613	-616	1,104	140
July	2,361	3,924	311	1,563	140
August	2,574	3,894	-30	1,320	140
September	2,682		-3,894	-2,682	
October	2,860		0	-2,860	
November	2,828		0	-2,828	
December	2,758		0	-2,758	
AVERAGE	2,622	3,796			

POPULATION: 688
EMAIL ADDRESSES % OF POPULATION: 20.35%

Site Statistics

Use this reporting tool to see your site statistics for your public site for this month or the previous month. Statistics for the Administration (or "admin") side of your site are not included in this report. Additionally, visits you make to your own site while administering it are not included in these statistics. All data collected before the previous month has been purged from our system and is not available for use; therefore, we recommend printing this report each month for your records.

The first report - Page Views by Section - shows total page views for each section. The second report - Unique Visitors by Section - shows the total page views for each section without the return visitors (showing only views from unique IP addresses). For example, if you browse to a page today, and then browse to that same page tomorrow, your viewing of that page would only be counted once in the unique (second) report.

Each report lists sections in page view order (highest number of page views first) and only lists sections that have had traffic within the reporting period. It does not list those sections without traffic.

Begin Date	7/15/2013
End Date	8/15/2013
Report Name	Page Views (Default)
<input type="button" value="Get Report"/>	

Page Views by Section

Section	Page Views	Percent of Total
Default Home Page	1537	39.47%
Agendas, Etc.	360	9.24%
City Departments	158	4.06%
Planning Commission	129	3.31%
Budget & Finances	127	3.26%
Mayor & City Council	109	2.8%
Forms & Permits	88	2.26%
Welcome to Greenwood	86	2.21%
Code Book	76	1.95%
Assessments & Taxes	70	1.8%
Photo Gallery	69	1.77%
Met Council Project	68	1.75%
RFPs & Bids	63	1.62%
What's New?	63	1.62%
Search Results	62	1.59%
Lake Minnetonka	59	1.52%
Old Log Events	57	1.46%
Garbage & Recycling	54	1.39%
Meetings	53	1.36%
Watercraft Spaces	50	1.28%
Xcel Project	50	1.28%
Links	45	1.16%
Email List	43	1.1%
Swiffers NOT Flushable	43	1.1%
Comp Plan & Maps	42	1.08%
Meetings on TV	41	1.05%
Milfoil Project	31	0.8%
Animal Services	31	0.8%
Well Water	20	0.77%

Quick Tips

The reports offered in your Site Statistics tool only track activity on the public side of your site.

In each report, a section named "Default" and a section named "Home" may appear.

A page view gets attributed to "Default" when a visitor to your site types your URL into his or her Web browser. In most cases, the "Default" section is your Home Page.

A page view gets attributed to "Home" each time a visitor clicks the "Home" button on your Web site.

In the Page View (Default) report, only sections with Web traffic are reported and they are listed in page view order.

In the Page View by Section report, sections are listed in the order they appear in the navigation menu and are reported regardless of their traffic level.

In the Referrers report, it is important to remember that your own site acts like a referrer. So, don't be surprised if you see your own Web address(es) listed -- this tracks the number of times people went from one part of your site to another.

Well Water	28	0.72%
Public Safety	28	0.72%
Elections	28	0.72%
Events	27	0.69%
Health & Safety	26	0.67%
Spring Clean-Up Day	25	0.64%
Community Surveys	24	0.62%
Southshore Center	16	0.41%
Unsubscribe	10	0.26%
Planning & Zoning Workshop	7	0.18%
Crime Alert!	7	0.18%
---	2	0.05%
TOTAL	3894	100%

Unique IPs by Section

Section	Unique IPs	Percent of Total IPs
Default Home Page	500	33.83%
Agendas, Etc.	91	6.16%
City Departments	85	5.75%
Mayor & City Council	58	3.92%
Welcome to Greenwood	55	3.72%
Code Book	39	2.64%
Lake Minnetonka	35	2.37%
Old Log Events	34	2.3%
What's New?	33	2.23%
Met Council Project	32	2.17%
Forms & Permits	31	2.1%
Swiffers NOT Flushable	29	1.96%
Planning Commission	28	1.89%
Links	27	1.83%
Xcel Project	27	1.83%
Photo Gallery	27	1.83%
Meetings	25	1.69%
Garbage & Recycling	25	1.69%
Watercraft Spaces	24	1.62%
Comp Plan & Maps	23	1.56%
Search Results	22	1.49%
Email List	22	1.49%
Well Water	18	1.22%
RFPs & Bids	18	1.22%
Budget & Finances	17	1.15%
Animal Services	16	1.08%
Public Safety	15	1.01%
Assessments & Taxes	15	1.01%
Milfoil Project	13	0.88%
Elections	13	0.88%
Community Surveys	12	0.81%
Events	12	0.81%
Meetings on TV	12	0.81%
Health & Safety	11	0.74%
Spring Clean-Up Day	10	0.68%
Southshore Center	10	0.68%
Unsubscribe	5	0.34%
Crime Alert!	4	0.27%
Planning & Zoning Workshop	3	0.2%
---	2	0.14%
TOTAL	1478	100%

Generate Download File (.csv) for the current report: [Generate and Download](#)