



# AGENDA

## Greenwood City Council Meeting

Wednesday, July 1, 2015  
20225 Cottagewood Road, Deephaven, MN 55331

*The public is invited to speak when items come up on the agenda (comments are limited to 3 minutes). The public may speak regarding other items during Matters from the Floor (see below). Agenda times are approximate.*

- 7:00pm 1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA
- 7:00pm 2. CONSENT AGENDA  
*Council members may remove consent agenda items for discussion. Removed items will be put under Other Business.*
  - A. Approve: 06-03-15 City Council Meeting Minutes
  - B. Approve: May Cash Summary Report
  - C. Approve: May Certificates of Deposit Report
  - D. Approve: June Verifieds, Check Register, Electronic Fund Transfers
  - E. Approve: July Payroll Register
  - F. Approve: 2nd Reading Ordinance 243, Seasonal Load-Limit Restrictions
- 7:05pm 3. MATTERS FROM THE FLOOR  
*This is an opportunity for the public to address the council regarding matters not on the agenda. The council will not engage in discussion or take action on items presented at this time. However, the council may ask for clarification and may include items on a future agenda. Comments are limited to 3 minutes.*
- 7:10pm 4. PRESENTATIONS, REPORTS, GUESTS & ANNOUNCEMENTS
  - A. Andy Erdahl: Proposal for Eagle Scout Project at Meadville Boat Launch
  - B. City Engineer Dave Martini: 2015 Road Project Bids and County Aid Application
  - C. Announcement: July 4th Parade, Meet at Greenwood Park (Covington & Fairview) at 9:45am
  - D. Announcement: Night to Unite, Tue 08-04-15, contact Dave Hohertz (952.960.1619 dhohertz@southlakepd.com) to have an officer stop by your neighborhood gathering
  - E. Announcement: Budget & Fees Worksession, 6pm Wed 08-05-15 (before council meeting)
- 7:20pm 5. PUBLIC HEARINGS
  - A. None
- 7:20pm 6. UNFINISHED BUSINESS
  - A. Next Steps Regarding St. Alban's Bay Lake Improvement District  
Consider: Fiduciary Agent Options
  - B. Consider: 2nd Reading, Ordinance 242, Firearms Regulations and Dangerous Weapons
- 7:30pm 7. NEW BUSINESS
  - A. Discuss: Lake Minnetonka Conservation District 2016 Budget
- 7:35pm 8. OTHER BUSINESS
  - A. None
- 7:35pm 9. COUNCIL REPORTS
  - A. Cook: Planning Commission, Parks, Sewer Study, St. Alban's Bay Bridge
  - B. Fletcher: Lake Minnetonka Communications Commission, Fire
  - C. Kind: Police, Administration, Mayors' Meetings, Website, Street Signs
  - D. Quam: Roads & Sewers, Mtka Comm Education, St. Alban's Bay Bridge
  - E. Roy: Lake Minnetonka Conservation District, St. Alban's Bay Lake Improvement District
- 7:45pm 10. CLOSED SESSION
  - A. Discuss: Shorewood Offer to Purchase the Southshore Center
- 8:15pm 11. ADJOURNMENT



**Agenda Item:** Consent Agenda

**Summary:** The consent agenda typically includes the most recent council minutes, cash summary report, verified report, electronic fund transfers, and check registers. The consent agenda also may include the 2nd reading of ordinances that were approved unanimously by the council at the 1st reading. Council members may remove consent agenda items for further discussion. Removed items will be placed under Other Business on the agenda.

**Council Action:** Required. Possible motion ...

1. I move the council approves the consent agenda items as presented.

# MINUTES

## Greenwood City Council Meeting

Wednesday, June 3, 2015

20225 Cottagewood Road, Deephaven, MN 55331



### 1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the meeting to order at 7pm.

Members Present: Mayor Kind; Councilmembers Bill Cook, Tom Fletcher, Bob Quam, Rob Roy

Others Present: None

**Motion by Kind to approve the agenda. Second by Cook. Motion passed 5-0.**

**The city council observed a moment of silence in memory of former city councilman Kelsey Page who passed away on May 23, 2015.**

### 2. CONSENT AGENDA

A. Approve: 05-06-15 City Council Meeting Minutes

B. Approve: 05-20-15 City Council / Planning Commission Joint Worksession Minutes

C. Approve: April Cash Summary Report

D. Approve: April Certificates of Deposit Report

E. Approve: May Verifields, Check Register, Electronic Fund Transfers

F. Approve: June Payroll Register

**Motion by Kind to approve the consent agenda items. Second by Quam. Motion passed 5-0.**

### 3. MATTERS FROM THE FLOOR

No one spoke during matters from the floor.

### 4. PRESENTATIONS, REPORTS, GUESTS & ANNOUNCEMENTS

A. Senator Dave Osmek: State Legislature Update

**View Senator Osmek's remarks at [LMCC-TV.org](http://LMCC-TV.org) or on LMCC-TV channel 8. No council action was taken regarding Senator Osmek's remarks.**

B. City Engineer Dave Martini: 2015 Road Project Bids and County Aid Application

**Since bids were not received in time for the 6/3 council meeting, City Engineer Martini did not attend the city council meeting. Councilman Quam gave a brief update regarding the planned road projects. No council action was taken.**

C. Announcement: July 4th Parade, Meet at Greenwood Park (Covington & Fairview) at 9:45am

**No council action was taken regarding the announcement.**

### 5. PUBLIC HEARINGS

A. None

### 6. UNFINISHED BUSINESS

A. Consider: Next Steps Regarding St. Alban's Bay Lake Improvement District

**No council action was taken. The SABLID board's recommendation for a fiduciary agent will be included on the July city council agenda.**

### 7. NEW BUSINESS

A. 1st Reading: Ordinance 242, Firearms Regulations and Dangerous Weapons

**Motion by Fletcher that the city council approves the 1st reading of ordinance 242 regarding dangerous weapons with the revisions as discussed by the city council. Second by Roy. Motion passed 5-0.**

- B. 1st Reading: Ordinance 243, Seasonal Load-Limit Restrictions

**Motion by Fletcher that the city council approves the 1st reading of ordinance 243 regarding seasonal load limits as written. Second by Cook. Motion passed 5-0.**

- C. Consider: Amendments to Lake Minnetonka Communications Commission Bylaws

**Motion by Fletcher that the city council approves the amended Lake Minnetonka Communications Commission Bylaws with the footer "459322 RJV LK115-1" and directs that a copy of this motion be sent to the Lake Minnetonka Communications Commission Operations Manager. Second by Roy. Motion passed 5-0.**

8. OTHER BUSINESS

- A. None

9. COUNCIL REPORTS

- A. Cook: Planning Commission, Sewer Study, Traffic Committee, Bridge Committee

**No council action was taken.**

- B. Fletcher: Lake Minnetonka Communications Commission, Fire

**No council action was taken.**

- C. Kind: Police, Administration, Mayors' Meetings, Website

**The council discussed the possibility of the city providing fall leaf pick-up for rake-a-thon participants. The majority of the council thought that providing this service would be a slippery slope and that the logistics of managing the program would be too complicated.**

- D. Quam: Roads & Sewers, Mtka Comm Education, Traffic Committee, Bridge Committee

**No council action was taken.**

- E. Roy: Lake Minnetonka Conservation District, Lake Improvement District

**No council action was taken.**

10. CLOSED SESSION

- A. Discuss: Shorewood Offer to Purchase the Southshore Center

**Motion by Roy that the city council enters into closed session pursuant to Minn. Stat. 13D.05 Subd. 3(c) to consider Shorewood's offer to purchase the Southshore Center. Second by Quam. Motion passed 5-0.**

**The city council went into closed session. The session was audio recorded. The recording will be archived at city hall for 8 years and will be made available to the public after the purchase is finalized or the purchase has been abandoned.**

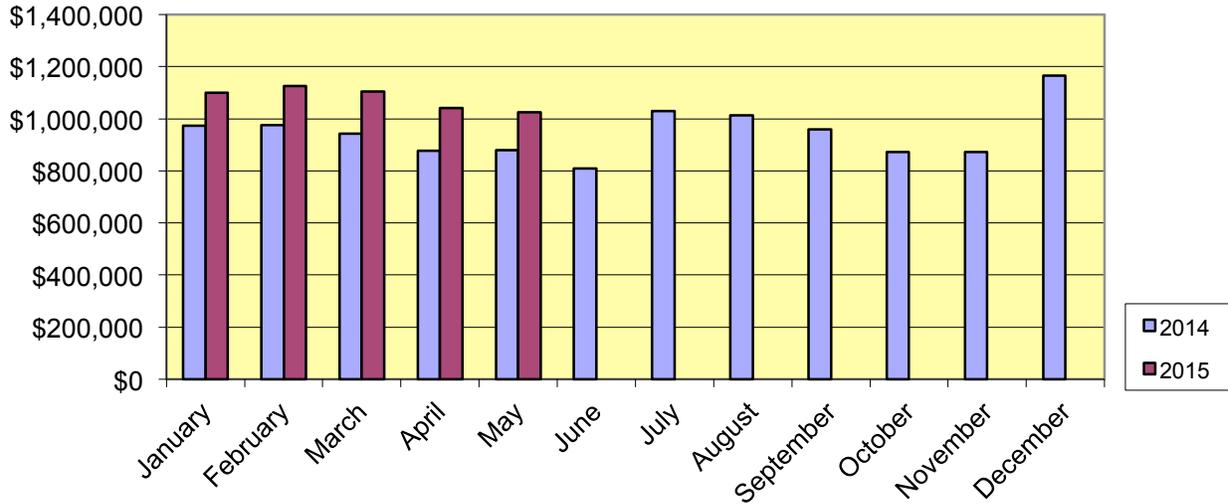
**Motion by Quam that the city council end the closed session. Second by Roy. Motion passed 5-0.**

11. ADJOURNMENT

**Motion by Cook to adjourn the meeting at 8:42pm. Second by Quam. Motion passed 5-0.**

*This document is intended to meet statutory requirements for city council meeting minutes. A video recording was made of the meeting, which provides a verbatim account of what transpired. The video recording is available for viewing on LMCC TV channel 8 for 1 month, at [www.lmcc-tv.org](http://www.lmcc-tv.org) for 1 year, and on DVD at the city office (permanent archive).*

### City of Greenwood Monthly Cash Summary



Month	2014	2015	Variance with Prior Month	Variance with Prior Year
January	\$973,698	\$1,100,038	-\$65,893	\$126,340
February	\$976,134	\$1,125,995	\$25,957	\$149,861
March	\$942,468	\$1,105,199	-\$20,796	\$162,731
April	\$878,040	\$1,041,296	-\$63,903	\$163,256
May	\$879,272	\$1,025,022	-\$16,274	\$145,750
June	\$808,884	\$0	-\$1,025,022	-\$808,884
July	\$1,029,060	\$0	\$0	-\$1,029,060
August	\$1,013,814	\$0	\$0	-\$1,013,814
September	\$960,083	\$0	\$0	-\$960,083
October	\$872,707	\$0	\$0	-\$872,707
November	\$871,871	\$0	\$0	-\$871,871
December	\$1,165,931	\$0	\$0	-\$1,165,931

Bridgewater Bank Money Market	\$473,365
Bridgewater Bank Checking	\$9,845
Beacon Bank CD	\$405,706
Beacon Bank Money Market	\$124,109
Beacon Bank Checking	\$11,997
<hr/>	
	\$1,025,022

#### **ALLOCATION BY FUND**

General Fund	\$290,961
Special Project Fund	\$0
General Fund Designated for Parks	\$27,055
Bridge Capital Project Fund	\$117,413
Road Improvement Fund	\$40,000
Stormwater Fund	\$8,851
Sewer Enterprise Fund	\$470,883
Marina Enterprise Fund	\$69,859
<hr/>	
	\$1,025,022



Check Issue Date(s): 06/01/2015 - 06/30/2015

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/15	06/02/2015	12037		Void Check	101-20100	.00 V
06/15	06/02/2015	12038		Information Only Check	101-20100	.00 V
06/15	06/02/2015	12039		Void Check	101-20100	.00 V
06/15	06/02/2015	12040		Void Check	602-20100	.00 V
06/15	06/02/2015	12041		Void Check	101-20100	.00 V
06/15	06/02/2015	12042		Void Check	101-20100	.00 V
06/15	06/02/2015	12043		Void Check	101-20100	.00 V
06/15	06/02/2015	12044	808	ADVANTAGE SIGNS & GRAPHICS INC	101-20100	255.10
06/15	06/02/2015	12045		Information Only Check	101-20100	.00 V
06/15	06/02/2015	12046	9	CITY OF DEEPHAVEN	502-20100	7,429.62
06/15	06/02/2015	12047	68	GOPHER STATE ONE CALL	602-20100	82.65
06/15	06/02/2015	12048	850	KENNEDY, GRAVEN, CHARTERED	101-20100	166.25
06/15	06/02/2015	12049	38	SO LAKE MINNETONKA POLICE DEPT	101-20100	15,661.42
06/15	06/02/2015	12050	745	VOID - Vintage Waste Systems	101-20100	.00 M
06/15	06/02/2015	12051	745	Vintage Waste Systems	101-20100	4,865.93
06/15	06/03/2015	12052	852	CENTRE STAGE MANUFACTURING CC	401-20100	4,370.00
06/15	06/16/2015	12055	853	ALLEGRA	101-20100	45.50
06/15	06/16/2015	12056	51	BOLTON & MENK, INC.	101-20100	3,857.00
06/15	06/16/2015	12057	594	CITY OF EXCELSIOR	602-20100	5,625.06
06/15	06/16/2015	12058	761	DEBRA KIND	101-20100	142.11
06/15	06/16/2015	12059	854	HYDRO KLEAN	602-20100	675.00
06/15	06/16/2015	12060	3	KELLY LAW OFFICES	101-20100	839.50
06/15	06/16/2015	12061	841	LAW OFFICE GREGORY E KELLER PA	101-20100	713.00
06/15	06/16/2015	12062	255	LMC INSURANCE TRUST	101-20100	254.00
06/15	06/16/2015	12063	105	METRO COUNCIL ENVIRO SERVICES	602-20100	1,912.42
06/15	06/16/2015	12064	145	XCEL ENERGY	101-20100	599.87
Totals:						<u>47,494.43</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

City Recorder: \_\_\_\_\_

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
3	KELLY LAW OFFICES							
	6359	GENERAL LEGAL	06/04/2015	839.50	.00	839.50	12060	06/16/2015
Total 3				839.50	.00	839.50		
9	CITY OF DEEPHAVEN							
	JUNE 2015	WEED/TREE/MOWING	06/01/2015	7,429.62	.00	7,429.62	12046	06/02/2015
Total 9				7,429.62	.00	7,429.62		
38	SO LAKE MINNETONKA POLICE DEPT							
	05 19 2015	Hennepin Co. Processing Fees	05/19/2015	75.00	.00	75.00	12049	06/02/2015
	JUNE 2015	OPERATING BUDGET	06/01/2015	15,586.42	.00	15,586.42	12049	06/02/2015
Total 38				15,661.42	.00	15,661.42		
51	BOLTON & MENK, INC.							
	0178697	2014 MS4 ADMN	05/31/2015	129.00	.00	129.00	12056	06/16/2015
	0178709	2015 DEVELOPMENT REVIEW	05/31/2015	1,432.00	.00	1,432.00	12056	06/16/2015
	0178710	2015 STREET IMPROVEMENTS	05/31/2015	2,296.00	.00	2,296.00	12056	06/16/2015
Total 51				3,857.00	.00	3,857.00		
68	GOPHER STATE ONE CALL							
	137025	Gopher State calls	05/31/2015	82.65	.00	82.65	12047	06/02/2015
Total 68				82.65	.00	82.65		
105	METRO COUNCIL ENVIRO SERVICES							
	0001045264	Monthly wastewater Charge	06/03/2015	1,912.42	.00	1,912.42	12063	06/16/2015
Total 105				1,912.42	.00	1,912.42		
145	XCEL ENERGY							
	052615	LIFT STATION #2	05/26/2015	220.25	.00	220.25	12064	06/16/2015
	060315	Street Lights *	06/03/2015	379.62	.00	379.62	12064	06/16/2015
Total 145				599.87	.00	599.87		
255	LMC INSURANCE TRUST							
	30114	Worker's Comp. Ins.	06/10/2015	145.00	.00	145.00	12062	06/16/2015
	30144	VOLUNTEER ACCIDENT PLAN	06/11/2015	109.00	.00	109.00	12062	06/16/2015
Total 255				254.00	.00	254.00		
594	CITY OF EXCELSIOR							
	00201393	1st qrt joint sanitary sewer use	06/05/2015	2,812.53	.00	2,812.53	12057	06/16/2015
	00201394	2nd qrt joint sanitary sewer use	06/05/2015	2,812.53	.00	2,812.53	12057	06/16/2015

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
Total 594				5,625.06	.00	5,625.06		
745	Vintage Waste Systems							
	05 20 15	City Recycling Contract	05/20/2015	.00	.00	.00	12050	06/02/2015
	05 20 2015	City Recycling Contract	05/20/2015	4,865.93	.00	4,865.93	12051	06/02/2015
	052015	City Recycling Contract	05/20/2015	.00	.00	.00	12050	06/02/2015
Total 745				4,865.93	.00	4,865.93		
761	DEBRA KIND							
	052015	JOINT WK SESSION FOOD	05/20/2015	142.11	.00	142.11	12058	06/16/2015
Total 761				142.11	.00	142.11		
808	ADVANTAGE SIGNS & GRAPHICS INC							
	00025063	SIGNS	05/29/2015	255.10	.00	255.10	12044	06/02/2015
Total 808				255.10	.00	255.10		
841	LAW OFFICE GREGORY E KELLER PA							
	061015	PROSECUTION BILL	06/10/2015	713.00	.00	713.00	12061	06/16/2015
Total 841				713.00	.00	713.00		
850	KENNEDY, GRAVEN, CHARTERED							
	1R625-00002	BURDICK ZONING SUIT	04/30/2015	166.25	.00	166.25	12048	06/02/2015
Total 850				166.25	.00	166.25		
852	CENTRE STAGE MANUFACTURING CC							
	1197	2 NEW BASKETBALL HOOPS	06/03/2015	4,370.00	.00	4,370.00	12052	06/03/2015
Total 852				4,370.00	.00	4,370.00		
853	ALLEGRA							
	112933	BUSINESS CARDS - D COONEY	06/08/2015	45.50	.00	45.50	12055	06/16/2015
Total 853				45.50	.00	45.50		
854	HYDRO KLEAN							
	51840	TELEWISE LINE IN BACKYARD	05/29/2015	675.00	.00	675.00	12059	06/16/2015
Total 854				675.00	.00	675.00		
Grand Totals:				47,494.43	.00	47,494.43		

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Description	GL Account	Amount
07/01/15	PC	07/01/15	7011501	COOK, WILLIAM B.	37		001-10100	184.70
07/01/15	PC	07/01/15	7011502	Fletcher, Thomas M	33		001-10100	84.70
07/01/15	PC	07/01/15	7011503	Kind, Debra J.	34		001-10100	277.05
07/01/15	PC	07/01/15	7011504	Quam, Robert	32		001-10100	184.70
07/01/15	PC	07/01/15	7011505	ROY, ROBERT J.	38		001-10100	184.70
Grand Totals:								<u>915.85</u>

**AN ORDINANCE OF THE CITY OF GREENWOOD, MINNESOTA  
AMENDING GREENWOOD ORDINANCE CODE SECTION 730.00 SUBD 4  
REGARDING SEASONAL LOAD RESTRICTIONS**

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA DOES ORDAIN:

SECTION 1.

Greenwood ordinance code section 730.00, subdivision 4 is amended to read as follows:

“Subd. 4. Seasonal Load Restriction. The city engineer shall determine the timing of spring season load restrictions each year and the load limit signs shall be “flagged” to indicate the weight on any single axle shall not exceed 5 tons on any city street or road. The gross weight on consecutive axles shall not exceed the gross weight allowed in Minnesota statutes.”

SECTION 2.

Effective Date. This ordinance shall be effective upon publication according to law.

Enacted by the city council of Greenwood, Minnesota this \_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_ AYES \_\_\_ NAYS

CITY OF GREENWOOD

By: \_\_\_\_\_  
Debra J. Kind, Mayor

Attest: \_\_\_\_\_  
Dana Young, City Clerk

First reading: \_\_\_\_\_, 2015  
Second reading: \_\_\_\_\_, 2015  
Publication: \_\_\_\_\_, 2015



**Agenda Number: 4A**

**Agenda Date: 07-01-15**

*Prepared by Deb Kind*

**Agenda Item:** Andy Erdahl, Proposal for Eagle Scout Project at Meadville Boat Launch

**Summary:** Eagle Scout candidate and Greenwood resident Andy Erdahl is interested in completing an Eagle Scout project at the Meadville Boat Launch area. Andy's proposal is attached. Andy will be present at the 07-01-15 city council meeting to answer questions.

**Council Action:** No action required. Potential motions ...

1. I move the city council (1) approves Andy Erdahl's Eagle Scout project for the Meadville Boat Launch area to be completed in 2015, (2) authorizes Andy to order a bench in an amount not to exceed \$\_\_\_\_\_ including tax, (3) authorizes Andy to order a sign in an amount not to exceed \$\_\_\_\_\_ including tax, (4) directs that the bench and sign company invoices be sent to the city of Greenwood for payment with money from the city's Park Fund.
2. Do nothing or other motion ???

**From:** Andy Erdahl [<mailto:andy996145@aol.com>]  
**Sent:** Tuesday, June 16, 2015 6:52 PM  
**To:** [DanaYoung@mchsi.com](mailto:DanaYoung@mchsi.com)  
**Subject:** Eagle Scout Project Proposal

Hello, my name is Andy Erdahl and I am a resident of Greenwood. I am working to become an Eagle Scout and I need to fulfill my Eagle Scout project. The Greenwood and Deephaven area has always been close to me since it is my own community. My idea for an Eagle Scout project would be to replace the bench at the 5085 Meadville St Launch and Lake Access Point. In addition to a new bench, I would like to place a new sign at the entrance, pick up all the sticks and other debris, place grass seed in various spots, and add gravel to certain patches to make it more welcoming. The only funding I would need would be for the bench and the sign. The cost depends on the type of bench and sign. One of the adults in my troop is the vice-president of [archetypesign.com](http://archetypesign.com) so I could contact him to order the sign. Their business builds beautiful signs that have been used in past Eagle Scout projects. My timeline would be based off of how soon the city's approval gets through and how fast the supplies can get ready. After the city's approval, I would submit the right papers for a proposal to my troop and council. If all the supplies were ready, getting the project done in a day or two should be a fairly easy task to complete. I would be able to get all of the labor needed from my troop. I would love to help my community and improve this area! Please let me know what I need to do in order to get this rolling.

Attached is a PDF with photos.

Thanks!  
-Andy Erdahl  
Greenwood, MN  
cell 952-495-4093

# 5085 Meadville St Launch and Lake Access Point



# Bench





# Sign?







**Agenda Item:** City Engineer Discussion re: 2015 Road Projects and County Aid Application

**Summary:** At the 05-06-15 meeting, the city council authorized the road committee (Councilmen Bob Quam and Bill Cook) to work with City Engineer Dave Martini to secure bids for 2015 road projects. The bids will be presented at the 07-01-15 city council meeting.

The 2015 budget includes \$134,000 for road projects. There also is \$40,000 in the Road Improvement Fund. In addition, there is \$502,981 in General Fund Reserves as of 12-31-14. The state auditor's recommendation is to have a reserve fund balance of 35%-50% of expenses. Below are balance sheets showing the "available funds" if the city council wants to maintain a fund balance of 35% or 50%.

2014 Expenses	\$690,972	2014 Expenses	\$690,972
x <b>35% = Minimum</b> Reserve Amt	\$241,840	x <b>50% = Maximum</b> Reserve Amt	\$345,486

12-31-14 General Fund Reserves	\$502,981	12-31-14 General Fund Reserves	\$502,981
Minus <b>Minimum</b> Reserve Amt	\$241,840	Minus <b>Maximum</b> Reserve Amt	\$345,486
Excess Reserve Funds	\$261,141	Excess Reserve Funds	\$157,495
2015 Road Budget	\$134,000	2015 Road Budget	\$134,000
Road Improvement Fund Balance	\$40,000	Road Improvement Fund Balance	\$40,000
CAM* Funds	\$1,000	CAM* Funds	\$1,000
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$436,141</b>	<b>TOTAL FUNDS AVAILABLE</b>	<b>\$332,495</b>

\*County Aid to Municipalities: In 1957, Hennepin County established a County Aid to Municipalities (CAM) program to provide financial assistance for roadways and bridges to cities with populations under 5,000. Typically the funding is between \$1,000 and \$3,000 per year. The city must submit a project approval form to receive the funds.

**Council Action:** No action required. Potential motions ...

1. I move the city council (1) approves the bid from \_\_\_\_\_ in the amount of \$\_\_\_\_\_ to complete the following road projects: \_\_\_\_\_; (2) authorizes the city engineer to submit the project approval form to receive CAM funds for the city's 2015 road projects; (3) authorizes the city clerk to transfer \$\_\_\_\_\_ from General Fund Reserves to the Road Improvement Fund.
2. Do nothing or other motion ???



Agenda Number: **6A**

Agenda Date: **07-01-15**

Prepared by *Deb Kind*

**Agenda Item:** Discuss Next Steps Regarding St. Alban's Bay Lake Improvement District,  
Consider Fiduciary Agent Options

**Summary:** In January and February 2015, the cities of Excelsior and Greenwood approved the establishment of a St. Alban's Bay Lake Improvement District (SABLID) – the first LID on Lake Minnetonka. The SABLID is made up of property owners who have access rights to St. Alban's Bay. The SABLID has taxing authority for the specific purpose to manage aquatic invasive species beginning in 2016.

Below are recently completed steps and next steps to be accomplished.

**Timeline:** Recently completed steps and next steps in the SABLID process are listed on the timeline below ...

~~04-06-15 Excelsior appointed 1st of 2 initial directors~~

~~04-06-15 Excelsior adopted the Fiduciary Agent Statement of Duties (request for proposal) and submitted a proposal for a one-year contract.~~

~~05-04-15 Excelsior appoints Joan Maher as 2nd of 2 initial directors and Bill Slattery as the interim chair for the SABLID.~~

~~05-06-15 Greenwood appointed Sandra Carr as 5th of 5 initial directors and "continued" discussion regarding appointment of Fiduciary Agent pending a recommendation from the SABLID Board.~~

~~\_\_-\_\_-15 Excelsior appoints 1 ex-officio director.~~

~~\_\_-\_\_-15 Greenwood appoints a Fiduciary Agent for the SABLID.~~

~~\_\_-\_\_-15 Excelsior appoints a Fiduciary Agent for the SABLID.~~

**Council Action:** No action is required. Suggested motions ...

1. I move the Greenwood city council (1) accepts the St. Alban's Bay Lake Improvement District board's recommendation and appoints \_\_\_\_\_ as the St. Alban's Bay Lake Improvement District Fiduciary Agent at a cost not to exceed \$\_\_\_\_\_ per year, (2) directs that a copy of this motion be sent to the Excelsior city council with a recommendation that Excelsior also approve \_\_\_\_\_ as the Fiduciary Agent.
2. Do nothing or other motion ???



**Agenda Number: 6B**

**Agenda Date: 07-01-15**

*Prepared by Deb Kind*

**Agenda Item:** Ordinance 242, Firearms Regulations and Dangerous Weapons

**Summary:** At the 05-03-15 city council meeting, Interim Chief Siitari provided a copy of a model ordinance from Edina for the council's consideration to update Greenwood's Firearms Regulations and Dangerous Weapons ordinance. The city council approved the 1st reading with the city attorney's revisions and council revisions at the 06-03-15 city council meeting. The revised ordinance is attached. Below is the timeline for the ordinance.

**Timeline:**

- ~~06-03-15~~ City council approved the 1st reading of the ordinance.
- 07-01-15 City council considers the 2nd reading of the ordinance.
- 07-02-15 Ordinance submitted to Sun-Sailor.
- 07-09-15 Ordinance published in Sun-Sailor (the ordinance goes into effect the date it is published).

**Council Action:** None required. Potential motions ...

1. I move the city council approves the 2nd reading of ordinance 242 regarding dangerous weapons as written.
2. I move the city council approves the 2nd reading of ordinance 242 regarding dangerous weapons with the following revisions.
3. Do nothing.

*Greenwood code section 1215 requires 2 readings of all ordinances prior to adoption. The 2nd reading shall be within 3 months of the 1st reading. There may be changes between the 1st and 2nd readings. Ordinances go into effect once they are published in the city's official newspaper. The planning commission must review and make a recommendation to the city council regarding any changes to the zoning code chapter 11. A public hearing, typically held by the planning commission, also is required for changes to chapter 11.*

**AN ORDINANCE OF THE CITY OF GREENWOOD, MINNESOTA  
AMENDING GREENWOOD ORDINANCE CODE SECTIONS 900.20 FIREARMS REGULATIONS, SECTION 900.25  
DANGEROUS WEAPONS, AND SECTION 510.00 FIREARMS PERMIT FEE**

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA DOES ORDAIN:

SECTION 1.

Greenwood ordinance code section 900.20 Firearms Regulations is amended to read as follows:

**“Section 900.20. Discharge of Firearms Prohibited.**

No person shall fire, discharge or explode any rifle, gun, pistol, air rifle, BB gun, pellet gun, paint pellet gun or other firearm in any part of the. No person, unless they possess a conceal and carry permit, shall possess out of doors or transport any of the firearms listed in this section unless the same is unloaded and cased. Nothing shall be construed to prohibit any firing of a rifle, gun, pistol, or other firearm when done in the lawful defense of person or property or in the necessary defense or enforcement of the laws.”

SECTION 2.

Greenwood ordinance code section 900.21 Destructive Devices and Hoax Devices is hereby created to read as follows:

**“Section 900.21. Destructive Devices and Hoax Devices.**

1. For this section, the term "destructive device" includes, but is not limited to, any device, apparatus or equipment by whatever name known, which causes damage by combustion or explosion. The term "destructive device" also includes any bomb, time bomb, Molotov cocktail, grenade, mine, rocket or missile, and any similar type device.
2. No person shall manufacture, own, possess or have in the person's custody or control any destructive device.
3. The provision of this section shall not apply to owners, employees or agents of bona fide business operations which store, transport or use explosives in their business operation, nor shall it apply to a government official acting in the discharge of official duties.
4. No person shall manufacture, own, possess or have in the person's custody or control any false or hoax device, apparatus or equipment resembling destructive devices and place the same in any public building or place.”

SECTION 3.

Greenwood ordinance code section 900.22 Prohibited Weapons is hereby created to read as follows:

**“Section 900.22. Prohibited Weapons.**

It shall be unlawful within the corporate limits of the city for any person to manufacture, or cause to be manufactured, sell, offer or expose for sale, lend, give away, or have in their possession any instrument or weapon of the kind commonly known as a blackjack, sand-club or metal knuckles, or other dangerous weapons of a similar kind. No person shall manufacture, cause to be manufactured, sell, offer or expose for sale, lend, give away, or have in his possession, any dagger, dirk, stiletto switch blade, spring blade knife, or push button knife.”

SECTION 4.

Greenwood ordinance code section 900.23 Prohibited Weapons to be Destroyed is hereby created to read as follows:

**“Section 900.23. Prohibited Weapons to be Destroyed.**

Upon conviction of any person for violation of sections 900.20, 900.21, or 900.22, any of the devices described or referred to in sections 900.20, 900.21, or 900.22 found in the possession of the defendant shall be destroyed in such manner as the court may direct.”

SECTION 5.

Greenwood ordinance code section 900.24 Peace Officers Exempted is hereby created to read as follows:

**“Section 900.24. Peace Officers Exempted.**

Nothing contained in this article shall be construed to prohibit the possession of instruments or weapons by any regular or special peace officer of the city or other municipality, or of any county or state, while engaged in the performance of official duties.”

SECTION 6.

Greenwood ordinance code section 900.25 Dangerous Weapons is hereby repealed in its entirety.

SECTION 7.

Greenwood ordinance code section 510.00 Fee Schedule is amended to remove the Firearms Permit fee.

SECTION 8.

Effective Date. This ordinance shall be effective upon publication according to law.

Enacted by the city council of Greenwood, Minnesota this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_ AYES \_\_\_\_ NAYS

CITY OF GREENWOOD

By: \_\_\_\_\_  
Debra J. Kind, Mayor

Attest: \_\_\_\_\_  
Dana Young, City Clerk

First reading: \_\_\_\_\_, 2015  
Second reading: \_\_\_\_\_, 2015  
Publication: \_\_\_\_\_, 2015



**Agenda Number: 7A**

**Agenda Date: 07-01-14**

*Prepared by Deb Kind*

**Agenda Item:** Discuss Lake Minnetonka Conservation District 2016 Budget

**Summary:** At the 06-05-15 city council meeting, Greenwood's LMCD board representative Councilman Rob Roy gave the city council an update regarding the LMCD board's plan to reduce their budget in 2016. The city council raised no objections to the concept of reducing the LMCD budget. For the council's reference, attached is a hard copy of the proposed 2016 budget. If changes were made at the LMCD board's 06-24-15 meeting (after the council packet deadline), Rob will explain the changes to the city council at the 07-01-15 meeting.

The LMCD board approves the budget with input from the cities. But the cities do not take official action on the budget. The budget is certified to the state by July 1 each year.

**Council Action:** No action required. Possible motions ...

1. I move the city council expresses support for the 2016 Lake Minnetonka Conservation District budget as proposed and directs the city clerk to send a copy of this motion to LMCD Executive Director Greg Nybeck.
2. Do nothing or other motion ???



# LAKE MINNETONKA CONSERVATION DISTRICT

5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085

Gregory S. Nybeck, EXECUTIVE DIRECTOR

May 15, 2015

TO: LMCD City Administrators  
LMCD Board Members

FROM: Greg Nybeck, Executive Director

SUBJECT: Draft 2016 LMCD Budget

Enclosed is a copy of the draft 2016 Lake Minnetonka Conservation District (LMCD) Budget. The LMCD invites you to attend a review and comment session scheduled for Thursday, June 4<sup>th</sup>, at 11 a.m. in the LMCD office.

By state statute, the allocation of levy to the 14 member cities is based on their percentage of the cumulative net tax capacity, with no city paying greater than 20% of the overall levy. The LMCD Board has considered and recognizes the economic challenges the member cities are currently facing. Thus, a decrease in the overall levy is proposed.

Highlights of the draft 2016 LMCD Budget include the following:

<b>Draft 2016 LMCD Budget</b>	
<b>Budget Highlights</b>	<b>Details</b>
Overall Levy	10.4% decrease (\$306,866 compared to \$342,492 in 2015).
Total Expenditures	2.1% decrease (\$570,366 compared to \$582,492 in 2015).
Personnel Services	0.2% increase (\$254,738 compared to \$254,216 in 2015). Compensation adjustments are proposed at up to 2.5% in Contingency and will be based on performance (see enclosed survey).
Office Lease & Storage	2.5% increase (\$17,609 compared to \$17,180 in 2015).
Eurasian Watermilfoil (EWM) Harvesting Program	\$85,500 for EWM mechanical harvesting of public navigational areas (10% decrease from 2015 due to whole bay and large scale herbicide treatments coordinated by Lake Minnetonka Association). A \$30,000 grant is anticipated from the MN DNR.
Equipment Replacement Fund	\$17,500 in transfers (\$15,000 from the AIS Reserve Fund and \$2,500 from the Administration Reserve Fund) for future replacement of EWM capital equipment (compared to \$35,000 in 2015).
Aquatic Invasive Species Prevention & Management	\$40,000 for watercraft inspections through various partnerships. A \$4,000 grant from the MN DNR and a \$20,000 grant from the Minnehaha Creek Watershed District are anticipated.

The LMCD values your review and input. Please let me know if you would like me to attend an upcoming city council meeting to discuss the draft 2016 LMCD Budget or to review LMCD activities and projects. Review and approval by the LMCD Board is planned for the June 10<sup>th</sup> meeting.



## LAKE MINNETONKA CONSERVATION DISTRICT 2016 BUDGET AND LEVY (DRAFT)

City	2010 U.S. Census Population Data	2014 Taxable Market Value	2014 Net Tax Capacity	% of Total Net Tax Capacity (Note 1)	Share of Admin. Levy in 2016	Share of AIS Levy in 2016	Share of Total Levy in 2016	Share of Total Levy in 2015	Increase in Total Levy from 2015	% of Increase from 2015
DEEPHAVEN	3,642	1,032,251,985	11,581,247	5.0%	\$16,325	\$4,914	<b>\$21,239</b>	\$23,018	-\$1,779	-7.7%
EXCELSIOR	2,188	370,753,654	4,630,478	2.0%	\$6,527	\$1,965	<b>\$8,492</b>	\$9,053	-\$561	-6.2%
GREENWOOD	688	287,137,820	3,276,453	1.4%	\$4,618	\$1,390	<b>\$6,009</b>	\$6,560	-\$551	-8.4%
MINNETONKA	49,734	7,755,295,658	97,592,653	42.2%	\$47,173	\$14,200	<b>\$61,373</b>	\$68,498	-\$7,125	-10.4%
MTKA BEACH	539	279,018,887	3,254,759	1.4%	\$4,588	\$1,381	<b>\$5,969</b>	\$5,738	\$231	4.0%
MINNETRISTA	6,384	1,286,340,955	13,666,702	5.9%	\$19,264	\$5,799	<b>\$25,063</b>	\$28,290	-\$3,227	-11.4%
MOUND	9,052	1,006,507,064	10,665,953	4.6%	\$15,034	\$4,526	<b>\$19,560</b>	\$21,276	-\$1,716	-8.1%
ORONO	7,437	2,431,401,691	27,566,309	11.9%	\$38,857	\$11,697	<b>\$50,553</b>	\$59,334	-\$8,781	-14.8%
SHOREWOOD	7,307	1,449,497,111	15,926,414	6.9%	\$22,449	\$6,758	<b>\$29,207</b>	\$33,032	-\$3,825	-11.6%
SPRING PARK	1,669	216,026,342	2,578,200	1.1%	\$3,634	\$1,094	<b>\$4,728</b>	\$5,545	-\$817	-14.7%
TONKA BAY	1,475	512,085,023	5,815,803	2.5%	\$8,198	\$2,468	<b>\$10,665</b>	\$12,024	-\$1,359	-11.3%
VICTORIA	7,345	1,162,010,000	12,231,055	5.3%	\$17,241	\$5,190	<b>\$22,430</b>	\$23,344	-\$914	-3.9%
WAYZATA	3,688	1,494,142,332	19,605,682	8.5%	\$27,636	\$8,319	<b>\$35,954</b>	\$40,215	-\$4,261	-10.6%
WOODLAND	437	262,265,908	3,066,103	1.3%	\$4,322	\$1,301	<b>\$5,623</b>	\$6,564	-\$941	-14.3%
	101,585	19,544,734,430	231,457,811	100.0%	\$235,866	\$71,000	<b>\$306,866</b>	\$342,491	-\$35,625	-10.4%

Maximum Levy Per MN statute 103B.635 (Total Taxable Market Value \* .00242%):

\$472,983

(Note 1) Per MN statute 103B.631, no city may pay more than 20% of the total levy. The City of Minnetonka would pay a constant 20% of any amounts to be levied.

Remaining cities factor for determining levy amounts is computed as: (City Net Tax Capacity / ( Total Net Tax Capacity - Minnetonka Net Tax Capacity ) ) \* 80%

Total Net Tax Capacity	231,457,811
less Minnetonka Net Tax Capacity	(97,592,653)
Net Tax Capacity for remaining 13 cities	133,865,158

## 2016 BUDGET DETAIL (Draft)

	2013 Actual	2014 Budget	2014 Actual	2015 Budget	2015 Actual Projected	2016 Budget	Footnote # See Appendix A
<b>REVENUES</b>							
<b>1. Administration</b>							
a) LMCD Communities Levy	238,652	245,990	245,990	247,992	247,992	235,866	
b) Use from Administration Reserve	34,096	19,565	0	0	0	17,500	1
c) Court Fines	55,611	55,000	62,156	55,000	55,000	55,000	
d) Licenses	110,382	115,000	114,586	115,000	115,000	115,000	
e) Other Public Agencies	696	0	696	500	500	500	
f) Interest	2,055	1,250	1,358	2,000	1,250	1,500	
g) Other Income	2,259	2,000	1,043	2,000	2,000	2,000	
<b>SUB-TOTAL ADMINISTRATION</b>	<b>443,751</b>	<b>438,805</b>	<b>425,829</b>	<b>422,492</b>	<b>421,742</b>	<b>427,366</b>	
<b>2. Aquatic Invasive Species</b>							
a) LMCD Communities Levy	91,951	94,625	94,625	94,500	94,500	71,000	
b) Other Public Agencies	51,893	30,000	51,841	30,000	53,500	54,000	2
c) Use from AIS Reserve	0	0	0	0	0	0	
d) Interest	484	375	0	500	500	500	
<b>SUB-TOTAL AQUATIC INVASIVE SPECIES</b>	<b>144,328</b>	<b>125,000</b>	<b>146,466</b>	<b>125,000</b>	<b>148,500</b>	<b>125,500</b>	
<b>3. Equipment Replacement</b>							
a) Transfers from Administration and AIS Reserves	25,000	25,000	25,000	35,000	35,000	17,500	
b) Receipt from LMCIT	0	0	0	0	0	0	
c) Use from Equipment Replacement Reserve	0	0	0	0	0	0	
<b>SUB-TOTAL EQUIPMENT REPLACEMENT</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>35,000</b>	<b>35,000</b>	<b>17,500</b>	
<b>TOTAL REVENUES</b>	<b>613,079</b>	<b>588,805</b>	<b>597,295</b>	<b>582,492</b>	<b>605,242</b>	<b>570,366</b>	
<b>Total Levy</b>	<b>330,603</b>	<b>340,615</b>	<b>340,615</b>	<b>342,492</b>	<b>342,492</b>	<b>306,866</b>	
<b>DISBURSEMENTS</b>							
<b>ADMINISTRATION</b>							
<b>1. Personnel Services:</b>							
a) Salaries- excludes EWM Project Management time	198,718	200,524	203,829	204,488	207,618	205,100	3
b) FICA & Medicare	15,199	15,340	15,502	15,643	16,068	15,690	4
c) Employer Benefit Contributions	31,802	33,279	32,397	34,085	32,707	33,948	5
<b>SUB-TOTAL PERSONNEL SERVICES</b>	<b>245,719</b>	<b>249,143</b>	<b>251,728</b>	<b>254,216</b>	<b>256,393</b>	<b>254,738</b>	
<b>2. Contractual Services:</b>							
a) Office Lease & Storage	39,143	47,409	16,760	17,180	17,180	17,609	6
b) Professional Services	2,130	2,500	2,054	2,500	2,500	2,500	7
<b>SUB-TOTAL CONTRACTUAL SERVICES</b>	<b>41,273</b>	<b>49,909</b>	<b>18,814</b>	<b>19,680</b>	<b>19,680</b>	<b>20,109</b>	

## 2016 BUDGET DETAIL (Draft)

	2013 Actual	2014 Budget	2014 Actual	2015 Budget	2015 Actual Projected	2016 Budget	Footnote # See Appendix A
<b>3. Office &amp; Administration:</b>							
a) Office, General Supplies	3,943	4,500	4,077	4,500	4,500	4,500	
b) Telephone	2,190	2,160	2,621	2,460	2,640	2,640	
c) Website, Internet, & E-mail			228	300	300	300	
d) Postage	3,637	5,000	4,968	5,000	5,000	5,000	
e) Printing, Publications, Advertising	9,996	10,500	11,575	11,000	11,500	12,000	8
f) Maintenance, Office Equipment	850	1,100	917	1,100	1,100	1,100	
g) Subscriptions, Memberships	1,611	1,700	1,677	1,700	1,700	1,768	
h) Insurance, Bonds	7,205	7,000	6,591	7,250	7,250	7,250	9
i) Public Information, Legal Notices	939	1,000	1,435	1,000	1,000	1,000	
j) Meeting Expenses	3,833	4,500	5,786	4,260	4,350	4,500	
k) Media (Cable & Internet)			0	3,300	3,600	3,600	10
l) Mileage	1817	2000	1514	2000	2000	2000	
m) Employee Training	0	400	50	400	400	400	
<b>SUB-TOTAL OFFICE &amp; ADMINISTRATION</b>	<b>36,021</b>	<b>39,860</b>	<b>41,439</b>	<b>44,270</b>	<b>45,340</b>	<b>46,058</b>	
<b>4. Capital Outlay:</b>							
a) Furniture & Equipment	0	1,000	478	1,500	1,500	1,500	
b) Computer Software & Hardware	543	2,000	1,583	2,000	2,000	2,000	11
<b>SUB-TOTAL CAPITAL OUTLAY</b>	<b>543</b>	<b>3,000</b>	<b>2,061</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	
<b>5. Legal:</b>							
a) Legal Services	31,674	32,000	40,744	32,000	32,000	32,000	12
b) Prosecution Services	50,963	45,000	29,738	45,000	45,000	45,000	13
c) Hennepin County Room & Board	317	1,000	812	1,000	1,000	1,000	
<b>SUB-TOTAL LEGAL</b>	<b>82,954</b>	<b>78,000</b>	<b>71,294</b>	<b>78,000</b>	<b>78,000</b>	<b>78,000</b>	
<b>6. Contract Services/Studies:</b>							
a) Audit	7,050	7,268	7,250	7,486	7,486	7,711	
b) Information Technology	81	500	303	750	750	750	
<b>SUB-TOTAL CONTRACT SERVICES/STUDIES</b>	<b>7,131</b>	<b>7,768</b>	<b>7,553</b>	<b>8,236</b>	<b>8,236</b>	<b>8,461</b>	
<b>7. Code Enforcement Program</b>	<b>3,410</b>	<b>4,000</b>	<b>11,940</b>	<b>4,590</b>	<b>4,500</b>	<b>4,500</b>	
<b>8. Administration Reserve Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>9. Equipment Replacement Fund</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>2,500</b>	14
<b>10. Contingency</b>	<b>26,700</b>	<b>7,125</b>	<b>3,073</b>	<b>10,000</b>	<b>20,000</b>	<b>12,000</b>	
<b><u>TOTAL ADMINISTRATION</u></b>	<b><u>468,751</u></b>	<b><u>463,805</u></b>	<b><u>432,902</u></b>	<b><u>422,492</u></b>	<b><u>435,649</u></b>	<b><u>429,866</u></b>	

**2016 BUDGET DETAIL (Draft)**

	2013 Actual	2014 Budget	2014 Actual	2015 Budget	2015 Actual Projected	2016 Budget	Footnote # See Appendix A
<b>AQUATIC INVASIVE SPECIES (AIS)</b>							
1. Eurasian Watermilfoil (EWM) Harvesting Program	79,428	95,000	97,496	95,000	95,000	85,500	15
2. Equipment Replacement Fund	0	0	0	35,000	35,000	15,000	16
3. AIS Reserve Fund	0	0	0	0	0	0	
4. Herbicide Treatment Program	0	0	0	0	0	0	
5. AIS Prevention & Management Programs	33,472	30,000	35,492	30,000	39,000	40,000	17
<b>EQUIPMENT REPLACEMENT FUND</b>							
1. Purchase of New Mechanical Harvester	0	0	0	0	0	0	
<b><u>TOTAL AQUATIC INVASIVE SPECIES</u></b>	<b><u>112,900</u></b>	<b><u>125,000</u></b>	<b><u>132,988</u></b>	<b><u>160,000</u></b>	<b><u>169,000</u></b>	<b><u>140,500</u></b>	
<b><u>TOTAL DISBURSEMENTS</u></b>	<b><u>581,651</u></b>	<b><u>588,805</u></b>	<b><u>565,890</u></b>	<b><u>582,492</u></b>	<b><u>604,649</u></b>	<b><u>570,366</u></b>	

**Lake Minnetonka Conservation District (LMCD)  
Draft 2016 LMCD Budget  
Appendix A**

**Use from Administration Reserve Fund (Footnote #1)**

A \$17,500 reserve fund transfer has been budgeted for 2016. Further analysis of this reserve fund balance is detailed on the last page of Appendix A.

**Other Public Agencies (Footnote #2)**

It is anticipated that: 1) the MN DNR will fund the LMCD with a grant of \$30,000 for mechanical harvesting, 2) the MN DNR will fund the LMCD with a grant of \$4,000 for watercraft inspections, and 3) the MCWD will fund the LMCD with a grant of \$20,000 for watercraft inspections.

**Salaries (Footnote #3)**

	<b>2016 estimated actual</b>
Executive Director	\$81,210.59 (*)
Administrative Technician (also serves as EWM Project Manager)	\$58,240.00 (*)
Less 2 pay periods for EWM Project Manager	-\$4,853.33
Administrative Assistant/Code Enforcement	\$50,668.80 (*)
Administrative Clerk (part-time)	\$17,833.92
Seasonal Code Enforcement (part-time)	\$2,000.00
	<b>\$205,099.98 (**)</b>

(\*) Salaries will be grossed up to pay for long-term disability insurance for full-time LMCD employees

(\*\*) Salary adjustments & limited overtime (including F.I.C.A., medicare, & P.E.R.A.) are included in Contingency (line-item 10)

**F.I.C.A. & Medicare (Footnote #4)**

Total Salaries- including EWM Project Management (7.65%)	\$16,061.43
Less 2 pay periods for EWM Project Manager	\$371.28
	<b>\$15,690.15</b>

**Employer Benefit**

**Contributions (Footnote #5)**

P.E.R.A. (7.50%)	\$15,596.50
NCPERS Life Insurance	\$576.00
Medical & Dental Insurance	\$17,775.16
	<b>\$33,947.66</b>

**Office Lease & Storage (Footnote #6)**

	Monthly Rate	Months	
	\$1,458.32	9	\$13,124.88
	\$1,494.78	3	\$4,484.34
			<b>\$17,609.22</b>

**Professional Services (Footnote #7)**

Contracted Payroll & Taxes	\$2,000.00
Contracted Bookkeeping Consulting	\$500.00
	<b>\$2,500.00</b>

<b>Printing, Publications, &amp; Advertising (Footnote #8)</b>	\$12,000 has been budgeted for two LMCD Newsletters, the re-printing of the Summer and Winter Rules brochures, and other LMCD literature.
<b>Insurance, Bonds (Footnote #9)</b>	\$7,250 has been budgeted with the League of Minnesota Cities for insurance for the LMCD.
<b>Media (Cable &amp; Internet) (Footnote #10)</b>	\$3,600 has been budgeted to contract with a producer and on-line viewing of LMCD Board Meetings.
<b>Computer Software &amp; Hardware (Footnote #11)</b>	\$2,000 has been budgeted for information technology, hardware, and software updates.
<b>Legal Services (Footnote #12)</b>	\$32,000 has been budgeted for legal services, which will be partially off-set by charging expenses back to applicants.
<b>Prosecution Services (Footnote #13)</b>	\$45,000 has been budgeted for prosecution services. These expenses will be offset by projected \$55,000 of court fines.
<b>Equipment Replacement Fund (Footnote #14)</b>	\$2,500 has been budgeted for replacement of depreciated EWM Harvesting Equipment.
<b>EWM Harvesting Program (Footnote #15)</b>	A 9-week mechanical harvesting program is planned from mid June through mid August to manage EWM on Lake Minnetonka. Harvesting priorities will be based on impediments to public navigation to the open water due to EWM growth (in particular matted areas). All areas that dictate the need for harvesting will be done at least once, with high growth areas being harvested twice (time permitting). Further details of the proposed project (including a more detailed budget) will be provided in the spring of 2016.
<b>Equipment Replacement Fund (Footnote #16)</b>	\$15,000 has been budgeted for replacement of depreciated EWM Harvesting Equipment (in addition to Footnote #14).
<b>AIS Prevention &amp; Management Programs (Footnote #17)</b>	\$40,000 has been budgeted for unspecified AIS management and prevention programs (most likely watercraft inspections). Similar to past years, the LMCD will seek partnerships for the implementation of these projects (in particular funding partners from the MN DNR and MCWD).

**RESERVE FUND ANALYSIS:****2015**

	<b>Administration</b>	<b>AIS</b>	<b>Equipment Replacement Fund</b>
12/31/14 Balance	\$235,036	\$109,339	\$67,472
Reserve Fund Contribution	\$0	\$0	\$0
Transfer from Reserve Fund	(\$13,157)	\$0	\$0
Transfer to Equip. Repl. Fund	\$0	(\$35,000)	\$35,000
Projected 12/31/15 Balance	<b>\$221,879</b>	<b>\$74,339</b>	<b>\$102,472</b>

**2016**

	<b>Administration</b>	<b>AIS</b>	<b>Equipment Replacement Fund</b>
Projected 12/31/15 Balance	\$221,879	\$74,339	\$102,472
Reserve Fund Contribution	\$0	\$0	\$0
Transfer from Reserve Fund	(\$17,500)	\$0	\$0
Transfer to Equip. Repl. Fund	(\$2,500)	(\$15,000)	\$17,500
Projected 12/31/16 Balance	<b>\$201,879</b>	<b>\$59,339</b>	<b>\$119,972</b>

**Projected % of 2015 Annual Budget****47.8%****47.5%**

**Lake Minnetonka Conservation District (LMCD)  
Salary and Hourly Rate Adjustments Survey (2010-2015)**

<b>Public Agency</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
<b>Deephaven</b>	0%	2%	1%	2%	2%	2.50%
<b>Excelsior</b>	0%	2%	1%	2%	2%	2.50%- union employees (same anticipated for non-union)
<b>Greenwood</b>	Contracts with the City of Deephaven					
<b>LMCD</b>	0%	2%	1.5%	2%	2%	2.50%
<b>MCWD</b>	2%	2%	3%	5%	3% (met expectations)	3% (met expectations) plus pay for performance (ranged from 1-3%)
<b>Minnetonka</b>	1.81%	1.56%	1.46%	1.44%	1.83% (non union employees)	1.63% (1% annual increase & market analysis for each position) Public work employees not settled (city % could change)
	Increases in 2011 were split in January and July. This is the overall average (non-union). Every employee receives a 1% & based on a market analysis, some positions receive a market increase.					
<b>Minnetonka Beach</b>	2%	2%	1%	1%	3.50%	3.50%
	(Plus 3.5% step increases to those eligible)					
<b>Minnetrista</b>	1%	0%	2%	1%		
<b>Mound</b>	0%	1%	1%	\$ .50 per hour for all employees (\$1,040- full time)	\$ .50 per hour for all employees (\$1,040- full time)	\$ .50 per hour for all employees (\$1,040- full time)
<b>Orono</b>	1%	1%	1% (July, 2012)	1%	2.0% (police) 1.5% lump sum (non union)	2.5% (police) 1.5% COLA & 1% lump sum (non union)
<b>Shorewood</b>	2% budgeted each year from 2010-2013 for non-union employees. Funds were put in a pool & adjustments were based on performance & position in the market range for each employee. The average has been 1.5% the past couple of years (varies by position).					
<b>Spring Park</b>	2%	3%	3%	3.75%	3%	3% was the norm
	(These numbers include COLA increases)					
<b>Tonka Bay</b>	0.83%	1%	1%	1%	2%	2%
<b>Victoria</b>	1%	1%	1%	2%	2%	2% was typical (average was 2.18%)
<b>Wayzata</b>	0%	0%	1.5%	2%	2% COLA (non union) 2% COLA & 2% market adjustment (police)	2% on 4/1 (police) Non union (ranged from 1% to 4%)
<b>Woodland</b>	Contracts with the City of Deephaven					



Agenda Number: **9A-E**

**Agenda Item:** Council Reports

**Summary:** This is an opportunity for each council member to present updates and get input regarding various council assignments and projects. Related documents may be attached to this cover memo.

**Council Action:** None required.

## Site Statistics

Use this reporting tool to see your site statistics for your public site for this month or the previous month. Statistics for the Administration (or "admin") side of your site are not included in this report. Additionally, visits you make to your own site while administering it are not included in these statistics. All data collected before the previous month has been purged from our system and is not available for use; therefore, we recommend printing this report each month for your records.

The first report - Page Views by Section - shows total page views for each section. The second report - Unique Visitors by Section - shows the total page views for each section without the return visitors (showing only views from unique IP addresses). For example, if you browse to a page today, and then browse to that same page tomorrow, your viewing of that page would only be counted once in the unique (second) report.

Each report lists sections in page view order (highest number of page views first) and only lists sections that have had traffic within the reporting period. It does not list those sections without traffic.

**Begin Date**

**End Date**

**Report Name**

### Page Views by Section

Section	Page Views	Percent of Total
<a href="#">Default Home Page</a>	2233	34.63%
<a href="#">Agendas, Etc.</a>	500	7.75%
<a href="#">Planning Commission</a>	289	4.48%
<a href="#">City Departments</a>	254	3.94%
<a href="#">Assessments &amp; Taxes</a>	251	3.89%
<a href="#">Code Book</a>	192	2.98%
<a href="#">Forms &amp; Permits</a>	176	2.73%
<a href="#">Budget &amp; Finances</a>	175	2.71%
<a href="#">St. Alban's Bay Lake Improvement District</a>	168	2.61%
<a href="#">Mayor &amp; City Council</a>	157	2.43%
<a href="#">Spring Clean-Up Day</a>	153	2.37%
<a href="#">Welcome to Greenwood</a>	130	2.02%
<a href="#">RFPs &amp; Bids</a>	124	1.92%
<a href="#">Photo Gallery</a>	119	1.85%
<a href="#">Watercraft Spaces</a>	116	1.8%
<a href="#">Garbage &amp; Recycling</a>	114	1.77%
<a href="#">Lake Minnetonka</a>	111	1.72%
<a href="#">What's New?</a>	111	1.72%
<a href="#">Comp Plan &amp; Maps</a>	85	1.32%
<a href="#">Links</a>	82	1.27%
<a href="#">Meetings</a>	75	1.16%
<a href="#">Crime Alerts</a>	72	1.12%
<a href="#">Well Water</a>	72	1.12%
<a href="#">Email List</a>	71	1.1%
<a href="#">Animal Services</a>	67	1.04%

### Quick Tips

The reports offered in your Site Statistics tool only track activity on the public side of your site.

In each report, a section named "Default" and a section named "Home" may appear.

A page view gets attributed to "Default" when a visitor to your site types your URL into his or her Web browser. In most cases, the "Default" section is your Home Page.

A page view gets attributed to "Home" each time a visitor clicks the "Home" button on your Web site.

In the Page View (Default) report, only sections with Web traffic are reported and they are listed in page view order.

In the Page View by Section report, sections are listed in the order they appear in the navigation menu and are reported regardless of their traffic level.

In the Referrers report, it is important to remember that your own site acts like a referrer. So, don't be surprised if you see your own Web address(es) listed -- this tracks the number of times people went from one part of your site to another.

<a href="#">Old Log Events</a>	65	1.01%
<a href="#">Elections</a>	62	0.96%
<a href="#">Meetings on TV</a>	58	0.9%
<a href="#">Public Safety</a>	57	0.88%
<a href="#">Parks &amp; Trails</a>	57	0.88%
<a href="#">Swiffers NOT Flushable</a>	55	0.85%
<a href="#">Search Results</a>	51	0.79%
<a href="#">Trees</a>	48	0.74%
<a href="#">Community Surveys</a>	43	0.67%
<a href="#">Southshore Center</a>	32	0.5%
---	10	0.16%
<a href="#">Unsubscribe</a>	10	0.16%
<a href="#">Home</a>	3	0.05%
<b>TOTAL</b>	<b>6448</b>	<b>100%</b>

## Unique IPs by Section

Section	Unique IPs	Percent of Total IPs
Default Home Page	758	26.36%
Agendas, Etc.	144	5.01%
City Departments	143	4.97%
St. Alban's Bay Lake Improvement District	113	3.93%
Mayor & City Council	99	3.44%
Planning Commission	97	3.37%
Welcome to Greenwood	90	3.13%
Forms & Permits	82	2.85%
Assessments & Taxes	81	2.82%
Spring Clean-Up Day	81	2.82%
What's New?	79	2.75%
Photo Gallery	78	2.71%
Code Book	75	2.61%
Watercraft Spaces	64	2.23%
Garbage & Recycling	63	2.19%
Lake Minnetonka	60	2.09%
Comp Plan & Maps	58	2.02%
Budget & Finances	49	1.7%
Crime Alerts	47	1.63%
Email List	47	1.63%
Links	45	1.56%
Well Water	45	1.56%
Animal Services	44	1.53%
Swiffers NOT Flushable	41	1.43%
Meetings	41	1.43%
Elections	40	1.39%
RFPs & Bids	37	1.29%
Meetings on TV	36	1.25%
Community Surveys	36	1.25%
Public Safety	36	1.25%
Parks & Trails	36	1.25%
Trees	32	1.11%
Old Log Events	31	1.08%
Search Results	29	1.01%
Southshore Center	25	0.87%
---	7	0.24%
Unsubscribe	5	0.17%
Home	2	0.07%
<b>TOTAL</b>	<b>2876</b>	<b>100%</b>



Agenda Number: **10A**

Agenda Date: **07-01-15**

Prepared by *Deb Kind*

**Agenda Item:** Closed Session to Discuss Shorewood Offer to Purchase the Southshore Center

**Summary:** On 05-15-15, Greenwood received documents from Shorewood regarding an offer to purchase the Southshore Center. The city council discussed the offer in a closed session on 06-03-15. The city council will receive an update during a closed session at the 07-01-15 city council meeting.

**Council Action:** The city council must take action to open and end the closed session. Suggested motions ...

1. I move the city council enters into closed session pursuant to Minn. Stat. 13D.05 Subd. 3(c) to discuss Shorewood's offer to purchase the Southshore Center.
2. I move the city council ends the closed session.

*13D.05 Subd. 3(c) is for closed meetings to (1) determine the asking price for real or personal property to be sold by the city, (2) review confidential or protected nonpublic appraisal data, (3) develop or consider offers or counteroffers for the purchase or sale of real or personal property. Before holding a closed meeting to under this paragraph, the city council must identify on the record the particular real or personal property that is the subject of the closed meeting. The proceedings of a meeting closed under this paragraph must be audio recorded. The recording must be preserved for 8 years after the date of the meeting and made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the city council has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of members and all other persons present at the closed meeting must be made available to the public after the closed meeting. An agreement reached that is based on an offer considered at a closed meeting is contingent on approval of the city council at an open meeting. The actual purchase or sale must be approved at an open meeting after the notice period required by statute or city council's internal procedures, and the purchase price or sale price is public data.*



Agenda Number: **FYI**

**Agenda Item:** FYI Items in Council Packet

**Summary:** The attached items are included in the council packet for the council's information (FYI) only. FYI items typically include planning commission minutes and other items of interest to the council. When the agenda is approved at the beginning of the meeting, any council member may request to move an FYI item to the regular agenda for further discussion. Moved items will be placed under Other Business on the agenda.

**Council Action:** No council action is needed for FYI items.



June 1, 2015

Akshay Patel  
Greenwood Market  
21380 State Hwy No 7  
Greenwood, MN 55331

Mr. Patel:

Thank you for taking the time to meet with me last Thursday, May 28<sup>th</sup> to discuss the City of Greenwood's concerns regarding the temporary signage issue at your property as well as the boat stored in the public right-of-way. Per our conversation, you informed me that the owner of the boat assured you that the boat would be removed within a week's time.

Regarding the temporary signs, Section 1040.40, Subdivision 6 of the Greenwood City Code specifies the requirements for temporary signs and temporary sign permits:

***Subd. 6. Temporary Sign Permit. 1. Issuing Authority.** The zoning administrator will have the authority to issue permits for temporary signs upon payment of the temporary sign permit fee specified in chapter 5 if the sign is: (a) in keeping with the character and development of the property on which it is located; (b) is reasonably necessary for the proposed use of the property on which it is located; and (c) not likely to have a detrimental effect on values of property in the surrounding area. No individual property, leased space or business may obtain more than 6 temporary sign permits in a calendar year. Each temporary sign permit shall be valid for a period of 30 days.*

Per our conversation, we discussed the permit requirements for the temporary signage on your property. Specifically, the ATM sign and the Monster drink sign attached to your main monument sign would require a temporary sign permit. Also, the freestanding sign, currently within the public right-of-way, would need to be moved from the right-of-way and also requires a temporary sign permit. Each property may have up to six, one-month temporary sign permits per year at a cost of \$25 each.

This letter serves as notification that the boat must be removed from the property no later than June 15<sup>th</sup>. Also, please submit any temporary signage permit applications to city hall. Any signage mentioned above for which you do not wish to submit a permit will need to be removed no later than June 15<sup>th</sup>.

The City of Greenwood appreciates your support and cooperation in this matter. Feel free to contact me anytime with any questions you might have.

Sincerely,

Dale Cooney  
Zoning Administrator

Cc: File, Mayor Kind