

AGENDA

Greenwood City Council Meeting

Wednesday, May 6, 2015
20225 Cottagewood Road, Deephaven, MN 55331



The public is invited to speak when items come up on the agenda (comments are limited to 3 minutes). The public may speak regarding other items during Matters from the Floor (see below). Agenda times are approximate.

- 7:00pm 1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA
- 7:00pm 2. CONSENT AGENDA
Council members may remove consent agenda items for discussion. Removed items will be put under Other Business.
- A. Approve: 04-01-15 City Council Worksession Minutes
 - B. Approve: 04-01-15 City Council Regular Meeting Minutes
 - C. Approve: 04-09-15 Local Board of Appeal & Equalization Minutes
 - D. Approve: 04-23-15 Local Board of Appeal & Equalization Reconvene Minutes
 - E. Approve: March Cash Summary Report
 - F. Approve: March Certificates of Deposit Report
 - G. Approve: April Verifieds, Check Register, Electronic Fund Transfers
 - H. Approve: May Payroll Register
 - I. Approve: Public Access Procedures
 - J. Approve: Annual Excelsior Park & Dock Patrol Proposal
- 7:05pm 3. MATTERS FROM THE FLOOR
This is an opportunity for the public to address the council regarding matters not on the agenda. The council will not engage in discussion or take action on items presented at this time. However, the council may ask for clarification and may include items on a future agenda. Comments are limited to 3 minutes.
- 7:10pm 4. PRESENTATIONS, REPORTS, GUESTS & ANNOUNCEMENTS
- A. Emilee Metcalf, Vintage Waste: Resolution 08-15, Contract for 2016-2018 Recycling Services
 - B. Interim Chief Mike Siitari: Quarterly Police Update, Discuss Dangerous Weapons Ordinance
 - C. City Engineer Dave Martini: 2015 Road Projects, Traffic Calming, Repainting Christmas Lake Road Traffic Signal, Seasonal Load Limit Restrictions
 - D. Announcement: Spring Clean-Up Day, Saturday 5/16 (items should be curbside by 7am)
 - E. Announcement: Planning Commission & City Council Annual Joint Worksession, Wednesday 5/20, Old Log's Cast & Cru Restaurant (following the regular planning commission meeting, approximately 7:30pm)
- 8:00pm 5. PUBLIC HEARINGS
- A. None
- 8:00pm 6. UNFINISHED BUSINESS
- A. Consider: Next Steps Regarding St. Alban's Bay Lake Improvement District
- 8:10pm 7. NEW BUSINESS
- A. Consider: Potential Basketball Court at Greenwood Park Tennis Court
 - B. Consider: Potential Survey Regarding City Docks
 - C. Consider: Annual July 4th Celebration Contribution
 - D. Consider: Resolution 07-15, Update of 2015 City Council Appointments & Assignments
 - E. Discuss: Proposed 2016 Excelsior Fire District Budget
- 8:45pm 8. OTHER BUSINESS
- A. None
- 8:45pm 9. COUNCIL REPORTS
- A. Cook: Planning Commission, Sewer Study, Traffic Committee, Bridge Committee
 - B. Fletcher: Lake Minnetonka Communications Commission, Fire
 - C. Kind: Police, Administration, Mayors' Meetings, Website
 - D. Quam: Roads & Sewers, Mtka Comm Education, Traffic Committee, Bridge Committee
 - E. Roy: Lake Minnetonka Conservation District, Lake Improvement District
- 9:00pm 10. ADJOURNMENT

Greenwood City Council as Board of Appeal & Equalization
Wednesday, April 1, 2015 - 6pm
Council Chambers, 20225 Cottagewood Road Deephaven, MN 55331

MINUTES

1. Call to Order/Roll Call/Approval of Agenda

Mayor Kind called the meeting to order at 6pm

Councilmembers present: Cook, Kind, Fletcher, Quam, and Roy

Councilmembers absent: None

Staff present: Clerk Karpas

Hennepin County Assessors: Mike Smerdon, Rob Winge, and Earl Zent

Councilmember Kind moved to approve the agenda. Second by Councilmember Quam.

Motion carried 5-0.

2. Pre-Board Worksession with Assessors

Mayor Kind reviewed the appeals process. She introduced the representatives from Hennepin County and asked if they had any comments. Michael Smerdon presented an overview of the Sales Book that was in the council packet. Residential on-lake property assessments are up +3.3%, residential off-lake assessments are down -0.1%, and condo assessments are up +13.2%.

In response to a question from Mayor Kind, Mr. Smerdon said he only gains access into about 10% of the homes in Greenwood. Earl Zent said that has been a problem throughout the metro area and the County has been trying to figure out a way to increase access.

Councilmember Quam asked if any specific properties were drastically increased. Mike Smerdon said most of Meadville Street saw a large increase, but 5000 Meadville was significantly increased to reflect a clerical error on last year's assessment in which it did not receive an increase.

Discussing lakeshore valuations, Mr. Zent said valuation of individual lakeshore is difficult since each bay is valued differently. He said there are also outside zoning restrictions that impact valuation that the County needs to understand better.

The Council discussed the variance process and how the typical non-conforming property is permitted their current non-conformities, but any expansion is where difficulty starts.

Mayor Kind suggested increasing the size of assessment neighborhoods to get a larger sales base. Mr. Smerdon said he would not want to make the neighborhoods too large since he wants to keep the properties relatively similar.

Councilmember Fletcher discussed some points regarding cost per foot on lakeshore frontage included in a memo he submitted to the Council. He asked if there was a different way of assessing the values by switching the assessments assigned to each footage measurement. Mayor Kind also suggested that the 2nd 50ft should be valued more than the 1st 50ft, since the 2nd 50ft is what allows a property owner to build the size home most lakeshore buyers desire. Mr. Zent said they assessment is set on a mass appraisal and that individual properties can be reviewed on an individual basis.

Councilmember Roy noted that some states are starting to take the impact of invasive species in account when assessing lakeshore properties and asked if there have been any discussions to do the same here. Mr. Smerdon said the impact of invasive species would be taken into account if there is impact seen in actual sales prices.

3. Adjourn

Mayor Kind moved to adjourn the meeting at 7pm. Second by Councilmember Quam. Motion carried 5-0.

Respectfully submitted,

Gus E. Karpas
Greenwood City Clerk

MINUTES

Greenwood City Council Meeting

Wednesday, April 1, 2015

20225 Cottagewood Road, Deephaven, MN 55331



1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the meeting to order at 7:05pm.

Members Present: Mayor Kind; Councilmembers Bill Cook, Tom Fletcher, Bob Quam, Rob Roy

Others Present: City Zoning Administrator / City Clerk Gus Karpas, City Attorney Mark Kelly, City Engineer Dave Martini

Motion by Kind to approve the agenda with Councilman Cook's addition of a Basketball Court topic to be discussed before item 4A. Second by Quam. Motion passed 5-0.

2. CONSENT AGENDA

- A. Approve: 03-04-15 City Council Meeting Minutes
- B. Approve: 03-18-15 City Council Executive Closed Session Minutes
- C. Approve: February Cash Summary Report
- D. Approve: February Certificates of Deposit Report
- E. Approve: March Verifiends, Check Register, Electronic Fund Transfers
- F. Approve: April Payroll Register

Motion by Kind to approve the consent agenda items. Second by Cook. Motion passed 5-0.

3. MATTERS FROM THE FLOOR

- A. Roger Champagne, 21595 Minnetonka Blvd, asked the council to consider changing the process for city docks to limit new permit holders to a maximum of 3-5 years, so that more people can have access to the city docks.

No council action was taken.

4. PRESENTATIONS, REPORTS, GUESTS & ANNOUNCEMENTS

AA. Discuss Potential Basketball Court at Greenwood Park

Sean Conrad, 21780 Fairview Street, asked the council to consider adding basketball hoops, so that residents could play basketball on the tennis court. He suggested hanging baskets over the fence, so there would be no poles on the tennis court to create a safety hazard.

The council consensus was for Councilman Cook to gather more information and to put the Basketball Court topic on the May agenda for further discussion.

- A. City Engineer Dave Martini: Road Projects, Inflow & Infiltration, Traffic Calming, St. Alban's Bay Bridge

No council action was taken.

- B. Announcement: Local Board of Appeal & Equalization, Thursdays, 4/9 & 4/23, 6pm

No council action was taken regarding the announcement.

- C. Announcement: Spring Clean-Up Day, Saturday 5/16 (items should be curbside by 7am)

No council action was taken regarding the announcement.

5. PUBLIC HEARINGS

- A. Public Hearing: City Stormwater Pollution Prevention Program

Motion by Fletcher to open the public hearing. Second by Cook. Motion passed 5-0.

No one was present to comment during the public hearing opportunity.

Motion by Fletcher to close the public hearing. Second by Roy. Motion passed 5-0.

6. UNFINISHED BUSINESS

- A. Consider: Next Steps Regarding St. Alban's Bay Lake Improvement District

Council consensus was to put this topic on the May agenda pending action by the Excelsior city council.

7. NEW BUSINESS

- A. None

8. OTHER BUSINESS

- B. None

9. COUNCIL REPORTS

- A. Cook: Planning Commission, Sewer Study, Traffic Committee, Bridge Committee

No council action was taken.

- B. Fletcher: Lake Minnetonka Communications Commission, Fire

No council action was taken.

- C. Kind: Police, Administration, Mayors' Meetings, Website

The city council discussed a recent complaint regarding storage of personal property on a city right-of-way. There are some parts of the city where a survey would be required to determine if personal property is being stored on the city right-of-way. Since it would not be feasible to survey every right-of-way in the city, the council consensus was that this is a slippery slope that we do not want to go down.

The city council discussed the city dock idea raised by Roger Champagne earlier in the meeting. The council consensus was to authorize the mayor to draft a survey to be sent to current slip holders and to those on the waiting list. The council will review the survey at the May council meeting.

Mayor Kind announced that city clerk / zoning administrator Gus Karpas has accepted a new job in Florida, and his last day will be 4/10. She brought a cake and invited the council to stay after the meeting to celebrate with Gus. No council action was taken.

- D. Quam: Roads & Sewers, Mtka Comm Education, Traffic Committee, Bridge Committee

No council action was taken.

- E. Roy: Lake Minnetonka Conservation District, Lake Improvement District

No council action was taken.

10. ADJOURNMENT

Motion by Roy to adjourn the meeting at 8:11pm. Second by Cook. Motion passed 5-0.

This document is intended to meet statutory requirements for city council meeting minutes. A video recording was made of the meeting, which provides a verbatim account of what transpired. The video recording is available for viewing on LMCC TV channel 8 for 1 month, at www.lmcc-tv.org for 1 year, and on DVD at the city office (permanent archive).

MINUTES

Meeting of the Greenwood City Council Acting as the Local Board of Appeal & Equalization



6pm, Thursday, April 9, 2015
20225 Cottagewood Road, Deephaven, MN 55331

1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the meeting to order at 6pm.
Members Present: Mayor Kind; Councilmembers Bill Cook, Bob Quam, and Rob Roy
Members Absent: Councilmember Tom Fletcher
Others Present: Assessors Rob Winge and Michael Smerdon

Motion by Roy to approve the agenda as amended. Second by Quam. Motion passed 4-0.

Mayor Kind explained the appeal process. The board will gather information from the property owners and assessor at the 4/9 meeting. Over the next two weeks the assessor will visit each of the properties on the roster. By law the board cannot make a change for a property owner who refuses entry to the assessor. The board will reconvene at 6pm on 4/23 to hear the assessor's recommendations and take final action. Property owners are not required to attend the 4/23 meeting, but are welcome to do so. Property owners will be notified of board action in writing.

2. ASSESSORS' PRESENTATION REGARDING PROPERTIES ON ROSTER

The assessors had an opportunity to comment regarding the below appeals as each was discussed.

3. ROSTER OF PROPERTY VALUATION APPEALS:

- A. David Walsh, 21630 Fairview Street. Submitted an appeal via email (attached).
- B. Keith Stuessi, 5000 Meadville Street. Submitted an appeal in writing (attached) and in person. The assessor stated that Stuessi's 43% increase is higher to make up for an error that was made in 2014. Mr. Stuessi met with a new lakeshore expert from the county assessor's office who is recommending a 27% increase instead of the 43% increase originally proposed. Stuessi is encouraged that the county is interested in taking a new approach for assessing lakeshore properties.
- C. Karen Koehnen, 5200 Meadville Street. Submitted an appeal in person. Stated: (1) That 22.50% increase is too much based on one Meadville sale. (2) She would like her increase to match the 3.3% average for other lakeshore properties in the city.
- D. Richard Spiegel, 5090 Meadville Street. Submitted an appeal in writing (attached) and in person. Stated: (1) That his property has limited grandfathered rights with its current 30% hardcover. (2) The low level of his lot limits what could be built on his property. (3) He would like his increase to match the 3.3% average for other lakeshore properties in the city.
- E. Bob & Sandy Sevey, 4926 Meadville Street. Submitted an appeal in writing (attached) and in person. Stated: (1) According to recent sales, properties on Excelsior Blvd should have had similar increases to Meadville, but they did not. (2) The "neighborhood" sizes need to be reviewed and enlarged so that 1 sale does not affect a neighborhood so much. (3) Need to recognize and ignore "outliers." (4) Would like increase to match the 3.3% average for other lakeshore properties in the city.
- F. Jeff Sagal, 21420 Excelsior Boulevard. Submitted an appeal in person. Stated that something is wrong with the current tax system, where taxes are shifted from Minneapolis where commercial values are declining, to Greenwood where residential property values are increasing.
- G. Mark & Sandy Setterholm, 5250 Meadville Street. Submitted an appeal in person. Stated that there needs to be a more graduated way to apply assessments.
- H. Tom Hessian, 4990 Meadville Street. Submitted an appeal in person. Stated (1) That 18.9% increase is too much. (2) Has a very small lot, which limits what could be built on it in the future.
- I. Frank Brixius, 21720 Fairview Street. Submitted an appeal via email (attached).
- J. Jeff & Malana Schmidt, 21957 Minnetonka Blvd, Villa #16. Submitted an appeal via email (attached).

- K. Bill Darusmont, 21955 Minnetonka Blvd Villa #4. Submitted an appeal in writing (attached) and in person for himself and on behalf of Lanna Kimmerle, 21955 Minnetonka Blvd, Villa #1. In addition to his very detailed letter and additional note, Mr. Durasmont stated: (1) The land increases should not be different for different units. (2) Condos are carrying too much of the Greenwood tax burden. (3) The recent sales are not reflective of the overall condo values.
- L. Amy Connors, 21650 Fairview Street. Contacted the assessor and mayor via phone. Concerned that property is one of the lowest on Fairview Street and experienced flooding during record rainfalls in 2014.
- M. Ted Hanna, 4960 Meadville Street. Contacted assessor.
- N. Richard & Nancy Wyatt, 5120 Meadville Street. Contacted assessor.
- O. Bonnie & Timothy Lane, 21250 Excelsior Blvd. Contacted assessor.
- P. Bud & Luann Wudlick, 4930 Sleepy Hollow Road. Contacted assessor.
- Q. Jim Jetland, 4940 Meadville Street. Submitted an appeal in person. Stated that it is mind-boggling that so few sales can affect such a small area.
- R. Alan Lizee, 4980 Meadville Street. Submitted an appeal in person. Stated that the properties to the right and left of his had lower increases compared to his.
- S. Bob & Maureen Burns, 5080 Meadville Street. Submitted an appeal in person. Stated: (1) Property is very low which limits the size of home that can be built on it. (2) Cannot afford another tax increase. The assessor suggested that Mrs. Burns complete an MPR1 Form (available at the Post Office) to get a tax break refund if property *taxes* (not property *valuation*) go up by 12% or more.
- T. Harold Roberts, 21955 Minnetonka Blvd, Villa #8. Submitted an appeal in person. Stated that the villa unit that sold for \$1.225 million did major renovations before selling, so it was not representative of the condition of other villa units.

Councilman Cook asked if there is a process for changing the size of assessment neighborhoods and suggested that grandfathered rights be incorporated into the assessment process. The city council will schedule a worksession with the assessors for sometime this summer.

4. RECESS TO THURSDAY, APRIL 23, 2015

**Motion by Roy to recess the meeting at 8:07pm and reconvene at 6pm on Thursday, April 23, 2015.
Second by Quam. Motion carried 4-0.**

William J. Darusmont

21955 Minnetonka Blvd. Villa 4

Greenwood, MN 55331

(952)-353-4732

April 8, 2015

To: Mayor Deb Kind and the Greenwood City Council

Subject: 2015 property taxes

One year ago, I, and some other St. Albans Bay Villas owners went to the council meeting to protest the increases. I then spoke with Mike Smerdon, the assessor, who said he needed to see at least some of the units, which several of us did.

There were some adjustments made which reduced the taxes on all units which was discussed at the follow-up meeting. The Villas were the first item since they involved the same parcel.

The council approved the changes and said that there was no need for us to stay and went on with other business. As it turned out, *after* we left, the council reversed itself and many of us who were told we would get reductions were cut out – the ones who had allowed the assessor access! We were not pleased but put it aside.

When I invited Mike Smerdon to look at our unit (over my wife's objection I might add), he said it helped him because our unit was well under a similar unit at the other end of the building. I was glad that he reduced that assessment and went so far as to tell him that since we had purchased our unit at a depressed price, I would prefer the reduction go to her. I added that if my unit had a similar increase a year later I would be upset. He said he understood. My unit was decreased in value to \$539,000 from \$546,000, which resulted in a 20.5% increase.

For all units the increase was cut from 26.5% to 20.6%, a 6% reduction. Had my unit participated at the average the bill would have been \$513,000 instead of \$539,000, but as I said I was okay with that as we had succeeded in reducing some of the excessive increases. The smallest increase was Unit 1 which was the one that had been previously grossly overvalued, while the largest was Unit 8 at 24.7%, but like mine had been purchased in a distress sale.

One of the reasons for the increase was the sale of Unit 6 which was purchased from an owner who had not planned to sell, and since Unit 8 had sold at a low price, was the only unit for sale at that time. Another unit (3) also sold for more than the appraised value

The other reason was Unit 20 which was sold in July 2014 for much less than the \$1.325 million asking price at \$1.15M. While the unit was in fine condition it was seriously in need of 'updating'. We had told the assessor it was overvalued and the selling price confirmed we were correct. By lowering that assessed valuation it had helped bring the others in line.

In December 2014, Unit 8 was resold for \$1.25M but that one was 'renovated', not remodeled. It was stripped to the bare walls and well over \$300,000 was spent on it. Thus it was those upgrades which pushed the price up, not the broad real estate market or demand for the Villas.

Unit 11 sold in Oct. 2014 for \$720M. The proposed valuation is \$665,000, a 24.8% increase, which seems appropriate given how late in the year it was sold.

Segueing into the new proposed tax bills, the increases are once again high, ranging from 1.1% (unit 20 which is very close to the selling price) to 24.8%. The second highest at 24.2% was Unit 1 – this was the item that was overvalued before and reduced by the assessor, and is now being grossly overvalued again! As for other unit increases, it is up to the individual owners to decide, but it appears nearly all are seriously overvalued, in my humble opinion. Also troubling is that there is no consistency on a per unit basis for land values (which we were told by the assessor was not relevant for condominiums. If that is the case, why were none of the land values for the three Excelsior condos changed? This in fact was the reason for the huge increase for Unit 1, while Unit 20 *decreased* by 12.2%. In fact, nine units were lower and 11 higher by -5.6% to +8%?

Why my interest in taking all the time to do this research? First, as I said I am writing on my own behalf, not as an agent for the other owners. Mine increased by 14.8%, which when added to the previous 20.6% is a 35.4% increase in just two years!

Secondly, if several owners were to sell at the same time the selling prices would be significantly lower. Why should someone be assessed on a value that may not be achieved? This is not a rhetorical question: as I told Michael Smerdon last year, there is a serious flaw in not increasing the values at a steady rate. Shouldn't an owner be able to forecast their expenses? That is impossible when they are rising by double digit levels, and is detrimental to those on fixed incomes, especially thanks to the 2008 financial crisis which has interest rate returns to less than one percent! This is an advantage to a buyer but a huge problem for an individual on a fixed income.

Why should you care? The answer is easy for me, because I lived in Santa Monica, California when Prop. 13, the Gann Amendment (yes, a very bad amendment to the state constitution!), passed with flying colors, largely due to the Los Angeles County Tax Assessor sending out the property tax bills about a week prior to the election! This caused intelligent people to vote for this damaging amendment, over their better judgment, because some of us saw a doubling of property taxes – in one year! That was thanks to a boom in real estate prices which only escalated further after Prop. 13,

Here is what the impact was:

1. assessed valuations could only increase by 1% per annum; unless the home was sold
2. services such as trash collection and libraries were no longer included in property taxes; since this made them non-deductible items to the detriment of property owners
3. the next year, Beverly Hills had the largest increase in property values in its history

The worst part is that the alleged hero, Al Jarvis, was head of the Bay Area Property Owners Assn., the largest *apartment house* owners association in California. Since the owners did not reduce the tenants rent, it resulted in several rent control boards, mostly in Santa Monica and Berkeley. This penalized owners (like my grandmother) who only raised her rents as her costs went up, and later her estate when they tried to sell to a condominium developer!

Also, since large buildings are held as a corporation, the buildings are not sold, only the stock in the corporation, so despite doubling and tripling of buildings like the Bank of America building, the appraised value could still increase by just one percent per year!

Can it happen in Minnesota? You bet it could and having experienced it, I do not want that to happen but with increases like these, ultimately the people will unite. Instead, a steady increase in the valuations, of say 5% a year, would avoid all this. In the short life of the Villas (2004-06), taxes have been increased sharply (13.4% the first year then 9.7% the next, only to decline for three years (2009-2011) by a combined 20%! We need to stop the insanity so home owners can budget for the future.

Using your own Greenwood property tax table, Byron Circle, which adjoins the Villas, had *zero* increase; Meadville an average of 12.5% (with 12 properties showing *zero* increase), combining Meadville with Fairview the mean is 9.8% with a median of 7.3%. In fact, for all of Greenwood the average was 3.3% and 8.4% for Excelsior *for lakefront property only*.

I cannot comprehend these discrepancies with our 13.2% and three units increasing by 21%+.

I will be late coming to the Thursday night meeting but I await an explanation.

Respectfully submitted,



William J. Darusmont

Note to accompany the letter. I realize the letter was long, but to simplify, I call your attention to the two tables following the letter. Something is not right, despite the recent sales, as only one unit (#8) sold significantly higher which was due to the prior owners, had bought it in a distress sale, totally 'demoing' it to bare walls, and investing over \$300,000 in a total renovation thus it is not a reflection of the values of the other units. Last year we were shocked at the valuation on Unit 20 which was then for sale and listed at \$1.3 million, but sold for \$1.115 million (see explanation in my letter).

We also noted that the valuations the council approved at the final meeting, after which we were told we could leave, then the council 'appeared' to reverse itself totally changing what we believed to be in effect.

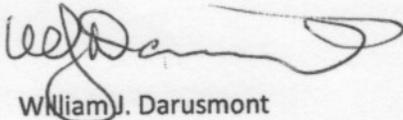
Comparing the proposed assessments, last years, and both the five and ten year averages posted on Greenwood's website, we are bearing more than our fair share of the taxes. This follows the newly formed lake district where we had two amounts, one for each unit and another for share of the lake frontage (as I see it).

Lastly, as a resident of not only California in 1976 at the time of the passage of the Gann Amendment, also known as Prop. 13, I included a summary of the consequences of that action to show the problems that would be created if the taxpayers decide they have had enough. It was a horrible act, and the state has suffered for it ever since as I explained.

I, and I am sure the other owners, who I do not represent in my objections, would appreciate your attention to what we see as a grievous error.

Thank you for your consideration on this serious matter to the Villa owners.

Sincerely,

A handwritten signature in black ink, appearing to read 'William J. Darusmont', written in a cursive style.

William J. Darusmont

Comparison of SAB Villas with Greenwood

Source: Greenwood Website

Greenwood:	2014-15	2015-16
	10.5%	3.3%
Mean	21.3%	n/a
All Residential	21.1%	3.3%
Off Lake		
Only	n/a	-0.1%
On Lake		
Only:	11.8%	3.0%
SAB		
Condos	18.9%	13.2%
3 Adj. props on lake:		
Land	7.0%	0.0%
Bldg	7.3%	0.0%
Total	7.2%	0.0%
Growth	Total	Mean
5-Year	1.4%	-0.2%
10-Year	14.4%	-1.2%
SAB Villas		
5-Year	27.4%	n/a
10-Year	18.9%	n/a

Bldg. A	Assd Val	2014	Minnetonka Blvd	2015	Greenwood	2016 (P)	% Change Proposed	Land Only	2014	Land Only	2015	Land Only	2016 (P)	Land Inc.
#1	\$	545,000	\$	604,000	\$	750,000	24.2%	\$	306,000	\$	354,000	\$	412,000	16.4%
#2	\$	565,000	\$	678,000	\$	781,000	15.2%	\$	306,000	\$	405,000	\$	412,000	1.7%
#3	\$	565,000	\$	678,000	\$	781,000	15.2%	\$	306,000	\$	405,000	\$	412,000	1.7%
#4	\$	447,000	\$	539,000	\$	619,000	14.8%	\$	214,000	\$	294,000	\$	288,000	-2.0%
#5	\$	768,000	\$	922,000	\$	1,031,000	11.8%	\$	474,000	\$	607,000	\$	606,000	-0.2%
#6	\$	733,000	\$	916,000	\$	967,000	5.6%	\$	474,000	\$	624,000	\$	597,000	-4.3%
#7	\$	732,000	\$	827,000	\$	964,000	16.6%	\$	474,000	\$	555,000	\$	597,000	7.6%
#8	\$	764,000	\$	953,000	\$	1,158,000	21.5%	\$	474,000	\$	642,000	\$	606,000	-5.6%
#9	\$	819,000	\$	923,000	\$	1,043,000	13.0%	\$	536,000	\$	624,000	\$	639,000	2.4%
#10	\$	813,000	\$	912,000	\$	1,033,000	13.3%	\$	536,000	\$	620,000	\$	639,000	3.1%
#11	\$	459,000	\$	533,000	\$	665,000	24.8%	\$	214,000	\$	276,000	\$	288,000	4.3%
#12	\$	569,000	\$	708,000	\$	787,000	11.2%	\$	306,000	\$	430,000	\$	412,000	-4.2%
#13	\$	578,000	\$	694,000	\$	802,000	15.6%	\$	306,000	\$	405,000	\$	412,000	1.7%
#14	\$	564,000	\$	677,000	\$	779,000	15.1%	\$	306,000	\$	405,000	\$	412,000	1.7%
#15	\$	782,000	\$	971,000	\$	1,050,000	8.1%	\$	474,000	\$	642,000	\$	606,000	-5.6%
#16	\$	744,000	\$	838,000	\$	982,000	17.2%	\$	474,000	\$	553,000	\$	597,000	8.0%
#17	\$	747,000	\$	882,000	\$	987,000	11.9%	\$	474,000	\$	593,000	\$	597,000	0.7%
#18	\$	901,000	\$	1,104,000	\$	1,230,000	11.4%	\$	474,000	\$	642,000	\$	606,000	-5.6%
#19	\$	838,000	\$	966,000	\$	1,068,000	10.6%	\$	536,000	\$	648,000	\$	639,000	-1.4%
#20	\$	856,000	\$	1,066,000	\$	1,078,000	1.1%	\$	536,000	\$	728,000	\$	639,000	-12.2%
Totals	\$	13,789,000	\$	16,391,000	\$	18,555,000	13.2%	\$	8,200,000	\$	10,452,000	\$	10,416,000	-0.3%
Average							18.9%		410,000		522,600		520,800	-0.3%

From: Debra Kind dkind100@gmail.com
Subject: Re: Greenwood
Date: April 6, 2015 at 9:02 PM
To: Frank Brixius fbrixius@mac.com



Frank —

Got it. I will add your name to the roster at the 4/9 meeting and distribute your email below.

Deb

DEBRA J. KIND
Mayor, City of Greenwood
20225 Cottagewood Road
Deephaven, MN 55331
www.greenwoodmn.com
Main: 952.474.6633
Direct: 612.718.6753

On Apr 6, 2015, at 8:58 PM, Frank Brixius <fbrixius@mac.com> wrote:

Hi Deb,

Just got the Assessor's valentine giving us a more than \$400,000 increase. I am out of town and unable to object in person. Please accept this email as my request for review by the Board. The Assessor's office had two representatives look at our property two years ago, at which they agreed that my property value should be reduced and that they would not have to look at it again for another five years.

Thank you for your consideration of my request.

Frank

Sent from my iPhone

From: **Malana Schmidt** malanaandjeff@gmail.com
Subject: Re: Greenwood Condo information for the 2015 assessment
Date: April 8, 2015 at 4:44 PM
To: **Michael J Smerdon** Michael.Smerdon@hennepin.us
Cc: **Robert C Winge** Robert.Winge@hennepin.us, **Debra Kind** dkind100@gmail.com

Dear Mike,

My wife and I are in California visiting our daughter and her family, and are unable to attend the meeting tomorrow evening at City Hall. I tried calling you today, but got your voice mail, and left word to have you call me to discuss the proposed assessment against our condo unit, #16, at the St. Albans Bay Villas (21957 Minnetonka Blvd.) in Greenwood.

Please accept this letter as our appeal of the proposed assessment of \$982,000, which, I believe, is higher than the fair market value of our unit. I have provided some of the rationale for my position in a previous email to you, and will discuss further when you are able to return my call.

Thank you for your consideration,

Jeff and Malana Schmidt
612-961-6909 (cell)
Sent from my iPad

On Mar 17, 2015, at 5:39 AM, Michael J Smerdon <Michael.Smerdon@hennepin.us> wrote:

If you have any questions feel free to contact me on my cell phone or in an email.

Michael Smerdon, SAMA
Senior Residential Appraiser
Hennepin County Assessor's Office
Cell : 612-802-8761
Office : 952-249-4641

"Value and Classify Property, Uniformly and Accurately"

Disclaimer: Information in this message or an attachment may be government data and thereby subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, may be subject to attorney-client or work product privilege, may be confidential, privileged, proprietary, or otherwise protected, and the unauthorized review, copying, retransmission, or other use or disclosure of the information is strictly prohibited. If you are not the intended recipient of this message, please immediately notify the sender of the transmission error and then promptly delete this message from your computer system.
<Greenwood Condo info for Mr. Schmidt.pdf>

**Bob & Sandy Sevey
4926 Meadville Street
Greenwood, MN 55331
PID: 26-117-23 24 0001**

January 1, 2015 Notice of Valuation Protest

January 1, 2013 Valuation: \$1,392,000

January 1, 2014 Valuation: \$1,508,000

January 1, 2015 Valuation: \$1,845,000 22.35% increase from 1/1/2014

It appears there are two methods used to evaluate Greenwood lakeshore property for real estate tax purposes. The traditional method used is to look first at front footage and second at square footage in order to calculate the land value and then value the structure as a separate component. Under the second method the Assessor utilizes the City's Sales Study which uses a cluster concept (i.e., Meadville-main, Meadville-Excelsior Bay, Fairview, etc.) to determine neighborhood valuations. There are 21 houses in our cluster called Meadville-main.

Comparable Properties

Utilizing the cluster concept there are two properties comparable to our property: 4950 and 4980 Meadville.

We have attached a schedule of real estate data for the 3 properties for 2013, 2014, and 2015. These properties are similar in size, shape and front footage. They are three and six houses away from ours.

Evaluation of 4950 and 4980 vs our property shows our property had a higher land value in 2013 of \$110,000 and \$165,000 respectively. This compares to 2015 where our land value is now higher by \$250,000 and \$255,000 respectively with no change in front footage or square footage.

What changed?

Sales Study Method

The Sales Study directs the assessor to use a system that very few property owners understand. This conflict of "law" vs impression has, in our opinion, made it difficult to disagree when one sale out of the ordinary can skew an entire neighborhood.

We are faced with a 22.35% increase based on one sale, which happens to be our next door neighbor of 40 years. To dissect what has truly occurred within our small community is difficult.

We would like to point out how this one sale skews all of Meadville-main and deviates from the comparable method.

The Sales Study produces a percentage based on Estimated Market Value as compared to Market Conditions Adjusted Prices (MCAP) and the result is the MCAP ratio. Our Greenwood website shows the Greenwood 2014 Fall Sales Study results for the 2015 Assessment Year.

This Sales Study lists 8 total Greenwood lakeshore property sales and their associated MCAP ratios.

	<u>MCAP ratio</u>
There were 4 sales on the Main Lake (2 Meadville-main and 2 Fairview)	85.77%
There were 4 sales on St. Alban's Bay (2 Excelsior Blvd and 2 Channel)	84.73%

Any way we've grouped them (Main Lake vs St. Albans Bay, all Lakeshore, large lots vs small lots) the ratios produce an MCAP ratio of approximately 85% for all Greenwood lakeshore sales in the Sales Study.

Reviewing the above MCAP ratios would lead you to believe most lakeshore property in all of Greenwood would receive similar increases. The sales are spread throughout the neighborhoods and, per the MCAP ratios, are uniform as to the Median.

In actuality 17 houses (out of 21) on Meadville-main received valuation increases of over 20% on their land. For example, the Fairview neighborhood, for practical purposes, is really an extension of Meadville-main as viewed from the lake. Yet, the median land increase in that neighborhood was 6.33%.

The remaining lakeshore properties in Greenwood received either no increase or even a decrease, even though the MCAP ratio would indicate an increase was due on all lakeshore.

The Assessor has published the 2015 Assessment Growth for Greenwood for lakeshore properties as 3.3%.

It appears the significant increase on only Meadville-main is a direct result of one outlier sale – 4930 Meadville.

The MCAP ratio for this outlier is 73%, thus allowing a 22% increase to get to the 95% assessor goal. This one outlier sale drastically reduces or eliminates otherwise required increases on the vast majority of the remaining lakeshore properties in Greenwood.

We do not believe one sale constitutes a reason to raise the entire street's value and then ignore the data provided by the Sales Study that indicates the remaining properties on the City lakeshore also need to be raised.

As per discussion with the Assessor, this is a subjective call by cluster/neighborhood. If he feels any area should not be raised he has the option for minimal or no raise (even though the study indicates one is required). The Excelsior Blvd area is a perfect example of where the sales study indicates increases are needed yet there was no increase given by design.

Conclusion

As you can tell from our data we have quite a dilemma. If we use the comparable method we would ask for a land value of \$1,510,000 and home value of \$80,000 for a total of \$1,590,000. But this would mean using the 20% plus inflated numbers for 4950 and 4980 Meadville. And if those numbers are lowered we would expect (as comparables) for our value to also be lowered.

A second possibility would be to ignore the Assessor's disparate 20%+ increase to our neighborhood and instead use the Assessor's published 2015 Assessment Growth for Greenwood for lakeshore of 3.3%. This would indicate our value would increase by 3.3% or to \$ 1,557,800.

As these numbers are relatively close we will ask for the published average Greenwood lakeshore growth of 3.3%

We are requesting a corrected 2015 valuation of \$1,558,000.

Thank you for your consideration of this matter.

Bob and Sandy Sevey
Sandy cell: 952-220-2999

**Bob & Sandy Sevey
4926 Meadville Street
Greenwood, MN 55331
PID: 26-117-23 24 0001**

Comparable properties:

<u>2013</u>	(1) <u>Lake shore</u>	(2) <u>Lot Size</u>	<u>Year Built</u>	2013 <u>Land</u>	2013 <u>Building</u>	2013 <u>Total</u>	
4926 Meadville	100	13638	1913	\$ 1,295,000	\$ 97,000	\$ 1,392,000	
4950 Meadville	90	14472	1961	\$ 1,185,000	\$ 87,000	\$ 1,272,000	
4980 Meadville	100	13354	1915	\$ 1,130,000	\$ 34,000	\$ 1,164,000	
<u>2014</u>	<u>Lake shore</u>	<u>Lot Size</u>	<u>Year Built</u>	2014 <u>Land</u>	2014 <u>Building</u>	2014 <u>Total</u>	Increase from 2013
4926 Meadville	100	13638	1913	\$ 1,428,000	\$ 80,000	\$ 1,508,000	8.33%
4950 Meadville	90	14472	1961	\$ 1,229,000	\$ 89,000	\$ 1,318,000	3.62%
4980 Meadville	100	13354	1915	\$ 1,227,000	\$ 50,000	\$ 1,277,000	9.71%
<u>2015</u>	<u>Lake shore</u>	<u>Lot Size</u>	<u>Year Built</u>	2015 <u>Land</u>	2015 <u>Building</u>	2015 <u>Total</u>	Increase from 2014
4926 Meadville	100	13638	1913	\$ 1,765,000	\$ 80,000	\$ 1,845,000	22.35%
4950 Meadville	90	14472	1961	\$ 1,515,000	\$ 89,000	\$ 1,604,000	21.70%
4980 Meadville	100	13354	1915	\$ 1,510,000	\$ 50,000	\$ 1,560,000	22.16%

Note: The comparable method would lead you to believe 4926 Meadville was overvalued both in 2014 and 2015.

(1) : Lakeshore footage obtained from Hennepin County Property Tax Website

(2) : Lot size obtained from Hennepin County Property Tax website, Interactive Maps

RICHARD & JUDITH SPIEGEL
5090 MEADVILLE ST.
EXCELSIOR, MN 55331

April 2, 2015

Greenwood City Council
c/o Gus Karpas

We are writing this letter protesting the 23% increase in the 2016 EMV of our home at 5090 Meadville St., Greenwood. We have owned this home since December, 1975 and this is by far the largest increase we have experienced.

I, Richard, called the assessor, Michael Smerdon, to understand his rationale for this very large increase. I asked him about the sales of comparable homes in the area. He mentioned four. What struck me, however, was that he said the sale of the home on 4930 Meadville St. was the main reason for the significant increase in our EMV. I was incredulous that the sale of one property was the primary basis for the 23% increase on our home.

We don't agree with this increase in EMV as our lot has only 70 feet of lakeshore and our house and hardscape fills most of the buildable area of our 11,000 square foot lot. 4930 Meadville has 78 feet of lakeshore, 11.4% more than we have. Further, in building a new house on our property, it would take significant variances to justify this increased EMV. I doubt those variances would be granted.

Another reason that the two properties are not comparable is that our lot is only a few feet above lake level while 4930 Meadville has a large rise from the lake. No walkout could be built on our property whereas 4930 Meadville could have one, increasing any new house built there by 30-50% more than a house on our property. We have not been called by the assessor to view our home inside and out. With such a large increase in the EMV, that should have been a given.

Finally, in the past we have been given different rationales for determining EMV by different assessors. For example, we were told a few years ago that the EMV was determined mainly by the lakeshore footage. This didn't even come up in my conversation with the Mr. Smerdon. We need clear and consistent guidelines for valuations. It shouldn't vary from assessor to assessor.

For these reasons we are requesting a reduction in EMV for 2016.

Sincerely,

Richard and Judith Spiegel

March 31, 2015

Mr. Michael Smerdon
Hennepin County Assessor

cc. Mr Earl Zent
GW B of A
Neighbors

Reference: Protest 2015 EMV for 5000 Meadville. Greenwood. 55331

Dear Mr. Smerdon:

I am protesting my 43.7% increase of \$415,000. This represents about a \$6500 tax increase in one year driving my 2016 taxes payable to over \$20,000 for a small 11,560 SF lot with a teardown.

You indicated on the phone last week the only reason for the huge increase was the sale of 4930 Meadville in April of 2014 for \$1,550,000.

The main issue I have with assessor "methods" is the leveraging up of whole neighborhoods, based upon one sale. And that is particularly onerous when that one sale has leveraged grandfathering to the max and has obtained variances (special rights) the rest of us likely will not be able to obtain. Please consider:

- 1.) **Leveraging up my property 43.7% and the 20 others on west-facing Meadville 14-22% based on one sale is contrary to guidelines.** Where in "equalization" statutes and guidelines does it say you can use a single sale to increase all the neighboring properties a double digit percent?

The Local Board of Appeal and Equalization Handbook states that: "The Dept. of Revenue has determined that a minimum of six sales in a jurisdiction are required for the median ratio to be reflective of actual assessment levels." Your resulting sales ratio was about 90% implying our properties are 10% undervalued, and upon further MICAP changes the average increase for Greenwood for 2015 is 3.3%.

With those city-wide averages, how do you come up with 43% for me and an average of 18% increases for the 20 others on west-facing Meadville?

Why would you not at least also use 21500 Fairview sold at \$875,000 last year and average it in with 4930? This property is 9603 SF, only 900 SF smaller than 4930. It was sold to a very sophisticated buyer who said he and another well-known builder (Jon Monson) would not have paid more than \$900k for his Fairview lot.

Both also have great side-yard separation from their neighbors, where 13 other small Meadville properties are jammed together with zero lot lines. We can pass the bananas.

- 2.) **The only other "reason" you gave was my taxes didn't change last year and I ask why is that relevant for increasing my taxes so much this year?** Our mayor has calculated GW property taxes have increased 14.4% over the last 10 years. My taxes paid have increased 94% from 2004 to 2014. So was my 2014 EMV undervalued 43%?
- 3.) **The guidelines on "equalization" should also deny your use of 4930 to increase my property 43%, because the properties are not equal.** Sure our properties are close in size and width where a new house would go. But 4930 was awarded unusual variances by leveraging their "grandfathered" hardcover and setbacks, resulting in a 44% hardcover variance and a variance to add a whole second story to non-conforming 6 foot setbacks.

I was held to 30% hardcover when we added on in 1983. My old house is at least 13 feet from both lot lines and I have nothing significant to leverage.

There is enough legal history to demonstrate that everything else being equal, if one property is granted significant additional rights, they clearly are not equal. I would need at least a 40% hardcover variance to move the new 4930 footprint to my property.

4.) The pattern of leveraging “the one sale” as THE reason for major EMV increases in an area has happened repeatedly.

In 2007 Bill Davey leveraged up all of Meadville and Fairview based on the only main lake sale the previous year out of 54 main lake properties. Based on grandfathering, that property was also awarded 44% hardcover and large side-yard variances.

The EMV of all properties on Meadville, Fairview and Linwood went up \$200 to \$400k in 2007 as a result of that sale and construction in 2006.

I asked you why a neighboring property with a new 4300 SF house (\$250-300 per SF) is assessed only \$89,000 more than my property with a teardown? (\$1,454,000 vs. \$1,365,000). The investment in that property is about \$1 million more than the 2015 EMV which makes no sense. Why is that?

5.) To eliminate this “one-sale” method, the sampling method I have proposed since 2007 includes at least 6 “equivalent” properties in our Southshore area where you average property SF and sell price, and look at other important variables. Using this method again this year, I found 6 properties I averaged with the conclusion my property value could be increased \$162,000 which is still a 17% increase.

Background: Greenwood’s main lake turnover is so low over the past 37 years it defies any kind of meaningful statistical valuation analysis. There are 25 of us (out of 54 main lake properties) who are still in our houses after more than 30 years. Yes, on the average less than one older property turns over per year for decades.

In the last 3-4 years we have had more turnover because of the big new houses selling and reselling. E.g. 5030 Meadville next to me has sold twice in the last two years. The Brad Radke house on Fairview has turned over at least 4 times in recent years. The owners of 5210 and 5220 Meadville moved out of town last year.

On this lake, people pay for property based upon what they can build on the property.

The solution I have proposed going back to 2007 to resolve this “one sale issue” is to divide our properties into size categories (small, medium, R-1 and Grande). These become our new “market categories”. Then every year find 6 equivalent sold properties in our 55331 communities to develop an average SP for each market category.

I did this again for my property by looking for sold properties in the 9,000 to 13,000 SF size range in the most recent Oct. 1 to Sep 30 assessment year. In addition to the two Meadville sales, using CBB data and “sell sheets”, I found 4 more properties I would consider “equivalent” or better than my property. Each is substantially newer and/or recently remodeled.

I listed a 7th property on Burch Bluff Road, though it is not an equivalent for my “market category” as it is almost 32,000 SF. However I wanted to list it because it shows what most people expect when they pay a price at my 2015 EMV. It is a spectacular lakeshore setting in

Shorewood and only a few more minutes to the new library in Excelsior and the same drive time to DT Minneapolis. A brand new 6500 SF Rick Carlson house is being constructed on this property.

See page four for these comps and the attached CBB sell sheets.

The average size for the 6 “comps” becomes 12,548. And the average SP becomes \$1,112,000. At this SP my increase would be \$162,000 or 17% - - still a \$2400 tax increase.

Here are the advantages of this valuation method:

First it follows the concept and intent of “equalization.”

Second, by including a larger sample, individual property idiosyncrasies tend to even out and provide a useful discussion basis from year to year.

You can explain to a resident in one sentence why their values changed.

Additional assessor inconsistencies that effect all of our City valuations:

The “methods” used to increase our city-wide sales ratios and baseline talking points for EMV changes are statistically non-valid or reliable. In statistics lingo that means they are not accurate nor do they measure what they are supposed to measure.

The “EMV” itself is a made-up value that often bears no relationship to a recent SP used in sales ratio analyses. See my email with questions last year regarding 5210 and 5220 Meadville where EMVs were set over 40% below list prices published for over a year. Is that why many properties on South Meadville got \$450 to 500k increases in their EMVs last year?

Your “sales ratio” was about 90%, implying all of GW was undervalued by 10%. Why did West Meadville averaging double digit increases take the brunt of all increases when 35 of 39 lakeshore houses from West Street to St Albans Green got zero to minus % increases? Similarly, why did 16 of 17 houses on Excelsior Blvd. get zero to minus % increases?

There is a consistent pattern of increasing the EMVs of old teardown land values over many years. And new houses get appraised far less than their recent cost to build. E.g. Out of 20 houses from Fronius to Walzer, for 2015, 10 old properties got 18-22% increases averaging 20.7%. The 10 newer houses averaged only 13.4%. Taking my 43 % increase out of the equation, the old house average increase is 18.4% - - or 5 % higher.

These methods are so inconsistent the whole assessment process loses its credibility.

Thank you for your consideration. Please call or email for questions or clarifications.

Keith Stuessi
5000 Meadville
Greenwood 55331
612-386-5597

Attachment to 5000 Meadville. Greenwood, 55331 2015 Market Value Protest

Comps used are referenced in the letter:

The objective was to find 6-7 “comps” to 5000 Meadville. Three are in Greenwood, one on Gideons Bay (Main Lake), One in Tonka Bay (Main Lake), one Shorewood (Upper Lake), one in Cottagewood.

All were sold in the last official assessment year - - Oct 1, 2013 to Sep. 30, 2014, or later.

Though the Birch Bluff property is not truly a comp, I wanted to include it for contrast. It helps to answer the question: What do buyers expect when they purchase a \$1,300,000 property?

It is a spectacular almost 32,000 SF west facing property where Rick Carlson is building a 6500 SF 4-car garage home.

1.) 4930 Meadville	GW	10,498 SF	\$1,550,000 SP	04.03.14	\$148/SF
2.) 21500 Fairview	GW	9603 SF	\$ 875,000 SP	11.15.13	\$ 91/SF
3.) 20040 Mntka Blvd	CTWD	15,246 SF	\$1,189,050 SP	10.01.13	\$ 78/SF
4.) 492 Lafayette	EX	13,939 SF	\$ 900,000 SP	09.25.14	\$ 65/SF
5.) 6 Maclynn Rd	GW	15,246 SF	\$1,175,000 SP	11.24.14	\$ 77/SF
6.) 255510 Birch Bluff RD	SW	31,733 SF	\$1,300,000 SP	10.01.13	\$ 41/SF
7.) 155 Woodpecker Ridge Rd	TB	10,759 SF	\$ 980,000 SP	08.27.14	\$ 91/SF

Average SF of property 15,289 SF (7 comps) **12,548 SF (6 comps excludes Birch Bluff)**

Average Sell Price \$1,138,000 (7) **\$1,112,000 (6 excludes Birch Bluff)**

CBB notes on Sell Sheets.....

20040 Mntka Blvd – Recently reconstructed w/o home. 90 feet of level sand lakeshore. Expansive views of quiet safe Carson Bay.

492 Lafayette - Prime location on lower lake for sailors. Panoramic views and superb sunsets. In town. Rare find. Vintage charmer, Walk to downtown Excelsior

6 Maclynn Road – 250 feet of beautiful westerly facing lakeshore on SAB. New updated kitchen and master bath. 2 docks. 2 decks. Walk to Excelsior. Private paved road.

25510 BB Road – Gorgeous ¾ acre lot with enchanting upper lake views and 110 feet of hard sand.

155 Woodpecker Ridge Rd – Beautiful newer home (2850 SF) on Prime Gideon Bay with gorgeous views. Huge master. Your cosmetics “updates” make this a “10.”

From: David Walsh walshdk@gmail.com
Subject: property taxes
Date: March 28, 2015 at 11:53 AM
To: Debra Kind dkind100@gmail.com

Deb,

Would you mind including our name to the list for property review? Last year I was not diligent and therefore missed out on the reductions that were given. My flying schedule prevents my attendance at the meeting. Your consideration is greatly appreciated.

Kindly,

David Walsh
21630 Fairview Street
Excelsior, MN 55331

MINUTES

Reconvene Meeting of the Greenwood City Council Acting as the Local Board of Appeal & Equalization



6pm, Thursday, April 23, 2015
20225 Cottagewood Road, Deephaven, MN 55331

1. RECONVENE MEETING | ROLL CALL

At 6:02pm, Mayor Kind reconvened the meeting that was recessed on 04-09-15.

Members Present: Mayor Deb Kind; Councilmembers Bill Cook, Tom Fletcher, Bob Quam, and Rob Roy
Others Present: Assessors Earl Zent, Rob Winge, and Michael Smerdon

Mayor Kind explained the meeting process: The properties will be reviewed in the order they appear on the roster. Assessor Michael Smerdon will make his recommendation. The Board will ask questions and take action. If the assessor was not able to view the inside of the home, by law the Local Board cannot take action. In order to appeal to the County Board, the property must be listed on the Local Board roster.

2. ASSESSORS' PRESENTATION REGARDING PROPERTIES ON ROSTER

The assessors commented regarding the below appeals as each was discussed.

3. ROSTER OF PROPERTY VALUATION APPEALS:

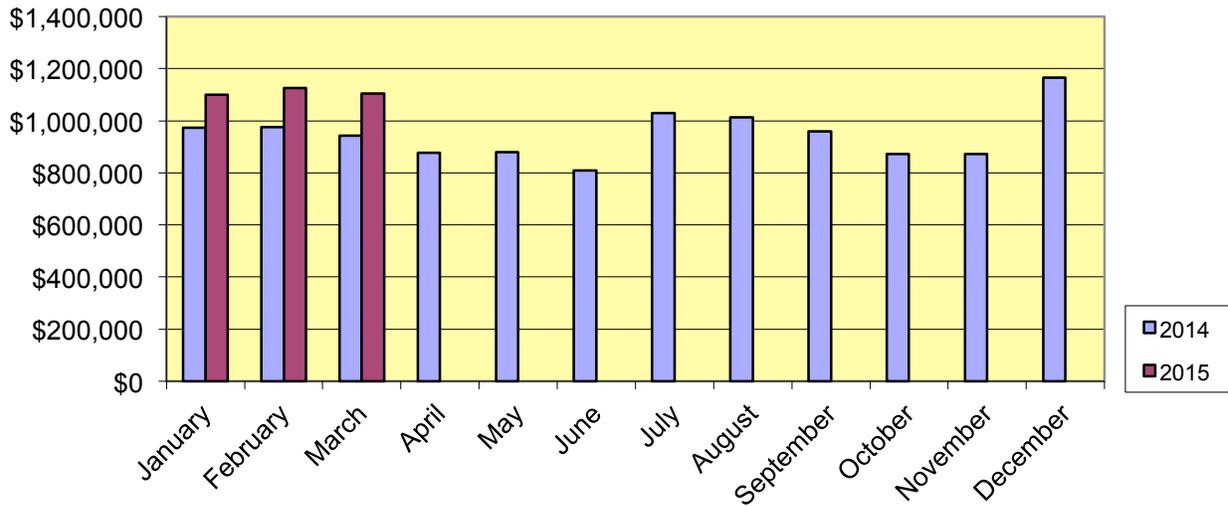
- A. Bud & Luann Wudlick, 4930 Sleepy Hollow Road Motion by Fletcher, second by Cook to set the land value at **\$305,000** and building value at **\$20,000** for a total valuation of **\$325,000** (no change) since the assessor was not able to view the inside of the home. Motion passed 5-0.
- B. Bonnie & Timothy Lane, 21250 Excelsior Blvd Motion by Fletcher, second by Roy to set the land value at **\$795,000** and building value at **\$238,000** for a total valuation of **\$1,033,000** since the property owner and assessor came to an agreement on this valuation. Motion passed 5-0.
- C. Jeff Sagal, 21420 Excelsior Boulevard Motion by Quam, second by Roy to set the land value at **\$921,000** and building value at **\$34,000** for a total valuation of **\$955,000** (no change) since the assessor was not able to view the inside of the home. Motion passed 5-0.
- D. Lanna Kimmerle, 21955 Minnetonka Blvd, Villa #1 Motion by Roy, second by Quam to set the land value at **\$330,000** and building value at **\$338,000** for a total valuation of **\$688,000** since the property owner and assessor came to an agreement on this valuation. Motion passed 5-0.
- E. Harold Roberts, 21955 Minnetonka Blvd, Villa #8 Motion by Cook, second by Fletcher to set the land value at **\$579,000** and building value at **\$370,000** for a total valuation of **\$967,000** (no change) since the assessor was not able to view the inside of the home. Motion passed 5-0.
- F. Bill Darusmont, 21955 Minnetonka Blvd, Villa #4 Motion by Roy, second by Fletcher to set the land value at **\$288,000** and building value at **\$331,000** for a total valuation of **\$619,000** (no change) since this valuation is in line with comparable unit sales in the Villas. Motion passed 5-0.
- G. Jeff & Malana Schmidt, 21957 Minnetonka Blvd, Villa #16 Motion by Fletcher, second by Quam to set the land value at **\$597,000** and building value at **\$385,000** for a total valuation of **\$982,000** (no change) since this valuation is in line with comparable unit sales in the Villas. Motion passed 5-0.
- H. David Walsh, 21630 Fairview Street Motion by Quam, second by Roy to set the land value at **\$1,201,000** and building value at **\$246,000** for a total valuation of **\$1,447,000** (no change) since this valuation increase is lower than the average lakeshore increase citywide. Motion passed 5-0.
- I. Frank Brixius, 21720 Fairview Street Motion by Cook, second by Quam to set the land value at **\$2,919,000** and building value at **\$70,000** for a total valuation of **\$2,989,000** since the property owner and assessor came to an agreement on this valuation. Motion passed 5-0.

- J. Amy Connors, 21650 Fairview Street Motion by Kind, second by Quam to set the land value at **\$1,201,000** and building value at **\$295,000** for a total valuation of **\$1,496,000** (no change) since the assessor was not able to view the inside of the home. Motion passed 5-0.
- K. Bob & Sandy Sevey, 4926 Meadville Street Motion by Cook, second by Roy to set the land value at **\$1,672,000** and building value at **\$50,000** for a total valuation of **\$1,722,000** per the assessor's recommendation. Motion passed 3-2 with Kind and Fletcher voting nay because they supported a lower land valuation based on the Fairview lakeshore schedule.
- L. Jim Jetland, 4940 Meadville Street Motion by Kind, second by Roy to set the land value at **\$1,945,000** and building value at **\$904,000** for a total valuation of **\$2,849,000** (no change) since the assessor was not able to view the inside of the home. Motion passed 5-0.
- M. Ted Hanna, 4960 Meadville Street Motion by Cook, second by Roy to set the land value at **\$875,000** and building value at **\$50,000** for a total valuation of **\$925,000** per the assessor's recommendation. Motion passed 3-2 with Kind and Fletcher voting nay because they supported a lower land valuation based on the Fairview lakeshore schedule.
- N. Alan Lizee, 4980 Meadville Street Motion by Kind, second by Quam to set the land value at **\$1,402,000** and building value at **\$20,000** for a total valuation of **\$1,422,000** since the property owner and assessor came to an agreement on this valuation. Motion passed 5-0.
- O. Tom Hessian, 4990 Meadville Street Motion by Kind, second by Cook to set the land value at **\$917,000** and building value at **\$20,000** for a total valuation of **\$937,000** (since the property owner and assessor came to an agreement on this valuation. Motion passed 5-0.
- P. Keith Stuessi, 5000 Meadville Street Motion by Kind, second by Quam to set the land value at **\$1,195,000** and building value at **\$20,000** for a total valuation of **\$1,215,000** since the property owner and assessor came to an agreement on this valuation. Motion passed 5-0.
- Q. Bob & Maureen Burns, 5080 Meadville Street Motion by Cook, second by Quam to set the land value at **\$1,773,000** and building value at **\$20,000** for a total valuation of **\$1,793,000** per the assessor's recommendation. Motion passed 3-2 with Kind and Fletcher voting nay because they supported a lower land valuation based on the Fairview lakeshore schedule.
- R. Richard Spiegel, 5090 Meadville Street Motion by Kind, second by Cook to set the land value at **\$1,186,000** and building value at **\$20,000** for a total valuation of **\$1,206,000** since the property owner and assessor came to an agreement on this valuation. Motion passed 5-0.
- S. Richard & Nancy Wyatt, 5120 Meadville Street Motion by Cook, second by Roy to set the land value at **\$1,966,000** and building value at **\$20,000** for a total valuation of **\$1,986,000** per the assessor's recommendation. Motion passed 3-2 with Kind and Fletcher voting nay because they supported a lower land valuation based on the Fairview lakeshore schedule.
- T. Karen Koehnen, 5200 Meadville Street Motion by Fletcher, second by Cook to set the land value at **\$1,405,000** and building value at **\$25,000** for a total valuation of **\$1,430,000** per the assessor's recommendation. Motion passed 5-0.
- U. Mark & Sandy Setterholm, 5250 Meadville Street Motion by Kind, second by Roy to set the land value at **\$1,330,000** and building value at **\$208,000** for a total valuation of **\$1,538,000** (no change) since the assessor was not able to view the inside of the home. Motion passed 5-0.

4. ADJOURNMENT

Motion by Kind to adjourn the meeting at 7:53pm. Second by Quam. Motion carried 5-0.

City of Greenwood Monthly Cash Summary



Month	2014	2015	Variance with Prior Month	Variance with Prior Year
January	\$973,698	\$1,100,038	-\$65,893	\$126,340
February	\$976,134	\$1,125,995	\$25,957	\$149,861
March	\$942,468	\$1,105,199	-\$20,796	\$162,731
April	\$878,040	\$0	-\$1,105,199	-\$878,040
May	\$879,272	\$0	\$0	-\$879,272
June	\$808,884	\$0	\$0	-\$808,884
July	\$1,029,060	\$0	\$0	-\$1,029,060
August	\$1,013,814	\$0	\$0	-\$1,013,814
September	\$960,083	\$0	\$0	-\$960,083
October	\$872,707	\$0	\$0	-\$872,707
November	\$871,871	\$0	\$0	-\$871,871
December	\$1,165,931	\$0	\$0	-\$1,165,931

Bridgewater Bank Money Market	\$472,983
Bridgewater Bank Checking	\$9,420
Beacon Bank CD	\$405,375
Beacon Bank Money Market	\$212,646
Beacon Bank Checking	\$4,775
	\$1,105,199

ALLOCATION BY FUND

General Fund	\$390,848
Special Project Fund	\$0
General Fund Designated for Parks	\$27,055
Bridge Capital Project Fund	\$117,833
Road Improvement Fund	\$40,000
Stormwater Fund	\$7,070
Sewer Enterprise Fund	\$453,634
Marina Enterprise Fund	\$68,759
	\$1,105,199

Check Issue Date(s): 04/01/2015 - 04/30/2015

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/15	04/07/2015	12001	808	ADVANTAGE SIGNS & GRAPHICS INC	101-20100	110.21
04/15	04/07/2015	12002	762	CATALYST GRAPHICS INC	101-20100	177.29
04/15	04/07/2015	12003		Information Only Check	101-20100	.00 V
04/15	04/07/2015	12004	9	CITY OF DEEPHAVEN	502-20100	23,847.40
04/15	04/07/2015	12005	822	ECM PUBLISHERS INC	502-20100	172.22
04/15	04/07/2015	12006	52	EXCELSIOR FIRE DISTRICT	101-20100	31,587.94
04/15	04/07/2015	12007	68	GOPHER STATE ONE CALL	602-20100	10.15
04/15	04/07/2015	12008	3	KELLY LAW OFFICES	101-20100	230.00
04/15	04/07/2015	12009	841	LAW OFFICE GREGORY E KELLER PA	101-20100	350.00
04/15	04/07/2015	12010	105	METRO COUNCIL ENVIRO SERVICES	602-20100	1,912.42
04/15	04/07/2015	12011	38	SO LAKE MINNETONKA POLICE DEPT	101-20100	27,166.42
04/15	04/07/2015	12012	824	STAR TRIBUNE	101-20100	218.40
04/15	04/07/2015	12013	745	Vintage Waste Systems	101-20100	1,628.25
04/15	04/07/2015	12014	145	XCEL ENERGY	602-20100	213.14
04/15	04/21/2015	12015	51	BOLTON & MENK, INC.	403-20100	670.50
04/15	04/21/2015	12016	9	CITY OF DEEPHAVEN	101-20100	839.53
04/15	04/21/2015	12017	315	DOCK & LIFT INC.	605-20100	1,500.00
04/15	04/21/2015	12018	822	ECM PUBLISHERS INC	101-20100	94.44
04/15	04/21/2015	12019	99	LAKE MTKA CONSERVATION DISTRIC	101-20100	1,640.00
04/15	04/21/2015	12020	145	XCEL ENERGY	101-20100	382.65
Totals:						<u>92,750.96</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
3	KELLY LAW OFFICES							
	6333	GENERAL LEGAL	03/19/2015	230.00	.00	230.00	12008	04/07/2015
Total 3				230.00	.00	230.00		
9	CITY OF DEEPHAVEN							
	477396	WALL POCKET FILE SET	04/07/2015	32.19	.00	32.19	12004	04/07/2015
	MARCH 2015	SAND & SALT	04/05/2015	839.53	.00	839.53	12016	04/21/2015
	MARCH 2015	SEWER	04/01/2015	23,815.21	.00	23,815.21	12004	04/07/2015
Total 9				24,686.93	.00	24,686.93		
38	SO LAKE MINNETONKA POLICE DEPT							
	ID QTR 2015	1ST QTR LEASE PMT	04/01/2015	11,580.00	.00	11,580.00	12011	04/07/2015
	APRIL 2015	OPERATING BUDGET	04/01/2015	15,586.42	.00	15,586.42	12011	04/07/2015
Total 38				27,166.42	.00	27,166.42		
51	BOLTON & MENK, INC.							
	0176645	2014 MS4 ADMN	03/31/2015	106.50	.00	106.50	12015	04/21/2015
	0176646	2015 DEVELOPMENT REVIEW	03/31/2015	204.00	.00	204.00	12015	04/21/2015
	0176647	2015 STREET IMPROVEMENTS	03/31/2015	150.00	.00	150.00	12015	04/21/2015
	0176648	2015 MISC ENGINEERING	03/31/2015	210.00	.00	210.00	12015	04/21/2015
Total 51				670.50	.00	670.50		
52	EXCELSIOR FIRE DISTRICT							
	QTR 2 2015	1st Quarter - Buildings	04/01/2015	31,587.94	.00	31,587.94	12006	04/07/2015
Total 52				31,587.94	.00	31,587.94		
68	GOPHER STATE ONE CALL							
	133405	Gopher State calls	03/31/2015	10.15	.00	10.15	12007	04/07/2015
Total 68				10.15	.00	10.15		
99	LAKE MTKA CONSERVATION DISTRIC							
	040615	2nd Quarter Levy	04/06/2015	1,640.00	.00	1,640.00	12019	04/21/2015
Total 99				1,640.00	.00	1,640.00		
105	METRO COUNCIL ENVIRO SERVICES							
	0001043083	Monthly wastewater Charge	04/06/2015	1,912.42	.00	1,912.42	12010	04/07/2015
Total 105				1,912.42	.00	1,912.42		
145	XCEL ENERGY							
	032615	SIREN	03/26/2015	204.58	.00	204.58	12014	04/07/2015
	033015	Sleepy Hollow Road *	03/30/2015	8.56	.00	8.56	12014	04/07/2015
	040315	Street Lights *	04/03/2015	382.65	.00	382.65	12020	04/21/2015

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
Total 145				595.79	.00	595.79		
315	DOCK & LIFT INC.							
	26172	INSTALL FLOATING DOCK	04/11/2015	1,500.00	.00	1,500.00	12017	04/21/2015
Total 315				1,500.00	.00	1,500.00		
745	Vintage Waste Systems							
	032315	City Recycling Contract	03/23/2015	1,628.25	.00	1,628.25	12013	04/07/2015
Total 745				1,628.25	.00	1,628.25		
762	CATALYST GRAPHICS INC							
	11563	CITY NEWS & PARK MAPS	03/24/2015	177.29	.00	177.29	12002	04/07/2015
Total 762				177.29	.00	177.29		
808	ADVANTAGE SIGNS & GRAPHICS INC							
	00024504	SIGNS	03/27/2015	110.21	.00	110.21	12001	04/07/2015
Total 808				110.21	.00	110.21		
822	ECM PUBLISHERS INC							
	196783	LEGAL NOTICE	03/12/2015	50.27	.00	50.27	12005	04/07/2015
	198930	LEGAL NOTICE	03/19/2015	44.68	.00	44.68	12005	04/07/2015
	203675	LEGAL NOTICE	04/02/2015	77.27	.00	77.27	12005	04/07/2015
	209697	LEGAL NOTICE	04/16/2015	94.44	.00	94.44	12018	04/21/2015
Total 822				266.66	.00	266.66		
824	STAR TRIBUNE							
	68384-01	LEGAL NOTICE	03/09/2015	218.40	.00	218.40	12012	04/07/2015
Total 824				218.40	.00	218.40		
841	LAW OFFICE GREGORY E KELLER PA							
	032915	PROSECUTION BILL	03/29/2015	350.00	.00	350.00	12009	04/07/2015
Total 841				350.00	.00	350.00		
Grand Totals:				92,750.96	.00	92,750.96		

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Description	GL Account	Amount
05/01/15	PC	05/01/15	5011501	COOK, WILLIAM B.	37		001-10100	184.70
05/01/15	PC	05/01/15	5011502	Fletcher, Thomas M	33		001-10100	84.70
05/01/15	PC	05/01/15	5011503	Kind, Debra J.	34		001-10100	277.05
05/01/15	PC	05/01/15	5011504	Quam, Robert	32		001-10100	184.70
05/01/15	PC	05/01/15	5011505	ROY, ROBERT J.	38		001-10100	184.70
Grand Totals:								<u>915.85</u>

GREENWOOD CERTIFICATES OF DEPOSIT

Report Date: 3/31/15

Acct #	Bank	Date	Term	Maturity	Rate	Amount
101-10408	Beacon Bank	04/05/14	12 month	04/05/15	0.40%	\$ 61,175.40
101-10411	Beacon Bank	09/22/14	9 month	06/22/15	0.50%	\$ 80,000.00
101-10409	Beacon Bank	08/05/14	12 month	08/05/15	0.40%	\$ 61,238.20
101-10412	Beacon Bank	09/22/14	13 month	10/22/15	0.70%	\$ 80,278.18
101-10410	Beacon Bank	11/06/14	13 month	12/06/15	0.70%	\$ 61,123.34
101-10407	Beacon Bank	01/04/15	13 month	02/04/16	0.70%	\$ 61,560.14
TOTAL						\$ 405,375.26

CITY COUNCIL POLICY: 09-03-14 Motion by Roy to authorize the administrative committee to open CDs with a maximum initial maturity of 25 months with a combined maximum total CD balance of \$500,000 at Beacon Bank or Bridgewater Bank. Second by Cook. Motion passed 5-0.



CITY OF GREENWOOD NOTICE

As required by ordinance code section 125, the Greenwood city council appoints city clerk Dana Young as the “responsible authority” for the city.

The responsible authority answers inquiries from the public concerning the provision or dissemination of government data. The responsible authority also is charged with creating an inventory of data that the city maintains.

All data is presumed public data unless specifically determined confidential or private by state or federal law.

Updated May 6, 2015

SOUTH LAKE MINNETONKA POLICE DEPARTMENT

Excelsior Park and Dock Patrol Services

2015 Summer Season

SLMPD Proposal - Projected Budget

Part-Time Seasonal Positions	Projected Hours 2014 Season	Hourly Rate Total	Total Amount
Park Police Officer <i>Licensed Police Officer Position - Patrol Commons Park and Central Business/Residential Areas</i>	272	\$29.91	\$8,136
Park Service Officer - Commons Park <i>Civilian Position - Patrol Commons Park and Adjacent Residential/Business Areas</i>	403	\$17.25	\$6,952
Park Service Officer - Municipal Docks <i>Civilian Position - Patrol Port of Excelsior and Municipal Docks</i>	303	\$17.25	\$5,227
Total	978		\$20,315
Projected Budget - 2014 Season*	978		\$21,135
Actual Total Cost - 2014 Season			\$12,062

*Included Uniforms, Gear & Training



Agenda Number: 4A

Agenda Date: 05-06-15

Prepared by Deb Kind

Agenda Item: Contract for 2016-2018 Recycling Services

Summary: The city's contract with Vintage Waste Systems expires on 08-31-15. A request for proposals (RFP) for citywide recycling services was approved by the city council at the 02-04-15 meeting. The deadline for providers to submit proposals was 04-28-15. The city received one proposal from Vintage Waste Systems that includes both weekly and bi-weekly options (see attached proposal). Also attached is a resolution for the council's consideration. The council needs to take action on the resolution to ensure a recycling agreement is in place by 09-01-15.

Council Action: Required by 08-31-15. Possible motions ...

1. I move the council approves resolution 08-15 establishing a weekly (or bi-weekly) 3-year recycling service agreement between the city of Greenwood and Vintage Waste Systems beginning 09-01-15 and expiring 08-31-18.
2. I move the council continues the consideration of resolution 08-15 to the 06-03-15 city council meeting for the following reason(s): _____.



520 Tamarack Ave.
Long Lake, MN. 55356

March 17, 2015

Mrs. Mayor Kind and Council Members
City of Greenwood
20225 Cottagewood Road
Deephaven, MN. 55331

Re: Residential Recycling Program

Dear Mrs. Mayor Kind and Council Members:

Vintage Waste Systems, Inc. (hereinafter "Company") hereby quotes services for the City of Greenwood's citywide Residential Recycling Collection and Disposal per the RFP we received from the City of Greenwood (hereinafter "City".)

We propose to offer recycling service to the residents of Greenwood, the collection operations are available on a weekly or bi-weekly basis (Thursdays) during the times indicated per the RFP. Attached are the two prices for the two different options for collection, either weekly or bi-weekly. Please notice that there is a monetary savings to the City in regards to switching to bi-weekly service, along with other proven advantages (i.e. less traffic, preservation of streets, etc.) It is uncommon for city recycling contracts to provide weekly service to its residents; we are willing to continue with weekly service but, please note that there are several advantages to providing bi-weekly service in a small community such as Greenwood.

Curbside service shall be provided for approximately 293 single-family homes and one 17-unit apartment complex (see attached for the breakdown of price per unit on both bids provided.) No additional cost will be assessed for drive-up/door-side recycling service for approximately 10 homes that utilize this specialty service currently.

With regard for the Hennepin County requirements the Company has provided a breakdown of expenses:

- a.) Containers: there is no charge to the City or the residents of Greenwood for the cost of the containers used. Residents will continue using the containers that they currently have in possession. If the resident has not already requested a larger container, they can do so by calling our office, we have 65 and 96 Gallon Co-Mingle Recycling carts available upon request. Larger or additional carts are available if the City decides to switch to a bi-weekly collection schedule.
- b.) Collection Service: the Company proposes two options for collection for the period stated in this current RFP: the requested weekly service (which we have provided since 2008) and a bi-weekly collection option. Please see the attached bid for each service level. The Company requests the

right to add an additional charge for fuel if it exceeds \$4.25 per gallon, in which case the contract would be reviewed and the additional cost would be approved by both parties before any additional charges would be assessed.

- c.) Processing Cost per Ton: the Company transfers the material to DemCon Recycling Facility in Shakopee, MN. and does not process the material in-house.
- d.) Revenue Sharing: the Company does not participate in revenue sharing. Currently the Company is paying out to have the materials processed.

With regard to the City of Greenwoods Codes (business practices) listed in the RFP, the Company does and will continue to meet all the requirements listed.

The collection method used will be single-sort. The Company will provide all carts necessary for weekly or bi-weekly recycling collection.

With regard to the Hennepin County requirements the Company shall collect all materials listed in the RFP and will incorporate additional materials within one year of notification from the City. The Company will also provide the City with recommendations of additional materials.

The Company agrees to meet the application requirements for the annual trash haulers license. Furthermore, the Company will continue to provide end of the year reports to the City detailing types of recycling and tonnage collected, along with participation number from residents in October of each year.

The Company understands that the contract length is three years and will continue to provide exceptional, personable and professional service for the entirety of the contract.

Attached you will find the two separate bids, one for weekly collection and the other optional, suggested price for bi-weekly recycling collection.

Thank you in advance for the opportunity to provide a bid, including an optional, suggested and reduced price for bi-weekly service (approved by Mrs. Mayor Kind.) I would also give the City an open invitation to have me visit and explain more on the recycling process and answer any questions that surface throughout the review of the RFP process.

Sincerely,



Emilee C. Metcalf: Sales & Marketing Manager | Vice President | emilee@vintagewaste.com

Vintage Waste Systems, Inc. | www.vintagewaste.com

Office: 952.472.0401 | Fax: 763.479.1538

CITY OF GREENWOOD

TO: CITY OF GREENWOOD
FROM: VINTAGE WASTE SYSTEMS, INC.
SUBJECT: BID FOR CITYWIDE WEEKLY RECYCLING
DATE: 3/17/15

(293) Co-Mingle Recycling Carts Serviced Weekly (Including Drive-up/Door-side Service)	\$5.25 per unit \$90.00 per month
(1) 17 Unit Apartment Complex (4-96 Gallon Co-Mingle Recycling Carts)	<hr/> \$1,628.25 total cost per month

Thank you for your time,

After reviewing this proposal or if you have additional questions please contact:

Emilee C. Metcalf: Sales & Marketing Manager | Vice President | emilee@vintagewaste.com

Vintage Waste Systems, Inc. | www.vintagewaste.com

Office: 952.472.0401 | Fax: 763.479.1538

CITY OF GREENWOOD

TO: CITY OF GREENWOOD
FROM: VINTAGE WASTE SYSTEMS, INC.
SUBJECT: BID FOR CITYWIDE BI-WEEKLY RECYCLING
DATE: 3/17/15

(293) Co-Mingle Recycling Carts Serviced Bi-Weekly (Including Drive-up/Door-side Service)	\$4.25 per unit \$90.00 per month
(1) 17 Unit Apartment Complex Serviced WEEKLY (4-96 Gallon Co-Mingle Recycling Carts)	<hr/> \$1,335.25 total cost per month

Thank you for your time,

After reviewing this proposal or if you have additional questions please contact:

Emilee C. Metcalf: Sales & Marketing Manager | Vice President | emilee@vintagewaste.com

Vintage Waste Systems, Inc. | www.vintagewaste.com

Office: 952.472.0401 | Fax: 763.479.1538

City of Greenwood Resolution 08-15



A RESOLUTION ESTABLISHING A RECYCLING SERVICE AGREEMENT BETWEEN THE CITY OF GREENWOOD AND VINTAGE WASTE SYSTEMS

WHEREAS, the city of Greenwood desires to provide citywide residential recycling services to comply with Hennepin county requirements.

WHEREAS, the city released a request for proposals to provide recycling services beginning September 1, 2015.

WHEREAS, Vintage Waste Systems was the lowest qualified proposer.

WHEREAS, Vintage Waste Systems agrees to the following:

- A. Collection operations shall be weekly or bi-weekly (weekly for the 17-unit apartment complex) on Thursdays (except for normal holiday adjustments), beginning no earlier than 7am and end by 6pm.
- B. Curbside service shall be provided for approximately 290 single-family homes and one 17-unit apartment complex (commercial properties arrange for private recycling).
- C. The maximum total load weight of trucks will be 11 gross tons. Trucks with one wheel per side of the rear axle can weigh up to 5 tons per axle. Trucks with two wheels per side of the rear axle can weigh up to 7 tons per axle.
- D. The monthly cost per unit shall be: \$5.25 weekly or \$4.25 bi-weekly
- E. The monthly cost for door-side residential recycling service for approximately 10 homes: **\$90**
- F. Per Hennepin county requirements, a breakout of the following expenses shall be provided:
 - a. Containers
 - b. Collection Service
 - c. Processing Cost Per Ton
 - d. Revenue Sharing
- G. Collection method must be by "single sort system" – all materials are combined into one container.
- H. Provide 35-gallon containers (64-gallon upon request of the homeowner) for single-family homes, and provide three 96-gallon containers for the 17-unit apartment complex.
- I. Will collect all materials as required by the county.
- J. Will meet the application requirements for the annual trash haulers license.
- K. At the end of each year, will provide the city with a written report detailing types of recycling and tonnage as required by the Hennepin County Residential Recycling Program.
- L. The term of the contract will be for three years (September 1, 2015 to August 31, 2018).

NOW THEREFORE, BE IT FURTHER RESOLVED by the city council of the city of Greenwood, Minnesota that the above outlined recycling agreement with Vintage Waste Service is hereby adopted and city officials are authorized and directed to take necessary actions to implement the service.

ADOPTED by the city council of Greenwood, Minnesota this 6th day of May, 2015.

___ AYES ___ NAYS

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Dana Young, City Clerk

VINTAGE WASTE SERVICES

By: _____
Emilee Metcalf



Agenda Number: 4B

Agenda Date: 05-06-15

Prepared by Deb Kind

Agenda Item: Quarterly Police Update and Dangerous Weapons Discussion

Summary: Per the city council's request, representatives from the South Lake Minnetonka Police Department attend Greenwood council meetings on a quarterly basis to give the council a brief update regarding police activities in the city and South Lake area. This also is an opportunity for the council to have a discussion with SLMPD representatives regarding police issues and concerns. Quarterly police updates are presented at the February, May, August, and November council meetings.

Interim Chief Mike Siitari will attend the 05-06-15 meeting.

Chief Siitari and the city council also will discuss potential revisions to the dangerous weapons ordinance in response to a resident complaint. The current ordinance (attached) allows BB guns and air guns to be discharged in the city. Deephaven and other cities do not allow any type of gun to be discharged in their city limits.

Council Action: None required. Potential motions ...

1. I move the city council directs that a new dangerous weapons ordinance be drafted based on the council discussion and included on the 06-03-15 agenda for a 1st reading.
2. Do nothing.

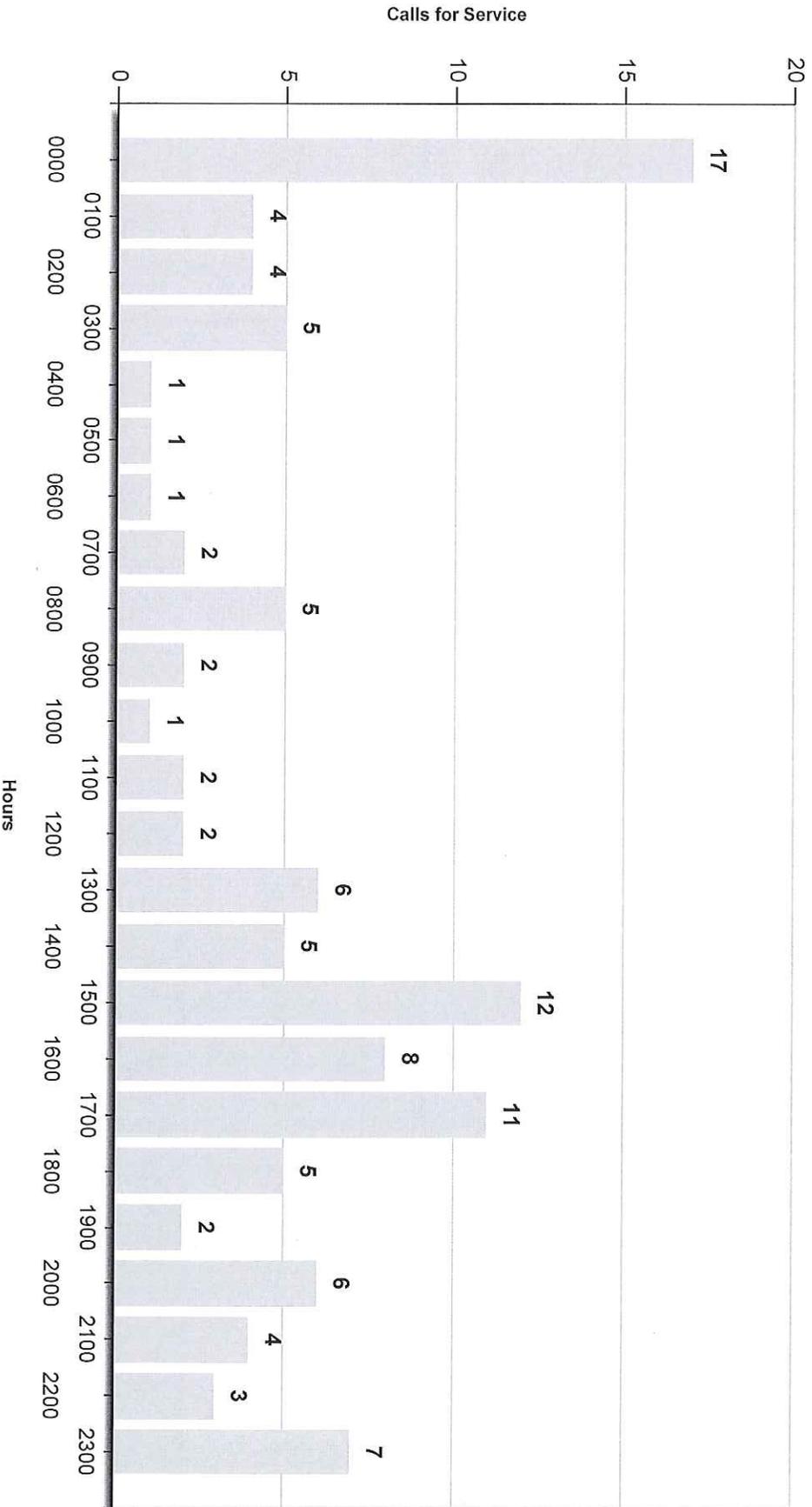


Calls for Service Hourly by City

1/1/2015 to 4/22/2015

Greenwood

Total Calls: 120
Total Calls in Cities: 116



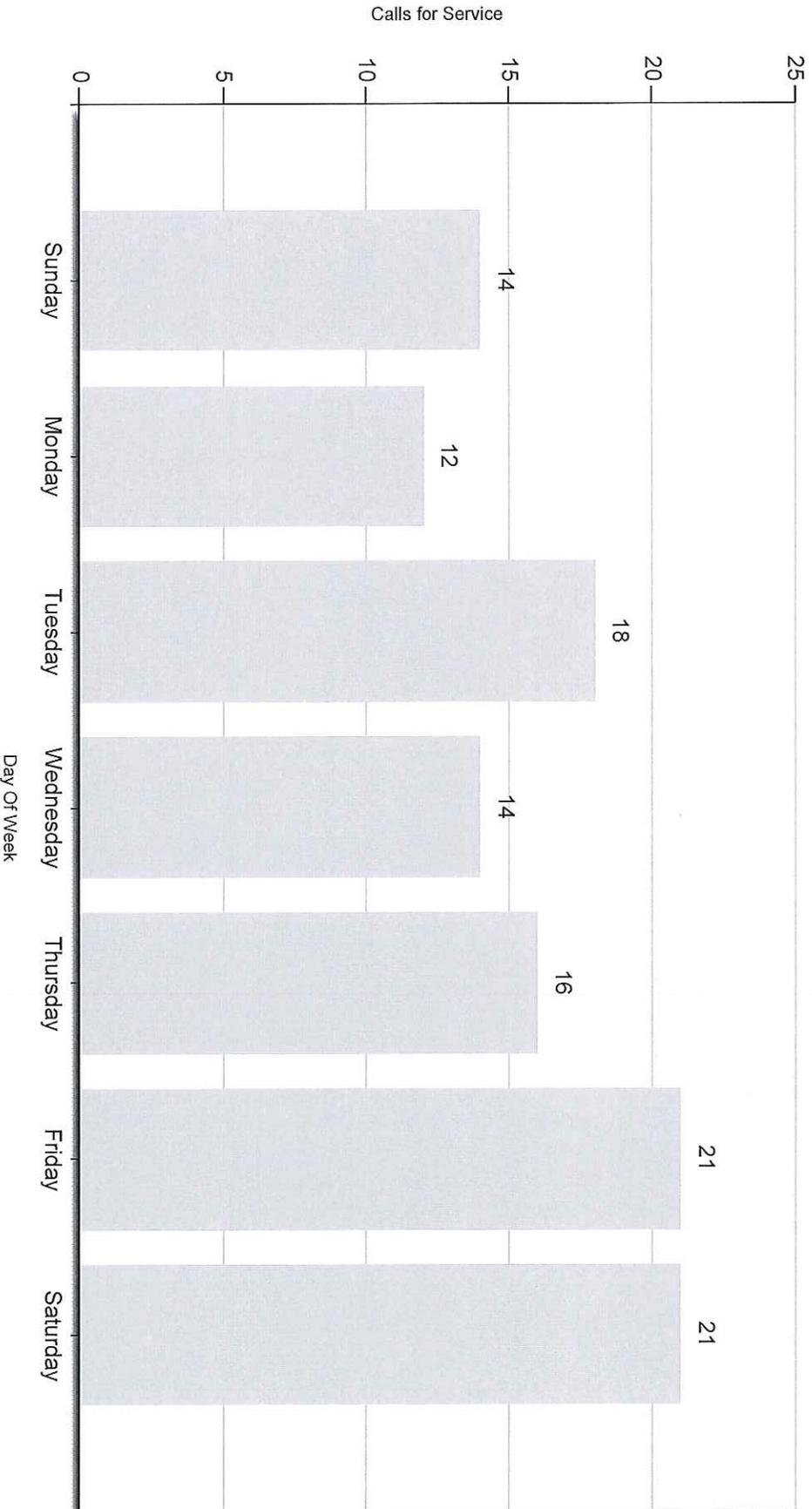


Calls for Service Day Of Week by City

Date Range: 1/1/2015 to 4/22/2015

Greenwood

Total Calls: 116
Total Calls in Cities: 116



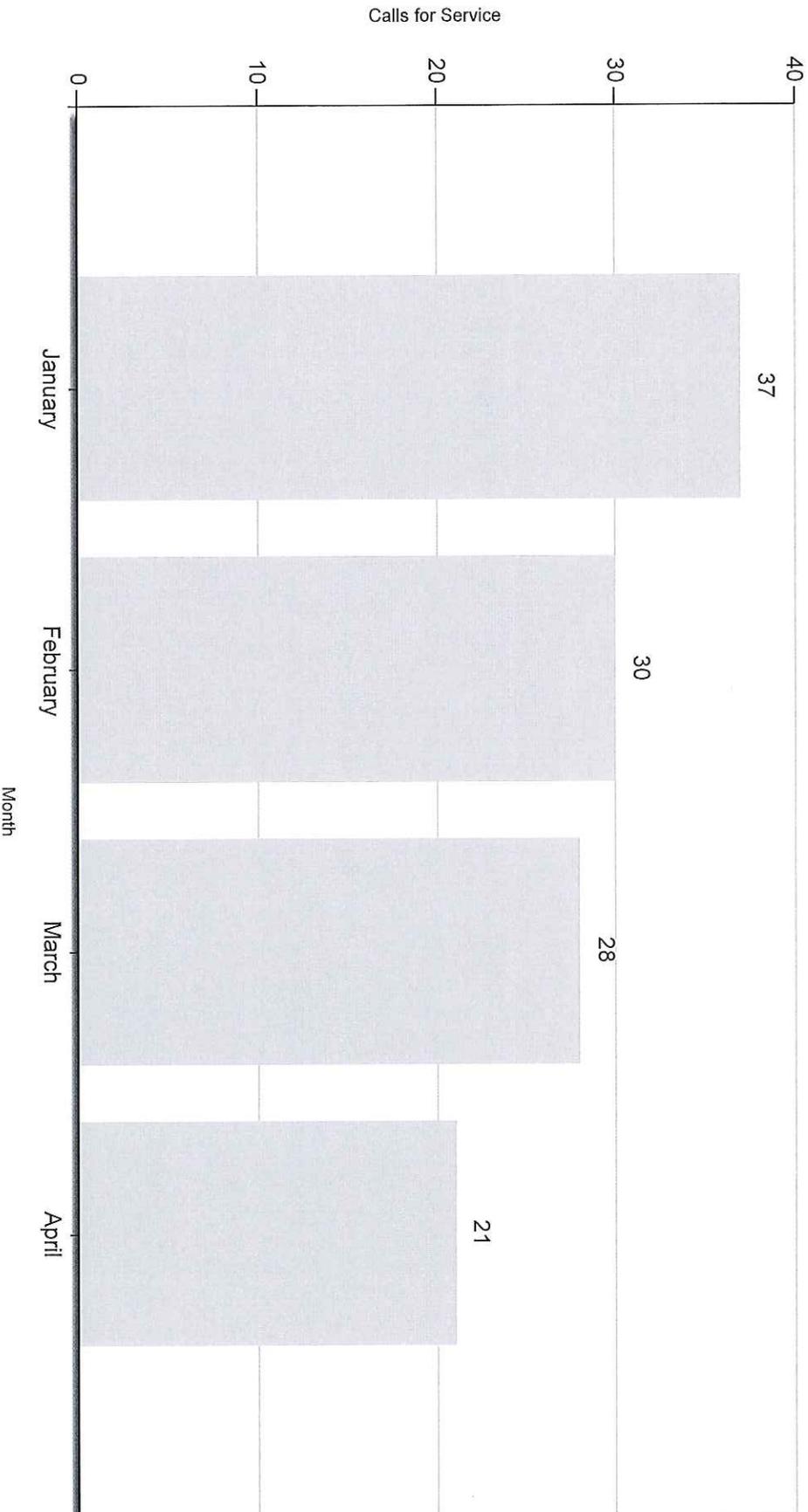


Calls for Service Monthly by City

Date Range: 1/1/2015 to 4/22/2015

Greenwood

Total Calls: 116
Total Calls in Cities: 116





Crimes by UCR Code

City: Greenwood

Date Range: 1/1/2015 to 4/22/2015

Code		1/1/2015 - 4/22/2015	YTD 2015
	Part 1 Violent Crimes		
1	Homicide	0	0
2	Rape	0	0
3	Robbery	0	0
4	Aggravated Assault	0	0
	Total Part I Violent Crimes	0	0
	Part I Property Crimes		
5	Burglary	0	0
6	Larceny / Theft	0	0
7	Automobile Theft	1	1
8	Arson	0	0
	Total Part I Property Crimes	1	1
	Part II Crimes		
9	Assault	0	0
10	Forgery / Counterfeiting	1	1
11	Fraud	0	0
12	Embezzlement	0	0
13	Possess Stolen Property	0	0
14	Vandalism	0	0
15	Weapons	1	1
16	Prostitution	0	0
17	Criminal Sexual Conduct	0	0
18	Narcotics	0	0
19	Gambling	0	0
20	Family / Children	0	0
21	DUI	2	2
22	Liquor Violations	0	0
24	Disorderly Conduct	0	0
25	Vagrancy	0	0
26	All Other Offenses	0	0
	Total Part II Crimes	4	4
	Total Crimes	5	5



9000 Codes By City

Greenwood

Date Range: 1/1/2015 to 4/22/2015

Moc Code	Code Description	2015				Year Total	Code Total
		Jan	Feb	Mar	Apr		
5001	Spot Check - Park	4	2	3		9	9
5011	Roadway Debris		1			1	1
9220C	DAS/DAR/DAC - Citation	1	1			2	2
9440	PDMV	2	1			3	3
9607	Structure/Object Fire				1	1	1
9610	FIRE ALARM	1				1	1
9611	GAS LEAK/SMELL			1		1	1
9730	OTHER MEDICAL		1	1	1	3	3
9737	WELFARE CHECK - ADULT	2				2	2
9800	INFO REC'D				2	2	2
9804	CIVIL MATTER		1			1	1
9805	Trespass Warn/Order	1				1	1
9810	SUSPICION	1	3		3	7	7
9828	DRIVING/TRAFFIC COMPLAINT	1	2	3		6	6
9829	PARKING COMPL			1		1	1
9830	HOUSE/BUSINESS CHECKS	4				4	4
9860	ANIMAL COMPLAINT/CHECK	1	1			2	2



9000 Codes By City

Greenwood

Date Range: 1/1/2015 to 4/22/2015

Moc Code	Code Description	2015				Year Total	Code Total
		Jan	Feb	Mar	Apr		
9881	LOCKOUT	1	1	1	1	4	4
9882	BUSINESS ALARM		1			1	1
9884	HOME ALARM	3	1	2	3	9	9
9888	911 HANG-UP	2			1	3	3
9900	ASSIST OTHER DEPT		3	2		5	5
9911	DEPARTMENT DELIVERIES	1				1	1
9916	VEHICLE FORFEITURE/IMPOUND	1				1	1
9932	GENERAL PATROL TIME	1				1	1
9936	Special Detail - Greenwood	2				2	2
Grand Total						74	74

**South Lake Minnetonka Police Department
Citations/Warnings Written
January 1 - April 22, 2015**

Violation	#
Brake Lights Required in Working Order	3
Driving After Revocation	1
Disobey Stop Light/Semaphore	1
Fail to Signal 10 ft. Before Turning	1
Fail to Signal Lane Change/Unsafe Turn/Change of Course	1
Failure to Maintain a Single Lane	1
Failure to Stop at Stop Sign	3
Curfew Violation	2
License Plate Light Required	4
No MV Insurance - Driver	2
Obstructed/Covered/Obscured License Plate	1
Pedestrian - Driver Fail to Yield @ Crosswalk/Intersection	1
Seat Belt Required - Driver & Passengers Must Use	1
Speed - Over Limit	12
Speed - Reason for Conditions	1
White Light to Rear	2
Wrong Way on One Way	1
Inoperable Headlight	1
Total	39

Citation Type	#
Citations	7
Verbal/Written Warnings	32
Total	39

Section 900.20. Firearms Regulations.

Subd. 1. Firearms. For the purposes of this section, a firearm shall be defined as any gun, rifle, pistol, carbon dioxide propellant gun or rifle, pellet gun or rifle, or any other weapon propelling a missile by gunpowder explosive, but firearms shall not include B-B guns or air guns.

Subd. 2. Permit to Discharge Firearms. Any person who shall fire or discharge any firearm as defined herein within the city without having in their immediate possession a permit issued by the city council, shall be guilty of a misdemeanor. Per chapter 4 the city council shall determine the permit fee and set forth in chapter 5 of this code book.

Subd. 3. Application. Applications for such permit shall be in writing addressed to the city council and shall state the reason for requesting such permit, the period for which such permit is desired not to exceed 1 year, the type of firearm to be discharged, and such other information as may be deemed necessary by the council to pass upon the application. Such application shall be in writing and shall be issued by the city clerk upon direction from the city council for a period not to exceed 1 year. Permits shall be useable only by the person to whom issued.

Subd. 4. Self-Defense, Exception. Nothing herein shall be construed to prohibit any firing of a firearm by any person when done in lawful defense of person, property, or family, or in the necessary defense or enforcement of the laws by a duly authorized peace officer.

Subd. 5. Revocation. The city council may at any time revoke any such permit if the council deems any hazard to safety exists by reason of the permit.

Subd. 6. Carrying of Firearms by Persons Under the Influence of Alcohol or Drugs. No person within the corporate limits of the city who is under the influence of an alcoholic beverage or a controlled substance shall carry any firearm as defined herein. Any violation of this subdivision shall be a misdemeanor.

Section 900.25. Dangerous Weapons.

Subd. 1. Acts Prohibited. Whoever does any of the following is guilty of a misdemeanor:

1. Recklessly handles or uses a gun or other dangerous weapon or explosive so as to endanger the safety of another; or
2. Manufactures or sells for any unlawful purpose any weapon known as a sling-shot or sand club; or
3. Manufactures, transfers or possesses metal knuckles or a switch blade knife opening automatically; or
4. Possesses any other dangerous article or substance for the purpose of being used unlawfully as a weapon against another; or
5. Sells or has in their possession any device designed to silence or muffle the discharge of a firearm; or
6. Without the parent's or guardian's consent furnishes a child under 14 years of age, or as a parent or guardian permits such child to handle or use, outside of the parent's or guardian's presence, a firearm or air gun of any kind, or any ammunition or explosive; or
7. In any municipality of this state, furnishes a minor under 18 years of age with a firearm, air gun, ammunition or explosive without the written consent of their parent or guardian or of the police department or magistrate of such municipality.

Subd. 2. No minor under the age of 18 shall handle or have in their possession or under their control, except while accompanied by or under the immediate charge of their parent, guardian or competent supervision, any firearms, air guns, sling shots, bow and arrows, ammunition or other weapons of any kind for hunting or target practice or any other purpose.

Section 900.30. Fishing on Bridges.

No person shall use any part of or be or stand on any private street, highway, or railroad bridge for the purpose of fishing therefrom.

Section 900.35. Provoking Assault.

No person shall use in reference to any other person in the presence of another or in reference to, or in the presence of any member of the family of another, abusive or obscene language tending to provoke an assault or any breach of the peace.

Section 900.40. Assault.

Whoever does any of the following commits an assault and is guilty of a misdemeanor:



Agenda Item: City Engineer Discussion re: 2015 Road Projects, Traffic Calming, Repainting Christmas Lake Road Traffic Signal, Seasonal Load Limit Restrictions

Summary:

2015 Road Projects & Traffic Calming – See the attached cover letter and maps from City Engineer Dave Martini. The total estimated cost for all proposed improvements is **\$388,375**. Note: The 2015 budget includes a total of **\$134,000** for roads (including engineering costs and Road Improvement Fund transfer). There also is **\$40,000** in the Road Improvement Fund. In addition, there is \$502,981 in General Fund Reserves as of 12-31-14. The state auditor’s recommendation is to have a reserve fund balance of 35%-50% of expenses. Below are balance sheets showing the additional “available funds” if the city council wants to maintain a fund balance of 35% or 50%.

2014 Expenses	\$690,972	2014 Expenses	\$690,972
x 35% = Minimum Reserve Amt	\$241,840	x 50% = Maximum Reserve Amt	\$345,486
12-31-14 General Fund Reserves	\$502,981	12-31-14 General Fund Reserves	\$502,981
Minus Minimum Reserve Amt	\$241,840	Minus Maximum Reserve Amt	\$345,486
Available Funds	\$261,141	Available Funds	\$157,495

Therefore, the total amount available is **\$435,141** if the council wants to maintain a 35% reserve and **\$331,000** if the council wants to maintain a 50% reserve.

Repainting Christmas Lake Road Traffic Signal – Per a 1997 agreement (attached), Shorewood is responsible for maintaining the traffic signal located at Christmas Lake Road and Greenwood is responsible for paying half the costs of maintenance. Shorewood is planning to paint the traffic signal in 2015 and the cost is expected to be approximately \$16,000. Therefore, Greenwood can expect to receive an invoice for approximately **\$8,000**. This information is included on the agenda, so the council can plan for this expense. Note: The 2015 budget includes a **\$12,638** contingency for unplanned expenses.

Seasonal Load Limit Restrictions – Because of the early thaw, city staff received several phone calls to see if Greenwood would be lifting the seasonal load limit restriction. Deephaven staff lifted their restriction early, but Greenwood’s current code does not give staff or the city engineer the authority to lift the restriction in Greenwood. Attached is a new sign concept that states the reduced weight limit only is in place when the sign is flagged. If the city council wants to give staff or the city engineer the authority to determine when to flag the sign, the load limit ordinance will need to be amended. The estimated cost to install 4 new signs is **\$800**. Note: The 2015 budget includes **\$5,000** for signs.

Council Action: No action required. Potential motions ...

1. I move the city council (1) directs the city engineer to secure bids for the following road projects: _____; (2) directs that the bids be placed on the 06-03-15 city council agenda for review and approval; (3) authorizes the city clerk to transfer \$ _____ from General Fund Reserves to the Road Improvement Fund.
2. I move the city council authorizes payment to Shorewood in an amount not to exceed \$9000 for repainting the Christmas Lake Road Traffic Signal. Funds shall come from the 2015 contingency budget.
3. I move the city council authorizes payment to Advantage Sign and Cornerstone (city’s sign installer) in a total amount not to exceed \$1000. Funds shall come from the 2015 sign budget.



BOLTON & MENK, INC.[®]

Consulting Engineers & Surveyors

2638 Shadow Lane, Suite 200 • Chaska, MN 55318-1172

Phone (952) 448-8838 • Fax (952) 448-8805

www.bolton-menk.com

April 27, 2015

City of Greenwood
Attn: Bob Quam
20225 Cottagewood Rd.
Deephaven, MN 55331

RE: 2015 Street Improvements

Dear Bob:

Based on the condition of the City's streets as observed on our tour on April 8th, the following street segments are proposed for improvements in 2015:

- **Meadville Avenue** between the entrances to the Old Log Theater is in very poor condition due to the drainage challenges that exist in the area. Based on the current condition, it is recommended that this portion of the road be reconstructed with geotextile fabric, 9" of aggregate base, and 4" of new bituminous pavement. Driveways and turf will be restored as needed. The estimated cost for the recommended improvements on Meadville is **\$39,700**.
- **Miscellaneous** work is needed to repair bituminous curbing at various locations including Minnetonka Boulevard near the intersections of Sleepy Hollow Road and West Street. The estimated cost of this work is expected to be **\$2,000**.
- **Minnetonka Boulevard** varies in condition from location to location. The portion of the road that is shared with Shorewood is in very poor condition and should be considered for reclamation or reconstruction. This work would consist of full depth replacement of the pavement structure between St. Albans Bay Road and the city limits of Deephaven. The final scope of work for this portion of the road will need to be coordinated with Shorewood, however it is anticipated that the costs of a reclamation project will be approximately \$269,250. Since the project costs would be split with the City of Shorewood, Greenwood's share is estimated to be **\$134,625**.

The portion of the road from the St. Albans Bay Bridge to the intersection of St. Albans Bay Road is generally in good condition. It is recommended that this portion of the road be milled and overlaid. The area adjacent to the lake between Byron Circle and West Street will need patching before being overlaid to address severely cracked areas. The estimated cost of the recommended improvements is **\$201,500**.

- **Traffic Calming** is needed at the intersection of Meadville Avenue and Minnetonka Boulevard. The recommended improvement is to construct a concrete median at the intersection to separate the traffic movements and to force traffic to make more of a 90 degree turn coming on and off of Minnetonka Boulevard. The work will require an encroachment agreement with the Hennepin County Rail Authority and a permit from 3-Rivers Park District. The estimated cost of the improvements is **\$9,650**.



City of Greenwood

April 27, 2015

Page 2

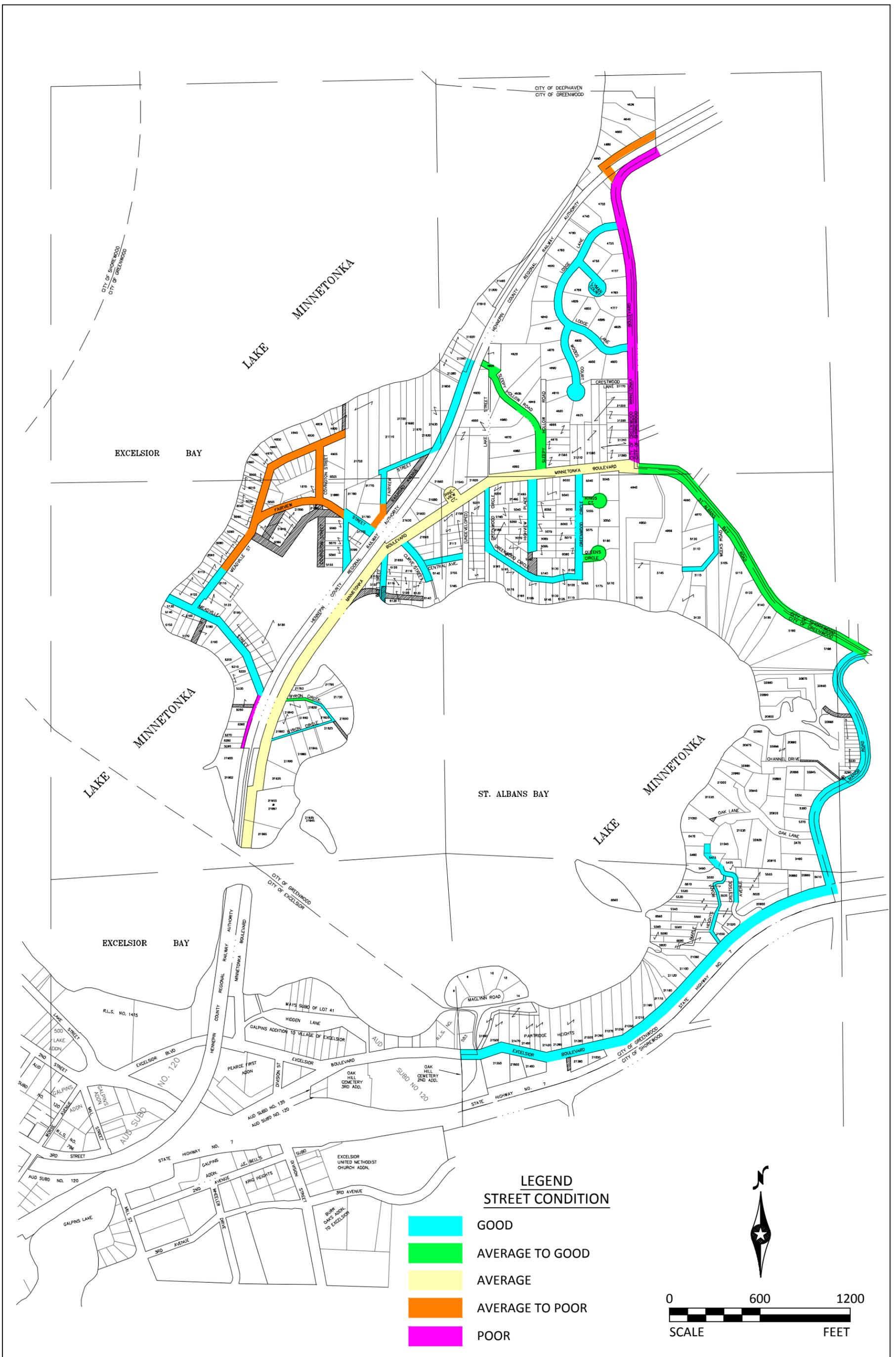
Traffic calming is also needed on the east leg of Greenwood Circle at the bottom of the hill. The recommended improvement is to add a centerline stripe around the corner and paint "SLOW" on the pavement on the southbound side of the road going down the hill. The estimated cost of the improvements is **\$900**.

All cost estimates include contingency and soft costs. In total, the estimated costs exceed the City's annual street budget and therefore may need to be completed over two or more years. I will be at the City Council meeting on May 6st to answer questions you may have regarding this information, however, please give me a call if you have any questions or need additional information before the meeting.

Sincerely,
BOLTON & MENK, INC.

A handwritten signature in black ink that reads "David P. Martini". The signature is written in a cursive, slightly slanted style.

David P. Martini, P.E.
Principal Engineer



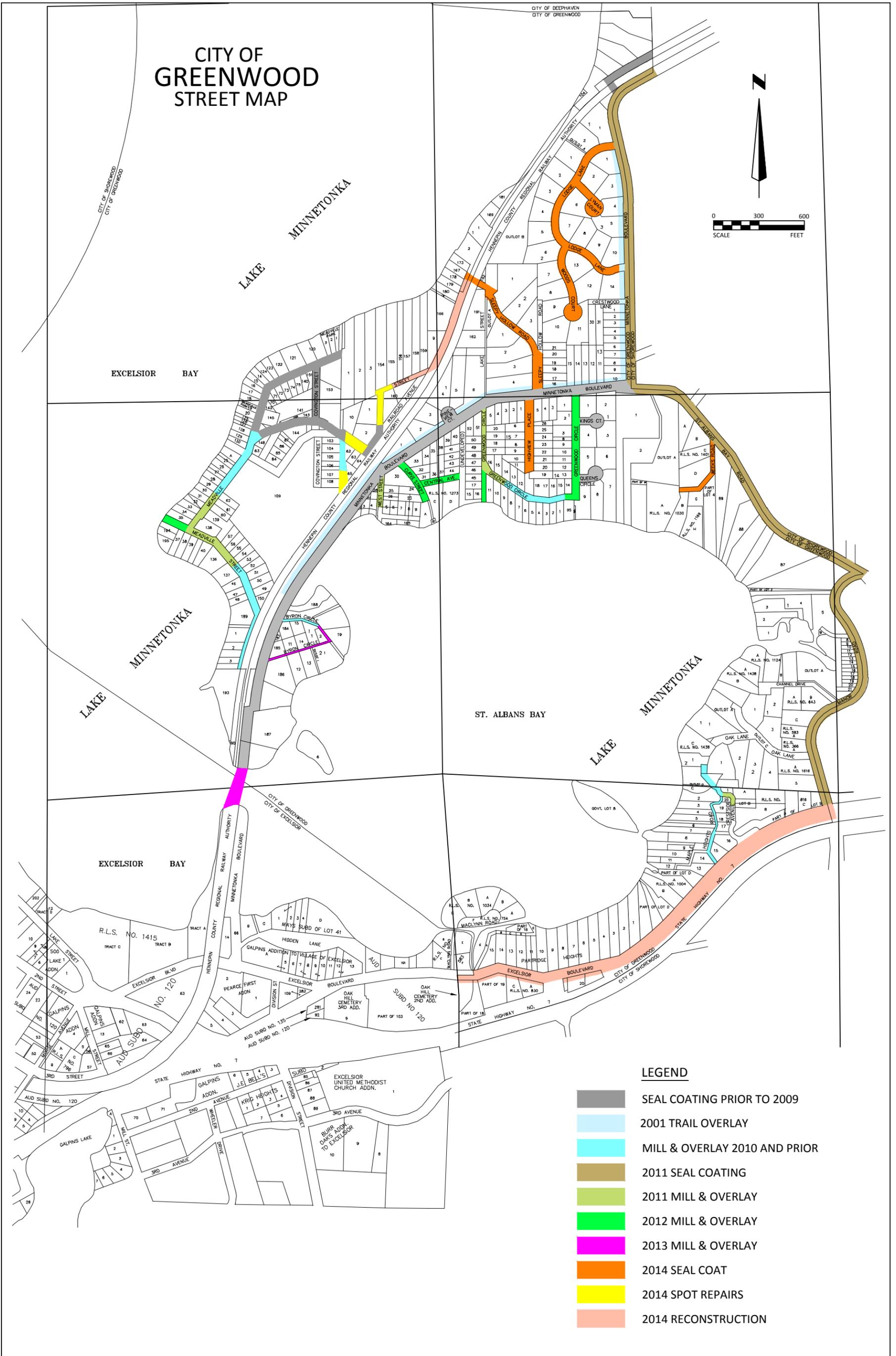
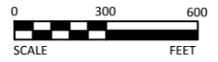
BOLTON & MENK, INC.
 Consulting Engineers & Surveyors
 MANKATO, MN FAIRMONT, MN SLEEPY EYE, MN BURNSVILLE, MN WILLMAR, MN
 CHASKA, MN RAMSEY, MN MAPLEWOOD, MN BAXTER, MN ROCHESTER, MN
 AMES, IA SPENCER, IA DES MOINES, IA FARGO, ND

CITY OF GREENWOOD, MINNESOTA
2015 STREET CONDITIONS

APRIL, 2015

FIGURE NO. 1

CITY OF GREENWOOD STREET MAP



LEGEND

- SEAL COATING PRIOR TO 2009
- 2001 TRAIL OVERLAY
- MILL & OVERLAY 2010 AND PRIOR
- 2011 SEAL COATING
- 2011 MILL & OVERLAY
- 2012 MILL & OVERLAY
- 2013 MILL & OVERLAY
- 2014 SEAL COAT
- 2014 SPOT REPAIRS
- 2014 RECONSTRUCTION



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CITY OF GREENWOOD, MINNESOTA 2015 STREET CONSTRUCTION

APRIL, 2015

FIGURE NO. 1

LEAGUE OF MN CITIES EMAIL BLAST

Mayors Make Case for City Street Funding Legislation

Funding for city streets has remained unaddressed in transportation funding bills for over a decade.

(Published Apr 28, 2015)

More than 20 Minnesota mayors gathered April 27 for a press conference held at the League of Minnesota Cities (LMC) to urge state leaders to pass transportation funding legislation that includes dedicated funding for city streets. The group represented the more than 180 cities whose councils have adopted resolutions for dedicated street funding.

The League is optimistic that the final transportation funding package yielded by the 2015 Legislature will include a provision in the Senate's omnibus transportation bill that imposes a \$10 surcharge on license tab fees to be dedicated to city streets in large and small cities. The provision, which raises approximately \$57 million, does not exist in the House transportation bill, meaning the matter will be resolved in a yet-to-be-named conference committee.

Though city streets are essential to mobility and economic vitality in Minnesota communities, funding for those streets has remained unaddressed in transportation funding bills for over a decade. Currently, the Municipal State Aid (MSA) system is limited to cities with populations over 5,000—only 147 of 852 cities in Minnesota—and cannot be applied to more than 20 percent of a city's lane miles. Existing MSA is not meeting the needs of our cities. Additionally, property taxes and special assessments have limited use, leaving cities under-equipped to address growing needs.

Mayors who spoke at the news conference were Jo Emerson of White Bear Lake, Chris Coleman of St. Paul, Betsy Hodges of Minneapolis, Fred Froehlich of Nicollet, Dan Bender of Red Wing, and Hank Ludtke of Frazee, who each shared examples of why their cities could benefit from dedicated street funding. Others in attendance included mayors from the cities of Blue Earth, Breezy Point, Coon Rapids, Delano, Fergus Falls, Gaylord, Hawley, Mabel, Maplewood, Medford, Rogers, Rush City, Shakopee, Tamarack, and Wabasha.

See more at: http://www.lmc.org/page/1/CityStreetsPressConf15.jsp?utm_source=Capitol-Updates-RSS&utm_campaign=645c5163d4-RSS_EMAIL_CAMPAIGN&utm_medium=email&utm_term=0_aad404027b-645c5163d4-398926157#sthash.mKei5Aeg.dpuf

MINNESOTA TRANSPORTATION DEPARTMENT

TRAFFIC CONTROL SIGNAL

AGREEMENT NO. 75801

BETWEEN

THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION

AND

THE CITY OF SHOREWOOD

AND

THE CITY OF GREENWOOD

TO

Remove the existing Traffic Control Signal, Install and Remove a temporary Traffic Control Signal with Street Lights, and Install a new Traffic Control Signal with Street Lights, Emergency Vehicle Pre-emption and Signing on Trunk Highway No. 7 at Christmas Lake Road in Shorewood and Greenwood, Hennepin County, Minnesota.

S.P. 2706-164
S.P. 216-010-02
F.P. STPF 2796 (159)

Prepared by Traffic Engineering

ESTIMATED AMOUNT RECEIVABLE

AMOUNT ENCUMBERED

City of Shorewood \$8,370.00

None
Otherwise Covered

THIS AGREEMENT made and entered into by and between the State of Minnesota, Department of Transportation, hereinafter referred to as the "State", and the City of Shorewood, hereinafter referred to as "Shorewood", and the City of Greenwood, hereinafter referred to as "Greenwood", WITNESSETH:

WHEREAS, Minnesota Statutes Section 161.20 (1994) authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining and improving the Trunk Highway system; and

WHEREAS, the State has determined that there is justification and it is in the public's best interest to remove the existing traffic control signal, install and remove a temporary traffic control signal with street lights, and install a new traffic control signal with street lights, emergency vehicle pre-emption and signing on Trunk Highway No. 7 at Christmas Lake Road; and

WHEREAS, Shorewood and Greenwood requests and the State agrees to the installation of an Emergency Vehicle Pre-emption System, hereinafter referred to as the "EVP System", as a part of the new traffic control signal installation on Trunk Highway No. 7 at Christmas Lake Road and in accordance with the terms and conditions hereinafter set forth; and

WHEREAS, it is anticipated that the temporary traffic control signal with street lights, and the new traffic control

signal with street lights, EVP System and signing is eligible for 80 percent Federal-aid Surface Transportation Program Flexible Funds; and

WHEREAS, it is considered in the public's best interest for the State to provide a new cabinet and control equipment to operate said new traffic control signal; and

WHEREAS, Shorewood, Greenwood and the State will participate in the cost, maintenance and operation of the temporary traffic control signal with street lights, and the new traffic control signal with street lights, EVP System, and signing, as hereinafter set forth;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. The State shall prepare the necessary plan, specifications and proposal which shall constitute "Preliminary Engineering". The State shall also perform the construction inspection required to complete the items of work hereinafter set forth, which shall constitute "Engineering and Inspection" and shall be so referred to hereinafter.

2. The contract cost of the work or, if the work is not contracted, the cost of all labor, materials, and equipment rental required to complete the work, except the cost of providing the power supply to the service poles or pads, shall constitute the actual "Construction Cost" and shall be so referred to hereinafter.

3. The State with its own forces and equipment or by contract shall perform the traffic control signal work on Trunk Highway No. 7 at Christmas Lake Road, and as provided for under State Project No. 2706-164, State Project No. 216-010-02 and Federal-aid Project No. STPF 2796 (159) with the Construction Costs shared as follows:

- a) Install and remove a temporary traffic control signal with street lights. Estimated Construction Cost is \$60,000.00. Anticipated Federal-aid share is 80 percent. Anticipated State's share is 20 percent.
- b) Remove the existing traffic control signal and install a new traffic control signal with street lights, EVP System and signing. Estimated Construction Cost is \$155,000.00 which includes State furnished materials. Anticipated Federal-aid share is 80 percent. Anticipated State's share is 15 percent. Shorewood's share is 5 percent.

4. Upon execution of this agreement and a request in writing by the State, Shorewood shall advance to the State an amount equal to its portion of the project costs. Shorewood's total portion shall consist of the sum of the following:

- a) Shorewood's share (as specified in Paragraph 3) based on the actual bid prices

and the estimated State furnished material costs.

- b) Eight (8) percent of its share [Item (a) above] for the cost of Engineering and Inspection.

5. Upon completion and final acceptance of the project, Shorewood's final share shall consist of the sum of the following:

- a) Shorewood's share (as specified in Paragraph 3), based on the final payment to the Contractor and the actual State furnished materials costs.
- b) Eight (8) percent of its final share [Item (a) above] for the cost of Engineering and Inspection.

The amount of the funds advanced by Shorewood in excess of Shorewood's share will be returned to Shorewood without interest and Shorewood agrees to pay to the State that amount of its final share which is in excess of the amount of the funds advanced by Shorewood.

6. Upon completion of the work contemplated in Paragraph 3 hereof, it shall be the State's Contractors responsibility, at its cost and expense, to maintain and keep in repair said temporary traffic control signal.

7. Shorewood and Greenwood shall jointly be responsible for the installation of an adequate electrical power supply to the service pads or poles, and for providing the necessary electrical power for the operation of the temporary and new traffic control signals with street lights installations, at the shared costs of 50 percent Shorewood and 50 percent Greenwood. Shorewood shall receive the bill for the installation of the electrical power supply and the monthly electrical bill for the temporary and new traffic control signals with street lights, and invoice Greenwood for 50 percent of the costs.

8. Upon completion of the work contemplated in Paragraph 3 hereof, it shall be Shorewood's responsibility, to:

- (1) maintain the luminaires and all its components, including replacement of the luminaire if necessary;
- (2) relamp the new traffic control signal with street lights, except for the Red LED signal indications which shall be relamped by the State for the 5 year warranty period and by Shorewood thereafter;
- (3) clean and paint the new traffic control signal, cabinet and luminaire mast arm extensions.

Shorewood shall invoice Greenwood for 50 percent of the costs of the above mentioned maintenance responsibilities assigned to Shorewood. It shall be the State's responsibility, at its cost and expense, to maintain the signing and to perform all other traffic control signal and street light maintenance.

9. The EVP System provided for in Paragraph 3 hereof shall be installed, operated, maintained, or removed in accordance with the following conditions and requirements:

- a) All maintenance of the EVP System shall be done by State forces.
- b) Emitter units may be installed and used only on vehicles responding to an emergency as defined in Minnesota Statutes Chapter 169.01, Subdivision 5 and 169.03. Shorewood and Greenwood will provide the State's Assistant Division Engineer or his duly appointed representative a list of all such vehicles with emitter units.
- c) Malfunction of the EVP System shall be reported to the State immediately.
- d) In the event said EVP System or components are, in the opinion of the State, being misused or the conditions set forth in Paragraph b above are violated, and such misuse or violation continues after receipt by Shorewood or Greenwood of written notice thereof from the State, the State shall remove the EVP System. Upon removal of the EVP System pursuant to this Paragraph, the field wiring, cabinet wiring, detector

receivers, infrared detector heads and indicator lamps and all other components shall become the property of the State.

- e) All timing of said EVP System shall be determined by the State through its Commissioner of Transportation.

10. Any and all persons engaged in the aforesaid work to be performed by the State shall not be considered employees of Shorewood and Greenwood and any and all claims that may or might arise under the Workers' Compensation Act of this State on behalf of said employees while so engaged, and any and all claims made by any fourth party as a consequence of any act or omission on the part of said employees while so engaged on any of the work contemplated herein shall not be the obligation and responsibility of Shorewood and Greenwood. The State shall not be responsible under the Worker's Compensation Act for any employees of Shorewood and Greenwood.

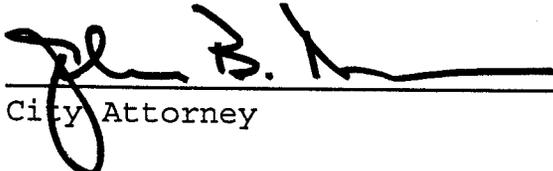
11. All timing of the new and temporary traffic control signals provided for herein shall be determined by the State, through its Commissioner of Transportation, and no changes shall be made therein except with the approval of the State.

12. Upon execution by Shorewood, Greenwood and the State and completion of the construction work provided for herein, this agreement shall supersede and terminate Agreement No. 55328 dated May 14, 1968, between the parties.

13. Upon execution by Shorewood, Greenwood and the State and completion of the construction work provided for herein, this agreement shall supersede and terminate Agreement No. 1146-R dated September 17, 1970, between Greenwood and the State.

CITY OF SHOREWOOD

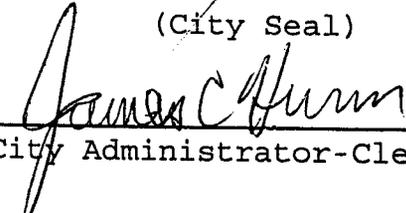
APPROVED AS TO FORM:



City Attorney

By 

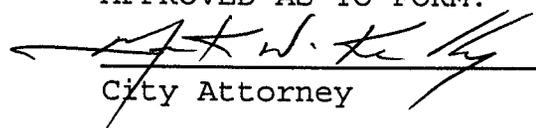
Mayor

(City Seal)
By 

City Administrator-Clerk

CITY OF GREENWOOD

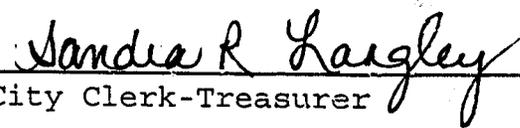
APPROVED AS TO FORM:



City Attorney

By 

Mayor

(City Seal)
By 

City Clerk-Treasurer

RESOLUTION

BE IT RESOLVED that the City of Shorewood enter into an agreement with the State of Minnesota, Department of Transportation for the following purposes, to wit:

To remove the existing traffic control signal, install and remove a temporary traffic control signal with street lights, and install a new traffic control signal with street lights, emergency vehicle pre-emption and signing on Trunk Highway No. 7 at Christmas Lake Road in accordance with the terms and conditions set forth and contained in Agreement No. 75801, a copy of which was before the Council.

BE IT FURTHER RESOLVED that the proper City officers be and hereby are authorized to execute such agreement, and thereby assume for and on behalf of the City all of the contractual obligations contained therein.

CERTIFICATION

State of Minnesota
County of Hennepin
City of Shorewood
City of Greenwood

I hereby certify that the foregoing Resolution is a true and correct copy of a resolution presented to and adopted by the Council of the City of Shorewood at a duly authorized meeting thereof held on the 24th day of February, 1997, as shown by the minutes of said meeting in my possession.

James C. Hurm
City Administrator-Clerk

(Seal)

RESOLUTION

BE IT RESOLVED that the City of Greenwood enter into an agreement with the State of Minnesota, Department of Transportation for the following purposes, to wit:

To remove the existing traffic control signal, install and remove a temporary traffic control signal with street lights, and install a new traffic control signal with street lights, emergency vehicle pre-emption and signing on Trunk Highway No. 7 at Christmas Lake Road in accordance with the terms and conditions set forth and contained in Agreement No. 75801, a copy of which was before the Council.

BE IT FURTHER RESOLVED that the proper City officers be and hereby are authorized to execute such agreement, and thereby assume for and on behalf of the City all of the contractual obligations contained therein.

CERTIFICATION

State of Minnesota
County of Hennepin
City of Greenwood
City of Shorewood

I hereby certify that the foregoing Resolution is a true and correct copy of a resolution presented to and adopted by the Council of the City of Greenwood at a duly authorized meeting thereof held on the 4th day of March, 1997, as shown by the minutes of said meeting in my possession.

Wanda R Langley
City Clerk-Treasurer

(Seal)

Current 18 x 24 Sign

Four Locations: Christmas Lake Rd & Excelsior Blvd, Manor Rd & St. Alban's Bay Rd,
Deephaven Border on Minnetonka Blvd, Excelsior Border (near bridge) on Minnetonka Blvd.



Proposed 18 x 24 Sign

Four Locations: Christmas Lake Rd & Excelsior Blvd, Manor Rd & St. Alban's Bay Rd,
Deephaven Border on Minnetonka Blvd, Excelsior Border (near bridge) on Minnetonka Blvd.





Agenda Number: **6A**

Agenda Date: **05-06-15**

Prepared by *Deb Kind*

Agenda Item: Discuss Next Steps Regarding St. Alban's Bay Lake Improvement District

Summary: In January and February 2015, the cities of Excelsior and Greenwood approved the establishment of a St. Alban's Bay Lake Improvement District (SABLID) – the first LID on Lake Minnetonka. The SABLID is made up of property owners who have access rights to St. Alban's Bay. The SABLID has taxing authority for the specific purpose to manage aquatic invasive species beginning in 2016.

At the 03-04-15 council meeting, the city council appointed the following people to serve as initial directors of the SABLID board: Aaron Bean, Mike Bogen, Tom Fletcher, Bill Slattery (chair), Rob Roy (ex officio director). The city council still needs to appoint one more person to serve on the board. As of the council packet deadline, the city has received no information regarding candidates to fill the 5th position.

On 04-06-15, the Excelsior city council took the following actions:

- (1) Appointed Craig Hall as a director (application is attached, includes contact information)
- (2) Approved the Fiscal Agent RFP
- (3) Approved a proposal to provide Fiscal Agent services (attached)

Even though the RFP requested a three-year contract, Excelsior only submitted a proposal for a one-year contract. The reason they decided to commit to a one-year contract is because they are uncertain how much time the SABLID will require of the fiscal agent. They do not want to be locked into a three-year contract if the amount proposed is either too high or too low. They believe it is prudent for both sides to get through the first year to get a better handle on the fiscal agent responsibilities. Note: Deephaven is not interested in providing fiscal agent services at this time.

Timeline: Recently completed steps and next steps in the SABLID process are listed on the timeline below ...

~~04-06-15~~ Excelsior appointed 1st of 2 initial directors

~~04-06-15~~ Excelsior adopted the Fiduciary Agent Statement of Duties (request for proposal).

~~__-__-15~~ Greenwood appoints 5th of 5 initial directors.

~~__-__-15~~ Excelsior appoints 2nd of 2 initial directors, 1 ex-officio director, and an interim chair for the SABLID.

~~__-__-15~~ Greenwood appoints a Fiduciary Agent for the SABLID.

~~__-__-15~~ Excelsior appoints a Fiduciary Agent for the SABLID.

Council Action: No action is required. Suggested motions ...

1. I move the Greenwood city council (1) approves _____ as Greenwood's 5th initial director for the St. Alban's Bay Lake Improvement District; (2) directs the city clerk to send a copy of this motion to the Excelsior city manager to inform Excelsior of Greenwood's action.
2. I move the Greenwood city council appoints _____ as the Fiduciary Agent for the St. Alban's Bay Lake Improvement District.
3. I move the Greenwood city council "continues" action regarding the St. Alban's Bay Lake Improvement District Fiduciary Agent to the _____, 2015 city council meeting to allow time for others to submit proposals.
4. Do nothing or other motion ???



City of Excelsior — Citizen Inquiry Form

The information requested on this form is being gathered for the purpose of evaluating your interest and qualifications for appointment to one of the City of Excelsior's advisory commissions or representing the City on another government board. The information you provide may be provided to the City of Excelsior employees or other appointed or elected officials participating in the process of making a decision regarding the appointment you are seeking.

Submission of this form does not obligate you to volunteer for City service nor for the Council to appoint you. If you have any questions, please contact any Councilmember or the City Manager's office. Feel free to utilize the back of this sheet or other pages for additional comments or information you may wish to submit to the Council.

Please return this completed form to:
City of Excelsior, 339 Third Street, Excelsior, MN 55331

Name: Craig Hall Home Phone: 612-670-3069
Work Phone: 952-974-7617 Cell Phone: "
Address: 917 Excelsior Blvd Excelsior MN 55331
Street Address City State Zip

E-Mail address: challewlhall.com

Previous Public Experience (Elective or Appointive): Chair of Special Event Committee
American Institute of Architects mpls chapter

Civic Activities: 12 year member of Big Brothers Big Sisters
Twin Cities Chapter

Interest/Hobbies: Fishing, boating, swimming, stand up-paddle
boarding, scuba diving, hiking, jogging

If interested in the Heritage Preservation Commission, are you in any of the following professions (please check box):
 History Architecture Architecture History Archaeology Planning
 Real Estate Design Building Trades Landscape Architecture Law

What special experience or education do you have for serving on these Commissions?
History Minor Univ of MN

Rank the following Commissions in order of interest, with the highest being "1". If there are any you have no interest in serving on, leave those blank. **Membership is restricted to residents of the City of Excelsior.**

_____ Heritage Preservation Commission _____ Park and Recreation Commission
_____ Planning Commission _____ Other St. Albans Bay Lake Fmp Dist.
(LMCD, LMCC, MCWD, MCES)

Signature: [Signature] Date: 3-9-15



CITY OF EXCELSIOR

339 THIRD STREET
EXCELSIOR, MINNESOTA 55331
TEL: 952-474-5233
FAX: 952-474-6300
www.ci.excelsior.mn.us

MEMORANDUM

To: St. Alban's Bay Lake Improvement District (SABLID)
From: Heidi M. Tumberg, Finance Director, City of Excelsior
Re: Proposal for the Provision of Fiscal Agent Services 2015
Date: March 24, 2015

Fiscal Agent Services Proposal

The City of Excelsior respectfully submits the following one-year offer for the provision of fiscal agent services on behalf of the St. Alban's Bay Lake Improvement District (SABLID):

- One-year contract for services in the amount of \$4,000 in 2015.

Fiscal Agent Services

Upon acceptance of this offer, the City of Excelsior would provide the following services as Fiscal Agent:

Accounts Receivable

- Provide monthly billing of receivables
- Provide Hennepin County with the annual information, which it needs to perform property assessments
- Receive property assessment payments from Hennepin County

Accounts Payables

- Pay invoices at least monthly in accordance with SABLID Board Policy
- Provide monthly payables listing to SABLID Board

Financial & Budget Management

- Provide quarterly accounting for all District Funds
- Reconcile monthly bank statements
- Provide quarterly financial & budget reports to the Board
- Invest idle funds according to SABLID Investment Policy
- Assist auditors in preparation of the annual financial statements

Insurance

- Submit property and liability insurance forms for annual renewal
- Submit workers compensation insurance forms for annual renewal
- Process property, liability & workers compensation claims

Record Retention

- Retention of records

Required Meetings

- Attendance at the Annual Board and property owner meeting

Other

- Other related duties and responsibilities

Proposal Acceptance

Upon acceptance of this proposal, the City of Excelsior and the St. Alban's Bay Lake Improvement District shall enter into a mutually agreeable Fiscal Agent Services Agreement.

Contact Information

Heidi M. Tumberg
Finance Director
City of Excelsior
htumberg@ci.excelsior.mn.us
(952) 653-3677

Kristi Luger
City Manager
City of Excelsior
kluger@ci.excelsior.mn.us
(952) 653-3672



Agenda Number: 7A

Agenda Date: 05-06-15

Prepared by Deb Kind

Agenda Item: Consider Potential Basketball Court at Greenwood Park Tennis Court

Summary: At the 04-01-15 city council meeting, resident Shawn Conrad asked the city council to consider creating a basketball court on the tennis court to create a multi-use area. Councilman Bill Cook will give the city council a verbal update at the 05-06-15 city council meeting.

Note: The city's Park Fund currently has a balance of **\$27,055**. By state law, Park Funds must be used for new improvements or acquisition of land / equipment. Park Funds cannot be used for maintenance.

Council Action: No action is required.



Agenda Number: 7B

Agenda Date: 05-06-15

Prepared by Deb Kind

Agenda Item: Consider Potential Survey Regarding City Docks

Summary: At the 04-01-15 city council meeting, resident Roger Champagne asked the city council to consider changing the city dock system to limit the number of years for permit holders. The city council discussed the issue under Council Reports at the 04-01-15 meeting and the consensus was to create a survey to gather input from stakeholders (those who currently have a dock space and those who currently are on the waiting list). Attached is a draft of a survey for the council's consideration.

Council Action: No action is required. Potential motions ...

1. I move the city council (1) approves the draft of the city dock survey as written with _____, 2015 as the deadline to return the survey; (2) directs staff to mail 1 survey per household to current dock permit holders and those who are listed on the waiting list; (3) directs staff to include a postage paid return envelope in the mailing; (4) directs that the survey results be tabulated and reported to the council at the _____, 2015 city council meeting.
2. I move the city council (1) approves the draft of the city dock survey with the following revisions: _____; (2) directs that _____, 2015 be the deadline to return the survey; (3) directs staff to mail 1 survey per household to current dock permit holders and those who are listed on the waiting list; (4) directs staff to include a postage paid return envelope in the mailing; (5) directs that the survey results be tabulated and reported to the council at the _____, 2015 city council meeting.
3. Do nothing or other motion ...

DRAFT 2015 CITY DOCK SURVEY



Your opinions are needed to help guide the city council regarding the use of the **St. Alban's Bay** city dock spaces. This survey was sent only to current St. Alban's Bay dock permit holders and those who are on the waiting list (one per property, copies will not be accepted). Please complete this survey and return in the enclosed stamped envelope. Deadline: _____, 2015. Your input is appreciated!

Information to keep in mind as you complete this survey ...

1. There are 26 spaces located at the St. Alban's Bay city docks.
2. Currently there are 48 on the St. Alban's Bay city dock waiting list.
3. The #1 position on the waiting list has been on the list since 2009 (6yrs).
4. In 2014, 4 spaces turned over. In 2015, 2 spaces turned over.
5. In 2014, we went down to the 12th position on the waiting list to fill the 4 spaces.
6. In 2015, we went down to the 3rd position on the waiting list to fill the 2 spaces.
7. The current system allows a permit holder to keep their space as long as they live in Greenwood. Two names may be listed on the permit, but both must live at the same property. Permits may not be transferred to anyone else.
8. Longevity of current permit holders: 10 permit holders have had a space for 5yrs or less, 5 for 6-10yrs, 2 for 11-15yrs, 4 for 16-20yrs, 4 for 21-30yrs, 0 for 31-40yrs, 1 for 41yrs
9. Deephaven's system is option C below.

How strongly do you agree or disagree with the following statements regarding the 26 city dock spaces located on St. Alban's Bay?

		Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
A. I support keeping the current system that allows a permit holder to keep their space as long as they live in Greenwood.	<input type="checkbox"/>					
B. I support keeping the current system for current permit holders and changing the system so that new permit holders are limited to 5yrs and then their name(s) go to the bottom of the waiting list.	<input type="checkbox"/>					
C. I support keeping the current system for current permit holders and changing the system so that new permit holders are limited to 10yrs and then their name(s) go to the bottom of the waiting list.	<input type="checkbox"/>					
D. I support changing the system so that current permit holders are limited to 10 more years and then their name(s) go to the bottom of the waiting list AND new permit holders are limited to 10yrs and then their name(s) go to the bottom of the waiting list.	<input type="checkbox"/>					

Check one: I / we are current permit holders. I / we are on the waiting list.

Your Name(s) – optional: _____

Survey Drafted 04.29.15



Agenda Number: 7C

Agenda Date: 05-06-15

Prepared by Deb Kind

Agenda Item: Annual July 4th Celebration Contribution

Summary: The Excelsior - Lake Minnetonka Chamber of Commerce once again is coordinating the July 4th Celebration. This community event draws people from the entire South Lake Minnetonka area. As in past years, the city received a request from the Chamber for a contribution to support the July 4th Celebration (see attached). In 2015, the council budgeted \$1000 for the July 4th contribution to the Chamber of Commerce with the expectation that the city would receive a separate \$500-\$600 invoice from the police department. However, there was not unanimous agreement by the South Lake Minnetonka Police Department cities to change the source of July 4th police funding, so the cost for extra July 4th police services will be paid by the Chamber of Commerce as usual. Note: Last year the city contributed \$1500 to the Chamber of Commerce to be a "Gold Sponsor."

Council Action: This expenditure must be authorized by the council. Possible motions ...

1. I move the council directs the city treasurer to disburse a check in the amount of \$ _____ to the Excelsior - Lake Minnetonka Chamber of Commerce for the 2015 July 4th Celebration Fund.
2. Other motion ???



2015 Lake Minnetonka 4th of July Sponsorship Agreement

YES! We agree to become partners with the Excelsior – Lake Minnetonka Chamber by sponsoring the annual Lake Minnetonka 4th of July.

- _____ Principle - \$10,000 (limit 3)
- _____ Platinum - \$5,000 (limit 5)
- _____ Diamond - \$2,500 (unlimited)
- _____ Gold - \$1,500 (unlimited)
- _____ Silver - \$500

Company Name (as you would like it to appear on the Signage)

If applicable, please send your logo in high res format of 300 dpi, Vector or above to director@excelsior-lakeminnetonkachamber.com

Make checks payable to: **Excelsior – Lake Minnetonka Chamber**

Mail to (payment must be received by May 29, 2015):
37 Water St.
Excelsior MN 55331

Your payment will not be processed before June 1, 2015.

You may also pay by VISA, Mastercard, American Express by calling the Chamber:
952.474.6461

Or complete your CC# information:

Type of Card: Visa Master Card Am Express

Name on Card: _____

Billing Address: _____

Card # _____ Exp Date _____

Security Code _____

Amount to be charged: _____

Email receipt to: _____

	Principal	Platinum	Diamond	Gold	Silver
Benefits	\$10,000	\$5,000	\$2,500	\$1,500	\$500
Agreement	Limit to 3	Limit to 5	Unlimited	Unlimited	unlimited
Sponsor must:	Commit to sponsor requirements by June 1, 2015	Commit to sponsor requirements by June 1, 2015	Commit to sponsor requirements by June 1, 2015	Commit to sponsor requirements by June 1, 2015	n/a
Inclusion in 4th of July Publicity Efforts	Company name included as Premier level sponsor on all PR/Marketing efforts	Company name included as Presenting Sponsor	Company name included as Event Sponsor	Company name included as a Sponsor	Company name included as a Sponsor
Signage Poster, stage banner and street banner	Large logo and company name headlining street banner(s)	Large logo under "Sponsored By:"	Medium logo under "Sponsored By"	Small logo under "Sponsored By"	Name listed
Private viewing area for group	Private 20' x 20' tent in Commons	n/a	n/a	n/a	n/a
Social Media Posts from April, 2015 through July 2015	8 exclusive posts with your link to FB, Twitter page/website	6 exclusive posts with your link to FB, Twitter page/Website	4 exclusive posts with your link to FB, Twitter page/Website	2 exclusive posts with your link to FB page/Website	1 post thanking your business
Chamber Website mobile friendly site	Large logo, link and tagline on top of page	Large logo, link and tagline on page	Medium logo, link and tagline	Small logo, link and tagline	Name listed
Firecracker Run	8 entries to Firecracker 1mi, 5K and/or 10K and/or Family Fun Run	6 entries to Firecracker 1mi, 5K and/or 10K and/or Family Fun Run	4 entries to Firecracker 1mi, 5K and/or 10K and/or Family Fun Run	2 entries to Firecracker 1mi, 5K and/or 10K and/or Family Fun Run	n/a
Parking	Guarantee 2 parking spots in prime downtown location	n/a	n/a	n/a	n/a
Memorabilia	Custom designed collective hoodie sweatshirts for 15 people	n/a	n/a	n/a	n/a



Agenda Number: 7D

Agenda Date: 05-06-15

Prepared by Deb Kind

Agenda Item: Consider Resolution 07-15, Update of 2015 City Council Appointments & Assignments

Summary: Since Gus Karpas no longer works for the city, the city council's appointments need to be revised. Attached is the resolution with the new assignments. Note: The new zoning administrator, Dale Cooney, will start in mid-May.

Council Action: Council action is required. Potential motions ...

1. I move the city council approves resolution 07-15 updating 2015 appointments and assignments as written.
2. I move the city council approves resolution 07-15 updating 2015 appointments and assignments with the following revisions: _____.

Resolution 07-15
City of Greenwood Appointments & Assignments for 2015

Be it resolved that the city council of Greenwood, Minnesota approves the following appointments for 05-06-15 through 01-05-16.

OFFICE & DESIGNATIONS	2014 HOLDER	2015 HOLDER
Mayor Pro-Tem	Bob Quam	Bob Quam
Administrative Committee	Tom Fletcher, Deb Kind	Tom Fletcher, Deb Kind
Animal Enforcement Officer	South Lake Police Department	South Lake Police Department
Assessor	Hennepin County	Hennepin County
Attorney	Mark Kelly	Mark Kelly
Auditor	CliftonLarsonAllen	CliftonLarsonAllen
Bank Signatures	Kind, Quam, Courtney	Kind, Quam, Courtney
Building Official	Bob Manor	Bob Manor
Clerk	Gus Karpas	Gus Karpas Dana Young
Depositories	Bridgewater Bank, Beacon Bank	Bridgewater Bank, Beacon Bank
Engineer	Bolton & Menk (Dave Martini)	Bolton & Menk (Dave Martini)
Fire Board Representative – 4th Wed (Jan, Mar, May, Jul, Sep, Nov)	Tom Fletcher, Bob Quam (alt.), Bill Cook (2nd alt.)	Tom Fletcher, Bob Quam (alt.), Bill Cook (2nd alt.)
Forester / Tree Inspector	Manuel Jordan	Manuel Jordan
Lake Minnetonka Communications Commission (LMCC) Representative 2 reps (1 elected official), meets 2nd Thurs (Feb, Apr, May, Jul, Aug, Oct, Dec)	Tom Fletcher, Deb Kind, Rob Roy (alternate)	Tom Fletcher, Deb Kind, Rob Roy (alternate)
Lake Minnetonka Conservation District (LMCD) Rep – 2nd and 4th Wed	Rob Roy (1/31/17)	Rob Roy (1/31/17)
Marina Clerk	Gus Karpas	Gus Karpas Dana Young
Minnetonka Community Education (MCE) Representative – 4th Mon	Bob Quam	Bob Quam
Newspapers	Sun-Sailor, Star Tribune (alternate)	Sun-Sailor, Star Tribune (alternate)
Planning Commissioners – 3rd Wed	A-1 Douglas Reeder (8/11-3/16)	A-1 Douglas Reeder (8/11-3/16)
	A-2 Lake Bechtell (5/14-3/16)	A-2 Lake Bechtell (5/14-3/16)
	A-3 Dave Paeper (3/07-3/16)	A-3 Dave Paeper (3/07-3/16)
	B-1 Pat Lucking (2/01-3/15)	B-1 Pat Lucking (2/01-3/17)
	B-2 Kristi Conrad (10/11-3/15)	B-2 Kristi Conrad (10/11-3/17)
	Alt-1 Rick Sundberg (7/14-3/16)	Alt-1 Rick Sundberg (7/14-3/16)
	Alt-2 Fiona Sayer (8/14-3/15)	Alt-2 Fiona Sayer (8/14-3/17)
	Alt-3 Bill Cook (city council liaison)	Alt-3 Bill Cook (city council liaison)
Planning Commission Liaison – 3rd Wed	Bill Cook	Bill Cook
Public Safety City Administrator Representative (police and fire)	Dana Young	Dana Young
Prosecutor	Greg Keller	Greg Keller
Responsible Authority (Govt. Data Practices Act)	Gus Karpas	Gus Karpas Dana Young
Road and Sewer Liaison	Bob Quam	Bob Quam
South Lake Minnetonka Police Department (SLMPD) Coordinating Committee Representative (must be mayor, meets quarterly)	Deb Kind, Bob Quam (alternate)	Deb Kind, Bob Quam (alternate)
Treasurer	Mary Courtney	Mary Courtney
Utility Billing Clerk	Deborah Hicks	Deborah Hicks
Weed Inspector (must be mayor), Assistant Weed Inspector	Deb Kind, Assistant Gus Karpas	Deb Kind, Assistant Gus Karpas John Menzel
Zoning Administrator	Gus Karpas	Gus Karpas Dale Cooney

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GREENWOOD, MINNESOTA that any and all commissioners, appointees, representatives, delegates, or other non-elected officials of the city shall hold their official status or membership on a basis subject to resolution, subject to reconsideration, and / or removal at the insistence of the city council. This resolution is enacted pursuant to the codes of the city.

ADOPTED by the city council of the city of Greenwood, Minnesota this 6th day of May 2015.

There were ___ AYES and ___ NAYS

By: _____
Debra J. Kind, Mayor, City of Greenwood

Attest: _____
Dana Young, City Clerk, City of Greenwood



Agenda Number: 7E

Agenda Date: 05-06-15

Prepared by Deb Kind

Agenda Item: Discuss: Proposed 2016 Excelsior Fire District Budget

Summary: Greenwood's Excelsior Fire District representative, Councilman Tom Fletcher, requested that this topic be included on the 05-06-15 agenda for discussion. Attached are related documents. Councilman Fletcher will give the council a verbal update at the meeting.

Council Action: No council action is required.

**Excelsior Fire District
2016 - 2036
Building Projects Improvement Program**

March, 2015

Facility Items	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	
Maintenance Items - Station 1																								
Roof Repairs	\$ 5,400										\$ 2,000					\$ 2,000			\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Landscaping	\$ 7,000					\$ 2,000					\$ 2,000										\$ 2,000			
Painting	\$ 4,240	\$ 3,505					\$ 2,500					\$ 2,500					\$ 2,500					\$ 2,500		
TV replacement	\$ 1,500	\$ 1,000	\$ 1,000									\$ 1,500	\$ 1,500	\$ 1,500								\$ 4,000		
Caulking outside	\$ 1,500							\$ 2,000								\$ 3,000								
Floor Sealing in Bays		\$ 22,000															\$ 15,000							
Concrete for station apron			\$ 21,000										\$ 8,000	\$ 8,000								\$ 5,500		
Seal Coating in parking lots				\$ 4,000					\$ 4,500							\$ 5,000								
UPS Replacement				\$ 8,375					\$ 9,020				\$ 9,720					\$ 10,500						
Carpet Replacement					\$ 8,908	\$ 8,908	\$ 8,908	\$ 8,908														\$ 9,000	\$ 9,000	\$ 9,000
Office Furniture - offices																								
Office furniture - conference rooms																								
Office furniture - training room / EOC																								
Appliances (Kitchen and Wash Room)				\$ 1,500	\$ 5,000								\$ 2,000											
Radiant Heaters in Garage									\$ 14,700	\$ 14,700	\$ 14,700	\$ 14,700										\$ 4,500	\$ 4,500	
Fitness Equipment				\$ 3,500			\$ 3,500					\$ 3,500					\$ 4,000							
Generator																								
Station 1 Expenses	\$ 19,640	\$ 26,505	\$ 22,000	\$ 17,375	\$ 13,908	\$ 10,908	\$ 14,908	\$ 24,428	\$ 14,700	\$ 14,700	\$ 16,700	\$ 22,200	\$ 21,220	\$ 9,500	\$ 8,000	\$ 2,000	\$ 21,500	\$ 10,500	\$ 10,000	\$ 10,000	\$ 26,500	\$ 30,000	\$ 23,500	
Maintenance Items - Station 2																								
Roof Repairs																			\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Landscaping	\$ 2,000																					\$ 2,000	\$ 2,000	
Painting	\$ 2,000						\$ 2,000				\$ 2,000						\$ 2,000					\$ 1,500	\$ 1,500	
TV replacement		\$ 1,000									\$ 1,500													
Caulking outside																								
Floor Sealing in Bays		\$ 11,000															\$ 10,000							
Seal Coating in parking lots				\$ 2,000					\$ 2,000					\$ 2,000					\$ 2,000					
Carpet Replacement				\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000														\$ 3,000	\$ 3,000	\$ 3,000	
Office Furniture - offices																								
Office furniture - conference rooms																								
Appliances (Kitchen and Wash Room)						\$ 5,500										\$ 1,500								
Radiant Heaters in Garage									\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000												
Fitness Equipment					\$ 1,500										\$ 1,500									
Generator																								
Bathroom countertops			\$ 3,100																			\$ 4,000		
Station 2 Expenses	\$ 4,000	\$ 12,000	\$ 3,100	\$ 5,000	\$ 4,500	\$ 8,500	\$ 5,000	\$ -	\$ 5,000	\$ 3,000	\$ 3,000	\$ 6,500	\$ -	\$ 2,000	\$ 1,500	\$ 1,500	\$ 12,000	\$ 4,000	\$ 7,000	\$ 5,000	\$ 8,000	\$ 11,500	\$ 11,500	
Total Building Expenses	23,640	38,505	25,100	22,375	18,408	19,408	19,908	24,428	19,700	17,700	19,700	28,700	21,220	11,500	9,500	3,500	33,500	14,500	17,000	15,000	34,500	41,500	35,000	

Notes:

1. Need to consider any future remodeling issues at stations if changes occur in staffing models at EFD
2. Need to consider any future expansion at station 2 for storage and safe operations.

**Excelsior Fire District
2016 - 2036
Capital Improvement Program**

DRAFT CIP Budget February, 2015

Equipment Item	Date Acquired	Original Cost	Life Bench mark	Proj Repl Date	Proj Equip Costs	Proj Finance Costs	Proj Apparatus Costs	Total Cost of Apparatus	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036					
Beginning Apparatus/Equip Balance									81,095	136,528	172,240	218,847	187,887	269,200	194,139	195,577	73,043	2,059	4,892	25,782	17,090	123,724	197,008	332,966	396,107	373,885	252,719	182,111	45,503	45,503	(63,980)					
APPARATUS																																				
#28 - New Chief Vehicle	2016		12 yrs	2028	11000	0	28500	39500			39,500																									
#23 - Command Utility Vehicle	2008	31,805	12 yrs	2019	10500	0	32000	42500												42,500																
#25 - Inspector Vehicle	2010	32,500	12 yrs	2022	10500	0	30000	40500						40,500									41,500										43,500			
#26 - Duty Vehicle	2013	37,744	12 yrs	2025	11000	0	30500	41500																												
#21 - Rescue/Utility 21	2005	40,000	15 yrs	2025	4000	0	44000	48000																												
#16 - Rescue 12 - Excursion	2002	37,500	15 yrs	2023	3500	0	42000	45500																												
#17 - Utility 11 - P/U Truck	2002	37,500	17 yrs	2021	0	0	42000	42000								42,000																				
#24 - Heavy Rescue/Rescue 11	2009	284,688	20 yrs	2029	25000	60185	430000	515185																												
#27 - Engine 22	2013	425,000	20 yrs	2033	35000	95000	480000	610000	87,337	87,337	87,337	87,337												103,037	103,037	103,037	103,037	103,037								
#15 - Aerial 11	1998	421,000	20 yrs	2018	35000	97225	730000	862225					172,445	172,445	172,445	172,445	172,445																			
#18 - Engine 11	2002	327,000	21 yrs	2023	30000	63540	450000	543540																												
#22 - Engine 21	2007	309,000	21 yrs	2028	35000	68125	480000	583125																												
#19 - Tanker 11	2002	181,000	25 yrs	2027	25000	32410	220000	277410																												
Tank for Rescue 21	2008	5,000		2025	5000	0	0	5000																												
Hazmat / LSU Trailer	2004	40,000	15 yrs	2019	20000	0	10000	30000						25,000																						
ATV - John Deere Gator - Utility 21	2014	17,663	15 yrs	2029	0	0	20000	20000																												
Boat 11		27,000		2017	4000	0	94000	98000				98,000																								
Boat 12		8,000		2024	0	0	0	15000																												
Boat 21	2007	31,380	15 yrs	2023																																
Boat Trailer - #11		5,000		2017	0	0	5000	5000																												
Boat Trailer - #12		2,000		2024	0	0	0	1500																												
Boat Trailer - #21	2008	2,860	15 yrs	2023																																
ATV - Mule - Utility 12	2006	12,000	15 yrs	2021	0	0	17000	17000																												
ATV - Mule Trailer	2006	1,700	15 yrs	2021	0	0	2000	2000																												
Capital Truck Maint			Ongoing					0																												
Equipment Lease Costs						5% calc																														
Total Apparatus Expenses									87,337	87,337	126,837	190,337	172,445	237,945	172,445	233,445	213,945	154,208	125,208	204,208	108,708	164,190	96,982	178,519	275,144	317,644	264,662	341,662	282,125	122,000	122,000					
EQUIPMENT																																				
Air Pack (SCBA) Replacement	2011	166,000	10 yrs	2021	166000	16600	0	182600	34,682	34,682																										
Extrication Tool (Station #2)	2007	28,000	15 yrs	2021				30000																												
Extrication Tool (Station #1)	2009	29,239	15 yrs	2023				32000																												
Defibrillators (5)		8,000						50000																												
Miscellaneous Equip. (TIC)								45000		15,000		15,000																								
Training Equipment								10000																												
Total Equipment Expenses									34,682	49,682	-	15,000	-	-	-	73,000	38,000	43,000	80,000	38,000	10,000	10,000	-	20,000	-	40,000	40,000	45,000	5,000	60,000	50,000	-				
Total Expenses									122,019	137,019	126,837	205,337	172,445	257,945	172,445	306,445	251,945	197,208	205,208	242,208	118,708	174,190	96,982	198,519	275,144	357,644	304,662	386,662	342,125	172,000	122,000					
REVENUES																																				
Interest Income									952	2,731	3,445	4,377	3,758	5,384	3,883	3,912	1,461	41	98	516	342	2,474	3,940	6,659	7,922	7,478	5,054	5,054	3,642	3,642	910					
Sale of Used Equipment									1,500	-			80,000	7,500		5,000	4,500	25,000	1,000	8,000																
Donations / Transfers																																				
Equipment Lease Proceeds																																				
Cities Contribution									175,000	170,000	170,000	170,000	170,000	170,000	170,000	175,000	175,000	175,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000
Total Revenues									177,452	172,731	173,445	174,377	253,758	182,884	173,883	183,912	180,961	200,041	226,098	233,516	225,342	247,474	232,940	261,659	252,922	236,478	234,054	250,054	232,642	228,642	225,910					
Year End Apparatus/Equip Balance									136,528	172,240	218,847	187,887	269,200	194,139	195,577	73,043	2,059	4,892	25,782	17,090	123,724	197,008	332,966	396,107	373,885	252,719	182,111	45,503	(63,980)	102,145	39,931					

Notes:

- Interest Income estimated at 2.0% to FY 2036.
- Equipment Inflation is estimated to be approximately 5% per year.
- Financing estimated at 5% interest rate
- Boat 11 obtained on loan from DNR - boat needs to be returned to DNR upon new purchase. No revenue for sale.
- Hazmat / LSU Trailer - trailer originally obtained thru grant from Hennepin County Emergency Management (Homeland Security funds). Sale of trailer will involve Hennepin County and Grant requirements.
- Current Changes to the CIP Plan
 - Keep vehicle #23 as utility vehicle and add three years of life to each command vehicle
 - Removed Snomobile from fleet
 - Removed Buildings from the plan and placed building improvement area in a separate plan
 - Updated plan colors and categories for streamlined reading
 - Updated the Sale of used equipment



2016

Proposed 1st DRAFT

**CIP and Operating
Budget**

April 6, 2015



Excelsior Fire District

Proudly serving the Communities of:

Deephaven-Excelsior-Greenwood-Shorewood-Tonka Bay

24100 Smithtown Road

Shorewood, MN. 55331

First DRAFT 2016 Budget Foot Notes

April 6, 2015

- **Proposed 2016 Budget Footnotes**

The following footnotes help to identify significant changes for 2016 as proposed in the budget.

- **Excelsior Fire District becomes Tax Exempt beginning January 1, 2016**
 - Estimated savings \$9,000
- **Staffing**
 - Administrative Specialist - Shared Services with the City of Chanhassen as described within
 - A detail is included
- **Facilities**
 - The \$25,100 in identified building maintenance projects as identified in the building maintenance planning
- **Capital Equipment Fund**
 - Aerial 11 replacement – a detail memo of the replacement for Aerial 11 is included
 - Boat 11 Replacement - 2017

Excelsior Fire District

Budget FY 2016 *First DRAFT - April 6, 2015*
 Comparison with Previous Years

Account Code	Object Description	2011 Actual Amount	2012 Actual Amount	2013 Actual Amount	2014 Actual Amount	2015 Budget Adopted	2016 Requested Budget	2016 Requested Dollar increase	Percent Change From 15 Adopted
Fund 230	FIRE OPERATING FUND								
Dept 42200	Fire Operations								
<u>Personal Services</u>									
230-42200-101	Employees Regular	128,444	135,373	144,374	152,571	153,978	204,633	50,655	32.90%
230-42200-103	Part-Time Employees	15,795	15,672	16,321	16,886	25,326	5,846	(19,480)	-76.92%
230-42200-106	Firefighter's Salaries	142,573	150,892	150,720	146,346	182,060	189,805	7,745	4.25%
230-42200-107	Fire Officer's Salaries	31,626	32,655	33,210	33,976	35,909	36,544	635	1.77%
230-42200-108	Part-Time Fire Inspector	-	-	-	-	-	-	-	-
230-42200-121	PERA	19,414	20,419	21,845	24,207	26,435	29,538	3,103	11.74%
230-42200-122	FICA/MC	18,358	20,159	11,957	17,578	20,845	23,306	2,461	11.81%
230-42200-131	Employer Paid Health	25,188	22,117	23,385	25,538	27,920	39,446	11,526	41.28%
230-42200-133	Employer Paid Life Insuranc	23	23	23	23	24	36	12	50.00%
230-42200-151	Worker's Comp Insurance	18,952	19,966	25,239	22,276	28,000	25,000	(3,000)	-10.71%
	Total Personal Services	400,373	417,276	427,074	439,401	500,497	554,154	53,657	10.72%
<u>Pension</u>									
230-42200-170	Firefighter Pension Contribu	88,124	14,907	27,529	-	-	-	-	-
<u>Supplies</u>									
230-42200-200	Office Supplies	4,378	3,496	3,730	4,112	4,000	3,720	(280)	-7.00%
230-42200-212	Motor Fuels	13,462	15,224	14,003	13,758	16,000	15,250	(750)	-4.69%
230-42200-217	Clothing	19,201	32,542	26,850	24,906	27,950	28,500	550	1.97%
230-42200-220	Repair/Maint. Supplies	4,652	7,672	6,891	7,717	7,000	6,500	(500)	-7.14%
230-42200-221	First Aid Supplies	1,434	1,999	3,160	6,397	2,500	2,100	(400)	-16.00%
230-42200-222	Firefighting Supplies	10,837	13,939	18,239	19,018	11,000	10,220	(780)	-7.09%
230-42200-241	Fire Prevention Tools	5,003	5,990	4,543	4,141	5,000	5,000	-	0.00%
	Total Supplies	58,967	80,862	77,416	80,049	73,450	71,290	(2,160)	-2.94%
<u>Professional Services</u>									
230-42200-304	Legal	1,425	193	-	603	3,000	3,000	-	0.00%
230-42200-307	Fiscal Management Fees	18,000	17,000	16,000	16,000	16,480	16,975	495	3.00%
230-42200-311	Auditing	9,825	9,550	9,797	10,035	11,000	15,000	4,000	36.36%
230-42200-312	Refuse & Recycling Collecti	1,244	1,573	1,847	955	1,800	1,800	-	0.00%
230-42200-313	Janitorial Services	5,720	6,307	6,038	7,779	7,000	7,000	-	0.00%
230-42200-318	Medical Fees	5,443	6,406	6,312	6,481	7,000	7,000	-	0.00%
230-42200-319	Professional Services	25,649	15,738	25,579	22,317	29,704	29,424	(280)	-0.94%
	Total Professional Services	67,306	56,767	65,573	64,170	75,984	80,199	4,215	5.55%
<u>Other Services and Charges</u>									
230-42200-321	Telephone/Communications	22,967	23,284	22,066	27,791	27,600	26,250	(1,350)	-4.89%
230-42200-322	Postage	455	382	654	219	500	500	-	0.00%
230-42200-323	Radio Units	17,526	27,957	25,329	31,311	28,500	28,500	-	0.00%
230-42200-331	Conferences	6,544	5,549	5,795	5,544	6,000	6,000	-	0.00%
230-42200-332	Mileage	13	-	74	118	200	200	-	0.00%
230-42200-333	Meeting Expenses	3,690	4,292	5,134	3,624	4,000	4,000	-	0.00%
230-42200-334	Training & Schools	28,786	24,863	27,302	23,765	25,500	27,500	2,000	7.84%
230-42200-350	Printing & Publishing	696	1,071	1,272	701	1,100	1,100	-	0.00%
230-42200-360	Insurance	25,573	25,917	26,702	26,277	30,000	27,000	(3,000)	-10.00%
230-42200-381	Electric Utilities	32,314	31,114	34,658	32,097	34,800	33,390	(1,410)	-4.05%
230-42200-383	Gas Utilities	13,432	10,629	12,814	15,409	14,000	13,000	(1,000)	-7.14%
230-42200-386	Water and Sewer Utilities	731	1,211	999	864	1,100	1,100	-	0.00%
230-42200-401	Repairs & Maint. Contracter	32,567	36,624	35,392	43,161	27,600	51,300	23,700	85.87%
230-42200-404	Repairs/Maint. Machinery/E	29,983	19,953	28,032	24,539	25,450	24,770	(680)	-2.67%
230-42200-405	Fire Equipment Maintenanc	21,210	9,558	6,967	13,689	11,245	11,270	25	0.22%
230-42200-430	Misc Expenses (Bank)	499	481	843	1,186	1,220	1,220	-	0.00%
230-42200-433	Dues and Subscriptions	2,391	2,458	3,251	3,620	4,434	4,434	-	0.00%
230-42200-439	Contingency	-	-	-	-	-	-	-	-
	Total Other Services	239,377	225,343	237,284	253,915	243,249	261,534	18,285	7.52%
	Total Operating Budget	854,147	795,155	834,876	837,535	893,180	967,177	73,997	8.28%
<u>Capital Outlay</u>									
230-42200-720	Building Fund Transfer	-	-	-	-	30,000	-	(30,000)	-
230-42200-720	Fire Relief Fund Transfer	-	27,529	-	-	30,000	-	(30,000)	-
230-42200-720	Fund Balance/ Reserve	-	-	-	-	30,000	-	-	-
230-42200-720	Capital Equip Transfer	160,000	165,000	170,000	175,000	170,000	170,000	-	0.00%
230-42200-720	Fire Facilities Transfer	553,329	554,567	554,285	548,460	547,091	549,098	2,007	0.37%
		713,329	747,096	724,285	723,460	807,091	719,098	(87,993)	-10.90%
		-	-	-	-	-	-	-	-
	Totals Fund 230 Fire Operating	1,567,476	1,542,251	1,559,161	1,560,995	1,700,271	1,686,275	(13,996)	-0.82%
<u>Operating Revenue</u>									
34202	Municipal Contribution	1,511,751	1,516,291	1,532,895	1,568,508	1,590,771	1,635,079		
	Shared Services Income	-	-	-	-	-	31,696		

36210	Interest Income	3,209	1,592	1,073	1,124	1,500	1,500
36228	Refunds and Reimburseme	16,910	24,464	22,080	11,132	12,000	12,000
36230	Donations / Other Income	10,136	-	4,266	550	-	-
39203	Special Events	-	-	-	-	6,000	6,000
39203	Fund Transfers	62,000	22,956	27,529	-	-	-
	Total Revenue	<u>1,604,006</u>	<u>1,565,303</u>	<u>1,587,843</u>	<u>1,581,314</u>	<u>1,610,271</u>	<u>1,686,275</u>
	Balance	<u>36,530</u>	<u>23,052</u>	<u>28,682</u>	<u>20,319</u>	<u>(90,000)</u>	<u>-</u>
	Balance, January 1st	<u>280,239</u>	<u>316,769</u>	<u>339,821</u>	<u>368,503</u>	<u>388,822</u>	<u>298,822</u>
	Balance, December 31st	<u>316,769</u>	<u>339,821</u>	<u>368,503</u>	<u>388,822</u>	<u>298,822</u>	<u>298,822</u>
	Fund Balance %	<u>39.837</u>	<u>40.703</u>	<u>43.999</u>	<u>43.532</u>	<u>30.896</u>	

(2015 vs. 2016 Contribution) = 1,590,771 1,635,079 2.79%

City Contribution increase from 2015 **44,308**

EXCELSIOR FIRE DISTRICT
2016 1st DRAFT Operating Budget
 April 6, 2015

EXCELSIOR FIRE DISTRICT						
2016 1st DRAFT Operating Budget						
April 6, 2015						
CATEGORY						
PERSONAL SERVICES						
			Detail Item Amount		Line Item Total	Category Total
101	Employees Regular (Full-time)				204,633	
	Fire Chief		107,579	4.50%		
	Fire Inspector		55,516	9.60%		
	Administrative Specialist		41,538			
	Full time Excelsior Fire (Contract to City of Chanhasen for 20 hours per week)					
	50% cost share		EFD Cost (\$20,769)			
	19.97/hr x 40 hours per week					
103	Part Time employees					
	PT Fire Inspector (May to October)		5,846		5,846	
	21.65/hr x 10 hours per week	27 weeks				
106	Firefighters Salaries				189,805	
	Station 1 Call Pay					
	\$12.24 x 350 x 14 x 1.25 hrs		74,970	2.00%		
	Station 2 Call Pay					
	\$12.24 x 100 x 12 x 1.25 hrs		18,360	2.00%		
	All Call Pay					
	\$12.24 x 104 x 20 x 1.25 hrs		31,824	2.00%		
	Station 1 Drill Pay					
	\$24.48 x 50 x 22		26,928	2.00%		
	Station 2 Drill Pay					
	\$24.48 x 50 x 15		18,360	2.00%		
	Duty Officer Pay					
	\$45 per day x 365		16,425			
	\$24.48 per call x 120		2,938			
107	Fire Officer's Salaries				36,544	
	Assistant Chief		6,055	2.00%		
	Battalion Chiefs (2)		8,717	4474 TO and 4243 CH3		
	Captains (5)		13,144	2.00%		
	Apparatus Coordinator		3,509	2.00%		
	Asst. Apparatus Coord.		1,165	2.00%		
	Coordinators (6)		3,954	2.00%		
121	PERA				29,538	
	Chief		17,428			
	Fire Inspector		8,994			
	Administrative Specialist		3,116			
122	FICA				16,972	
	Firefighters		11,768			
	PT Fire Inspector		362			
	Administrative Specialist		2,576			
	Fire Officers (10)		2,266			
123	Medicare				6,334	
	Chief		1,560			
	FT Fire Inspector		805			
	PT Fire Inspector		85			
	Firefighters		2,752			
	Fire Officers (10)		530			
	Administrative Specialist		602			
131	Health Insurance				39,446	
	Chief		15,927	10%		
	Fire Inspector		13,559	10%		
	Administrative Specialist		9,960			
133	Life Insurance	Chief	12		36	
		Fire Inspector	12			
		Administrative Special	12			
151	Workers Compensation				25,000	
TOTAL PERSONAL SERVICES						554,154
CATEGORY						
PENSION						
			Detail Item Amount		Line Item Total	Category Total
	Firefighter Pension Contribution		-		-	-
Note: None required for 2016						

CATEGORY									
OTHER SERVICES AND CHARGES									
			Detail Item Amount			Line Item Total		Category Total	
321	Communications					26,250			
	Telephone		16,600						
	Cell Phones		3,000						
	Pagers (4 @ 475)		1,900						
	Pager Repair		1,700						
	Internet		1,450						
	MDC Air Cards		800						
	IPAD Connectivity		800						
	<i>Note - Active 911 as a requirement - supply phones??</i>								
322	Postage					500			
323	Radio Units					28,500			
	Hennepin County Radio Lease		27,000						
	Hennepin County Radio Repair		500						
	MDC Maintenance		1,000						
331	Conferences					6,000			
	Mn Fire Dept. Conference		750						
	Mn Fire Chief's Conference		1,000						
	I Chiefs Conference								
	Fire Department Instr. Conf.		3,600						
	Emergency Mgmt Conf.		400						
	Fire Inspectors Conference		250						
332	Mileage and Travel					200			
333	Meeting Expenses					4,000			
334	Training Expenses					27,500			
	Training Tower / Simulator		2,000		(Traded services for Donation)				
	EMT (4 @ 1300)		5,200						
	EMT Refresher		5,600						
	FFI		2,000		(No longer fully funded by MBFTE Funds)				
	FFII		1,200						
	Haz-Mat Ops		2,000						
	Vo-Tech Schools		1,500						
	State Sectional Schools		2,000						
	Boat Training		300						
	Bloodborne/Right To Know		100						
	Guest Speakers								
	Training Aids		600						
	Support Staff training		300						
	Fire Chief Training		300						
	Fire Inspector Training		700						
	Blue Card ICS Training		2,700						
	Training Equipment		1,000						
350	Printing And Publishing					1,100			
	Call Sheets		425						
	Film & Developing		100						
	Stationary		350						
	Printer cartridges		225						
	Other Printing								
360	Insurance					27,000			
381	Electric Utilities					33,390			
383	Gas Utilities					13,000			
386	Water and Sewer Utilities					1,100			
401	Building Repair					51,300			
	Annual Maintenance		19,050						
	Sprinkler Alarm Inspection / Testing (Contractor Eval)		5,300						
	Elevator Inspection		1,850						
	Building Maintenance Projects (Plan identified)		25,100						
404	Repair And Maintenance Of Apparatus					24,770			
	Truck Repair		14,000						
	Pump Testing		1,720						
	Service		5,500						
	Major Repairs		2,700						
	Supplies		850						

CATEGORY									
OTHER SERVICES AND CHARGES (Cont.)									
		Detail Item Amount				Line Item Total		Category Total	
	405 Fire Equipment Maintenance					11,270			
	Compressor Service	1,500							
	Air	575							
	Gas Powered Equipment	500							
	SCBA Service	3,720							
	31 packs @\$120/per pack								
	Fit Testing								
	SCBA Flow Testing								
	SCBA Hydro Testing								
	SCBA Maintenance	1,000							
	Ladder Testing	2,000							
	Hose Testing	425							
	Air Monitor	750							
	Air Monitor Calibration	300							
	Maint. Agreement Fitness Room	500							
	430 Misc Expenses					1,220			
	Bank Expenses	500							
	Payroll Direct Deposit Fees	720							
	433 Dues And Subscriptions					4,434			
	Nat. Volunteer Fire Council	30							
	IAFC/INT Assoc Of Fire Chiefs	210							
	Int Assn Of Arson Investigators	50							
	NAFI	40							
	Mn Chapter IAAI	25							
	Mn State Fire Chiefs Assoc	130							
	ACFEI	130							
	MSFDA	330							
	Fire Marshals Assoc Of Mn (2)	70							
	NFPA								
	ACS Firehouse Solutions	730							
	Hennepin County Fire Chiefs	20							
	Hennepin County Fire Chiefs (FIT	500							
	United Firefighters Assoc	30							
	Firehouse Magazine	30							
	Smoke Eater (22)	160							
	Chamber	-							
	Lake Region Mutual Aid	75							
	Southwest Mutual Aid	100							
	Metro Fire Chiefs	100							
	Fire Chiefs	74							
	Vol FF Benefit Association	350							
	Excelsior Rotary	1,250							
	439 Contingency								
	440 Fund Balance / Reserve				Unreserved fund balance return to cities				
	TOTAL OTHER SERVICES AND CHARGES							261,534	
	TOTAL OPERATING BUDGET							967,177	
	CAPITAL OUTLAY								
	560 Furniture And Equipment								
	570 Office Equipment								
	TOTAL CAPITAL OUTLAY								
	CAPITAL TRANSFERS								
	Equipment Transfers					170,000			
	720 Facilities Transfers					549,098			
	* The Bond payment was increased from the 2015 amount of \$547,091460 to \$549,098 in 2016								
	Building Fund Transfer (Funding for Sealing the Apparatus Bay Floors)								
	Transfer for Mandatory Contribution Reserve								
	TOTAL CAPITAL TRANSFERS							719,098	
	TOTAL CAPITAL							719,098	
	TOTAL BUDGET AMOUNT							1,686,275	
	OPERATING REVENUE								
	230-34202 Municipal Contribution					1,635,079			
	230-34203 Shared Services - City of Chanhassen					31,696			
	230-36210 Interest income					1,500			
	230-36228 Refunds and Reimbursements					12,000			
	230-39203 Fire Relief Fund Transfer					-			
	Special Events					6,000			
	TOTAL OPERATING REVENUES							1,686,275	

**SALES TAX ANALYSIS
EXCELSIOR FIRE DISTRICT**

CODE	LINE ITEM	2014 COST SUBJECT TO TAX	ESTIMATED SALES TAX	ESTIMATED SALES TAX
200	Office Supplies	\$4,112	\$282.70	\$280.00
220	Repair & Maintenance Supplies	\$7,717	\$530.54	\$500.00
221	First Aid Supplies	\$6,397	\$439.79	\$400.00
241	Fire Prevention Tools	\$19,018	\$1,307.49	\$1,000.00
319	Other Professional Services - Computers	\$4,141	\$284.69	\$280.00
321	Telephone	\$27,791	\$1,910.63	\$1,900.00
381	Electric	\$32,097	\$2,206.67	\$1,410.00
383	Gas	\$15,409	\$1,059.37	\$1,000.00
401	Contracted Repairs	\$20,000	\$1,375.00	\$1,350.00
404	Machinery / Equipment	\$10,000	\$687.50	\$680.00
405	Other Maintenance	\$3,000	\$206.25	\$200.00
	Total	\$149,682	\$10,290.64	\$9,000.00

Shared Administrative Specialist Services

- a. Job Share with City of Chanhassen
- b. Administrative Specialist
 - i. Full Time Position with the Excelsior Fire District
 - ii. No Change in Hours for the Excelsior Fire District
 - 1. 20 Hours Per Week for Excelsior Fire
 - iii. Salary and Benefits thru the Excelsior Fire District
 - 1. 50% cost recovery from the City of Chanhassen
 - iv. Shared Services Agreement with the City of Chanhassen
 - v. Job Duties as defined in position description
 - vi. Job Satisfaction and Retention – Primary benefits to changing the service delivery and compensation expectations.

c. Cost Considerations – Full Time	
i. Salary	\$ 41,538
ii. Benefits	\$ 16,253
1. PERA – 3116	
2. FICA – 2576	
3. Medicare – 602	
4. Health Insurance - 9960	
iii. Work Comp / Liability	\$ 5,600
	\$ 63,391

TOTAL COST \$ 63,391

Excelsior Fire \$ 31,695.50

City of Chanhassen \$ 31,695.50

Administrative Specialist Part time – No changes

a. Cost Considerations	
iv. Salary	\$ 20,769
v. Benefits	\$ 3,147
1. PERA – 1558	
2. FICA – 1288	
3. Medicare – 301	
4. Health Insurance - 0	
vi. Work Comp / Liability	\$ 5,600
	\$ 29,516

TOTAL COST \$ 29,516

Future Staffing

- a. Consideration for Full Time Assistant Chief
 - i. Job Duties – Clear Definitions and Expectations
 - 1. Fire Inspections
 - 2. Training
 - ii. Task Impacts
 - 1. Fire Inspections
 - 2. Residential Fire Sprinklers
 - 3. Training Coordination
 - iii. Chief impacts
 - 1. Emergency Management

- b. Cost Considerations
 - i. Salary \$ 80,000
 - ii. Benefits \$ 27,000
\$ **101,000**

- iii. Vehicle \$35,500
 - 1. Purchase another command vehicle

TOTAL COST \$142,500

- iv. Cost Savings

- 1. Elimination of Paid On Call Asst. Chief
1. \$6,055
- 2. Elimination of Paid on Call Training Battalion Chief
1. \$4,474

\$ 10,529

2016 Computer Cost projections

a. Computer Services –The costs included in this area include the following:		
i. Computers		
• Virus Protection		\$400
• Firehouse – multi-user maintenance		\$500
• Station 2 internet speed		\$1000
• Exchange filtering		\$900
• Office 2007		\$600
ii. Powerpoint Interactive Software	(\$2,000)	\$0
iii. Laptop Computers for Trucks		
• Maintenance of computers (3)		\$1,000
iv. Computer Replacement (3)		\$3,400
v. Monitor Replacement (3)		\$600
vi. IPAD Additions (3)		\$3,500
• Computer, Software and Mounting		
vii. Firehouse Support		\$1,300
viii. Copiers		\$2,400
• Ongoing lease for copier at Station 1 in the administrative area. This is the annual cost of a four year lease including the service and supply contract.		
ix. Computer Consultant		\$9,000
• Monthly technology/networking consulting costs		
x. Website Consultant		\$1,000
• Monthly technology/networking consulting costs		
•		
Total technology costs for 2016		\$25,600

2016 Building Annual Maintenance Cost projections

Maintenance

a. Station 1

i.	HVAC	\$ 4,700.00
ii.	Boiler	\$ 500.00
iii.	Generator	\$ 3,000.00
iv.	Garage Doors	\$ 3,000.00
v.	Bathroom Fixtures Repair	\$ 300.00
vi.	Elevator Maintenance	\$ 450.00
vii.	Light Bulb Replacement	\$ 900.00
viii.	Outdoor maintenance	\$ 800.00
	1. mulch, trees, plants, weed control	
ix.	Outdoor Sprinkler Maintenance / Repairs	\$ 500.00
x.	Data / phone jacks repairs	\$ 500.00
xi.	Fire Sprinklers and Alarms system	\$ 3,800.00
	a. Repairs	
	b. Monitoring fees	
	c. City Permit fees	
xii.	Elevator Inspection at station #1	\$ 1,850.00

b. Station 2

i.	HVAC	\$ 800.00
ii.	Generator	\$ 1,500.00
iii.	Garage Doors	\$ 500.00
iv.	Bathroom Fixtures Repair	\$ 200.00
v.	Light Bulb Replacement	\$ 500.00
vi.	Outdoor maintenance – mulch, trees, plants, weed control	\$ 300.00
vii.	Outdoor Sprinkler Maintenance / Repairs	\$ 200.00
viii.	Water Softener Maintenance and Repairs	\$ 400.00
	1. Salt	
ix.	Fire Sprinklers / Alarms system	<u>\$ 1,500.00</u>
	1. Repairs	
	2. Monitoring fees	
	3. City Permit fees	

Total \$ 26,200.00

x. Building Maintenance Projects as identified on the plan \$ 25,100.00

Total Building Maintenance costs for 2016 \$51,300.00

***Building Maintenance
2016 Summary
April, 2015***

Station 1

TV Replacement	\$ 1,000
Concrete for station apron	\$21,000

Station 2

Bathroom countertops	\$ 3,100
----------------------	----------

Other Not Identified Projects

Signage update on County Road 19 side of building

- \$ 2,800 - EFD sign
- \$ 2,600 – SLMPD Sign



Excelsior Fire District

Proudly Serving the Communities of:

Deephaven – Excelsior – Greenwood – Shorewood – Tonka Bay

24100 Smithtown Road

Shorewood, MN. 55331

952-401-8801 Phone

952-960-1690 Fax

Aerial 11/Truck 15 Replacement information

- 1) Background – Aerial 11 is slated to be replaced after 20 years of service. Aerial 11 is currently on the CIP plan to be replaced in 2018 which will make the aerial 20 years old at time of replacement. Aerial 11 is the first run engine/aerial out of station one for most fire calls. Aerial 11 serves as a multi-use apparatus – it carries water, personnel, and has a ladder for elevated operations.
- 2) Refurbishment – A refurbishment of Aerial 11 was done in 2010. The goal of the refurbishment was to provide the necessary mechanical, structural, and operational repairs and maintenance on Aerial 11 in order to keep the truck operating effectively until its projected replacement date. The Aerial 11 refurbishment committee solicited quotes for repair/refurbishment of the Aerial truck in the last quarter of 2009 and the repairs were made in 2010. We had \$40,000 allocated for this project. Based on this information and the available financial resources, the Fire District decided to become the general contractor for this repair/refurbishment of the aerial truck. We contracted with a number of specialized providers to provide the needed repairs and maintenance of the truck. The categories were broke down as follows:

i.	Kirvida Fire, Inc.	Mechanical Repair	\$20,870.00
	1.	The mechanical repairs are needed to replace and repair worn or broken parts and fluids. These mechanical repairs will allow the truck to operate effectively and safely while striving to meet the current capital improvement plan.	
ii.	Dusty's Body Shop, Inc.	Paint Repair	\$6,297.50
	1.	Paint repair is needed to stop and repair rusted areas of the truck to eliminate further damage.	
iii.	Grafix Shoppe	Install new graphics	\$2,175.00
iv.	Grafix Shoppe	Remove old graphics	\$1,500.00
	1.	The Graphic removal and new graphic installation is required in order to fix repaired paint areas and to replace scratched and damaged graphics.	
v.	Northern Safety Tech.	New LED lights	\$7,405.64
	1.	New LED lights will be installed to be more NFPA compliant and also give better visibility passing traffic. The LED lights will also cause less draw on the alternator and will extend the new alternators life.	
		Total	\$38,248.14

- 3) Current use of Aerial 11 – Aerial 11 is the first run engine/aerial out of station one on most fire emergencies. Aerial 11 provides fire attack (600 gallons of water), a 65 foot reach for fire and rescue operations, a 65 foot ladder for rescue of victims, a 65 foot elevated water supply (master stream), transports up to six (6) firefighters to a scene, carries ground ladders, carries multiple hose lines, carries a wide variety of fire suppression equipment, and carries basic medical supplies. Aerial 11 is also used during training to carry out training objectives and carry firefighter to and from training locations.

A) Apparatus placement a fire operations considerations

- i. Community roadways, residential and multi-family dwellings, and business occupancies all provide various challenges with access. Some areas of the fire district are more challenging than others.

- 4) Aerial 11 Description – Aerial 11 is a 1998 American LaFrance/General aerial with a 1500 gallon per minute pump, 600 gallon water tank, 10 gallon foam tank, and 6.5 kw generator. It currently has 36,415 miles on the odometer and 2446 hours on the hour meter. It has the ability to carry 6 seated firefighters inside the cab with 5 SCBA units mounted in the seated positions. It carries 500 feet of 5” supply hose, 3 - 200 foot 1/3/4” pre-connected attack hose and 1 - 200 foot 2-1/2” pre-connected hose. It carries 1 – 35 foot 3 fly ladder, 1 – 28 foot 2 fly ladder, 1 – 20 foot roof ladder, 1 - 8 foot attic ladder, and 1 – 10 foot attic ladder. The truck also carries several other miscellaneous items used for fire fighting. Ladder operations -

- 5) What Excelsior Fire District Needs for Effective Operations

A) Needs

- i. An aerial device with an elevated ladder – up to 78 feet
ii. Single axle truck for maneuverability thru our roads for most fire calls
iii. Minimum 300 gallon water tank (prefer 500 gallons)
iv. Minimum 10 gallon foam tank
v. Minimum 1500 gpm pump to assure water flow
vi. Adequate cabinets for fire suppression and emergency equipment
vii. Adequate storage for hose (hand lines and large diameter).

- 6) Repair items of concern and expense for Aerial 11

- A) The manufacturer of Aerial 11, American LaFrance, is no longer in business and parts are becoming hard to find.
B) Aerial 11’s chassis and motor are not current production and parts are becoming more difficult to locate.

- 7) Corrections needed to be made to make A-11 NFPA compliant – The current Aerial 11 was built to be NFPA compliant in 1998; however, many new standards have been added. Listed below are a few of the larger items.

- A) Install slow close valve on discharges over 3”.
B) Install intake relief on pump
C) Wiring and lighting upgrade
D) Current truck does not have rollover protection

- 8) Options for Replacement - Aerial 11 has several options for replacement. These options include the following:

- a. Do not replace

- a. Keep running this apparatus until it is no longer serviceable.
- b. Use Mutual Aid and do not ever replace
 - i. Mutual Aid ladders are bigger in most cases and may not be able to get to all areas of our service area.
- c. I do not see this as the proper direction, but it is an option.

b. Refurbish / Remount

- a. You could take the existing ladder device and remount it on a new chassis. This is not a preferable option mainly due to changes in safety and operations of the ladder device itself. However, we have spoken with a vendor to get an estimate of these costs to perform this option. These costs are very approximate. They are as follows:
 - i. Aerial device \$ 200,000
 - 1. Labor to take off and remount
 - ii. New Chassis \$ 300,000
 - iii. New Pump \$ 85,000
 - 1. Including the labor to take off and remount
 - iv. Total Estimate \$ 585,000
- b. If this is something the Board wanted to pursue further, I would ask a vendor or two to come out and provide a detail estimate.

c. Purchase a used apparatus

- a. Used apparatus exist in the fire apparatus trade journals, however, most are as old or older that our current aerial device.

d. Purchase a Demo unit

- a. Various manufacturers produce demo units every year. It is possible to purchase a demo unit. When you purchase a demo unit it may fit most of our specification but not all. When you purchase a demo unit you generally have to be ready to purchase at that time. Demo units are generally not kept by a manufacturer for more than a year.
 - i. Costs to a demo unit are variable. An example is Toyne, Inc. has a current demo that is a 75 foot single axel Aerial that is approximately \$700,000.

e. Purchase a new unit

- a. Purchasing a new unit would likely be done thru a service called the Houston-Galveston Purchasing Cooperative (HGAC). This purchasing cooperative has been used by many other fire department in Minnesota and meets all Minnesota bid requirements. The advantage to using this system is that we do not have to create our own specifications. We are able to purchase off of the already specified purchasing agreement. Current pricing is good thru 2015. The HGAC pricing is good for three years and will be bid again in 2016.

Examples of costs for 2014/5 include:

i. Rosenbauer 78' single axle rear mount steel ladder	\$ 606,042
ii. Crimson 75' single axle rear mount steel ladder	\$ 633,118
iii. E-One 78' single axle rear mount aluminum ladder	\$ 609,548
iv. KME 79' single axle rear mount steel ladder	\$ 576,004
v. Marion 75' single axle rear mount steel ladder	\$ 671,045
vi. Pierce 75' single axle rear mount aluminum ladder	\$ 610,000
vii. Seagrave 75' single axle rear mount steel ladder	\$ 707,849
viii. Sutphen 75' mid mount aluminum ladder	\$ 637,176

9) Sale of current Aerial 11

- A) The longer we keep our equipment, the less our sale or trade is worth, the more the repairs and maintenance will be, and the cost of the new apparatus will increase. Our sale value or trade value is estimated to be approximately \$80,000 if done in 2018 or sooner.

10) Other considerations

- A) Current A-11 doesn't meet emission standards.
- B) Truck will be 20 years old and much more unreliable. Time is of the essence in emergencies and no room for mechanical failure.
- C) New A-11- platform for safer ladder operations
- D) New A-11 would be 100% NFPA compliant making it much safer for the firefighters.
- E) To give full credit ISO requires the Excelsior Fire District to have an aerial device. We currently have a ISO rating of 4 where there is hydrants and a 5 where there is not hydrants.
- F) CIP Planning – It is important to remember that the CIP planning is a system/process that include many components that are interchanged. In the past, the Excelsior Fire District was strapped with old and obsolete apparatus and financial difficulties to replace them in part because of inadequate planning.

Excelsior Fire District (FIRST DRAFT) Proposed Budget 2016

Allocation by City using Joint Powers Agreement funding formula for 2016

\$915,981 Operating
\$719,098 Building

	<u>Tax Capacity Payable 2015</u>		<u>Sum of all</u>		<u>Cities' Calculated</u>		
	<u>Dollars</u>	<u>Percent</u>	<u>Factors</u>	<u>Per JPA</u>	<u>Operations</u>	<u>Facilities</u>	<u>Share of Cost</u>
Deephaven	\$11,630,430	28.52%	28.52%		\$261,195	\$205,053	\$466,247
Excelsior	\$4,677,689	11.47%	11.47%		\$105,051	\$82,471	\$187,522
Greenwood	\$3,288,761	8.06%	8.06%		\$73,859	\$57,983	\$131,842
Shorewood**	\$15,349,359	37.63%	37.63%		\$344,714	\$270,620	\$615,334
Tonka Bay	\$5,840,418	14.32%	14.32%		\$131,163	\$102,971	\$234,134
	<u>\$40,786,657</u>	<u>100%</u>	<u>100.00%</u>		<u>\$915,981</u>	<u>\$719,098</u>	<u>\$1,635,079</u>

(Using 2015 Hennepin County Assessors' valuations as of March 4, 2015)
xx -- Total 2015 Tax Capacity less reduction for The Islands served by the Mound FD.

Quarterly Billings

	<u>Operations</u>	<u>Buildings</u>	<u>Total</u>
Deephaven	\$ 65,298.64	\$ 51,263.20	\$ 116,561.84
Excelsior	\$ 26,262.72	\$ 20,617.75	\$ 46,880.47
Greenwood	\$ 18,464.63	\$ 14,495.80	\$ 32,960.44
Shorewood**	\$ 86,178.44	\$ 67,655.05	\$ 153,833.49
Tonka Bay	\$ 32,790.82	\$ 25,742.69	\$ 58,533.51
			\$ 408,769.75

2016
First Draft Proposed Budget
Contribution with 2016 JPA Formula
Summary of Percentage Increase by City

2016 Formula									
2015 Operating Budget and \$175,000 Capital Transfer									
City	2014 Contribution	2015 Contribution	Increase	% Increase from 2014	2016 Proposed	Increase	% Increase from 2015		
Deephaven	\$ 433,492.00	\$ 443,603.00	\$ 10,111.00	2.33%	\$ 466,247.00	\$ 22,644.00	5.10%		
Excelsior	\$ 166,924.00	\$ 175,642.00	\$ 8,718.00	5.22%	\$ 187,522.00	\$ 11,880.00	6.76%		
Greenwood	\$ 130,888.00	\$ 126,352.00	\$ (4,536.00)	-3.47%	\$ 131,842.00	\$ 5,490.00	4.35%		
Shorewood	\$ 603,638.00	\$ 613,471.00	\$ 9,833.00	1.63%	\$ 615,334.00	\$ 1,863.00	0.30%		
Tonka Bay	\$ 233,566.00	\$ 231,704.00	\$ (1,862.00)	-0.80%	\$ 234,134.00	\$ 2,430.00	1.05%		
Total Contribution	\$ 1,568,508.00	\$ 1,590,772.00	\$ 22,264.00	1.42%	\$ 1,635,079.00	\$ 44,307.00	2.79%		
Tax Capacity Information									
City	2014 Values	2015 Values	\$ Change	% Change from 2014					
Deephaven	\$10,338,938	\$11,630,430	\$1,291,492	12.49%					
Excelsior	\$4,093,637	\$4,677,689	\$584,052	14.27%					
Greenwood	\$2,944,848	\$3,288,761	\$343,913	11.68%					
Shorewood	\$14,298,012	\$15,349,359	\$1,051,347	7.35%					
Tonka Bay	\$5,400,256	\$5,840,418	\$440,162	8.15%					
Totals	\$37,075,691	\$40,786,657	\$3,710,966	10.01%					
City	2012 Values	2013 Values	\$ Change	% Change from 2012					
Deephaven	\$10,838,330	\$10,373,559	(\$464,771)	-4.29%					
Excelsior	\$4,111,332	\$3,994,527	(\$116,805)	-2.84%					
Greenwood	\$3,219,849	\$3,132,192	(\$87,657)	-2.72%					
Shorewood	\$15,943,687	\$14,445,211	(\$1,498,476)	-9.40%					
Tonka Bay	\$6,031,328	\$5,589,291	(\$442,037)	-7.33%					
Totals	\$40,144,526	\$37,534,780	(\$2,609,746)	-6.50%					

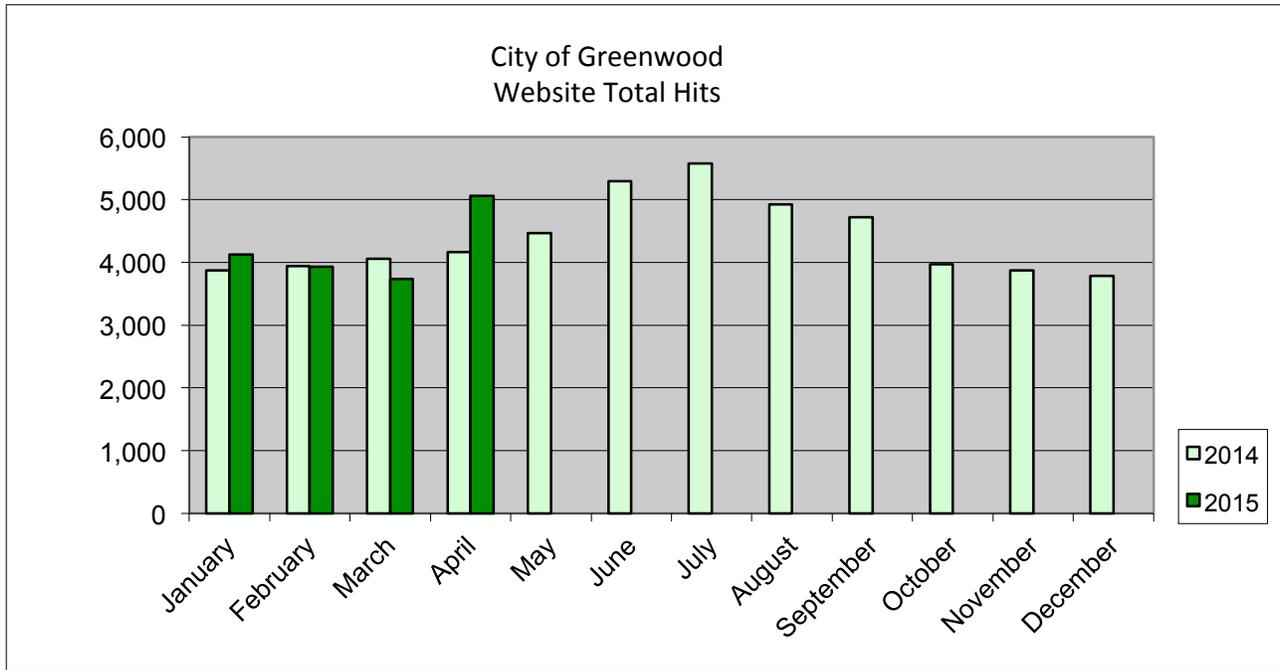


Agenda Number: **9A-E**

Agenda Item: Council Reports

Summary: This is an opportunity for each council member to present updates and get input regarding various council assignments and projects. Related documents may be attached to this cover sheet.

Council Action: None required.



Month	2014	2015	Variance with Prior Month	Variance with Prior Year	Bulk Email List
January	3,876	4,123	337	247	166
February	3,943	3,928	-196	-16	166
March	4,057	3,732	-196	-325	166
April	4,170	5,058	1,326	888	165
May	4,468		-5,058	-4,468	
June	5,291		0	-5,291	
July	5,579		0	-5,579	
August	4,922		0	-4,922	
September	4,723		0	-4,723	
October	3,969		0	-3,969	
November	3,878		0	-3,878	
December	3,786		0	-3,786	
AVERAGE	4,388	4,210			

Gray indicates estimated numbers (average of month prior and month after)

POPULATION: 693
EMAIL ADDRESSES % OF POPULATION: 23.81%

Population source: www.metrocouncil.org, Data & Maps, Download Data, Population and Household Estimates
 Population figure updated: 07-26-14

Site Statistics

Use this reporting tool to see your site statistics for your public site for this month or the previous month. Statistics for the Administration (or "admin") side of your site are not included in this report. Additionally, visits you make to your own site while administering it are not included in these statistics. All data collected before the previous month has been purged from our system and is not available for use; therefore, we recommend printing this report each month for your records.

The first report - Page Views by Section - shows total page views for each section. The second report - Unique Visitors by Section - shows the total page views for each section without the return visitors (showing only views from unique IP addresses). For example, if you browse to a page today, and then browse to that same page tomorrow, your viewing of that page would only be counted once in the unique (second) report.

Each report lists sections in page view order (highest number of page views first) and only lists sections that have had traffic within the reporting period. It does not list those sections without traffic.

Begin Date	<input type="text" value="3/15/2015"/>
End Date	<input type="text" value="4/15/2015"/>
Report Name	<input type="text" value="Page Views (Default)"/>
<input type="button" value="Get Report"/>	

Page Views by Section

Section	Page Views	Percent of Total
Default Home Page	2312	45.71%
Agendas, Etc.	309	6.11%
Planning Commission	248	4.9%
Assessments & Taxes	211	4.17%
City Departments	209	4.13%
Mayor & City Council	131	2.59%
Spring Clean-Up Day	128	2.53%
Garbage & Recycling	122	2.41%
Welcome to Greenwood	113	2.23%
Forms & Permits	99	1.96%
RFPs & Bids	70	1.38%
Watercraft Spaces	69	1.36%
Crime Alerts	67	1.32%
Lake Minnetonka	66	1.3%
St. Alban's Bay AIS Project	64	1.27%
What's New?	62	1.23%
Photo Gallery	57	1.13%
Comp Plan & Maps	54	1.07%
Code Book	54	1.07%
Links	52	1.03%
Budget & Finances	51	1.01%
Meetings on TV	51	1.01%
Meetings	50	0.99%
Animal Services	37	0.73%
Elections	34	0.67%

Quick Tips

The reports offered in your Site Statistics tool only track activity on the public side of your site.

In each report, a section named "Default" and a section named "Home" may appear.

A page view gets attributed to "Default" when a visitor to your site types your URL into his or her Web browser. In most cases, the "Default" section is your Home Page.

A page view gets attributed to "Home" each time a visitor clicks the "Home" button on your Web site.

In the Page View (Default) report, only sections with Web traffic are reported and they are listed in page view order.

In the Page View by Section report, sections are listed in the order they appear in the navigation menu and are reported regardless of their traffic level.

In the Referrers report, it is important to remember that your own site acts like a referrer. So, don't be surprised if you see your own Web address(es) listed -- this tracks the number of times people went from one part of your site to another.

Well Water	32	0.63%
Parks & Trails	32	0.63%
Swiffers NOT Flushable	31	0.61%
Old Log Events	31	0.61%
Public Safety	28	0.55%
Community Surveys	27	0.53%
Trees	26	0.51%
Search Results	26	0.51%
Email List	24	0.47%
Southshore Center	24	0.47%
Missing Section	16	0.32%
Missing Section	15	0.3%
Missing Section	13	0.26%
Unsubscribe	8	0.16%
Home	3	0.06%
---	2	0.04%
TOTAL	5058	100%

Unique IPs by Section

Section	Unique IPs	Percent of Total IPs
Default Home Page	719	32.04%
Agendas, Etc.	164	7.31%
City Departments	119	5.3%
Spring Clean-Up Day	80	3.57%
Mayor & City Council	79	3.52%
Welcome to Greenwood	66	2.94%
Assessments & Taxes	64	2.85%
Planning Commission	61	2.72%
Garbage & Recycling	51	2.27%
What's New?	49	2.18%
Crime Alerts	47	2.09%
Watercraft Spaces	46	2.05%
St. Alban's Bay AIS Project	45	2.01%
Forms & Permits	45	2.01%
Photo Gallery	41	1.83%
Code Book	40	1.78%
Lake Minnetonka	39	1.74%
Comp Plan & Maps	39	1.74%
Meetings	30	1.34%
Budget & Finances	29	1.29%
Animal Services	28	1.25%
Meetings on TV	28	1.25%
Links	28	1.25%
Elections	26	1.16%
Parks & Trails	26	1.16%
Swiffers NOT Flushable	25	1.11%
Well Water	25	1.11%
RFPs & Bids	24	1.07%
Public Safety	24	1.07%
Community Surveys	22	0.98%
Trees	21	0.94%
Email List	21	0.94%
Old Log Events	20	0.89%
Search Results	17	0.76%
Southshore Center	17	0.76%
Missing Section	11	0.49%
Missing Section	10	0.45%
Missing Section	9	0.4%

Unsubscribe	4	0.18%
Home	3	0.13%
---	2	0.09%
TOTAL	2244	100%

Generate Download File (.csv) for the current report:

Done



Agenda Number: **FYI**

Agenda Item: FYI Items in Council Packet

Summary: The attached items are included in the council packet for your information (FYI) only. FYI items typically include planning commission minutes, ViBES (Violations Bureau Electronic System) report of traffic citations processed by Hennepin County District Court, monthly report of activity on the Greenwood website, and other items of interest to the council.

Council Action: No council action is needed for FYI items.

Tour de Tonka 28 Mile Map



2015 Route Map
 *route is subject to change

Tour de Tonka begins and ends at Minnetonka High School (MHS) Ride Headquarters – (952) 401-6800

Rest Stops

- RS-1 Lake Riley Park (9.2 mile mark)
- RS-2 Excelsior Commons (20.6 mile mark)

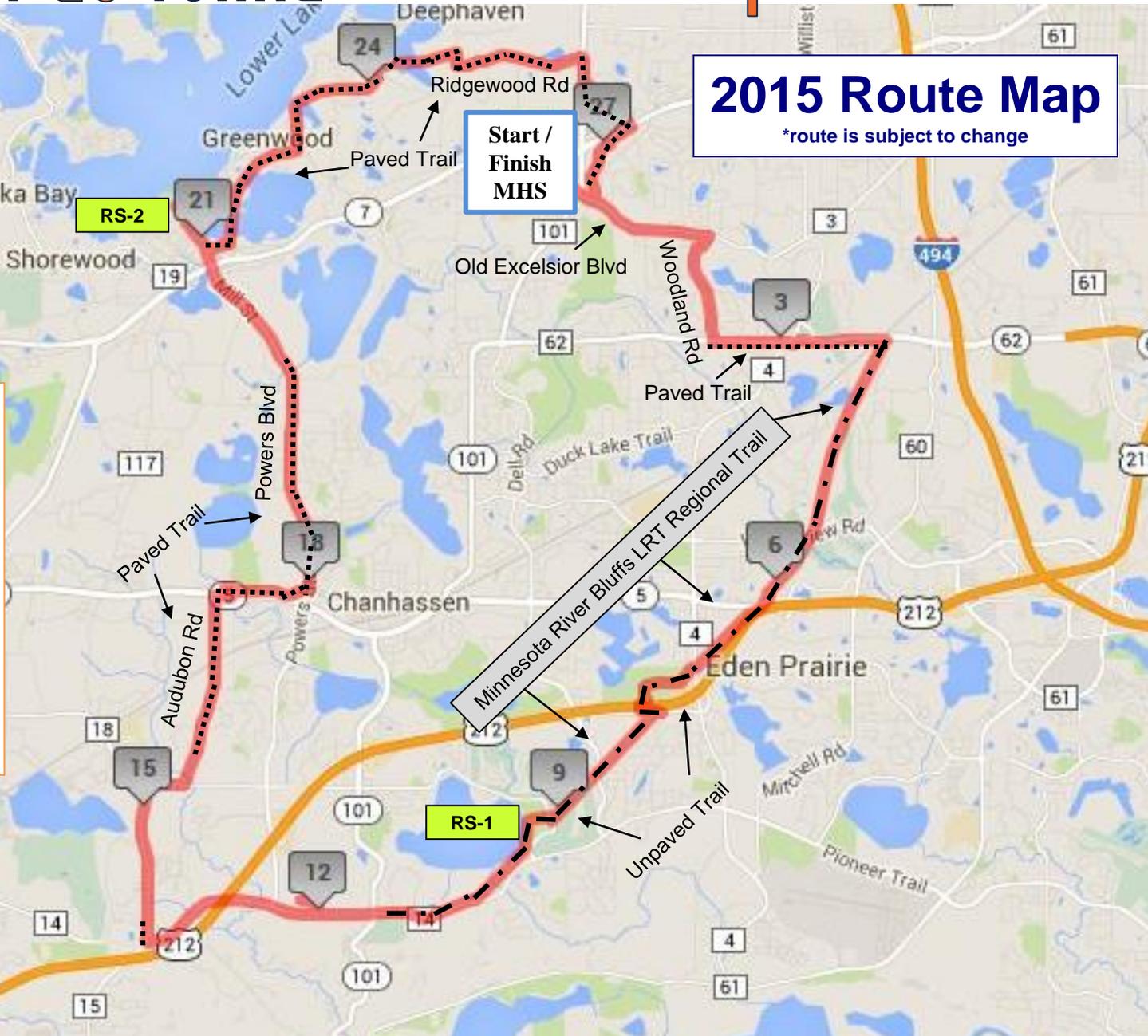
Emergency – Call 911

Route: —————

Paved Trail: - - - - -

Ag Lime Trail: - · - · -

Mile Marker: [Mile Marker Icon]



Tour de Tonka 49 Mile Map



2015 Route Map
 *route is subject to change

Route: —
 Mile Marker:
 County Road #:
 Paved Trail:

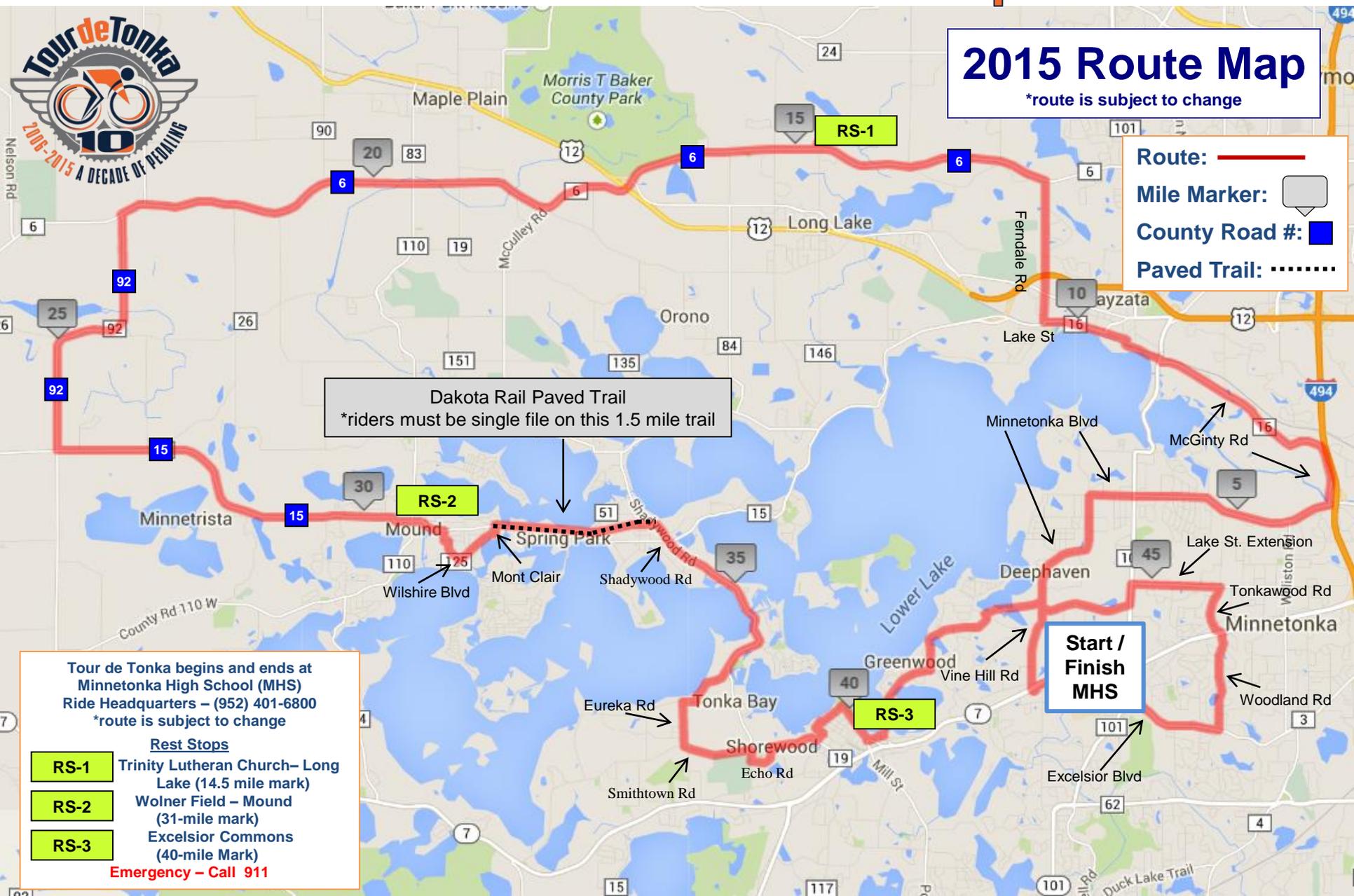
Dakota Rail Paved Trail
 *riders must be single file on this 1.5 mile trail

Tour de Tonka begins and ends at
Minnetonka High School (MHS)
 Ride Headquarters – (952) 401-6800
 *route is subject to change

Rest Stops

- RS-1 Trinity Lutheran Church– Long Lake (14.5 mile mark)
- RS-2 Wolner Field – Mound (31-mile mark)
- RS-3 Excelsior Commons (40-mile Mark)

Emergency – Call 911



Start / Finish MHS