

AGENDA

Greenwood City Council Meeting

Wednesday, September 2, 2015
20225 Cottagewood Road, Deephaven, MN 55331



In accordance with open meeting laws, the worksession is open for public viewing, but there will be no opportunity for public participation. The public is invited to speak to items on the regular agenda. See "Public Comment Guidelines" for details. Agenda times are approximate.

- 6:00pm **WORKSESSION:** Discuss 2016 Budget & Fees
- 7:00pm **REGULAR MEETING:**
- 7:00pm 1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA
- 7:00pm 2. CONSENT AGENDA
Council members may remove consent agenda items for discussion. Removed items will be put under Other Business.
- A. Approve: 08-05-15 City Council Meeting Minutes
 - B. Approve: July Cash Summary Report
 - C. Approve: July Certificates of Deposit Report
 - D. Approve: August Verifieds, Check Register, Electronic Fund Transfers
 - E. Approve: September Payroll Register
 - F. Approve: Insurance Liability Waiver Form
- 7:05pm 3. MATTERS FROM THE FLOOR
This is an opportunity for the public to address the council regarding matters not on the agenda. The council will not engage in discussion or take action on items presented at this time. However, the council may ask for clarification and may include items on a future agenda. Comments are limited to 3 minutes.
- 7:10pm 4. PRESENTATIONS, REPORTS, GUESTS, AND ANNOUNCEMENTS
- A. City Engineer Dave Martini: Road Update, Sewer Update, Meadville Median / Traffic Calming, Stormwater Drainage Issue on St. Alban's Bay Rd
 - B. Announcement: Truth in Taxation Meeting (Budget Comment Opportunity), 7pm Wed 12-02-15, Deephaven Council Chambers
- 7:30pm 5. PUBLIC HEARINGS
- A. None
- 7:30pm 6. UNFINISHED BUSINESS
- A. Consider: St. Alban's Bay Lake Improvement District, Next Steps, 2016 Budget
- 7:40pm 7. NEW BUSINESS
- A. Consider: Lighting and Landscaping Plans, Kam & Sara Talebi, 5570 Maple Heights Rd
 - B. Discuss: Ordinance Committee Progress
 - C. Discuss: Enforcement of Usage Rules at City Docks
 - D. Discuss: Potential Weed Removal and Dredging at City Docks
 - E. Consider: Resolution 12-15, Approving 2016 Preliminary Tax Levy
 - F. 1st Reading: Ordinance 243, Updating Chapter 5 Fee Schedule
 - G. Consider: Lake Minnetonka Communications Commission 2016 Budget, LMCC A/V program, and Potential PEG Increase
 - H. Consider: St. Alban's Lake Improvement District 2016 Budget
- 8:40pm 8. OTHER BUSINESS
- A. None
- 8:40pm 9. COUNCIL REPORTS
- A. Cook: Planning Commission, Parks, Sewer Study, St. Alban's Bay Bridge
 - B. Fletcher: Lake Minnetonka Communications Commission, Fire
 - C. Kind: Police, Administration, Mayors' Meetings, Website
 - D. Quam: Roads & Sewers, Minnetonka Community Education
 - E. Roy: Lake Minnetonka Conservation District, St. Alban's Bay Lake Improvement District
- 9:00pm 10. ADJOURNMENT
- 9:10pm **CLOSED SESSION:** Regarding Shorewood's Offer to Purchase the Southshore Center.



Worksession

Agenda Date: 09-02-15

Prepared by Deb Kind

Agenda Item: 2016 Budget & Fees

Summary: At the 08-05-15 worksession, the council discussed the budget and revisions have been plugged into the attached budget. The council will review the draft of the budget at the 09-02-15 worksession prior to the regular council meeting. Changes to the budget may be made at the worksession. Official action on the budget will be made during the regular meeting. Note: The "preliminary" budget must be approved at the 09-02-15 council meeting, so the tax levy amount may be reported to the county by the 09-30-15 deadline. Once the preliminary tax levy amount has been reported to the county, the amount may be reduced, but it may not be increased. The "final" budget and tax levy will be approved at the 12-02-15 council meeting.

Also attached is the draft ordinance with revisions to the chapter 5 fee schedule that includes changes discussed by the council at the 08-05-15 worksession. Changes may be made at the 09-02-15 worksession. Official action regarding the 1st reading of the ordinance will be made during the 09-02-15 regular meeting. The 2nd reading will be at the 10-07-15 council meeting.

Council Action: No council action may be taken during a worksession.

Greenwood code section 1215 requires 2 readings of all ordinances prior to adoption. The 2nd reading shall be within 3 months of the 1st reading. There may be changes between the 1st and 2nd readings. Ordinances go into effect once they are published in the city's official newspaper.

2016 Greenwood PRELIMINARY Budget

		2013 Actual	2014 Actual	2014 Budget	2015 June YTD	2015 Budget	2016 Budget	% Change	% Total Budget
GENERAL FUND REVENUE									
1	TAXES								
2	101-31010 General Property Tax	621,465	648,923	643,874	3,068	642,782	642,750	-0.01%	
3	101-31020 General Property Tax - Delinquent	10,995	7,186	0	0	0	0	#DIV/0!	
4	101-31040 Fiscal Disparities	3,237	3,472	0	0	0	3,262	#DIV/0!	
5	101-31800 Surcharge Revenue	101	127	0	62	0	0	#DIV/0!	
6	101-31910 Penalties	12	0	0	0	0	0	#DIV/0!	
7		635,810	659,708	643,874	3,130	642,782	646,012	0.50%	82.58%
8	LICENSES & PERMITS								
9	101-32110 Liquor & Cigarette Licenses	15,217	10,450	10,050	50	10,050	10,050	0.00%	
10	101-32180 Other Business Licenses / Permits (Rental, Peddler, Commercial Marina, Trash, Tree Contractors)	4,165	4,021	4,500	1,555	4,000	4,000	0.00%	
11	101-32210 Building Permits	47,749	67,347	30,000	37,405	36,000	45,000	25.00%	
12	101-32211 Electric Permits	8,017	8,466	2,000	1,686	5,000	5,000	0.00%	
13	101-32240 Animal Licenses	475	340	450	500	450	450	0.00%	
14		75,623	90,624	47,000	41,195	55,500	64,500	16.22%	8.25%
15	INTERGOVERNMENT REVENUE								
16	101-33402 Homestead Credit (Market Value Credit)	0	0	0	0	0	0	#DIV/0!	
17	101-33423 Other Grants / Aids (Recycle Grant, Etc.)	2,606	18,985	0	0	0	2,500	#DIV/0!	
18	101-33610 County Aid to Municipalities (CAM Road Aid)	1,800	1,802	0	0	0	0	#DIV/0!	
19	101-33630 MN State Aid (Local Government Aid, Small Cities Assistance, Etc.)	0	0	0	0	0	0	#DIV/0!	
20		4,406	20,787	0	0	0	2,500	#DIV/0!	0.32%
21	PUBLIC CHARGES FOR SERVICES								
22	101-34103 Zoning & Subdivisions (Variances, Conditional Use Permits, Etc.)	6,652	6,800	4,000	4,391	5,000	6,000	20.00%	
23	101-34207 False Alarm Fee	0	0	75	0	75	0	-100.00%	
24	101-34304 Load Limit Fees	12,475	6,448	6,000	9,463	4,000	6,000	50.00%	
25	101-34409 Recycling Fees	19,579	19,352	19,000	9,389	19,500	17,000	-12.82%	
26		38,706	32,600	29,075	23,243	28,575	29,000	1.49%	3.71%
27	FINES, FORFEITURES & PENALTIES								
28	101-35101 Court Fines	7,312	6,153	6,000	3,574	5,600	6,000	7.14%	0.77%
29									
30	MISC. INCOME								
31	101-36102 Investment Income	2,867	4,681	2,200	2,655	4,000	5,000	25.00%	
32	101-36230 Photocopy Revenue, Donations, Refunds, Parking Permit Revenue, Workshop Revenue, Etc.	15,492	3,076	0	316	0	500	#DIV/0!	
33		18,359	7,758	2,200	2,971	4,000	5,500	37.50%	0.70%
34	OTHER FINANCING SOURCES								
35	101-39201 Interfund Operating Transfer: From Marina Fund	12,500	12,500	12,500	0	12,500	12,500	0.00%	
36	101-39200 Administration Expense Reimbursement: 10% of Marina Revenue	3,086	3,346	3,346	0	3,470	3,600	3.75%	
37	101-39202 Administrative Expense Reimbursement: 10% of Sewer Revenue	10,866	10,866	10,866	0	10,090	10,090	0.00%	
38	101-39203 Administrative Expense Reimbursement: 10% of Stormwater Revenue	1,625	1,625	1,625	0	2,302	2,573	11.76%	
39		28,077	28,337	28,337	0	28,362	28,763	1.41%	3.68%
40									
41	Total Revenue	808,293	845,967	756,486	74,114	764,819	782,274	2.28%	

2016 Greenwood PRELIMINARY Budget

		2013 Actual	2014 Actual	2014 Budget	2015 June YTD	2015 Budget	2016 Budget	% Change	% Total Budget
GENERAL FUND EXPENSES									
42	COUNCIL & PLANNING COMMISSION								
43	101-41100-103	13,200	13,200	13,200	6,600	13,200	13,200	0.00%	
44	101-41100-122	818	818	818	409	818	818	0.00%	
45	101-41100-123	191	191	191	96	191	191	0.00%	
46	101-41100-371	2,386	90	1,200	0	1,200	1,200	0.00%	
47	101-41100-372	0	84	100	142	100	150	50.00%	
48	101-41100-433	30	0	150	93	150	100	-33.33%	
49		16,626	14,383	15,660	7,340	15,660	15,660	0.00%	2.00%
50	ELECTIONS								
51	101-41200-103	0	1,900	1,900	0	0	1,900	#DIV/0!	
52	101-41200-214	31	43	160	0	50	50	0.00%	
53	101-41200-319	534	676	535	0	550	700	27.27%	
54	101-41200-372	0	882	650	0	0	885	#DIV/0!	
55	101-41200-439	0	453	650	0	0	450	#DIV/0!	
56		565	3,953	3,895	0	600	3,985	564.17%	0.51%
57	ADMINISTRATION								
58	101-41400-201	0	189	150	62	150	150	0.00%	
59	101-41400-202	1,209	2,312	1,400	674	1,800	1,800	0.00%	
60	101-41400-204	1,239	1,010	800	321	1,000	1,000	0.00%	
61	101-41400-309	415	815	450	0	450	600	33.33%	
62	101-41400-310	34,195	36,936	37,793	17,777	35,714	36,785	3.00%	
63	101-41400-311	5,972	5,905	5,999	2,925	5,999	5,849	-2.50%	
64	101-41400-313	1,988	2,032	1,970	1,038	1,990	2,100	5.53%	
65	101-41400-322	820	713	800	260	800	800	0.00%	
66	101-41400-351	759	798	1,000	190	800	800	0.00%	
67	101-41400-439	495	630	725	515	725	725	0.00%	
68		47,093	51,340	51,087	23,762	49,428	50,609	2.39%	6.47%
69	ASSESSOR								
70	101-41500-309	14,000	15,000	15,000	0	17,000	18,000	5.88%	
71	101-41500-439	75	382	100	172	125	400	220.00%	
72		14,075	15,382	15,100	172	17,125	18,400	7.45%	2.35%
73	LEGAL SERVICES								
74	101-41600-304	8,073	11,812	12,000	1,990	12,000	12,000	0.00%	
75	101-41600-308	3,393	3,813	4,000	2,673	4,000	4,000	0.00%	
76	101-41600-___	0	0	0	0	0	0	#DIV/0!	
77		11,466	15,625	16,000	4,663	16,000	16,000	0.00%	2.05%

2016 Greenwood PRELIMINARY Budget

		2013 Actual	2014 Actual	2014 Budget	2015 June YTD	2015 Budget	2016 Budget	% Change	% Total Budget
78	AUDITING								
79	101-41700-301 Auditing (2014: \$9480, 2015: \$9570)	10,717	9,480	9,480	9,600	9,570	9,857	3.00%	
80		10,717	9,480	9,480	9,600	9,570	9,857	3.00%	1.26%
81	GENERAL GOVERNMENT TOTAL	100,541	110,163	111,222	45,537	108,383	114,511	5.65%	14.64%
82									
83	LAW ENFORCEMENT								
84	101-42100-310 Law Enforcement - Contract	177,053	182,215	182,215	93,519	187,637	192,895	2.80%	
85	101-42100-311 Police Side Lease - Facilities	47,296	45,628	45,629	23,160	46,319	47,218	1.94%	
86	101-42100-439 Police Safety - Other (Jail, Court Overtime, Etc.)	1,132	4,266	1,000	272	1,000	2,500	150.00%	
87		225,481	232,109	228,844	116,950	234,956	242,613	3.26%	31.01%
88	FIRE								
89	101-42200-309 Fire Protection - Operations	64,856	70,517	70,517	32,355	69,474	73,859	6.31%	
90	101-42200-311 Fire Side Lease - Facilities	58,092	60,371	60,371	28,439	56,878	57,983	1.94%	
91		122,948	130,888	130,888	60,794	126,352	131,842	4.35%	16.85%
92	PUBLIC SAFETY TOTAL	348,429	362,997	359,732	177,744	361,308	374,455	3.64%	47.87%
93									
94	ZONING								
95	101-42400-308 Zoning Administration	2,867	4,372	3,327	3,307	3,500	4,000	14.29%	
96	101-42400-309 Public Notices	1,794	2,408	850	364	1,700	2,000	17.65%	
97	101-42400-310 Building Inspections (69% of Building & Electrical Permits)	32,788	39,784	22,080	33,997	28,290	34,500	21.95%	
98	101-42400-438 Misc. (County Recording Fees, State Bldg. Surcharge, etc.)	0	0	200	0	200	0	-100.00%	
99	ZONING TOTAL	37,449	46,564	26,457	37,668	33,690	40,500	20.21%	5.18%
100									
101	ENGINEERING								
102	101-42600-303 Engineering Fees - Misc.	3,828	1,212	1,400	2,776	2,500	3,000	20.00%	
103		3,828	1,212	1,400	2,776	2,500	3,000	20.00%	0.38%
104	UTILITIES & ROADS								
105	101-43100-381 S&R - Utility Services - Elec (Includes Siren Electric)	5,479	4,534	4,750	2,441	5,500	5,000	-9.09%	
106	101-43100-409 Other - Road Repair & Maintenance (Public Works Repairs)	5,506	2,881	5,000	1,882	5,000	4,500	-10.00%	
107		10,985	7,414	9,750	4,323	10,500	9,500	-9.52%	1.21%
108	MAJOR ROAD IMPROVEMENTS								
109	101-43200-229 Major Road Improvements - Construction	106,696	63,030	110,000	0	75,000	0	-100.00%	
109	101-43200-303 Major Road Improvements - Engineering	28,386	21,315	20,000	3,897	15,000	0	-100.00%	
110	101-43200-500 Major Road Improvements - Transfer to Road Improvement Fund	0	40,000	0	0	44,000	134,000	204.55%	
111		135,081	124,345	130,000	3,897	134,000	134,000	0.00%	17.13%

2016 Greenwood PRELIMINARY Budget

		2013 Actual	2014 Actual	2014 Budget	2015 June YTD	2015 Budget	2016 Budget	% Change	% Total Budget
112	PUBLIC WORKS								
113	101-43900-226 Signs (2012-2018: Retroreflectivity Project)	10,826	11,090	11,000	365	5,000	2,500	-50.00%	
114	101-43900-312 Snow Plowing	10,587	22,166	16,000	7,594	16,000	20,000	25.00%	
115	101-43900-313 Trees, Weeds, Mowing	8,241	11,441	20,000	1,436	10,000	12,000	20.00%	
116	101-43900-314 Park & Tennis Court Maintenance	1,263	0	1,000	358	1,000	1,000	0.00%	
117	101-43900-315 Trail Snow Plowing (LRT and Tar Paths)	4,146	2,008	2,100	1,128	2,100	2,100	0.00%	
118		35,063	46,705	50,100	10,882	34,100	37,600	10.26%	4.81%
119	ROADS & PUBLIC WORKS TOTAL	184,957	179,676	191,250	21,878	181,100	184,100	1.66%	23.53%
120									
121	MISC. EXPENSES								
122	101-49000-310 Recycling Contract	17,911	19,539	19,050	9,770	20,000	20,650	3.25%	
123	101-49000-311 Spring Clean-Up Day	2,307	2,253	2,500	3,238	2,500	3,300	32.00%	
124	101-49000-369 League of Minnesota Cities Insurance Trust / Liability & Property	4,119	2,417	2,500	176	5,000	2,500	-50.00%	
125	101-49000-370 League of Minnesota Cities Insurance Trust / Workers Comp	54	138	110	145	140	150	7.14%	
126	101-49000-433 Misc. Expenses	95	0	0	0	100	100	0.00%	
127	101-49000-434 Southshore Community Center	900	1,200	1,200	0	1,200	1,200	0.00%	
128	101-49000-435 League of Minnesota Cities	779	798	1,063	0	1,100	800	-27.27%	
129	101-49000-436 Lake Minnetonka Conservation District	6,450	6,880	6,880	3,280	6,560	6,009	-8.40%	
130	101-49000-437 July 4th Fireworks & Parade (\$1500 Chamber of Commerce, \$100 parade)	1,442	1,518	1,500	1,600	1,100	1,600	45.45%	
131	MISC. TOTAL	34,057	34,743	34,803	18,208	37,700	36,309	-3.69%	4.64%
132									
133	Subtotal	705,433	734,143	723,464	301,035	722,181	749,874	3.83%	
134									
135	CONTINGENCY & FUND TRANSFERS								
136	101-49000-439 Contingency	308	0	13,022	0	12,638	12,400	-1.88%	
137	101-49000-500 Transfer to Bridge Fund	20,000	20,000	20,000	0	30,000	20,000	-33.33%	
138	CONTINGENCY & BRIDGE FUND TRANSFER TOTAL	20,308	20,000	33,022	0	42,638	32,400	-24.01%	4.14%
139									
140	Total Expenses	725,741	754,143	756,486	301,035	764,819	782,274	2.28%	
141									
142	GENERAL FUND CASH BALANCE (Goal: 35%-50% of Operating Expenditures)	422,786	502,981						
	<i>Audited Percent of Operating Expenditures</i>	54.00%	67.10%						

2016 Greenwood PRELIMINARY Budget

		2013 Actual	2014 Actual	2014 Budget	2015 June YTD	2015 Budget	2016 Budget	% Change	% Total Budget	
142	SEWER ENTERPRISE FUND <i>This fund may be used for any city purpose. Goal: \$250,000.</i>									
143	602-34401	REVENUE: Sewer Use Charges (\$65 per quarter)	107,019	104,941	108,660	47,535	100,899	100,899	0.00%	
144	602-34402	REVENUE: Late Charges & Penalties	800	809	0	176	0	0	#DIV/0!	
145	602-34403	REVENUE: Delinquent Sewer Payments Received	444	547	0	0	0	0	#DIV/0!	
146	602-34404	REVENUE: Delinquent Sewer Late Fees Received	20	40	0	0	0	0	#DIV/0!	
147	602-34408	REVENUE: Permit Fees	100	525	0	300	0	0	#DIV/0!	
148	602-38100	REVENUE: Grant Revenue	0	0	0	0	0	0	#DIV/0!	
149	602-37100	REVENUE: Excelsior Blvd. Watermain Project (Contributions for Study, Assessment Payments)	45,260	8,302	0	0	0	0	#DIV/0!	
150	602-36100	REVENUE: Special Assessments	2,351	17,423	0	0	0	0	#DIV/0!	
151	602-43200-303	EXPENSE: Engineering Sewer	15,573	10,725	7,500	692	10,000	10,000	0.00%	
152	602-43200-309	EXPENSE: Met Council and Excelsior	38,989	40,308	40,000	17,100	44,447	45,000	1.24%	
153	602-43200-310	EXPENSE: Public Works Sewer	4,762	8,403	3,700	3,231	3,700	6,000	62.16%	
154	602-43200-381	EXPENSE: Utility Services - Electric	2,377	2,469	2,500	1,211	2,500	2,500	0.00%	
155	602-43200-404	EXPENSE: Repair & Maintenance	8,358	11,939	7,000	6,500	7,000	12,000	71.43%	
156	602-43200-410	EXPENSE: Excelsior Blvd. Watermain Project (Construction, Engineering, Legal Costs, Etc.)	21,949	12,028	0	90	0	0	#DIV/0!	
157	602-43200-439	EXPENSE: Misc. (Gopher State One Call, Forms, Printing, Insurance, etc.)	850	763	2,000	274	2,000	900	-55.00%	
158	602-43200-530	EXPENSE: Capital Outlay (I&I Projects)	0	38,108	0	0	25,000	14,000	-44.00%	
159	602-43200-720	ADMINISTRATIVE EXPENSE: To General Fund (10% of budgeted sewer revenue for adm. costs)	10,866	10,866	10,866	0	10,090	10,090	0.00%	
160		Net Total	52,270	-3,023	35,094	18,914	-3,838	409	-110.66%	
161		SEWER ENTERPRISE FUND CASH BALANCE	446,226	443,203						
162	STORMWATER SPECIAL REVENUE FUND <i>This fund may be used for any city purpose.</i>									
163	502-34401	REVENUE: Stormwater Use Charges (\$19 per quarter)	16,148	16,097	16,250	10,994	23,021	25,729	11.76%	
164	502-34403	REVENUE: Delinquent Stormwater Payments Received	0	0	0	0	0	0	#DIV/0!	
165	502-34404	REVENUE: Delinquent Stormwater Late Fees Received	0	0	0	0	0	0	#DIV/0!	
166	502-43200-303	EXPENSE: Engineering Stormwater	9,848	2,802	6,700	2,159	6,700	6,700	0.00%	
167	502-43200-310	EXPENSE: Public Works Stormwater	0	960	0	269	0	0	#DIV/0!	
168	502-43200-319	EXPENSE: Equipment and Maintenance	0	0	0	0	0	0	#DIV/0!	
169	502-43200-409	EXPENSE: Street Sweeping	2,236	2,469	3,000	2,612	3,000	3,000	0.00%	
170	502-43200-439	EXPENSE: Misc. (EPA Fee, Etc.)	214	43	250	216	250	250	0.00%	
171	502-43200-530	EXPENSE: Capital Outlay	0	15,000	0	0	0	0	#DIV/0!	
173	502-43200-720	ADMINISTRATIVE EXPENSE: To General Fund (10% of budgeted stormwater rev. for adm. costs)	1,625	1,625	1,625	0	2,302	2,573	11.76%	
174		Net Total	2,226	-6,802	4,675	5,738	10,769	13,206	22.63%	
175		STORMWATER SPECIAL REVENUE FUND CASH BALANCE	13,764	8,625						

2016 Greenwood PRELIMINARY Budget

		2013 Actual	2014 Actual	2014 Budget	2015 June YTD	2015 Budget	2016 Budget	% Change	% Total Budget
180	PARK SPECIAL REVENUE FUND <i>This is a dedicated fund for park "acquisitions" only. Cannot be used for maintenance.</i>								
181	401-36230	REVENUE: Park Dedication Fees	0	0	0	0	0	#DIV/0!	
182	401-45000-000	EXPENSE: Park Improvements	0	0	0	4,370	0	#DIV/0!	
183		Net Total	0	0	0	-4,370	0	#DIV/0!	
184		PARK FUND CASH BALANCE	27,055	27,055					
185	MARINA ENTERPRISE FUND <i>This fund may be used for any city purpose. Goal: \$55,000 Tonka Dock; \$65,000 Permanent Dock; \$120,000 Floating Dock.</i>								
186	605-36201	REVENUE: Slip Fees (\$1350 x 26 boats, \$300 x 2 sailboats, \$50 x 6 canoes)	30,860	32,700	33,460	34,050	34,700	36,000	3.75%
187	605-45100-309	EXPENSE: Professional Services (Dock In and Out)	4,000	3,000	5,150	1,500	5,150	3,500	-32.04%
188	605-45100-310	EXPENSE: Public Works	300	474	2,000	179	2,000	500	-75.00%
189	605-45100-439	EXPENSE: Misc. (LMCD Multi-Dock License \$350, SABLID / AIS \$5000, Insurance \$873)	6,223	2,925	6,223	5,000	6,223	6,223	0.00%
190	605-45100-590	EXPENSE: Capital Outlay	0	0	0	0	0	0	#DIV/0!
191	605-49300-720	OPERATING TRANSFER: To General Fund	12,500	12,500	12,500	0	12,500	12,500	0.00%
192	605-49300-721	ADMINISTRATIVE EXPENSE: To General Fund (10% of budgeted marina revenue for adm. costs)	3,086	3,346	3,346	0	3,470	3,600	3.75%
193		Net Total	4,751	13,801	4,241	27,371	5,357	13,277	147.84%
194		MARINA ENTERPRISE FUND CASH BALANCE	40,735	48,832					
195	BRIDGE CAPITAL PROJECT FUND <i>This fund was created in 2010. The funds may be used for any city purpose. Goal: \$200,000</i>								
196	403-39200	REVENUE: Transfer from General Fund	20,000	20,000	20,000	0	30,000	20,000	-33.33%
197	403-45100-303	EXPENSE: Engineering	0	150	2,000	1,050	2,000	2,000	0.00%
198	403-45100-304	EXPENSE: Legal Services	0	0	2,000	0	2,000	2,000	0.00%
199	403-45100-530	EXPENSE: Capital Outlay	0	0	0	0	0	0	#DIV/0!
200		Net Total	20,000	19,850	16,000	-1,050	26,000	16,000	-38.46%
201		BRIDGE CAPITAL PROJECT FUND CASH BALANCE	98,613	118,463					
202	SPECIAL PROJECT FUND <i>This fund was created in 2013 for the Greenwood Circle Xcel Project. The fund may be used for other special projects in the future.</i>								
203	301-36102	REVENUE: Greenwood Circle Xcel Project	36,900	0	0	0	0	0	#DIV/0!
204	301-47000-602	EXPENSE: Greenwood Circle Xcel Project	0	0	0	0	0	0	#DIV/0!
205		Net Total	36,900	0	0	0	0	0	#DIV/0!
206		SPECIAL PROJECT FUND CASH BALANCE	36,900	0					
207	ROAD IMPROVEMENT FUND <i>This fund was created in 2014. The funds may be used for any city purpose. Goal: \$_____ for Minnetonka Blvd rehabilitation project.</i>								
208	404-36230	REVENUE: Transfer from General Fund	0	40,000	0	0	44,000	134,000	204.55%
208	404-45100-100	EXPENSE: Capital Outlay	0	0	0	0	0	75,000	#DIV/0!
209	404-45100-303	EXPENSE: Engineering Expenses	0	0	0	0	0	20,000	#DIV/0!
210		Net Total	0	40,000	0	0	44,000	39,000	-11.36%
211		ROAD IMPROVEMENT FUND CASH BALANCE	0	40,000					
212	Total Cash Balance (audited total of all funds combined)		1,086,079	1,189,159					

ORDINANCE NO. 243

**AN ORDINANCE OF THE CITY OF GREENWOOD, MINNESOTA
AMENDING GREENWOOD ORDINANCE CODE CHAPTER 5 FEES**

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA DOES ORDAIN:

SECTION 1.

The Greenwood ordinance code section 510 fee schedule is amended as follows:

Docks: Municipal St. Alban's Bay Dock Permit	425.30 (5)	\$1300 \$1350	Per slip, per season
Landscaping Security Deposit	1140.60	\$1500 (refundable once landscaping is complete); The greater of \$1500 or 5% of the building value submitted on the building permit application (refundable if landscaping is completed within 12 months of the occupancy permit being issued).	Cashier's or certified check. If landscaping is not completed within 12 months of the occupancy permit being issued, the deposit is forfeited.
Recycling: Collection Fee	475.30	\$16 \$14	Quarterly
Sewer: Repair Permit Fee		\$75	Per instance
Stormwater Management Utility Fee: Residential	525.00	\$17 \$19	Quarterly
Zoning: Shoreland Compliance Review Fee	1176.03	\$200	Per application. Paid only once if paid at variance or CUP application prior to building permit application. Signage CUP applications are exempt from paying the Shoreland Compliance Review Fee.

SECTION 2.

Effective Date. This ordinance shall be effective January 1, 2016.

Enacted by the city council of the city of Greenwood, Minnesota this ___ day of _____, 2015.

___ AYES ___ NAYS

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Dana Young, City Clerk

First reading: _____, 2015
Second reading: _____, 2015
Publication: _____, 2015



Agenda Item: Consent Agenda

Summary: The consent agenda typically includes the most recent council minutes, cash summary report, verified report, electronic fund transfers, and check registers. The consent agenda also may include the 2nd reading of ordinances that were approved unanimously by the council at the 1st reading. Council members may remove consent agenda items for further discussion. Removed items will be placed under Other Business on the agenda.

Council Action: Required. Possible motion ...

1. I move the council approves the consent agenda items as presented.



MINUTES

Greenwood City Council Closed Session

Wednesday, August 5, 2015

20225 Cottagewood Road, Deephaven, MN 55331

1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the meeting to order at 6pm.

Members Present: Mayor Kind; Councilmembers Bill Cook, Tom Fletcher, Bob Quam, Rob Roy

Others Present: Contract Attorney Bob Vose

Motion by Kind to approve the agenda. Second by Cook. Motion passed 5-0.

2. CLOSED SESSION

Discuss: Next Steps Regarding Code Violations at 4950 Sleepy Hollow Road

Motion by Kind that the city council enters into closed session pursuant to Minn. Stat. 13D.05 Subd. 3(b) for attorney-client privilege to discuss next steps to address code violations at 4950 Sleepy Hollow Rd.

The city council went into closed session. Per state law, the session was not audio recorded and will not be made public.

Motion by Quam that the city council ends the closed session. Second by Kind. Motion passed 5-0.

3. ADJOURNMENT

Motion by Kind to adjourn the closed session meeting at 6:20pm. Second by Cook. Motion passed 5-0.



MINUTES

Greenwood City Council Worksession

Wednesday, August 5, 2015

20225 Cottagewood Road, Deephaven, MN 55331

1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the meeting to order at 6:20pm.

Members Present: Mayor Kind; Councilmembers Bill Cook, Tom Fletcher, Bob Quam, Rob Roy

Others Present: None

Motion by Fletcher to approve the agenda. Second by Cook. Motion passed 5-0.

2. DISCUSS 2016 BUDGET & FEES

The city council discussed the proposed budget line by line and decided to make the following revisions:

101-33423 Other Grants / Aids	Change \$0 to \$2500
101-34207 False Alarm Fee	Change \$75 to \$0
101-34409 Recycling Fees	Change \$19,500 to \$17,000
101-41600-310 Legal Services - Litigation	Add this line item with \$0 for the 2016 budget
502-34401 Stormwater Use Charges	Increase this line item to offset the reduction in recycling fee
605-45100-439 Misc. Marina Expense	Change "Milfoil" in title to "SABLID / AIS"

The city council discussed the proposed fee ordinance and decided to make the following revisions:

**Clarify that the Landscaping Security Deposit is refundable only if landscaping is completed in 12 months.
Increase Stormwater fee and decrease Recycling fee so the total to the property owner is the same.**

3. ADJOURNMENT

Motion by Roy to adjourn the worksession at 6:54pm. Second by Kind. Motion passed 5-0.

MINUTES

Greenwood City Council Meeting

Wednesday, August 5, 2015

20225 Cottagewood Road, Deephaven, MN 55331



1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the meeting to order at 7pm.

Members Present: Mayor Kind; Councilmembers Bill Cook, Tom Fletcher, Bob Quam, Rob Roy

Others Present: City Attorney Mark Kelly, City Zoning Administrator Dale Cooney

Motion by Kind to approve the agenda. Second by Quam. Motion passed 5-0.

2. CONSENT AGENDA

A. Approve: 07-01-15 City Council Meeting Minutes

B. Approve: June Cash Summary Report

C. Approve: June Certificates of Deposit Report

D. Approve: July Verifieds, Check Register, Electronic Fund Transfers

E. Approve: August Payroll Register

Motion by Kind to approve the consent agenda items. Second by Roy. Motion passed 5-0.

3. MATTERS FROM THE FLOOR

No one spoke during matters from the floor.

4. PRESENTATIONS, REPORTS, GUESTS & ANNOUNCEMENTS

A. Interim Chief Mike Siitari: South Lake Minnetonka Police Department 2016 Budget

Motion by Quam that the city council approves the 2016 South Lake Minnetonka Police Department operating budget with a 3.13% increase to member cities. Second by Fletcher. Motion passed 5-0.

B. Chief Scott Gerber: Excelsior Fire District 2016 Budget

Motion by Cook that the city council approves the 2016 Excelsior Fire District operating budget and facilities / capital budget as presented. Second by Quam. Motion passed 5-0.

C. Excelsior - Lake Minnetonka Chamber of Commerce Update

Angie Bean presented a brief update regarding Chamber activities.

D. Announcement: Smoke Testing Open House, 5-7pm Thu 08-06-15

E. Announcement: St. Alban's Bay Lake Improvement District Annual Mtg, 7pm **Tue 08-25-15 (NEW DATE!)**

F. Announcement: Budget & Fees Worksession, 6pm Wed 09-02-15 (before council meeting)

No council action was taken regarding the announcements.

5. PUBLIC HEARINGS

A. None

6. UNFINISHED BUSINESS

A. Consider: Next Steps Regarding St. Alban's Bay Lake Improvement District

No council action was taken.

7. NEW BUSINESS

- A. Consider: Res 11-15, Signage Conditional Use Permit Findings of Fact, Michael Dvoracek of Signs Unlimited of Plymouth on Behalf of Joel Buttenhoff, 21000 State Highway 7

Motion by Fletcher that the city council approves resolution 11-15 with “Method D” inserted into the 3 blanks in the resolution. Second by Cook. Motion passed 5-0.

Motion by Fletcher that the city council directs the planning commission to review city code section 1140.40 subd 8b regarding the 6-inch frame around signage and make a recommendation to the city council. Second by Cook. Motion passed 5-0.

- B. Consider: Res 09-15, Grading Conditional Use Permit Findings of Fact, Excelsior Entertainment LLC / Old Log Theatre, 5185 Meadville Street

Motion by Roy that the city council approves resolution 09-15 based on the recommendation of the Planning Commission. Second by Quam. Motion passed 5-0.

- C. Consider: Recommendations for Connors' Project, 21650 Fairview Street

Motion by Cook that the city council accepts the planning commission's city code interpretations regarding the Connors' project at 21650 Fairview Street and determines that the patio / grill area is not an accessory structure under current city code. Second by Roy. Motion passed 4-1 with Fletcher voting nay.

Motion by Kind that the city council ...

(1) Appoints a committee made up of Mayor Kind, Councilman Cook, Councilman Fletcher and the following planning commission members if they are willing: Pat Lucking and Kristi Conrad.

(2) Directs the committee to work with staff to draft an ordinance to amend the city code to clarify the definitions of “structure,” “accessory structure,” and “personal property” to address frost footings, structure footings, at-grade decks, patios, sidewalks, walkways, driveways, swing sets, play systems, above ground hot tubs, above ground pools, outdoor kitchens, fire pits, outdoor fireplaces, pergolas, tent canopies, etc. and designate setbacks / hardcover for these items.

(3) Establishes the following timeline:

09-09-15 Deadline for the draft of the ordinance for inclusion in the planning commission packet.

09-16-15 Planning commission holds public hearing and makes a recommendation to the city council.

10-07-15 City council considers 1st reading of the ordinance (may make revisions).

11-04-15 City council considers 2nd reading of the ordinance (may make revisions).

11-05-15 The ordinance is submitted to the Sun-Sailor for publication.

11-12-15 The ordinance is published in the Sun-Sailor (goes into effect on this date).

Second by Cook. Motion passed 5-0.

- D. Consider: Recommendations for No Parking Signs and Traffic Calming

Motion by Kind that the city council authorizes Quam and Kind to arrange for the installation of traffic calming signage on Covington Street and no-parking signs on Fairview Street with a limitation that the cost fits within the 2015 sign budget. Second by Roy. Motion passed 5-0.

- E. Consider: Authorization to Send Budget Comment Opportunity Information to County

Motion by Quam that the city council authorizes the city clerk to send the following information to Hennepin County regarding the opportunity for the public comment regarding the city's 2015 budget: 7pm, Wednesday, December 2, 2015, Deephaven Council Chambers, 20225 Cottagewood Rd, Deephaven, MN 55331, phone 952.474.6633. Second by Cook. Motion passed 5-0.

- F. Consider: Res 10-15, Residential Recycling Grant Agreement with Hennepin County

Motion by Roy that the city council approves resolution 10-15 regarding the residential recycling grant agreement with Hennepin County. Second by Cook. Motion passed 5-0.

8. OTHER BUSINESS

- A. None

9. COUNCIL REPORTS

- A. Cook: Planning Commission, Parks, Sewer Study, St. Alban's Bay Bridge

No council action was taken.

- B. Fletcher: Lake Minnetonka Communications Commission, Fire

No council action was taken.

- C. Kind: Police, Administration, Mayors' Meetings, Website, Street Signs

Motion by Cook that the city council directs the city clerk to: (1) Secure proposals for removing weeds and dredging at the city docks. (2) Determine the process and cost for securing a dredging permit. Second by Quam. Motion passed 5-0.

Motion by Quam that the city council directs the city clerk to issue a request for proposal for auditing services. Second by Roy. Motion passed 5-0.

- D. Quam: Roads & Sewers, Mtka Comm Education, St. Alban's Bay Bridge

No council action was taken.

- E. Roy: Lake Minnetonka Conservation District, Lake Improvement District

No council action was taken.

10. CLOSED SESSION

- A. Discuss: Shorewood Offer to Purchase the Southshore Center

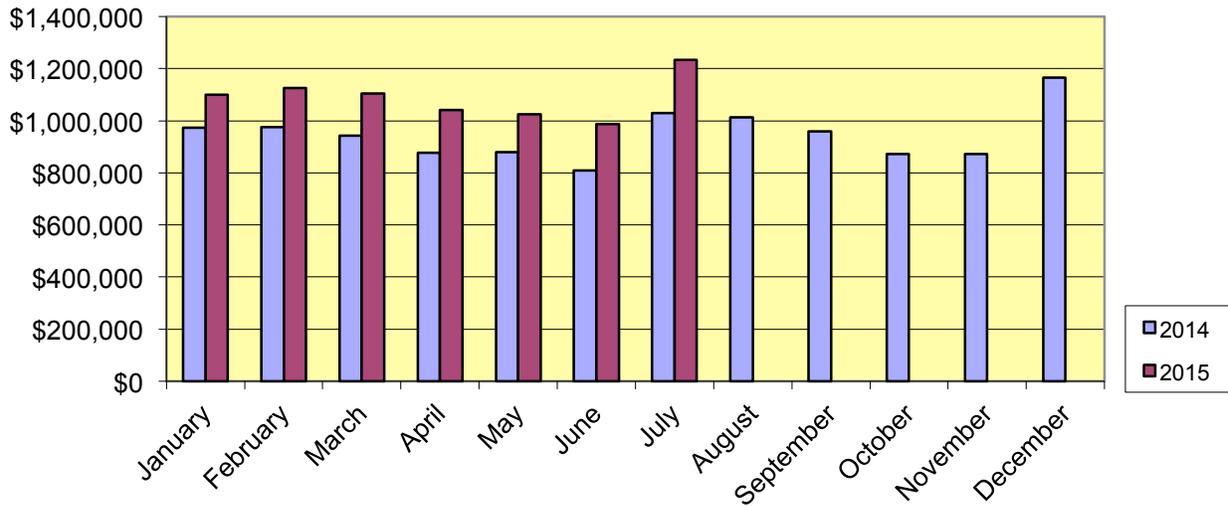
There is no new information, so the city council did not hold a closed session.

11. ADJOURNMENT

Motion by Roy to adjourn the meeting at 9:22pm. Second by Cook. Motion passed 5-0.

This document is intended to meet statutory requirements for city council meeting minutes. A video recording was made of the meeting, which provides a verbatim account of what transpired. The video recording is available for viewing on LMCC TV channel 8 for 1 month, at www.lmcc-tv.org for 1 year, and on DVD at the city office (permanent archive).

City of Greenwood Monthly Cash Summary



Month	2014	2015	Variance with Prior Month	Variance with Prior Year
January	\$973,698	\$1,100,038	-\$65,893	\$126,340
February	\$976,134	\$1,125,995	\$25,957	\$149,861
March	\$942,468	\$1,105,199	-\$20,796	\$162,731
April	\$878,040	\$1,041,296	-\$63,903	\$163,256
May	\$879,272	\$1,025,022	-\$16,274	\$145,750
June	\$808,884	\$986,189	-\$38,833	\$177,305
July	\$1,029,060	\$1,234,400	\$248,211	\$205,340
August	\$1,013,814	\$0	-\$1,234,400	-\$1,013,814
September	\$960,083	\$0	\$0	-\$960,083
October	\$872,707	\$0	\$0	-\$872,707
November	\$871,871	\$0	\$0	-\$871,871
December	\$1,165,931	\$0	\$0	-\$1,165,931

Bridgewater Bank Money Market	\$473,774
Bridgewater Bank Checking	\$18,017
Beacon Bank CD	\$406,361
Beacon Bank Money Market	\$324,334
Beacon Bank Checking	\$11,914
<hr/>	
	\$1,234,400

ALLOCATION BY FUND

General Fund	\$501,055
Special Project Fund	\$0
General Fund Designated for Parks	\$22,685
Bridge Capital Project Fund	\$117,383
Road Improvement Fund	\$40,000
Stormwater Fund	\$10,907
Sewer Enterprise Fund	\$462,691
Marina Enterprise Fund	\$69,679
<hr/>	
	\$1,234,400

GREENWOOD CERTIFICATES OF DEPOSIT

Report Date: 7/31/15

Acct #	Bank	Date	Term	Maturity	Rate	Amount
101-10409	Beacon Bank	08/05/14	12 month	08/05/15	0.40%	\$ 61,297.93
101-10412	Beacon Bank	09/22/14	13 month	10/22/15	0.70%	\$ 80,419.95
101-10410	Beacon Bank	11/06/14	13 month	12/06/15	0.70%	\$ 61,227.67
101-10407	Beacon Bank	01/04/15	13 month	02/04/16	0.70%	\$ 61,774.01
101-10408	Beacon Bank	04/05/15	13 month	05/05/16	0.70%	\$ 61,342.61
101-10411	Beacon Bank	06/22/15	13 month	07/22/16	0.60%	\$ 80,299.18
					TOTAL	\$ 406,361.35

CITY COUNCIL POLICY: 09-03-14 Motion by Roy to authorize the administrative committee to open CDs with a maximum initial maturity of 25 months with a combined maximum total CD balance of \$500,000 at Beacon Bank or Bridgewater Bank. Second by Cook. Motion passed 5-0.

Check Issue Date(s): 08/01/2015 - 08/31/2015

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
08/15	08/04/2015	12086		Void Check	101-20100	.00 V
08/15	08/04/2015	12087		Void Check	101-20100	.00 V
08/15	08/04/2015	12088		Void Check	101-20100	.00 V
08/15	08/04/2015	12089		Void Check	602-20100	.00 V
08/15	08/04/2015	12090		Void Check	101-20100	.00 V
08/15	08/04/2015	12091		Void Check	602-20100	.00 V
08/15	08/04/2015	12092		Void Check	101-20100	.00 V
08/15	08/04/2015	12093		Void Check	602-20100	.00 V
08/15	08/04/2015	12094		Void Check	101-20100	.00 V
08/15	08/04/2015	12095		Void Check	101-20100	.00 V
08/15	08/04/2015	12096		Void Check	101-20100	.00 V
08/15	08/04/2015	12097		Void Check	101-20100	.00 V
08/15	08/04/2015	12098	10	AMERICAN SOLUTIONS FOR BUSINES	101-20100	155.50
08/15	08/04/2015	12099	9	CITY OF DEEPHAVEN	502-20100	12,566.00
08/15	08/04/2015	12100	586	CIVIC SYSTEMS, LLC	101-20100	1,038.00
08/15	08/04/2015	12101	199	ELECTRIC PUMP	602-20100	569.85
08/15	08/04/2015	12102	581	EMERY'S TREE SERVICE, INC.	101-20100	1,225.00
08/15	08/04/2015	12103	68	GOPHER STATE ONE CALL	602-20100	62.45
08/15	08/04/2015	12104	841	LAW OFFICE GREGORY E KELLER PA	101-20100	368.00
08/15	08/04/2015	12105	216	QUALITY FLOW SYSTEMS INC	602-20100	651.00
08/15	08/04/2015	12106	38	SO LAKE MINNETONKA POLICE DEPT	101-20100	15,586.42
08/15	08/04/2015	12107	824	STAR TRIBUNE	101-20100	252.00
08/15	08/04/2015	12108	745	Vintage Waste Systems	101-20100	1,628.25
08/15	08/04/2015	12109	145	XCEL ENERGY	602-20100	228.78
08/15	08/25/2015	12110	51	BOLTON & MENK, INC.	403-20100	4,656.00
08/15	08/25/2015	12111	792	CORNERSTONE INDUSTRIES INC	101-20100	2,671.22
08/15	08/25/2015	12112	199	ELECTRIC PUMP	602-20100	800.95
08/15	08/25/2015	12113	78	Hennepin County Taxpayer Svcs.	602-20100	40.00
08/15	08/25/2015	12114	3	KELLY LAW OFFICES	101-20100	885.50
08/15	08/25/2015	12115	105	METRO COUNCIL ENVIRO SERVICES	602-20100	1,912.42
08/15	08/25/2015	12116	745	Vintage Waste Systems	101-20100	1,628.25
08/15	08/25/2015	12117	145	XCEL ENERGY	101-20100	380.80
Totals:						<u>47,306.39</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
3	KELLY LAW OFFICES 6368	GENERAL LEGAL	08/04/2015	885.50	.00	885.50	12114	08/25/2015
Total 3				885.50	.00	885.50		
9	CITY OF DEEPHAVEN JULY 2015	SEWER	07/31/2015	12,566.00	.00	12,566.00	12099	08/04/2015
Total 9				12,566.00	.00	12,566.00		
10	AMERICAN SOLUTIONS FOR BUSINES NV02239106	ENVELOPES	07/29/2015	155.50	.00	155.50	12098	08/04/2015
Total 10				155.50	.00	155.50		
38	SO LAKE MINNETONKA POLICE DEPT JUGUST 2015	OPERATING BUDGET	08/01/2015	15,586.42	.00	15,586.42	12106	08/04/2015
Total 38				15,586.42	.00	15,586.42		
51	BOLTON & MENK, INC. 0180880	2014 I/I REDUCTION GRANT APP	07/31/2015	232.00	.00	232.00	12110	08/25/2015
	0180884	2014 MS4 ADMN	07/31/2015	318.00	.00	318.00	12110	08/25/2015
	0180885	2015 DEVELOPMENT REVIEW	07/31/2015	561.00	.00	561.00	12110	08/25/2015
	0180886	2015 MISC ENGINEERING	07/31/2015	180.00	.00	180.00	12110	08/25/2015
	0180887	2015 STREET IMPROVEMENTS	07/31/2015	3,365.00	.00	3,365.00	12110	08/25/2015
Total 51				4,656.00	.00	4,656.00		
68	GOPHER STATE ONE CALL 138746	Gopher State calls	07/31/2015	62.45	.00	62.45	12103	08/04/2015
Total 68				62.45	.00	62.45		
78	Hennepin County Taxpayer Svcs. 0815-19	SPECIAL ASSMT ANNUAL FEE	08/10/2015	40.00	.00	40.00	12113	08/25/2015
Total 78				40.00	.00	40.00		
105	METRO COUNCIL ENVIRO SERVICES 0001047499	Monthly wastewater Charge	08/04/2015	1,912.42	.00	1,912.42	12115	08/25/2015
Total 105				1,912.42	.00	1,912.42		
145	XCEL ENERGY 072415	LIFT STATION #2	07/24/2015	228.78	.00	228.78	12109	08/04/2015
	072815	Sleepy Hollow Road *	07/28/2015	8.35	.00	8.35	12117	08/25/2015
	080315	Street Lights *	08/03/2015	372.45	.00	372.45	12117	08/25/2015

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
Total 145				<u>609.58</u>	<u>.00</u>	<u>609.58</u>		
199	ELECTRIC PUMP							
	0055792-IN	LIFT STATION REPAIR	07/21/2015	569.85	.00	569.85	12101	08/04/2015
	0055925-IN	LIFT STATION REPAIR	08/04/2015	800.95	.00	800.95	12112	08/25/2015
Total 199				<u>1,370.80</u>	<u>.00</u>	<u>1,370.80</u>		
216	QUALITY FLOW SYSTEMS INC							
	30718	LIFT STN REPAIR	07/13/2015	651.00	.00	651.00	12105	08/04/2015
Total 216				<u>651.00</u>	<u>.00</u>	<u>651.00</u>		
581	EMERY'S TREE SERVICE, INC.							
	20138	TREE MAINTENANCE	07/14/2015	1,225.00	.00	1,225.00	12102	08/04/2015
Total 581				<u>1,225.00</u>	<u>.00</u>	<u>1,225.00</u>		
586	CIVIC SYSTEMS, LLC							
	CVC13068	Semi-Annual Support Fee	07/17/2015	1,038.00	.00	1,038.00	12100	08/04/2015
Total 586				<u>1,038.00</u>	<u>.00</u>	<u>1,038.00</u>		
745	Vintage Waste Systems							
	072015	City Recycling Contract	07/20/2010	1,628.25	.00	1,628.25	12108	08/04/2015
	082015	City Recycling Contract	08/20/2015	1,628.25	.00	1,628.25	12116	08/25/2015
Total 745				<u>3,256.50</u>	<u>.00</u>	<u>3,256.50</u>		
792	CORNERSTONE INDUSTRIES INC							
	20157	SIGN PROJECT	08/15/2015	2,671.22	.00	2,671.22	12111	08/25/2015
Total 792				<u>2,671.22</u>	<u>.00</u>	<u>2,671.22</u>		
824	STAR TRIBUNE							
	89203-01	LEGAL NOTICE	07/04/2015	252.00	.00	252.00	12107	08/04/2015
Total 824				<u>252.00</u>	<u>.00</u>	<u>252.00</u>		
841	LAW OFFICE GREGORY E KELLER PA							
	072215	PROSECUTION BILL	07/22/2015	368.00	.00	368.00	12104	08/04/2015
Total 841				<u>368.00</u>	<u>.00</u>	<u>368.00</u>		
Grand Totals:				<u>47,306.39</u>	<u>.00</u>	<u>47,306.39</u>		

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Description	GL Account	Amount
09/01/15	PC	09/01/15	9011501	COOK, WILLIAM B.	37		001-10100	184.70
09/01/15	PC	09/01/15	9011502	Fletcher, Thomas M	33		001-10100	84.70
09/01/15	PC	09/01/15	9011503	Kind, Debra J.	34		001-10100	277.05
09/01/15	PC	09/01/15	9011504	Quam, Robert	32		001-10100	184.70
09/01/15	PC	09/01/15	9011505	ROY, ROBERT J.	38		001-10100	184.70
Grand Totals:								<u>915.85</u>



CONNECTING & INNOVATING
SINCE 1913

LIABILITY COVERAGE – WAIVER FORM

LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to pstech@lmc.org

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

City of Greenwood
LMCIT Member Name

Check one:

- The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting September 2, 2015

Signature _____ Position Mayor



Agenda Number: 4A

Agenda Date: 09-02-15

Prepared by Deb Kind

Agenda Item: City Engineer Dave Martini, Road Update, Sewer Update, Meadville Median / Traffic Calming, Stormwater Drainage Issue on St. Alban's Bay Road

Summary: City Engineer Dave Martini will give a verbal presentation at the 09-02-15 city council meeting.

Council Action: No action required.

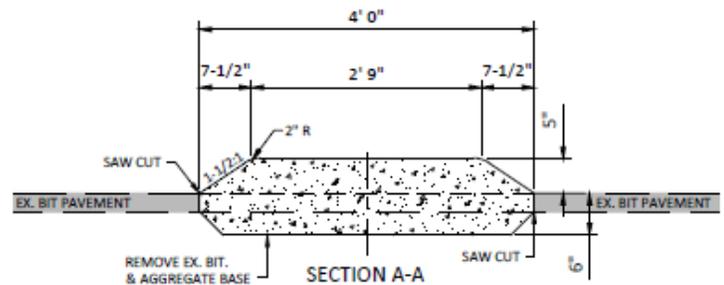
Date: August 18, 2015

To: Meadville Street Residents

From: City of Greenwood

RE: Traffic Calming

As you may be aware, the City of Greenwood has been exploring ways to slow traffic on Meadville Street in response to concerns that have been raised by residents. With this in mind, the City's 2015 Street Improvement Project includes a proposed concrete median with mountable curbs at the intersection of Meadville and Minnetonka Boulevard. The intent of this improvement is to separate the traffic movements and force traffic to make more of a 90 degree turn coming on and off of Minnetonka Boulevard.



The proposed median has resulted in many discussions with property owners and several concerns have been raised related to restricting traffic movements at the intersection (specifically vehicles with trailers and large trucks). With these concerns in mind, the City has decided to delay construction of the median until additional input can be solicited from the public. Therefore, we would like to inform you that this topic will be discussed at the City Council meeting on September 2nd. At that time, the public will be given a chance to comment on the proposed improvements.

Please contact one of the following individuals if you have questions or comments about the proposed median but are unable to attend the City Council meeting:

Mayor Deb Kind
Dkind100@gmail.com

Councilman Bob Quam
quamco@aol.com



Agenda Number: 6A

Agenda Date: 09-02-15

Prepared by Deb Kind

Agenda Item: St. Alban's Bay Lake Improvement District, Next Steps, 2016 Budget

Summary: In January and February 2015, the cities of Excelsior and Greenwood approved the establishment of a St. Alban's Bay Lake Improvement District (SABLID) – the first LID on Lake Minnetonka. The SABLID is made up of property owners who have access rights to St. Alban's Bay. The SABLID has taxing authority for the specific purpose of managing aquatic invasive species.

The first annual meeting of the SABLID was held on 08-25-15. At the meeting the "appointed" members of the board were officially "elected" by ballots submitted from 32 property owners in the district. The attached budget was approved unanimously by property owners present at the meeting.

Timeline: The next steps in the SABLID process are listed on the timeline below ...

- 09-02-15 Greenwood approves the 2016 SABLID budget.
- __-__-15 Excelsior approves the 2016 SABLID budget.
- __-__-15 Excelsior appoints 1 ex-officio director.
- __-__-15 Greenwood appoints a Fiduciary Agent for the SABLID.
- __-__-15 Excelsior appoints a Fiduciary Agent for the SABLID.

Council Action: Action regarding the 2016 budget is required. Suggested motions ...

1. I move the Greenwood city council (1) accepts the St. Alban's Bay Lake Improvement District's property owner's recommendation and approves the 2016 budget in the amount of \$30,000, (2) directs the city clerk to send a copy of this motion to the Excelsior city manager for distribution to the Excelsior city council.
2. I move the Greenwood city council (1) accepts the St. Alban's Bay Lake Improvement District board's recommendation and appoints _____ as the St. Alban's Bay Lake Improvement District Fiduciary Agent at a cost not to exceed \$_____ per year, (2) directs the city clerk to send a copy of this motion to the Excelsior city manager for distribution to the Excelsior city council.
3. Do nothing or other motion ???

August 11, 2015

St. Albans Bay Property Owners:

The first Annual Meeting for the St. Albans Bay Lake Improvement District will be held August 25, 2015 at the Deephaven City Hall, 20225 Cottagewood Road, Deephaven at 7:00 pm. Each property in the St Albans Bay Lake Improvement District will have one vote at the Annual Meeting.

The purpose of the Annual Meeting is to elect board officers to one year term and two year terms and approve the 2015 budget and proposed levy.

The proposed 2016 budget is \$30,000 to treat St Albans Bay for milfoil and curly leaf pond weed.

The proposed levy is:

\$75 for channel properties and association members.

\$100 for condominiums (the Villas).

\$150 for homes with less than 100 feet of shoreline.

\$220 for homes with 100 feet or more of shoreline.

\$400 for marinas with less than 10 slips

\$800 for marinas with 11 to 20 slips

\$1,200 for marinas with 21 or more slips

Enclosed is a ballot for the proposed slate of candidates for the board for the next year. If you would like to submit an absentee ballot for the Board election, please have your ballot into Deephaven City Hall no later than 5:00 pm on August 25. The budget and levy will be voted on by those in attendance at the Annual Meeting.

If you have any questions prior to the Annual Meeting please feel free to contact Joan Maher at joanmaher11@gmail.com or 612-418-1400.

ST ALBANS BAY LAKE IMPROVEMENT DISTRICT (SAB-LID) FINANCIAL HISTORY

	2010	2011	2012	2013	2014	2015	
CARRYOVER		\$ 2,326	\$ 15,991	\$ 29,031	\$ 25,133	\$ 35,106	
INCOME							TOTALS
Contributions	\$ 2,326	\$ 66,694	\$ 17,147	\$ 26,414	\$ 12,650	\$ 16,293	\$ 141,524
DNR Grant		\$ 8,250	\$ -	\$ 3,724	\$ -		\$ 11,974
Cities		\$ 2,500	\$ 2,000	\$ 7,500	\$ 2,500	\$ 5,000	\$ 19,500
Total Income	\$ 2,326	\$ 77,444	\$ 19,147	\$ 37,638	\$ 15,150	\$ 21,293	\$ 172,998
EXPENSES							
Treatment		\$ 58,167	\$ -	\$ 36,412	\$ -	\$ 32,564	\$ 127,143
LMA Management		\$ 5,606	\$ 5,627	\$ 5,124	\$ 2,077	\$ 1,100	\$ 19,534
Other			\$ 55	\$ -	\$ -	\$ 338	\$ 393
Refunds			\$ 425	\$ -	\$ -	\$ -	\$ 425
Greenwood/Postage					\$ 3,100		\$ 3,100
Total Expenses		\$ 63,773	\$ 6,107	\$ 41,536	\$ 5,177	\$ 34,002	\$ 150,595
NET		\$ 13,671	\$ 13,040	\$ (3,898)	\$ 9,973	\$ (12,709)	\$ 22,403
NET+CARRYOVER		\$ 15,997	\$ 29,031	\$ 25,133	\$ 35,106	\$ 22,397	



Agenda Number: 7A

Agenda Date: 09-02-15

Prepared by Deb Kind

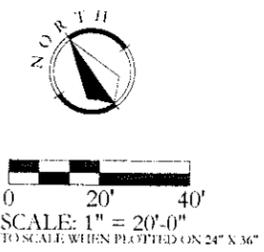
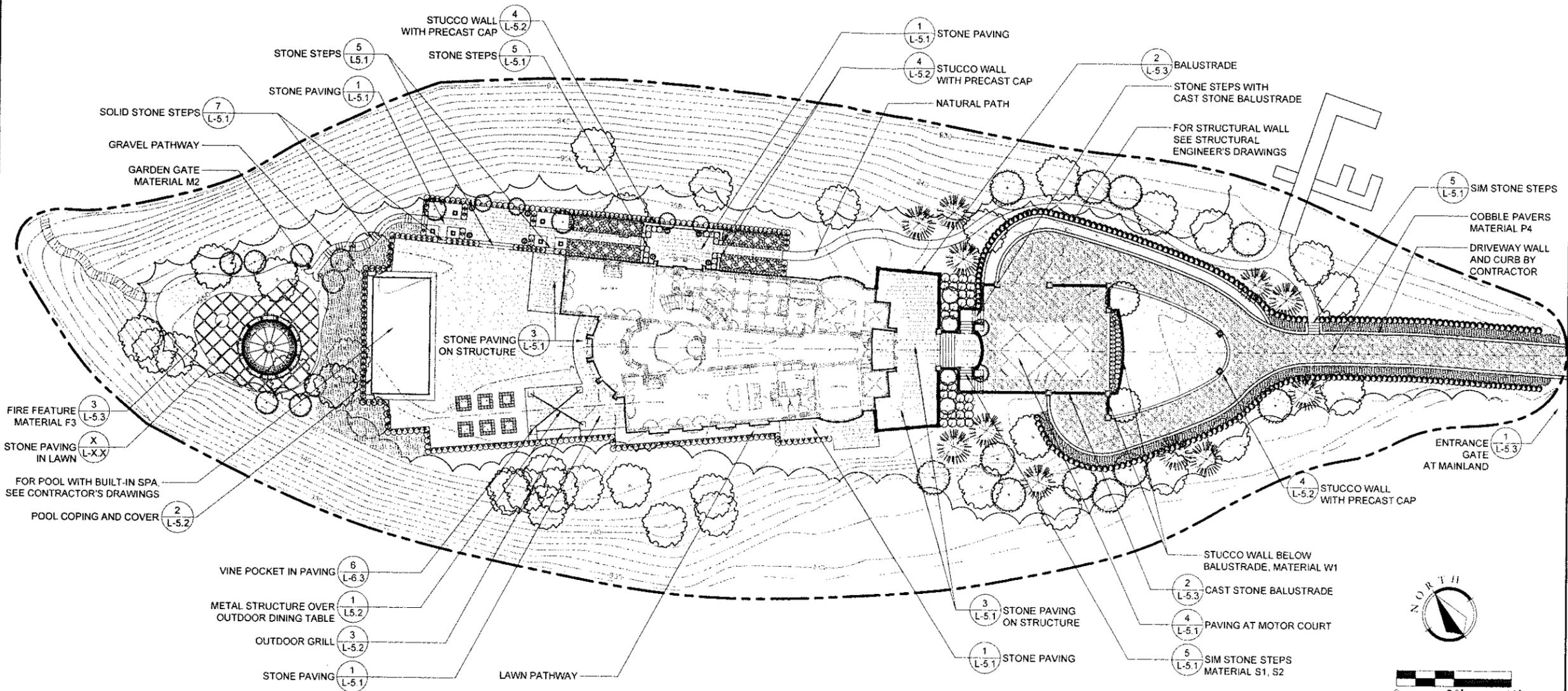
Agenda Item: Lighting and Landscaping Plans, Kam & Sara Talebi, 5570 Maple Heights Rd

Summary: On 10-22-14, the city council approved Kam & Sara Talebi's variance for constructing retaining walls and a driveway within the 50ft lake yard setback. One of the conditions of approval was that, "The applicant shall provide lighting and landscaping plans for approval by the city council."

Variances expire 1 year from the date of approval. Therefore, the lighting and landscaping plan must be approved by 10-22-15, or an extension of the variance will be needed. Also, if landscaping is not completed prior to the issuance of a Certificate of Occupancy, the city requires a \$1,500 cashier's or certified check that is refundable if the landscaping is completed within 12 months of the occupancy permit being issued.

Council Action: Action required. Potential motions ...

1. I move the Greenwood city council approves the landscaping and lighting plans as submitted by Kam & Sara Talebi, 5570 Maple Heights Road.
2. I move the Greenwood city council approves the landscaping and lighting plans submitted by Kam & Sara Talebi, 5570 Maple Heights Road with the following revisions _____.
3. Other motion ???



SYM	DETAIL	MATERIAL	STYLE/COLOR	FINISH	MFCR /SUPPLIER	
PAVING AND PRECAST	P1	1/L5.1, 2/L5.1, 3/L5.1	STONE PAVING	16"X16"X2", 16"X24"X2" AND 16"X32"X2" CORTONA SANDSTONE	SANDBLAST	ORIJN STONE, MN CONTACT: JOHN RICHARDS
	P2	4/L5.1	PAVING AT MOTOR COURT	12"X24"X1.25" LILAC BLUESTONE, GROUT TO MATCH STONE COLOR	THERMAL	ORIJN STONE, MN CONTACT: JOHN RICHARDS
	P3	1,2/L5.1	STONE BANDING	12"X24"X2" LILAC BLUESTONE (FOR SIZING SEE HARDSCAPE LAYOUT PLANS)	THERMAL	ORIJN STONE, MN CONTACT: JOHN RICHARDS
	P4	BY MANUF	COBBLE PAVERS AT DRIVEWAY	5"X3"X VARIES, OLD WORLD PAVER, RANDOM RUNNING BOND	VICTORIAN, CLEFT FINISH	BELGARD
	P5	6/L5.1	STONE PAVING IN LAWN	12"X24"X1.5" CORTONA SANDSTONE	SANDBLAST	ORIJN STONE, MN CONTACT: JOHN RICHARDS
	P6	4/L5.1	ARTIFICIAL TURF	TBD	TBD	TBD
	P7	2/L5.3	PRECAST STONE BALUSTER, HANDRAIL, BASERAIL	JEFFERSON 2 STRAIGHT UNIT ID: 17357	TBD	STONE LEGENDS TEL: 800-398-1199
	P8	2/L5.3	PRECAST STONE PIER SHAFT, PIER CAP, BASE	COACH NEWELL UNIT ID: 471 PIER SHAFT AT CUSTOM HEIGHT 33"	TBD	STONE LEGENDS TEL: 800-398-1199
	P9	2/L5.3	PRECAST STONE PIER CAP	CONNELLY 5 UNIT ID: 1365	TBD	STONE LEGENDS TEL: 800-398-1199
	P10	4/L5.2, 1/L5.3, 2/L5.3	PRECAST STONE PIER CAP	CONNELLY FLAT 4 UNIT ID: 17452	TBD	STONE LEGENDS TEL: 800-398-1199
	P11	1/L5.3, 4/L5.2	PRECAST STONE WALL CAP	FLATFACE 7 UNIT ID: 8978, SPECIAL ORDER CURVES AT ENTRY GATE	TBD	STONE LEGENDS TEL: 800-398-1199
	P12	2/L5.3	CUSTOM DESIGNED PIER	COACH NEWELL UNIT ID: 471 PIER SHAFT AT CUSTOM SIZE	TBD	STONE LEGENDS TEL: 800-398-1199

SYM	DETAIL	MATERIAL	STYLE/COLOR	FINISH	MFCR /SUPPLIER	
STEPS	S1	4/L5.2	STONE TREAD	12"X VARIES X 2" LILAC BLUESTONE, FULL TREAD STONE	THERMAL	ORIJN STONE, MN CONTACT: JOHN RICHARDS
	S2	4/L5.2	STONE RISER	6"X 12"X 1" LILAC BLUESTONE	THERMAL	ORIJN STONE, MN CONTACT: JOHN RICHARDS
	S3	7/L5.1	SOLID STONE STEPS	12"X 8"X 36" LILAC BLUESTONE	THERMAL	ORIJN STONE, MN CONTACT: JOHN RICHARDS

SYM	DETAIL	MATERIAL	STYLE/COLOR	FINISH	MFCR /SUPPLIER	
POOL	PL1	2/L5.2	STONE COPING	24" X 36" X 3" THREE SIDES, 24" X 24" X 3" AT AUTO COVER, LILAC BLUESTONE	THERMAL AT ALL EXPOSED FACES	ORIJN STONE, MN CONTACT: JOHN RICHARDS
	PL2	2/L5.2	WATERLINE TILE	6" X 6" IT-RADIO TILES	STANDARD	US POOL TILE COMPANY http://uspooltile.com/radio-6x6/
	PL3	2/L5.2	INTERIOR PLASTER	FRENCH GREY	SMOOTH	PER POOL CONTRACTOR

SYM	DETAIL	MATERIAL	STYLE/COLOR	FINISH	MFCR /SUPPLIER	
WALLS	W1	1/L5.3, 3/L5.2	STUCCO	COLOR TO MATCH ARCHITECTURE	TO MATCH ARCHITECTURE	PER CONTRACTOR
	W2	1/L5.3, 3/L5.2	STONE VENEER	12"X24"X1.5" CORTONA SANDSTONE FLAT VENEER AND CORNER COINS	SANDBLAST	ORIJN STONE, MN CONTACT: JOHN RICHARDS
	W3	3/L5.2	STONE COUNTER AND LEDGE CAP AT OUTDOOR GRILL	3 INCH THICK, FULL SLAB LILAC BLUESTONE TO GRILL AS SHOWN, CUT OUTS FOR SINK AND COOKTOP, TIGHT JOINTS	THERMAL GROUT TO MATCH STONE	ORIJN STONE, MN CONTACT: JOHN RICHARDS

SYM	DETAIL	MATERIAL	STYLE/COLOR	FINISH	MFCR /SUPPLIER	
METAL WORK	M1	1/L5.3	ENTRANCE GATE	DESIGNED TO MATCH INTERIOR METALWORK BY OTHERS	TBD	PER CONTRACTOR
	M2	N/A	METAL GARDEN GATE	TBD	TBD	TBD
	M3	1/L5.2	METAL STRUCTURE OVER OUTDOOR DINING TABLE	STAINLESS STEEL OR POWDERCOATED ALUMINIUM	DARK GREY, SMOOTH	PER CONTRACTOR
	M4	2/L5.3	PAINTED METAL DOWEL	TBD	SMOOTH, PAINTED BLACK	PER CONTRACTOR

SYM	DETAIL	MATERIAL	STYLE/COLOR	FINISH	MFCR /SUPPLIER	
FURNISHING	F1	2/L5.3, 4/L5.2	PLANTER BOWLS AT PIERS	BOWL PLANTER	NATURAL DRY CAST LIMESTONE	SUPPLIED BY DHDA
	F2	1/L5.3	PLANTER BOWLS AT VEHICULAR GATE	BOWL PLANTER	NATURAL DRY CAST LIMESTONE	SUPPLIED BY DHDA
	F3	3/L5.3	FIRE FEATURE	DECORATIVE GAS FIRE POT, 48 INCH ROUND	OYSTER SHELL HONED	SUPPLIED BY DHDA

- NOTES:
1. SAMPLES TO BE PROVIDED AND ALL MATERIALS TO BE APPROVED BY THE LANDSCAPE DESIGNER
2. FINISHES TO BE APPLIED TO ALL EXPOSED SURFACES
3. ALL EXTERIOR PAVING FINISHES TO HAVE A COEFFICIENT OF FRICTION GREATER THAN 0.60 AS PER CODE
4. SHOP DRAWINGS FOR MECHANICAL FRAME AND HARDWARE FOR GATES TO BE APPROVED BY LANDSCAPE DESIGNER
5. ALL PAINT TO BE EXTERIOR HIGH GRADE ACRYLIC PAINT

NOTES:
1. Surveys provided by ADVANCE SURVEYING & ENGINEERING CO., 5900 S HWY. NO. 101, MINNETONKA, MN 55345.
2. Doyle Herman Design Associates, LLC takes no responsibility for the accuracy of the information provided by the surveyor. If the Contractor determines inaccuracies (on site), the Contractor shall alert the Landscape Designer prior to construction of any part of the design affected by the perceived inaccuracy.
3. The Contractor shall verify the location of all utilities prior to commencement of any construction activities. The Contractor takes full responsibility for any utilities damaged due to not verifying utility locations, and will repair any damage at the Contractor's own expense.
4. The Contractor shall obtain all permits for construction activities as required by the local municipality, state and federal regulations. All permits shall be obtained prior to commencement of the work associated with the permit. The Contractor shall abide by all rules and regulations set forth by the permits required for construction activities.
5. The Contractor shall at all times keep the construction site in an orderly condition, store materials in a pre-determined location, minimize site disturbance, and remove all debris and excess material from the site.
6. The Contractor shall maintain any erosion control measures utilized on site.

No.	Date	Revised

DOYLE HERMAN DESIGN ASSOCIATES, LLC
8748 Melrose Avenue
West Hollywood, CA 90069
Phone: 310-657-6600
WWW.DHDA.COM

PROJECT:
TALEBI RESIDENCE
ALBANSWOOD ISLAND
LAKE MINNETONKA
ST. ALBAN'S BAY

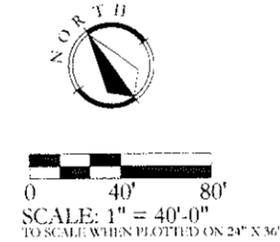
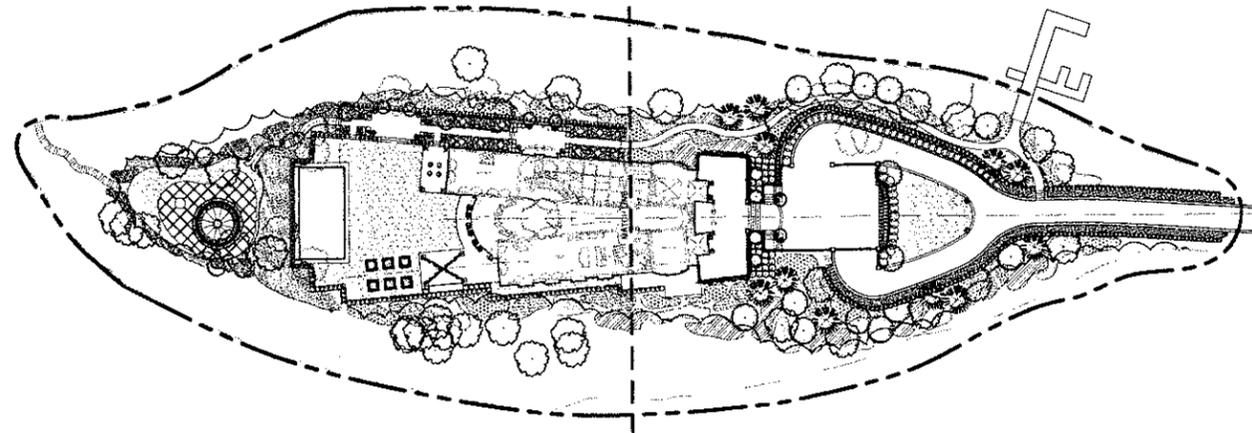
DWG. TITLE:
MATERIALS PLAN

DRAWING FILE: L-5.0 MATERIALS PLAN.dwg
DRAWN BY: AN
CHECKED BY: AH
SAVE DATE: February 3, 2015
ISSUE DATE: February 2, 2015 REV. DATE: ###

SHEET NO:
L-5.0
© 2015 Doyle Herman Design Associates, LLC

PLANTING PLAN: L-6.1

PLANTING PLAN: L-6.2



1 KEY PLAN

PLANT LIST

SYMBOL	QTY	BOTANICAL NAME	COMMON NAME	SIZE	SPACING O.C.	NOTES
Trees/ Palms						
ACE FRE	2	ACER FREEMANI 'JEFFERS RED'	AUTUMN BLAZE MAPLE	4" CALIPER	AS SHOWN	12'-0" - 15'-0" TREE
AME GRA	8	AMELANCHIER GRANDIFLORA 'AUTUMN BRILLIANCE'	APPLE SERVICEBERRY	3" CALIPER	AS SHOWN	
CAR BET A	2	CARPINUS BETULUS FASTIGIATA	AMERICAN HORNBEAM	4" CALIPER	AS SHOWN	HIGH BRANCHED AT 4 FT
CAR BET B	10	CARPINUS BETULUS FASTIGIATA	AMERICAN HORNBEAM	2-3" CALIPER	AS SHOWN	LOW BRANCHED TREE
JUN VIR	11	JUNIPERUS VIRGINIANA	EASTERN RED CEDAR	6-8 FT	AS SHOWN	
MAL DOL	2	MALUS 'DOLGO'	DOLGO CRABBAPPLE	3" CALIPER	AS SHOWN	
PIC GLA	11	PICEA GLAUCA 'DENSATA'	BLACK HILLS SPRUCE	6-8 FT	AS SHOWN	
QUE PAL	10	QUERCUS PALUSTRIS	PIN OAK	4" CALIPER	AS SHOWN	
Shrubs						
BUX PYR	8	BUXUS X 'GREEN MOUNTAIN' PYRAMID	GREEN MOUNTAIN BOXWOOD	36"	AS SHOWN	PYRAMID
BUX GRE	33	BUXUS X 'GREEN MOUNTAIN'	GREEN MOUNTAIN BOXWOOD	36"	18"	HEDGE
BUX MIC	84	BUXUS MICROPHYLLA KOREANA	LITTLE LEAF BOXWOOD	24"-36"	18"	HEDGE
BUX WIN	420	BUXUS MICROPHYLLA KOREANA 'WINTERGREEN'	WINTERGREEN BOXWOOD	24"	18"	HEDGE
CAR BET C	217	CARPINUS BETULUS FASTIGIATA	AMERICAN HORNBEAM	36-42"	18"	LOW BRANCHED HEDGING SHRUB
EUO FOR A	14	EUONYMUS FORTUNEI 'EMERALD GAITY'	WINTERCREEPER EUONYMUS	5 GAL	AS SHOWN	
ILE GLA	32	ILEX GLABRA	INKBERRY	36"	36"	
LIG VUL A	250	LIGUSTRUM VULGARE	EUROPEAN PRIVET	36"-42"	24"	
LIG VUL B	173	LIGUSTRUM VULGARE	EUROPEAN PRIVET	3 GAL	AS SHOWN	
PHI MIN	6	PHILADELPHUS 'MINIATURE SNOWFLAKE'	MOCK ORANGE	24"-36"	36"	
RHO WHI	62	RHODODENDRON 'WHITE LIGHTS'	DECIDUOUS AZALEA	36"	36"	
RHO NOR	44	RHODODENDRON 'NORTHERN HI-LIGHTS'	DECIDUOUS AZALEA	36"	36"	
SYR MEY	6	SYRINGA MEYERI 'PALIBIN'	DWARF LILAC	24"-36"	AS SHOWN	
VIB CAR	173	VIBURNUM CARLESII	KOREAN SPICE VIBURNUM	36"	48"	
VIB DEN	136	VIBURNUM DENTATUM	ARROWWOOD VIBURNUM	36"	48"	
VIB JUD	96	VIBURNUM JUDDII	VIBURNUM JUDDII	36"	48"	
VIB OPU	65	VIBURNUM OPULUS	EUROPEAN CRANBERRYBUSH	36"	48"	
Vines						
CLE PER	4	CLEMATIS 'PERLE D'AZUR'	CLEMATIS 'PERLE D'AZUR'	5 GAL	AS SHOWN	5 FT STAKED
HYD ANO	2	HYDRANGEA PETIOLARIS	CLIMBING HYDRANGEA	5 GAL	AS SHOWN	5 FT STAKED
PAR QUI	14	PARTHENOCISSUS QUINQUENFOLIA	VIRGINIA CREEPER	5 GAL	6 FT	5 FT STAKED
Perennials / Grasses						
GER JOH	6	GERANIUM 'JOHNSON'S BLUE'	CRANESBILL	1 GAL	12"	
Groundcovers						
EUO FOR B	4264	EUONYMUS FORTUNEI 'EMERALD GAITY'	WINTERCREEPER EUONYMUS	2.5" POTS	9"	
Pot Schedule						
	QTY	BOTANICAL NAME	COMMON NAME	SIZE		
POT A	4					
POT B	4					
POT C	4					
POT D	4	BUXUS X 'GREEN MOUNTAIN' PYRAMID	GREEN MOUNTAIN BOXWOOD	18"W X 24"T		
POT E	6					
POT F	4					
POT G	2					
POT H	2					

NOTES

1. Survey provided by ADVANCE SURVEYING & ENGINEERING CO., 300 S. HWY. NO. 101, MINNETONKA, MN 55345.
2. Doyle Herman Design Associates, LLC takes no responsibility for the accuracy of the information provided by the survey. If the Contractor determines inaccuracies on site, the Contractor shall alert the Landscape Designer prior to construction of any part of the design affected by the perceived inaccuracy.
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6. The Contractor shall maintain any erosion control measures utilized on site.

No.	Date	Revision

DOYLE HERMAN
DESIGN ASSOCIATES, LLC
8748 Melrose Avenue
West Hollywood, CA 90069
Phone: 310-657-6600
WWW.DHDA.COM

PROJECT

TALEBI RESIDENCE
ALBANSWOOD ISLAND
LAKE MINNETONKA
ST. ALBAN'S BAY

DWG. TITLE

PLANTING SCHEDULE
AND KEY PLAN

DRAWING FILE: L-6.0 PLANTING SCHEDULE AND KEY PLAN.dwg
DRAWN BY: AN
CHECKED BY: AH
SAVE DATE: February 2, 2015
ISSUE DATE: February 2, 2015 REV. DATE: RHHH

SHEET NO.

L-6.0

- NOTES:
1. Surveys provided by ADVANCE SURVEYING & ENGINEERING CO., 5300 S. HWY. NO. 101, MINNETONKA, MN 55345.
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No.	Date	Revision

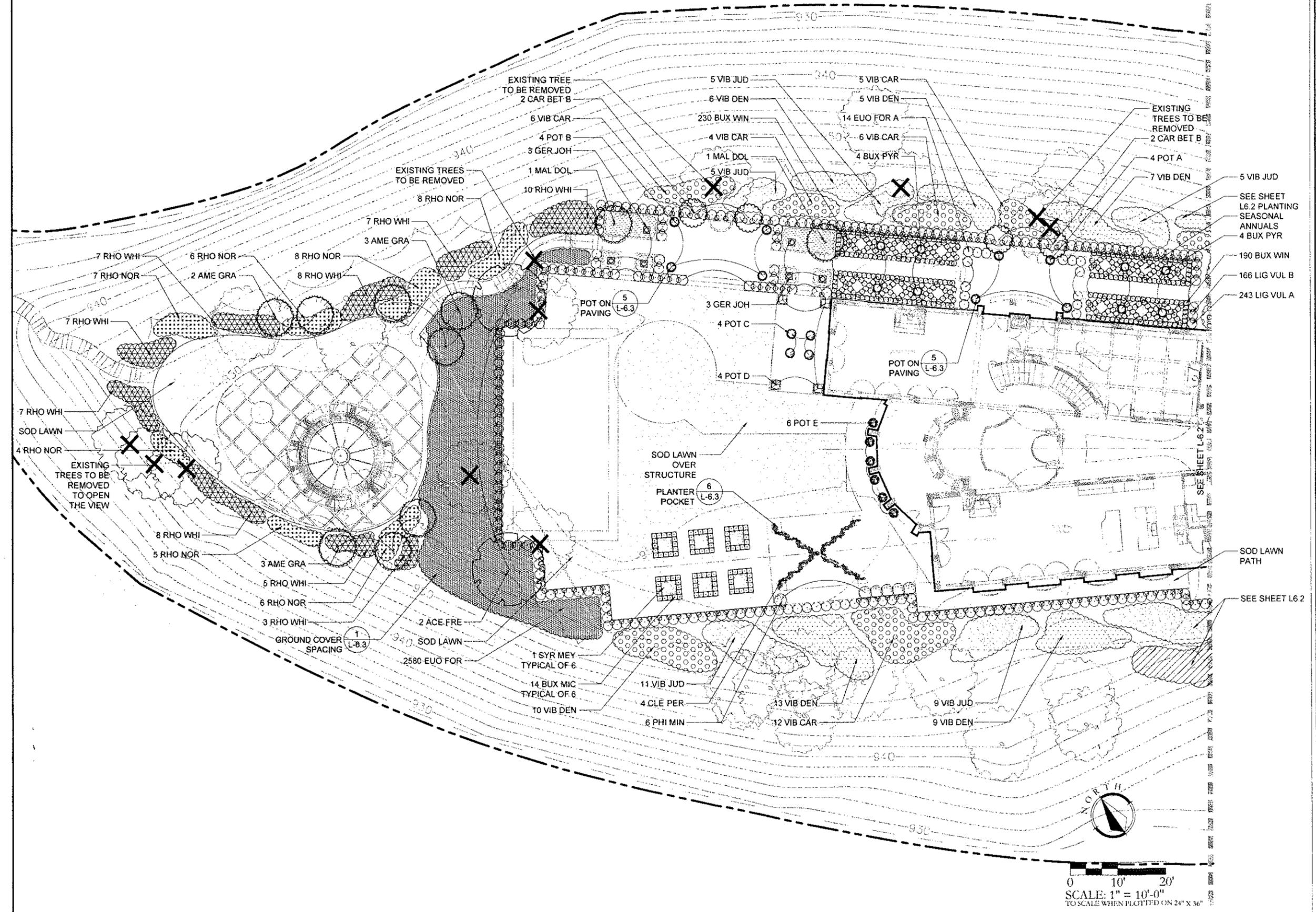
DOYLE HERMAN
DESIGN ASSOCIATES, LLC
8748 Melrose Avenue
West Hollywood, CA 90069
Phone: 310-657-6600
WWW.DHIDA.COM

PROJECT:
TALEBI RESIDENCE
ALBANSWOOD ISLAND
LAKE MINNETONKA
ST. ALBAN'S BAY

DWG. TITLE:
PLANTING PLAN

DRAWING FILE: L-6.1 PLANTING PLAN.dwg
DRAWN BY: AN
CHECKED BY: AH
SAVE DATE: February 2, 2015
ISSUE DATE: February 2, 2015 REV. DATE: ###

SHEET NO.
L-6.1



0 10' 20'
SCALE: 1" = 10'-0"
TO SCALE WHEN PLOTTED ON 24" X 36"

LIGHTING

-  UPLIGHTS
-  PATHLIGHTS
-  POOL LIGHTS
-  SMALL IN-GROUND UPLIGHT
-  CHANDELIER OVER DINING TABLE
-  RECESSED WALL-MOUNT LIGHT

NOTES

1. Survey provided by ADVANCE SURVEYING & ENGINEERING CO., 5501 S. HWY. NO. 161, MINNETONKA, MN 55345.
2. Doyle Herman Design Associates, LLC takes no responsibility for the accuracy of the information provided by the survey. If the Contractor determines inaccuracies on-site, the Contractor shall alert the Landscape Designer prior to construction of any part of the design affected by the perceived inaccuracy.
3. The Contractor shall verify the location of all utilities prior to commencement of any construction activities. The Contractor takes full responsibility for any utilities damaged due to or resulting from excavations, and will repair any damage at the Contractor's own expense.
4. The Contractor shall obtain all permits for construction activities as required by the local municipality, state and federal regulations. All permits shall be obtained prior to commencement of the work associated with the permit. The Contractor shall abide by all rules and regulations set forth by the permits required for construction activities.
5. The Contractor shall at all times keep the construction site in an orderly condition, store materials in a pre-determined location, minimize site disturbance, and remove all debris and excess material from the site.
6. The Contractor shall maintain any erosion control measures installed on site.

NO.	DATE	REVISION

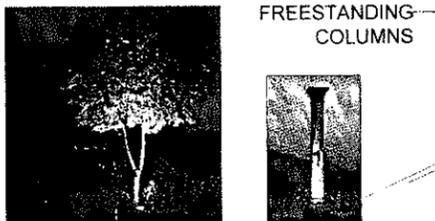
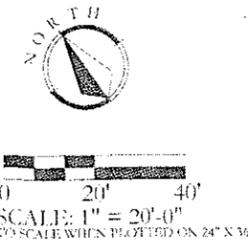
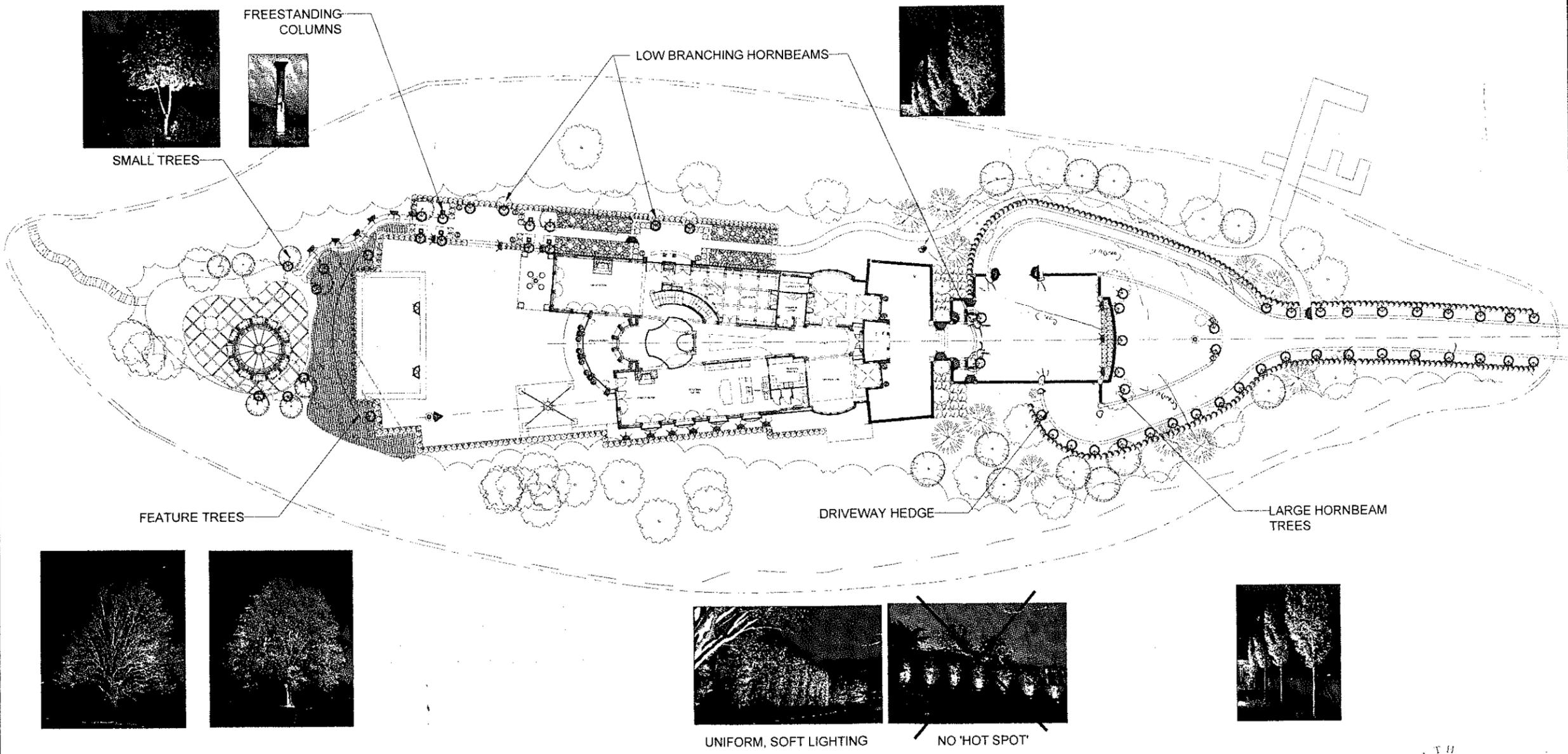
DOYLE HERMAN
DESIGN ASSOCIATES, LLC
8748 Melrose Avenue
West Hollywood, CA 90069
Phone: 310-657-6600
WWW.DHDA.COM

PROJECT
TALIBI RESIDENCE
ALBANSWOOD ISLAND
LAKE MINNETONKA
ST. ALBAN'S BAY

DWG. TITLE
CONCEPTUAL LIGHTING
PLAN

DRAWING FILE: L-7.0 CONCEPTUAL LIGHTING.dwg
DRAWN BY: AN
CHECKED BY: AH
SAVE DATE: February 3, 2013
PLOT DATE: February 2, 2013 REV. DATE: #/##/##

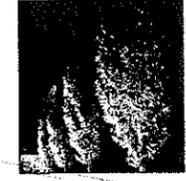
SHEET NO.
L-7.0



SMALL TREES



FREESTANDING COLUMNS



LOW BRANCHING HORNBEAMS



FEATURE TREES



DRIVEWAY HEDGE



UNIFORM, SOFT LIGHTING



NO 'HOT SPOT'



LARGE HORNBEAM TREES



Agenda Number: 7B

Agenda Date: 09-02-15

Prepared by Deb Kind

Agenda Item: Ordinance Committee Progress

Summary: On 08-05-15, the city council approved the following motion ...

Motion by Kind that the city council (1) Appoints a committee made up of Mayor Kind, Councilman Cook, Councilman Fletcher and the following planning commission members if they are willing: Pat Lucking and Kristi Conrad, (2) Directs the committee to work with staff to draft an ordinance to amend the city code to clarify the definitions of "structure," "accessory structure," and "personal property" to address frost footings, structure footings, at-grade decks, patios, sidewalks, walkways, driveways, swing sets, play systems, above ground hot tubs, above ground pools, outdoor kitchens, fire pits, outdoor fireplaces, pergolas, tent canopies, etc. and designate setbacks / hardcover for these items, (3) Establishes the following timeline:

- 09-09-15 Deadline for the draft of the ordinance for inclusion in the planning commission packet.
- 09-16-15 Planning commission holds public hearing and makes a recommendation to the city council.
- 10-07-15 City council considers 1st reading of the ordinance (may make revisions).
- 11-04-15 City council considers 2nd reading of the ordinance (may make revisions).
- 11-05-15 The ordinance is submitted to the Sun-Sailor for publication.
- 11-12-15 The ordinance is published in the Sun-Sailor (goes into effect on this date).

Second by Cook. Motion passed 5-0.

The ordinance committee met on 08-19-15 to discuss the "accessory structures, personal property, and miscellaneous improvements ordinance" and also expanded the scope of work to include the "sign measurement ordinance," to keep this ordinance moving forward since the planning commission did not meet in August.

Attached are drafts of the 2 ordinances based on the committee's 08-19-15 discussion. The committee's 2nd meeting is scheduled for 08-31-15 (after the council packet deadline) and will include city attorney Mark Kelly and city zoning administrator Dale Cooney. At the 09-02-15 city council meeting, committee members will give a verbal update regarding any changes to the ordinances based on the 2nd meeting discussion.

Council Action: No action required.

**AN ORDINANCE OF THE CITY OF GREENWOOD, MINNESOTA
AMENDING GREENWOOD ORDINANCE CODE CHAPTERS 11 & 12 REGARDING
ACCESSORY STRUCTURES, PERSONAL PROPERTY, AND MISCELLANEOUS IMPROVEMENTS**

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA DOES ORDAIN:

SECTION ____.

Greenwood ordinance code section 1102.00 Definitions is amended to revise the definition for Structure to read as follows:

“Structure means anything constructed or erected, the use of which requires a location on the ground or attachment to something having a location on the ground. The word “structure” includes the word “building” as defined in this section.”

SECTION ____.

Greenwood ordinance code section 1102.00 Definitions is amended to revise the definition for Accessory Use, Building or Structure to read as follows:

“Structure (Accessory) means an uninhabited subordinate building or other subordinate structure that is located on the same lot as a principal building, the use of which is clearly subordinate to the use of the principal building. Accessory structures are physically attached to the ground via footings, piers, concrete slab, etc. Examples of accessory structures include, but are not limited to, detached garages, sheds, and storage buildings.”

SECTION ____.

Greenwood ordinance code section 1102.00 Definitions is amended to revise the definition for Principal Structure, Principal Building to read as follows:

“Structure (Principal) means the structure or building which represents the primary building or use of a given lot as permitted under the zoning code. Nothing herein shall prohibit separate commercial premises within a multiple use building being recognized as lawful sites for individual sign permits.”

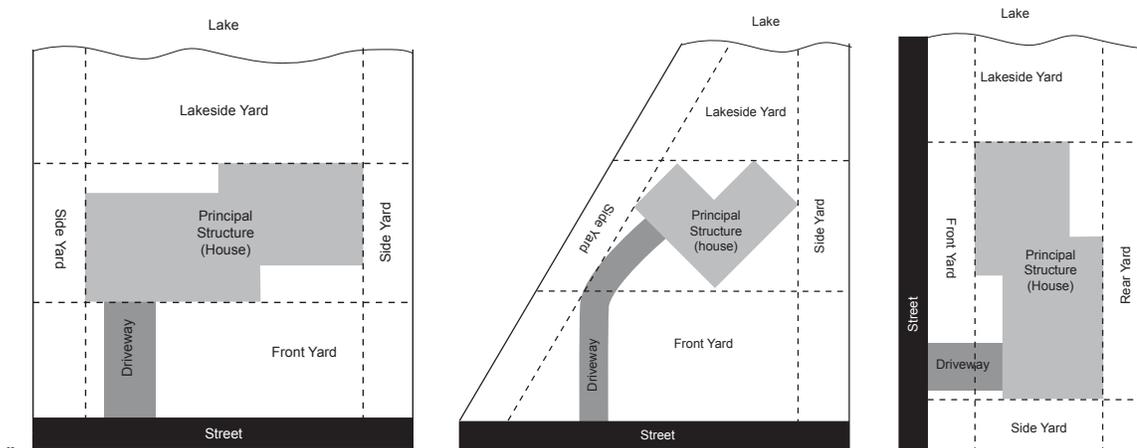
SECTION ____.

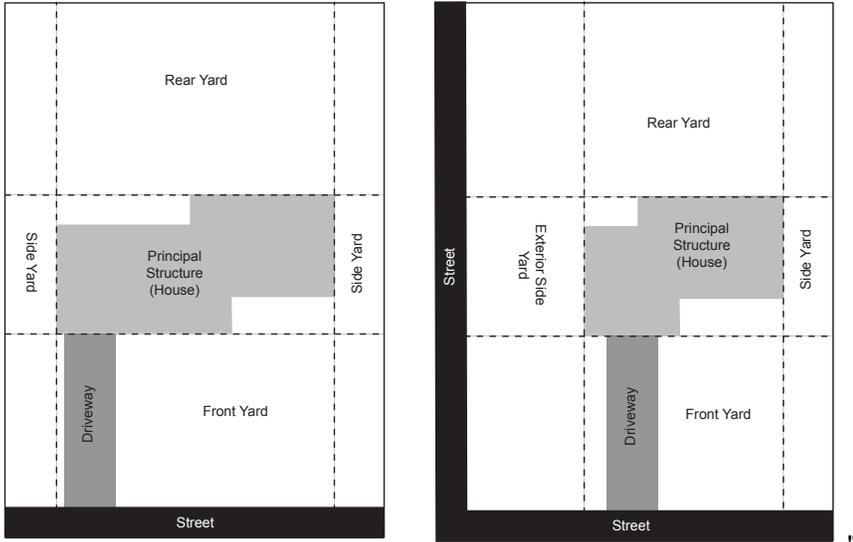
Greenwood ordinance code section 1102.00 Definitions is amended to revise the definition for Water-Oriented Accessory Structure to read as follows:

“Structure (Water-Oriented Accessory) Per MN state rule 6120.2500, water-oriented accessory structure means a small, above ground building or other improvement, except stairways, fences, docks, and retaining walls, which, because of the relationship of its use to a surface water feature, reasonably needs to be located closer to public waters than the normal structure setback. Examples of such structures include boathouses, gazebos, screen houses, fish houses, pump houses, and detached decks.”

SECTION ____.

Greenwood ordinance code section 1102.00 Definitions illustrations for yard locations are amended as follows:





SECTION __.

Greenwood ordinance code section 1102.00 Definitions is amended to add the following definitions:

"Personal Property shall include every type of property except real property. Examples of personal property include, but are not limited to, kayaks, paddle boards, canoes, racing shells, paddle boats, patio furniture, free-standing benches, umbrellas, tents, canopies, swing sets, play systems, playhouses, free-standing storage chests, free-standing storage sheds, above-ground pools, and free-standing hot tubs. Personal property may be secured with anchors or stakes. Personal property may be set on top of patios or decks that are supported by frost footings or structural footings. (THIS DEFINITION APPEARS IN BOTH CHAPTER 11 SECTION 1102.00 AND CHAPTER 12 SECTION 1205.00)

Recreational Improvements means improvements that are attached to the ground and are used for recreational purposes. Examples of recreational improvements include, but are not limited to, in-ground swimming pools, in-ground spas, sport courts, tennis courts, ground-mounted basketball hoops, and tree houses. Recreational improvements may or may not have frost footings or structural footings. See 'personal property' definition for swing sets, play systems, above-ground pools, etc.

Structure (Floodplain) When used in the context of the floodplain ordinance section 1174, structure means anything constructed or erected on the ground or attached to the ground or on-site utilities, including, but not limited to, buildings, factories, sheds, detached garages, cabins, manufactured homes, travel trailers / vehicles not meeting the exemption criteria specified in section 1174 and other similar items."

SECTION __.

Greenwood ordinance code section 1205.00 Definitions is amended to revise the definition for Personal Property to read as follows:

"Personal Property shall include every type of property except real property. Examples of personal property include, but are not limited to, kayaks, paddle boards, canoes, racing shells, paddle boats, patio furniture, free-standing benches, umbrellas, tents, canopies, free-standing basketball hoops, swing sets, play systems, playhouses, free-standing storage chests, free-standing storage sheds, above-ground pools, and free-standing hot tubs. Personal property may be secured with anchors or stakes. Personal property may be set on top of patios or decks that are supported by frost footings or structural footings. (THIS DEFINITION APPEARS IN BOTH CHAPTER 11 SECTION 1102.00 AND CHAPTER 12 SECTION 1205.00)"

SECTION __.

Greenwood ordinance code sections 1120.15 R-1A Setbacks, 1122.15 R-1B Setbacks, 1123.15 R-1C Setbacks, 1125.15 and R-2 Setbacks are amended to remove "Accessory Structures" from the tables and remove accessory structure related footnotes from below the tables.

SECTION __.

Greenwood ordinance code section 1140.20 subd 6(a)(4) is repealed in its entirety:

~~"4. Air conditioning units; excluding window units, shall be located a minimum of 20 feet from all lot lines, but not within the front yard."~~

SECTION __.

Greenwood ordinance code section 1140.10 is amended to read as follows:

"Section 1140.10. Accessory Structures, Personal Property, and Miscellaneous Improvements.

Subd. 1. Purpose. Accessory structures, personal property, and miscellaneous improvements provide an important means for owners to enjoy their property. The location of accessory structures, personal property, and miscellaneous improvements also can have a substantial impact on the character and quality of the city, can be the cause of aesthetic and safety concerns, and can affect property values. Therefore, the city has established the below (subd. 2) standards to provide adequate means of enjoyment, while protecting the health, safety, and welfare of the city.

Subd. 2. Standards for Accessory Structures, Personal Property, and Miscellaneous Improvements. The below shall be considered as minimum standards. All numbers are in feet unless otherwise specified. See section 1102 for definitions.

	Front Yard Setback	Side Yard Setback	Exterior Side Yard Setback (Corner Lot)	Rear Yard Setback	Lakeside Yard Setback	Counts Towards Hardcover
Accessory Structures (see sections 1120.20, 1122.20, 1123.20, 1125.20 for more regulations)	Not allowed	10	30	10	See water-oriented accessory structures below	Yes
Air Conditioners, Generators	Not allowed	5	30	20	45	No
Benches (Built-In)	0	5	0	10	10	Yes
Bird Feeders, Bird Houses	0	5	0	10	0	No
Decks (At-Grade) Up to 30 inches in height (excluding railings), attached or detached from principal structure	Not allowed	5	30	10	35	Yes
Decks (Elevated) 30+ inches in height, attached or detached from principal structure	Not allowed	5 or 10?	30	10	50 See subd 5 below for exception for small detached decks	Yes
Driveways 30ft width maximum at street, pervious or impervious, with or without frost footings	0	5	0	10	50	Yes
Fireplaces, Fire Pits, Grills, Outdoor Kitchens (Built-In)	Not allowed	5	30	10	35	Yes
Fireplaces, Fire Pits, Grills (Free-Standing)	Not allowed	5	30	10	35	No
Flag Pole 40ft maximum height from grade	0	5	0	10	0	No
Light Pole 12ft maximum height from grade	0	5	0	10	10	No
Monument, V-Shaped Signs For commercial properties only, see section 1140.40 subd 8(d)	0	10	0	Not allowed	Not allowed	Yes
Patios, Slabs (At-Grade) Up to 30 inches in height, pervious or impervious, with or without footings	Not allowed	5	30	10	35	Yes
Patios, Slabs (Elevated) 30+ inches in height, pervious or impervious, with or without footings, attached or detached from principal structure	Not allowed	5 or 10?	30	10	50	Yes
Pergolas / Arbors	0	5	0	10	35	No
Planters / Raised Garden Beds	0	0	0	0	0	Yes
Personal Property Examples include, but are not limited to, kayaks, paddle boards, canoes, racing shells, paddle boats, patio furniture, free-standing benches, umbrellas, tents, canopies, free-standing basketball hoops, swing sets, play systems, playhouses, free-standing storage chests, free-standing storage sheds, above-ground pools, and free-standing hot tubs.	0	5	0	5	0	No
Recreational Improvements: In-Ground Swimming Pools (see subd. 4 below), In-Ground Spas, Sport Courts, Tennis Courts	Not allowed	10	30	10	50	Yes
Recreational Improvements: Tree Houses Less than 100 sq ft on all levels	Not allowed	10	30	10	50	No
Sidewalks, Paths, Walkways 6ft width maximum, pervious or impervious, with or without frost footings	0	0, 2 or 5?	0	10	0	Yes
Water-Oriented Accessory Structures: Boathouses, Gazebos, Screen Houses, Fish Houses, Pump Houses, Detached Decks (see subd. 5 below)	Not allowed	5	5	Not applicable	10	Yes

Subd. 3. Proximity of Accessory Structures to Principal Structures. If an accessory structure is attached to the main principal structure, it shall be made a part of the main principal structure and shall comply in all respects with the requirements of the zoning ordinance applicable to the principal structure. An accessory structure, unless attached to and made a part of the principal structure, shall not be closer than 5 feet to the principal structure.

Subd. 4. Pools. A conditional use permit is required for all in-ground, at-grade swimming pools.

Subd. 5. Water-Oriented Accessory Structures. A conditional use permit is required for all water-oriented accessory structures. Per MN rule 6120.3300 subpart B(3), water-oriented accessory structures may have the lowest floor placed lower than the elevation if the structure is constructed of flood-resistant materials to the elevation, electrical, and mechanical equipment is placed above the elevation, and, if long duration flooding is anticipated, the structure is built to withstand ice action and wind-driven waves and debris. Per MN rule 6120.3300 subpart H, each residential lot may have one water-oriented accessory structure if all of the following standards are met:

- 1) The structure must not exceed 10 feet in height, exclusion of safety rails, and cannot occupy an area greater than 250 square feet. Detached decks must not exceed 8 feet above grade at any point.
- 2) The setback of the structure from the ordinary high water level must be at least 10 feet.
- 3) The structure must be treated to reduce visibility as viewed from public waters and adjacent shorelands by vegetation, topography, increased setbacks, color, or other means acceptable to the city, assuming summer leaf-on conditions.
- 4) The roof may be used as a deck with safety rails, but must not be enclosed or used as a storage area.
- 5) The structure must not be designed or used for human habitation and must not contain water supply or sewage treatment facilities.
- 6) Water-oriented accessory structures used solely for watercraft storage, and including storage of related boating and water-oriented sporting equipment, may occupy an area up to 400 square feet provided the maximum width of the structure is 20 feet as measured parallel to the configuration of the shoreline."

SECTION __.

Effective Date. This ordinance shall be effective upon publication according to law.

Enacted by the city council of Greenwood, Minnesota this ___ day of _____, 2015.

___ AYES ___ NAYS

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Dana Young, City Clerk

First reading: _____, 2015
Second reading: _____, 2015
Publication: _____, 2015

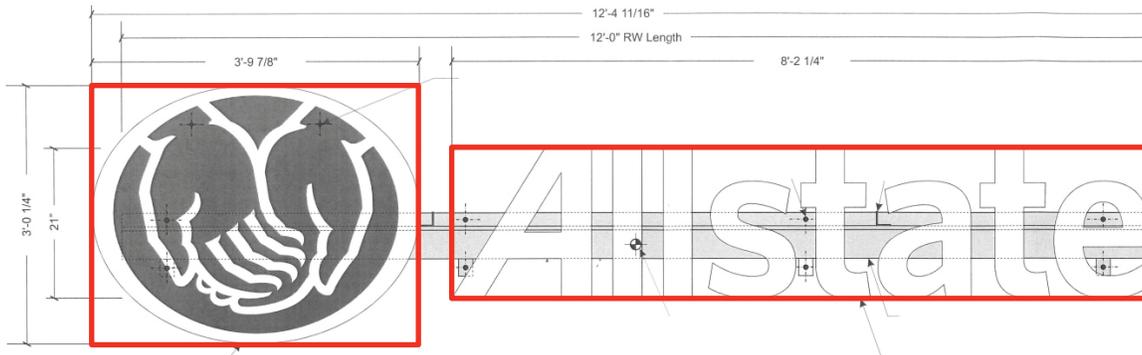
**AN ORDINANCE OF THE CITY OF GREENWOOD, MINNESOTA
AMENDING GREENWOOD ORDINANCE CODE SECTION 1140.40 REGARDING SIGNAGE MEASUREMENTS**

THE CITY COUNCIL OF THE CITY OF GREENWOOD, MINNESOTA DOES ORDAIN:

SECTION 1.

Greenwood ordinance code section 1140.40 subd 8(b) is amended to read as follows:

"(b) The area within the frame shall be used to calculate the square footage. ~~except that the width of a frame exceeding 12 inches shall constitute the sign face, and if such letters or graphics be mounted directly on a wall or fascia or in such way as to be without a frame, the dimensions for calculating the square footage shall be the area extending 6 inches beyond the periphery formed around such letters or graphics in a plane figure bounded by straight lines connecting the outermost points thereof.~~ If letters or graphics are mounted directly on a wall or fascia in such a way as to be without a frame, the dimensions for calculating the square footage shall be the rectangle formed around the letters and / or graphics (see example A below). Each surface utilized to display a message or to attract attention shall be measured as a separate sign and shall be calculated in the overall square footage.



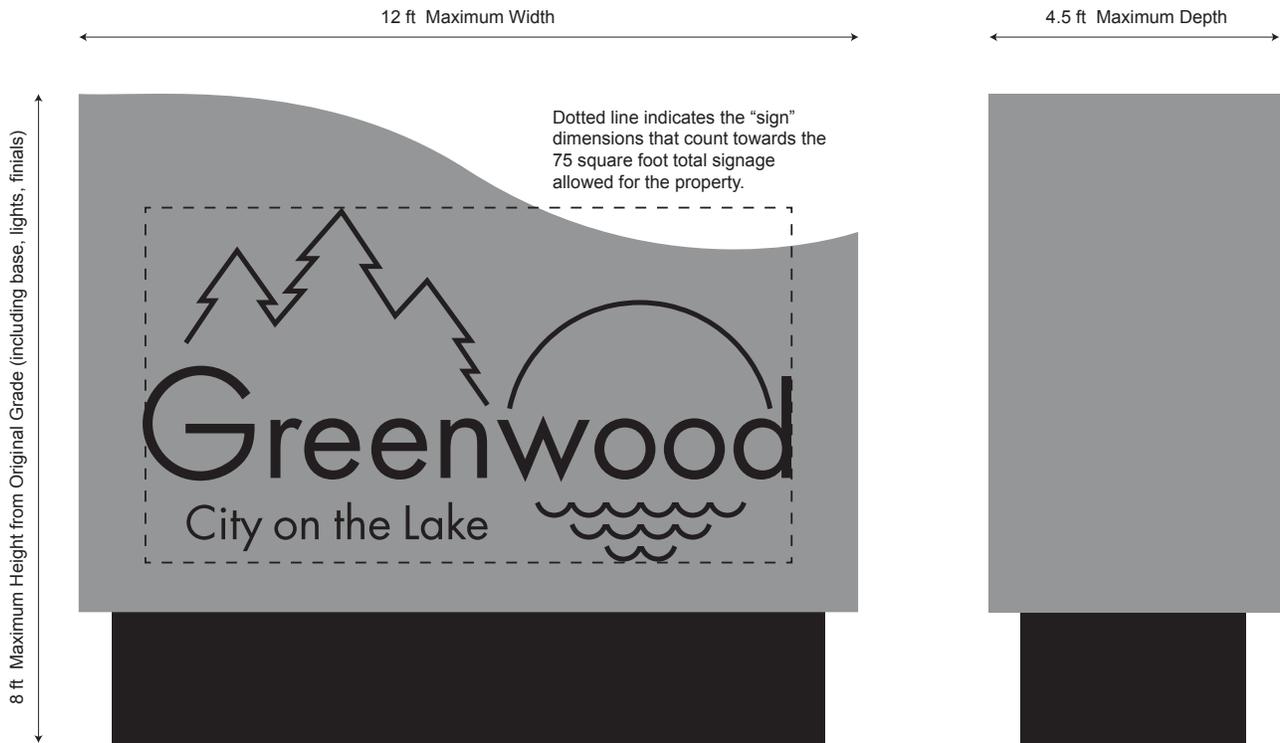
A. 25.87 square feet

"

SECTION 1.

Greenwood ordinance code section 1140.40 subd 8(d) is amended to read as follows:

"(d) Monument and V-shaped signs shall be permitted only by conditional use permit. ~~Monument signs shall not exceed 75 total square feet of display area and shall not exceed 8 feet in height as measured from grade 5 feet from the base of the monument or V-shaped sign. The total permitted square foot display area includes all faces of a monument or V-shaped sign.~~ Monument and V-shaped structures shall not exceed 12 feet in width, 8 feet in height (measured from the original grade, including base, lights, finials), and 4.5 feet in depth (2.25 feet for each leg of a V-shaped monument structure). The V in V-shaped signs shall not exceed 30 degrees. The dotted line in the below example indicates the "sign" dimensions that shall count towards the 75 square foot total signage allowed for the property. Lettering or graphics on all faces of the monument or V-shaped structure shall count towards the 75 square foot total signage allowed for the property.



Monument Signage Maximum Measurements

"

SECTION 2.

Effective Date. This ordinance shall be effective upon publication according to law.

Enacted by the city council of Greenwood, Minnesota this ___ day of _____, 2015.

___ AYES ___ NAYS

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Dana Young, City Clerk

First reading: _____, 2015
Second reading: _____, 2015
Publication: _____, 2015



Agenda Number: 7C

Agenda Date: 09-02-15

Prepared by Deb Kind

Agenda Item: Enforcement of Usage Rules at City Docks

Summary: At the 08-05-15, the city council discussed the issue of enforcing usage rules at the city docks. The council decided to get more information regarding Deephaven's process before determining how to proceed.

	Deephaven	Greenwood
Boating season	Apr 1 to Nov 1	May 15 to Oct 15
Date boat required to be in slip	June 1	June 15
Number of days boat required to be in slip during boating season	90 days	60 days

In Deephaven, their police officers take attendance 2 times a day during the boating season. The city is lenient if slip holders call in advance to say that they will not make the June 1 deadline. If slip holders do not have a boat in their slip and do not call the marina clerk by June 1, the marina clerk sends a courtesy letter to the slip holder to let them know they will lose their slip for the current boating season unless they appeal to the city council in writing or in person within two weeks. If the city council reinstates the slip holder, they must pay 50% of the slip fee as a penalty. A similar process is followed for slip holders who have not had a boat in their slip for 90 days by the end of the boating season. In early November after the boating season ends, slip holders who have not met the 90-day rule are reviewed by the marina clerk. Slip holders who notified the marina clerk during the boating season that they were having boat problems are given leniency. If slip holders did not notify the marina clerk during the boating season, the marina clerk sends a courtesy letter to the slip holder to let them know they will lose their slip for future boating seasons unless they appeal to the city council in writing or in person within two weeks. If the city council reinstates the slip holder, they must pay 50% of the slip fee as a penalty.

According to Deephaven city administrator Dana Young, the only way to enforce the usage rules at the Greenwood city docks is to take attendance. This would require us to pay for a separate police contract through the SLMPD, hire a security agency, or ??? Based on his experience, Dana said he would not recommend spending the money for an attendance-taking entity unless the city is getting a lot of pressure from people on the waiting list. Also, if the city council desires to follow the Deephaven process for appeals to the city council for missing the June 15 deadline and non-compliance with the 60-day rule, the watercraft space ordinance will need to be amended.

If the city council is not interested in spending money to enforce the usage rules at the Greenwood city docks, an alternative approach would be to remove the usage requirements from the city code and decide that it is okay if a slip holder wants to pay the permit fee to not use the slip.

Council Action: No action required. Potential motions ...

1. I move the city council directs that the following ordinance be placed on the 10-07-15 agenda for a first reading: An ordinance amending the watercraft space rules to remove usage requirements.
2. I move the city council directs the city clerk to secure estimates for the cost to take attendance at the city docks two times a day from May 15 to October 15
3. I move the city council directs that the following ordinance be placed on the 10-07-15 agenda for a first reading: An ordinance amending the watercraft space rules to allow an appeal process for missing the June 15 deadline and non-compliance with the 60-day rule.
4. Do nothing or other motion ???



Agenda Number: 7D

Agenda Date: 09-02-15

Prepared by Deb Kind

Agenda Item: Discuss: Potential Weed Removal and Dredging at City Docks

Summary: At the 08-05-15 city council meeting the council approved the following motion ...

Motion by Cook that the city council directs the city clerk to: (1) Secure proposals for removing weeds and dredging at the city docks. (2) Determine the process and cost for securing a dredging permit. Second by Quam. Motion passed 5-0.

For the council's reference the following items are attached ...

- A. A memo from city clerk Dana Young regarding weed removal and dredging.
- B. An estimate from Waterfront Restoration for weed removal.
- C. An email from city clerk Dana Young regarding a ballpark estimate for dredging costs.

Council Action: No action required. Potential motions ...

1. I move the city council authorizes the city engineer to prepare and submit a dredging permit application to the Minnehaha Creek Watershed District.
2. I move the city council authorizes the city engineer to estimate the rough amount of cubic yards to be dredged by the city docks on St. Alban's Bay and directs the city clerk to secure dredging cost estimates based on the rough estimate of cubic yards to be dredged.
3. I move the city council (1) approves the Waterfront Restoration proposal of \$2,305 to remove weeds by the city docks on St. Alban's Bay, (2) authorizes the city clerk to sign the proposal, and (3) directs that the work be done as soon as possible.
4. Do nothing or other motion ???

Greenwood City Council Agenda Memo
September 2, 2015
Prepared by Dana Young, City Clerk

Summary

On August 5, 2015, the Greenwood City Council directed the city clerk to secure proposals for weed removal at the city docks, dredging at the city docks, and determine the process and cost of securing a dredging permit from the Minnehaha Creek Watershed District.

Weed Removal

A quote from Waterfront Restoration in the amount of \$2,305 is attached for Council review. The two main components to the quote include:

1. The harvester would clean a 20' perimeter around the docks to a depth of five feet for a cost of \$550. However, the harvester wouldn't be able to get in the shallower area or within 3 feet of the dock so scuba diving assistance is recommended.
2. Scuba diving assistance would enable the contractor to clean up closer to the dock slips and enable their staff to push weeds onto the harvester. Scuba diving assistance is quoted at \$1,530.

Dredging Permit Application

The Minnehaha Creek Watershed District's Dredging Rule is triggered for any project that proposes the dredging of accumulated materials below the Ordinary High Water of Lake Minnetonka (929.4'). Due to the technical nature of the permit application, it is recommended that the City retain Bolton & Menk to prepare and submit the application to the District.

City Engineer David Martini estimates the cost of submitting a dredging permit to the District at \$5,500 to \$6,500, which would require, at a minimum, the following scope of work:

- Survey of the area to be dredged
- Project narrative, including volume computation, schedule, and alternative analysis
- Site Plan, including property lines, contours, and cross-sections
- Preparation of detail sheets
- Spoil placement plan
- Application and Permit coordination

In addition, the project would require a 14-day public comment period by the District. At the City's expense, the District will supply the mailing list and mailing labels for each property within 600 feet of the project location. During the 14-day comment period, the public may request additional information and/or request a public hearing. If a public hearing is requested, it will be scheduled on the first available Board meeting after the application is determined to be complete.

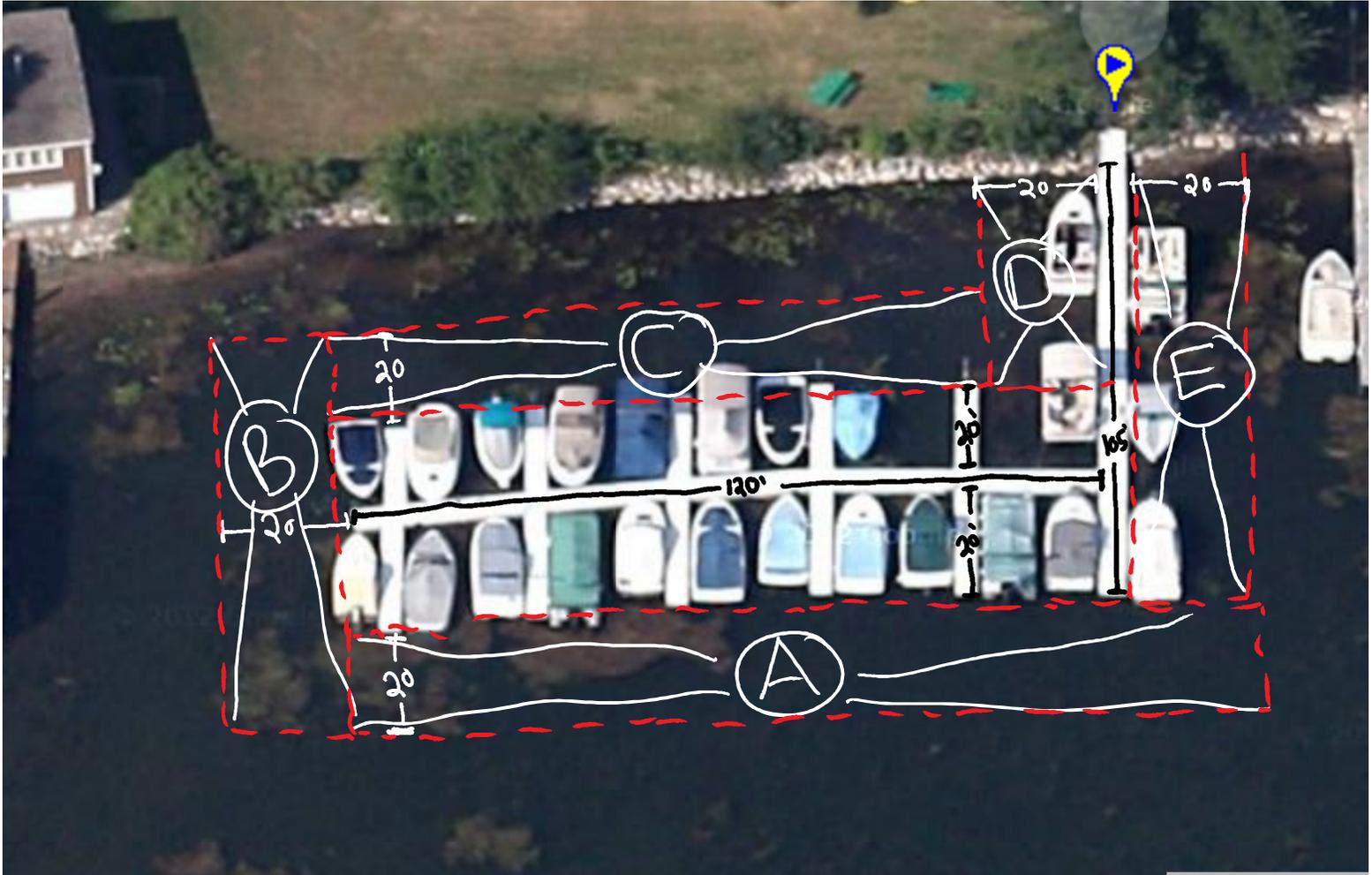
Obtain Dredging Quotes

Once the permit has been submitted to the District and the scope of work determined, quotes from contractors can be obtained. Probable contractors include Minnetonka Portable Dredging, Concept Landscaping, and Dock & Lift.

City of Greenwood Dock Slips- St. Albans Bay - 2015 Lakeshore Management Proposal- 5205 Greenwood Circle, Excelsior



By-The-Root Lake Weed Control Instantly Weed Free • Lasting Results • Chemical Free & Lake-Friendly



	Man hour Rate	Estimated Man hours	Section Subtotal
Harvesting in Sections A, B, C, D, E = cut weeds 5ft below surface + Floating weed cleanup = 20ft perimeter around dock	\$ 275	2	= \$ 550
Scuba diving assistance to clean up areas closer to the docks A, B, C, D, E = 20ft perimeter around dock	\$ 85	18	= \$ 1,530
Disposal Offsite			= \$ 225

Service Visit Scheduling		
	Date Range	
Visit 1:	8/27	9/3
Visit 2:		
Visit 3:		

Estimated Subtotal (Includes 1 Visit): \$ 2,305

50% down payment due upfront, Remaining Payment due at time of completion

NOTE: MAN HOURS OUTLINED ARE ESTIMATES ONLY. EXACT TIME MAY VARY FROM PROJECTED FIGURES

If chemicals have been recently applied, within the area outlined, divers cannot enter the water until the date of drinking water restriction outlined on the posted sign.

Please sign and date here to accept the terms of this proposal: _____

Begin forwarded message:

From: "Dana Young" <danayoung@mchsi.com>

Subject: RE: Greenwood City Council Memo

Date: August 20, 2015 at 6:36:02 PM CDT

To: "Debra Kind" <dkind100@gmail.com>

Deb,

Once Bolton & Menk determines the estimated quantities of material to be removed, it would be much easier to obtain some bids from contractors. Until we know how much is going to be removed, it would just be guesswork on behalf of a contractor.

With that said, if we assume the amount of material to be removed is around 60 cubic yards, which I think is a reasonable assumption, it would be similar to Deephaven's bid to excavate beach sand at St. Louis Bay. Deephaven received a bid in the amount of \$12,420 - \$5,000 was for a floating silt fence and restoration and \$7,420 was for the dredging & removal. Deephaven's bid also proposed the use of a long reach excavator from the shore, whereas Greenwood's would be using a barge. A barge really limits the number of contractors that can be used to primarily Minnetonka Portable Dredging and Concept Landscaping. However, I think it would be reasonable to assume a cost of \$5,500 for engineering and another \$12,000 - \$15,000 for the dredging. Obviously, this is a fairly expensive project.

If you and the Council don't want to get too far into this thing without having a better idea of the dredging cost, I would first authorize Dave Martini to determine a rough estimate on the amount of cubic yards to be removed from around the dock area even before he begins his engineering services on the permit process. I can then go out and use that estimate to get a quote from a contractor.

Take care,

Dana

From: Debra Kind [mailto:dkind100@gmail.com]

Sent: Thursday, August 20, 2015 5:46 PM

To: Dana Young

Subject: Re: Greenwood City Council Memo

Thanks Dana! Do you have any idea what the dredging itself would cost?

DEBRA J. KIND

Mayor, City of Greenwood

20225 Cottagewood Road

Deephaven, MN 55331

www.greenwoodmn.com

Main: 952.474.6633

Direct: 612.718.6753



Agenda Number: 7E

Agenda Date: 09-02-15

Prepared by Deb Kind

Agenda Item: Resolution 12-15, Approving 2016 Preliminary Tax Levy

Summary: The updated draft of the 2016 budget based on the council's 08-05-15 worksession discussion is included in the worksession section of the 09-02-15 council packet. This draft of the budget includes a tax levy of \$642,750 -- a slight -.01% reduction from 2015. Further changes may be made to the budget and levy amount based on the discussion held at the worksession and regular meeting on 09-02-15. The PRELIMINARY tax levy must be approved at the 09-02-15 council meeting. Once the preliminary tax levy amount is set, the amount may be decreased, but it cannot be increased when the final levy is approved at the 12-02-15 council meeting.

Council Action: Required. Suggested motion ...

1. I move the council approves resolution 12-15 approving \$_____ as the preliminary tax levy for taxes collectible in 2016.

**CITY OF GREENWOOD
RESOLUTION 12-15**

A RESOLUTION APPROVING PROPOSED TAX LEVY COLLECTIBLE IN 2016.

BE IT RESOLVED by the council of the city of Greenwood, county of Hennepin, Minnesota, that the below sum of money is the amount proposed to be levied for the current year, collectible in 2016, upon taxable property in the city of Greenwood for the following purpose: General Fund

TOTAL: \$ _____

The city clerk is hereby instructed to transmit a certified copy of this resolution to the county auditor of Hennepin County, Minnesota.

ADOPTED by the city council of Greenwood, Minnesota, this ___ day of September, 2015.

___ AYES ___ NAYS

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Dana Young, City Clerk



Agenda Number: 7F

Agenda Date: 09-02-15

Prepared by Deb Kind

Agenda Item: 1st Reading, Ordinance 243, Updating Chapter 5 Fee Schedule

Summary: The draft of the fee ordinance based on the council's 08-05-15 worksession discussion is included in the worksession section of the 09-02-15 council packet. Further changes may be made based on the discussion held at the 2nd worksession and regular meeting on 09-02-15.

Ordinance 240 Timeline:

- 09-02-15 City council considers the 1st reading of the ordinance.
- 10-07-15 City council considers the 2nd reading of the ordinance.
- 10-08-15 Ordinance submitted to Sun-Sailor (if approved).
- 10-15-15 Ordinance published in Sun-Sailor (fee ordinances go into effect on 01-01-16 as stated in the ordinance).

Council Action: None required. Potential motions ...

1. I move the city council approves the 1st reading of ordinance 243 as presented.
2. I move the city council approves the 1st reading of ordinance 243 with the following revisions: _____.
3. Other motion ???

Greenwood code section 1215 requires 2 readings of all ordinances prior to adoption. The 2nd reading shall be within 3 months of the 1st reading. There may be changes between the 1st and 2nd readings. Ordinances go into effect once they are published in the city's official newspaper. The planning commission must review and make a recommendation to the city council regarding any changes to the zoning code chapter 11. A public hearing, typically held by the planning commission, also is required for changes to chapter 11.



Agenda Number: 7G

Agenda Date: 09-02-15

Prepared by Deb Kind

Agenda Item: Lake Minnetonka Communications Commission 2016 Budget, LMCC A/V program, and Potential PEG Increase

Summary: Attached is the cover letter and proposed 2016 budget for the Lake Minnetonka Communications Commission. The LMCC budget is funded with franchise fees paid by cable users (not by tax dollars). The LMCC needs approval of the majority of the member cities to proceed with the proposed budget. A copy of the minutes showing the council action regarding the budget needs to be forwarded to the LMCC for their records.

Also attached are documents regarding the LMCC A/V program and potential PEG increase. Greenwood's LMCC representative (Councilman Fletcher) would like city council input regarding these topics.

Council Action: Required. Suggested motion ...

1. I move the city council approves the 2015 Lake Minnetonka Communications Commission budget as presented and directs the city clerk to forward a copy of the 09-02-15 council minutes to the LMCC for their records.
2. Other motion ???



LMCC

LAKE MINNETONKA COMMUNICATIONS COMMISSION

4071 SUNSET DRIVE ■ BOX 385 ■ SPRING PARK, MN 55384-0385 ■ 952.471.7125 ■ FAX 952.471.9151 ■ lmcc@lmcc-tv.org

8/14/15

To: All LMCC Member Cities

From: Jim Lundberg, Operations Manager

Reason: LMCC's 2016 Budget

DEEPHAVEN

Along with this brief memo, I have included a copy of the LMCC's 2016 Budget which was approved unanimously at last week's August 9th LMCC Full Commission meeting.

EXCELSIOR

GREENWOOD

You'll note that our 2016 budget is significantly lower than our 2015 budget as the organization grows more comfortable with its new size.

INDEPENDENCE

LONG LAKE

One highlight of the 2016 budget is our Capital Budget which will allow the LMCC to make a playback upgrade that will take us from an analog system to a true digital system capable of transmitting in both Standard Definition digital or High Definition digital. We hope to be broadcasting at least one channel in High Definition before the end of 2016. I am including a copy of our 5 Year Plan as well. As you can see, the SD/HD Playback Upgrade is the only large Capital purchase forecast over the next 5 years.

LORETTO

MAPLE PLAIN

MINNETONKA
BEACH

ST. BONIFACIUS

SHOREWOOD

We ask that your Council approve our budget as soon as possible and notify us once you have.

SPRING PARK

Thanks so much for your support!

WOODLAND

Jim Lundberg
Operations Manager
LMCC
(952)471-7125 x104
jim@lmcc-tv.org

Lake Minnetonka Communications Commission

2015 Budget Detail vs 2016 Budget

	2015 Quarterly	2015 Annualized	2016 Quarterly	2016 Annualized
Budget Revenues				
Franchise fees	\$ 68,318.55	\$ 273,274.20	60,969.02	\$ 243,876.08
PEG fees	\$ 17,390.90	\$ 69,563.60	15,451.00	\$ 61,805.00
Mound Usage fees(1959 subscribers)	\$ 11,846.24	\$ 47,384.96	11,462.57	\$ 45,850.28
Studio Rental	\$ 500.00	\$ 2,000.00	625.00	\$ 2,500.00
All other	\$ 500.00	\$ 2,000.00	1,000.00	\$ 4,000.00
Total Budgeted revenues	\$ 98,555.69	\$ 394,222.76	89,507.59	\$ 358,031.36
Salaries		\$ 224,969.50		\$ 182,488.82
PERA Contributions		\$ 13,498.17		\$ 13,686.64
FICA Contributions		\$ 17,210.17		\$ 13,343.67
Health, dental and disability insurance		\$ 42,410.52		\$ 25,521.60
Worker's Compensation Insurance		\$ 2,500.00		\$ 1,349.30
Total 2015 Budget - Personnel Expenses		\$ 300,588.36		\$ 236,390.03
Office Supplies		\$ 1,600.00		\$ 1,000.00
Special Events/Meetings		\$ 300.00		\$ 300.00
Repairs & Maintenance Supplies		\$ 500.00		\$ 500.00
Studio Expendables		\$ 2,660.00		\$ 2,500.00
Audit/Accounting Fees		\$ 13,000.00		\$ 13,000.00
Access Contractors		\$ 15,500.00		\$ 13,000.00
Legal Fees		\$ 8,000.00		\$ 4,000.00
Copier Expense		\$ 3,507.00		\$ 3,507.00
Payroll Services		\$ 1,500.00		\$ 1,876.00
Janitorial Services		\$ 2,000.00		\$ 2,730.00
Security Services		\$ 900.00		\$ 300.00
Telephone/Communications		\$ 3,500.00		\$ 3,500.00
Postage		\$ 1,200.00		\$ 1,200.00
Computer Consulting		\$ 2,000.00		\$ 2,000.00
Training		\$ 400.00		\$ 400.00
Travel		\$ 900.00		\$ -
Mileage		\$ 500.00		\$ 1,000.00
Printing & Publishing		\$ 400.00		\$ 400.00
Insurance		\$ 4,500.00		\$ 4,500.00
Utilities		\$ 10,500.00		\$ 10,500.00
Refuse & Recycling		\$ 900.00		\$ 900.00
Bank Finance Fees		\$ 10.00		\$ -
Contracted Building Repair		\$ 2,000.00		\$ 2,000.00
Maintenance Repair Equipment		\$ 2,500.00		\$ 2,000.00
Equipment Rental		\$ 30.00		\$ -
Advertising		\$ 200.00		\$ 200.00
Van Operation		\$ 1,500.00		\$ 1,500.00
Web streaming/Broadband		\$ 10,000.00		\$ 7,800.00
Licenses		\$ 1,000.00		\$ 1,000.00
Other Expenses / Contingency		\$ 500.00		\$ 500.00
Capital Building Improvements		\$ 500.00		\$ 2,000.00
Total Budget - Expenses		\$ 92,507.00		\$ 84,113.00
Total Budget - All Expenses		\$ 393,095.36		\$ 320,503.03
Capital equipment expenditures budget		\$ 63,760.89		\$ 76,017.00
Total 2015 Budget - All expenses plus Capital		\$ 456,856.25		\$ 396,520.03

2016 5 Year Plan

Qty:	Description:	Mfg.:	Part #:	Cost Each:	Tax Each:	X Qty:	Total:
Year 3: LAN Upgrade & Monitors							
1	LAN Server	Dell	1U Rack Mount	\$ 2,700.00	\$ 202.50	1	\$ 2,902.50
1	Tower Work Station for Playback	Dell	I3847-6161BK	\$ 549.99	\$ 41.25	1	\$ 591.24
3	Staff Laptops	Dell	I7548-2129SLV	\$ 629.99	\$ 47.25	3	\$ 2,031.72
1	Network Printer	HP	m401n	\$ 269.99	\$ 20.25	1	\$ 290.24
1	20 Port Gigabit Network Switch	D-Link	DWS-3160-24PC	\$ 3,214.86	\$ 173.61	1	\$ 3,388.47
10	Ininstall/Integrate/Migrate Data	Labor	NA	\$ 120.00	NA	10	\$ 1,200.00
Replace Old CRTs							
6	19" LCD tv/monitors	Insginia	NS-19E310NA15	\$ 99.99	\$ 7.50	6	\$ 644.94
1	32" tv/monitor	Insignia	NS-32D220NA16	\$ 159.99	\$ 12.00	1	\$ 171.99
						Total:	\$ 11,221.10
Year 4: Van							
Qty:	Description:	Mfg.:	Part #:	Cost Each:	Tax Each:	X Qty:	Total:
1	2 in 2 out Instant Replay for Flint	Broadcast PIX	ReVue	\$ 23,600.00	\$ 1,770.00	1	\$ 25,370.00
1	Codec Pack for Instant Replay	Broadcast PIX	703	\$ 4,715.00	\$ 353.63	1	\$ 5,068.63
1	SDHC Recorder for Van	Panasonic	AG-HMR10	\$ 1,495.00	\$ 112.13	1	\$ 2,616.13
1	4 Person Intercom System	Eartec	TCS4000	\$ 1,100.00	\$ 82.50	1	\$ 1,182.50
2	19" SD/HD Monitors	Insignia	NS-19E310	\$ 149.99	\$ 11.25	2	\$ 322.48
						Total:	\$ 34,559.74
Year 5: Replacement Production Truck							
1	Used Racked Production Van	Open	NA	\$ 25,000.00	\$ 1,875.00	1	\$ 26,875.00
						Total:	\$ 26,875.00

Hi All,

At our August 6th LMCC Full Commission meeting, we discussed a couple of issues that you as Commissioners wanted to discuss with your Cities before taking any action on.

One was an Audio Video Rebate Program vs Reserve Cash Back to Member Cities and the other was a PEG Fee Increase to Mediacom Subscribers. Both will be topics for discussion at our next meeting on October 8th.

The Budget Committee is now recommending a new, long term A/V Support Program that can provide financial assistance for our Member Cities who choose to make PEG related improvements to their City Halls without simply giving monies back to Member Cities for their General Funds. Information on how this program would work is attached.

Also attached, please find a copy of the Revenue Options spreadsheet, that was also in your August Packet, that outlines the impact that PEG Fee increases of \$.25 or \$.50 would have on maintaining a financial strong LMCC into the future.

Finally, LMCC Secretary/Treasurer Tom Fletcher is providing an overview of all of this information to help answer any questions that you as LMCC Commissioners may have prior to discussing these topics with your Cities. This overview is also attached.

If any of you have any questions regarding the information attached, please feel free to contact me at your convenience.

Thanks and I'll see you all on October 8th at 7:00pm!

Jim Lundberg
Operations Manager
LMCC
(952)471-7125 x104



Background Information
relative to L...gram.docx



AV Support Program
Allocations...ber City.xlsx



LMCC Member City AV
Support Pro...1115.docx



LMCC Member City AV Support Program Allocations

City:	Subs:	% of Funding	At \$80k	At \$100k
Deephaven	671	14.37%	\$ 11,496.00	\$ 14,370.00
Excelsior	595	12.74%	\$ 10,192.00	\$ 12,740.00
Greenwood	143	3.10%	\$ 2,480.00	\$ 3,100.00
Independence	187	4.06%	\$ 3,248.00	\$ 4,060.00
Long Lake	301	6.53%	\$ 5,224.00	\$ 6,530.00
Loretto	122	2.65%	\$ 2,120.00	\$ 2,650.00
Maple Plain	320	6.95%	\$ 5,560.00	\$ 6,950.00
Mtka. Beach	107	2.03%	\$ 1,624.00	\$ 2,030.00
Shorewood	1313	28.50%	\$ 22,800.00	\$ 28,500.00
Spring Park	352	7.64%	\$ 6,112.00	\$ 7,640.00
St. Bonifacius	404	8.77%	\$ 7,016.00	\$ 8,770.00
Woodland	92	2.00%	\$ 1,600.00	\$ 2,000.00
Totals:	4607	99.34%	\$ 79,472.00	\$ 99,340.00

Based on March 2014 Mediacom Data

LMCC FINANCIAL BACKGROUND INFORMATION

At the end of 2014 the LMCC had \$427,479 in cash and temporary investments and a General Fund Balance of \$444,713. With substantial planned building maintenance and equipment investments, it is expected that the LMCC's reserves will be reduced by approximately \$100,000 in 2015, which would result in a General Fund Balance of approximately \$340,000 (Approximately 106% of the proposed 2012 operating budget below). Essentially the LMCC's small expected 2015 operating surplus will be more than offset by capital expenditures. The Commission's policy is to maintain a minimum unassigned fund balance of 35% of budgeted operating expenses.

The LMCC's operating expenses are \$320,503 in the proposed 2016 budget. This is a significantly reduced and lean budget relative to prior years. Any significant cuts in the proposed budget would require a major reduction in the LMCC's production capabilities, which member city councils indicated that they wanted to maintain in surveys earlier this year. Those productions included: Community Events, High School Sports, Graduations and Election Coverage. The end result of any further cuts can be expected to be a much more limited LMCC with a primary focus on government meeting coverage.

In addition to its operating budget, the LMCC needs to continue to replace and update its equipment. While these expenses can vary from year to year, an average capital budget of \$50,000 per year is felt to be realistic. Combined with a \$320,000 per year operating budget this would result in \$370,000 per year in average annual expenditures as compared to \$358,000 in forecast 2016 revenues for a \$12,000 cash deficit.

The LMCC receives approximately 85% of its revenues in 4 quarterly checks from Mediacom. Its Joint Powers Agreement does not allow the LMCC to borrow money or assess its member cities. The LMCC's revenues under federal law and its franchise agreement with Mediacom are solely tied to Mediacom's cable TV revenues and subscribers. The LMCC receives no revenue from internet or telephone services. Any trend in which our residents switch from cable TV to internet based streaming for content delivery could have a significant negative impact on the LMCC's future revenues.

While the LMCC Staff and Board does its best to prepare a realistic budget each year, it is always possible that the LMCC could have significant unforeseen building, equipment, or legal expenses to provide its production services and enforce the terms of its Mediacom franchise. Given the lack of control over its revenues and potential variability of its expenses, I would suggest that the LMCC fund balance should typically be well in excess of the 35% minimum, with a minimum of 75% being more realistic.

The LMCC Staff and Budget Committee have provided the LMCC Board with the estimated revenue increases from a cable subscriber monthly PEG fee increase. A \$.25 per month increase would increase revenues to \$377,010 per year for a typical \$7,000 annual surplus. A \$.50 per month increase would increase revenues to \$395,763 per year for a typical \$25,000 annual surplus. Absent a PEG increase, it is considered to be quite likely that LMCC revenues will not keep up with inflationary operating and capital expense increases in future years and the LMCC's fund balance will continue to decline.

The LMCC Staff is also providing the Board with options for an audio visual support program for the cities. This program (The details of which are attached) allocates funds based on a City's subscriber base and allows the Member City to make audio visual improvements to their City Halls. It also gives the member City until the end of 2019 to make such improvements. This would spread out the funding mechanism to a number of years. My recommendation would be to only consider this program in conjunction with a PEG increase that would at a minimum balance the LMCC's budget. I calculate that even with a 75% use of the afore mentioned AV Support program at the \$100,000 level the LMCC should still have approximately an 83% Reserve Fund to Annual Budget ratio.

Respectfully submitted by Tom Fletcher, LMCC Treasurer August 21st, 2015

LMCC Member City A/V Support Program:

Purpose:

Provide financial support to LMCC Member Cities as a means of improving audio/visual recording capabilities.

Proposal:

The LMCC will allocate \$80,000/\$100,000 for Member Cities to use for **approved* audio/video improvements. The amount allocated per City is based on the number of Mediacom subscribers within a Member City and is outlined in the spreadsheet that is attached to this document. The LMCC will pay up to the Member City's total A/V Support Program allocation after the City has completed the **approved* installation.

How it works:

- To qualify for the LMCC A/V Support Program, Member Cities must coordinate their purchases and installation with the LMCC's Operations Manager and use an LMCC approved Vendor.
- Once the installation is the Vendor will submit the initial invoice to the LMCC who will pay up to the total allocated for the Member City.
- If the total purchase cost for the A/V improvements is higher than the City's A/V Support Program allocation, the balance must be paid for by the member City.
- If the total purchase is less than the City's A/V Support Program allocation, the balance will be held in reserve for the City to use at a later date.
- This program covers purchases made since our current Franchise Agreement started(2014) and is available for Member Cities to use until the end of 2019.

**Approved:* LMCC Member Cities must work through the LMCC Operations Manager to bid out the audio visual improvements using an approved vendor. The LMCC Operations Manager will assist the Member City to determine their needs, schedule meetings with approved vendors and the Member City and review the bids. The LMCC Operations Manager will work with the Member City to choose the bid that is in the Member City's and the LMCC's best interest.

Who is eligible?

-Only current LMCC Member Cities are eligible for this A/V Support Program.

How often can an LMCC Member City use the A/V Support Program?

-LMCC Member Cities can use the A/V Support program as often as they would like until the end of 2019 or until all of your City's A/V Support Program allocation is used.

LMCC Revenue Options for 2016

Lake Minnetonka Communications Commission								
Revenue Options:								
	2015	2015	2016	2016	2016 + \$.25	\$.25 + Mound	2016 + \$.50	\$.50 + Mound
	Quarterly	Annualized	Quarterly	Annualized	Annualized	Annualized	Annualized	Annualized
Budget Revenues								
Franchise fees	\$ 68,318.55	\$ 273,274.20	\$ 60,969.02	\$ 243,876.08	\$ 243,876.08	\$ 243,876.08	\$ 243,876.08	\$ 243,876.08
PEG fees	\$ 17,390.90	\$ 69,563.60	\$ 15,451.00	\$ 61,805.00	\$ 74,681.00	\$ 74,681.00	\$ 87,557.00	\$ 87,557.00
Mound Usage fees	\$ 11,846.24	\$ 47,384.96	\$ 11,462.57	\$ 45,850.28	\$ 45,850.28	\$ 51,952.68	\$ 45,850.28	\$ 57,829.68
Studio Rental	\$ 500.00	\$ 2,000.00	\$ 625.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
All other	\$ 500.00	\$ 2,000.00	\$ 1,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Total Revenues	\$ 98,555.69	\$ 394,222.76	\$ 89,507.59	\$ 358,031.36	\$ 370,907.36	\$ 377,009.76	\$ 383,783.36	\$ 395,762.76

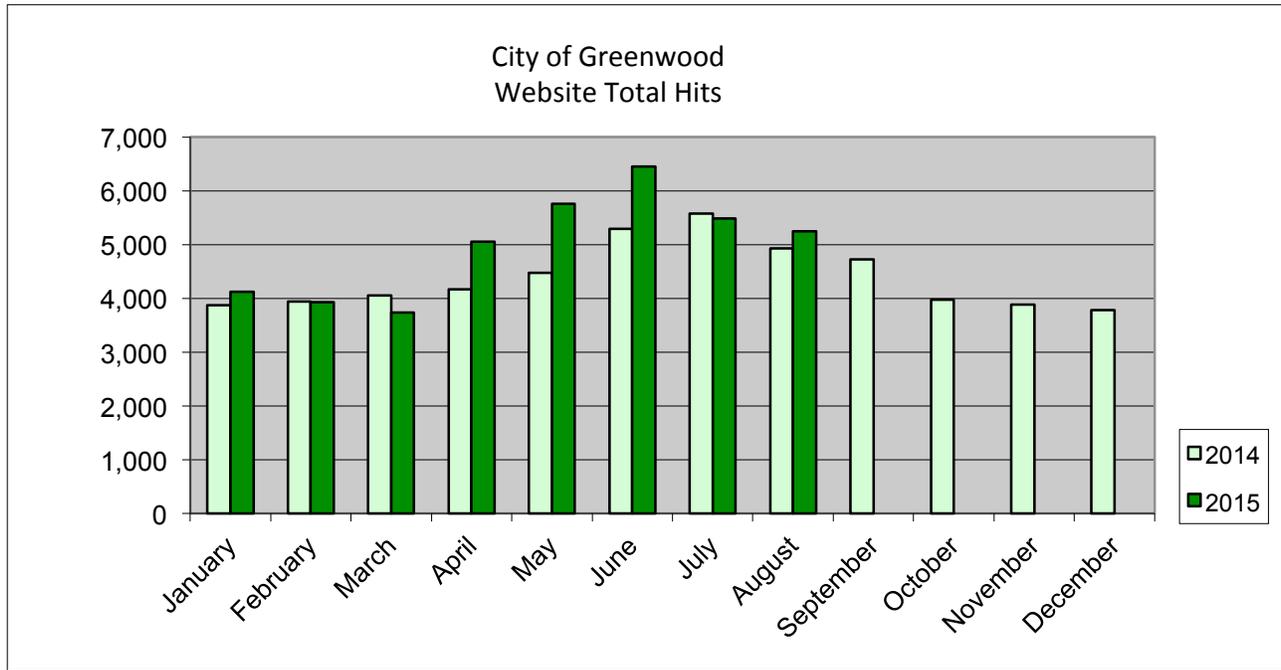


Agenda Number: **9A-E**

Agenda Item: Council Reports

Summary: This is an opportunity for each council member to present updates and get input regarding various council assignments and projects. Related documents may be attached to this cover memo.

Council Action: None required.



Month	2014	2015	Variance with Prior Month	Variance with Prior Year	Bulk Email List
January	3,876	4,123	337	247	166
February	3,943	3,928	-196	-16	166
March	4,057	3,732	-196	-325	166
April	4,170	5,058	1,326	888	165
May	4,468	5,753	695	1,285	165
June	5,291	6,448	695	1,157	158
July	5,579	5,481	-967	-98	160
August	4,922	5,249	-232	327	
September	4,723		-5,249	-4,723	
October	3,969		0	-3,969	
November	3,878		0	-3,878	
December	3,786		0	-3,786	
AVERAGE	4,388	4,971			

Gray indicates estimated numbers (average of month prior and month after)

POPULATION: 693
EMAIL ADDRESSES % OF POPULATION: 23.09%

Population source: www.metrocouncil.org, Data & Maps, Download Data, Population and Household Estimates
 Population figure updated: 04.23.15

Site Statistics

Use this reporting tool to see your site statistics for your public site for this month or the previous month. Statistics for the Administration (or "admin") side of your site are not included in this report. Additionally, visits you make to your own site while administering it are not included in these statistics. All data collected before the previous month has been purged from our system and is not available for use; therefore, we recommend printing this report each month for your records.

The first report - Page Views by Section - shows total page views for each section. The second report - Unique Visitors by Section - shows the total page views for each section without the return visitors (showing only views from unique IP addresses). For example, if you browse to a page today, and then browse to that same page tomorrow, your viewing of that page would only be counted once in the unique (second) report.

Each report lists sections in page view order (highest number of page views first) and only lists sections that have had traffic within the reporting period. It does not list those sections without traffic.

Begin Date	7/15/2015 ▾
End Date	8/15/2015 ▾
Report Name	Page Views (Default) ▾
<input type="button" value="Get Report"/>	

Page Views by Section

Section	Page Views	Percent of Total
Default Home Page	1830	34.86%
Agendas, Etc.	507	9.66%
Planning Commission	252	4.8%
City Departments	219	4.17%
Code Book	188	3.58%
Assessments & Taxes	167	3.18%
Forms & Permits	153	2.91%
Mayor & City Council	148	2.82%
Garbage & Recycling	117	2.23%
Photo Gallery	115	2.19%
St. Alban's Bay Lake Improvement District	115	2.19%
Welcome to Greenwood	109	2.08%
Budget & Finances	108	2.06%
Lake Minnetonka	90	1.71%
Comp Plan & Maps	84	1.6%
Spring Clean-Up Day	77	1.47%
Watercraft Spaces	74	1.41%
What's New?	73	1.39%
RFPs & Bids	66	1.26%
Search Results	62	1.18%
Meetings	61	1.16%
Parks & Trails	60	1.14%
Public Safety	56	1.07%
Links	53	1.01%
Well Water	52	0.99%

Quick Tips

The reports offered in your Site Statistics tool only track activity on the public side of your site.

In each report, a section named "Default" and a section named "Home" may appear.

A page view gets attributed to "Default" when a visitor to your site types your URL into his or her Web browser. In most cases, the "Default" section is your Home Page.

A page view gets attributed to "Home" each time a visitor clicks the "Home" button on your Web site.

In the Page View (Default) report, only sections with Web traffic are reported and they are listed in page view order.

In the Page View by Section report, sections are listed in the order they appear in the navigation menu and are reported regardless of their traffic level.

In the Referrers report, it is important to remember that your own site acts like a referrer. So, don't be surprised if you see your own Web address(es) listed -- this tracks the number of times people went from one part of your site to another.

Old Log Events	50	0.95%
Crime Alerts	49	0.93%
Meetings on TV	48	0.91%
Trees	43	0.82%
Animal Services	40	0.76%
Swiffers NOT Flushable	36	0.69%
Elections	34	0.65%
Email List	32	0.61%
Southshore Center	31	0.59%
Community Surveys	28	0.53%
---	12	0.23%
Unsubscribe	10	0.19%
TOTAL	5249	100%

Unique IPs by Section

Section	Unique IPs	Percent of Total IPs
Default Home Page	769	25.81%
Agendas, Etc.	206	6.92%
City Departments	149	5%
Planning Commission	113	3.79%
Code Book	102	3.42%
Mayor & City Council	100	3.36%
Assessments & Taxes	95	3.19%
Forms & Permits	93	3.12%
St. Alban's Bay Lake Improvement District	89	2.99%
Welcome to Greenwood	87	2.92%
Photo Gallery	83	2.79%
Garbage & Recycling	73	2.45%
Comp Plan & Maps	66	2.22%
Lake Minnetonka	66	2.22%
Budget & Finances	60	2.01%
What's New?	60	2.01%
Spring Clean-Up Day	59	1.98%
Watercraft Spaces	54	1.81%
Parks & Trails	49	1.64%
Meetings	48	1.61%
Links	47	1.58%
Old Log Events	46	1.54%
Public Safety	44	1.48%
Crime Alerts	43	1.44%
Well Water	43	1.44%
Meetings on TV	39	1.31%
RFPs & Bids	36	1.21%
Trees	36	1.21%
Swiffers NOT Flushable	33	1.11%
Animal Services	33	1.11%
Search Results	32	1.07%
Elections	28	0.94%
Southshore Center	28	0.94%
Email List	27	0.91%
Community Surveys	24	0.81%
---	12	0.4%
Unsubscribe	7	0.23%
TOTAL	2979	100%

Generate Download File (.csv) for the current report:



Closed Session

Agenda Date: 09-02-15

Prepared by Deb Kind

Agenda Item: Closed Session Regarding Shorewood's Offer to Purchase the Southshore Center.

Summary: On 05-15-15, Greenwood received documents from Shorewood regarding an offer to purchase the Southshore Center. The city council discussed the offer in closed sessions on 06-03-15 and 07-01-15. If there is new information to discuss, the city council will hold a closed session at the 09-02-15 city council meeting.

Council Action: The city council must take action to open and end the closed session. Suggested motions ...

1. I move the city council convenes a closed session pursuant to MN statute 13D.05 Subd __ to discuss ____.
2. I move the city council adjourns the closed session.

13D.05 Subd. 3(a) is for closed meetings to evaluate the performance of an individual who is subject to the city council's authority. The city council shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the city council shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting. 13D.05 Subd. 1(d) The meeting must be electronically recorded. The recordings must be preserved for at least 3 years after the date of the meeting.

13D.05 Subd. 3(b) is for closed meetings for attorney-client privilege. 13D.05 Subd. 1(d) All closed meetings, except those closed as permitted by the attorney-client privilege, must be electronically recorded.

13D.05 Subd. 3(c) is for closed meetings to (1) determine the asking price for real or personal property to be sold by the city, (2) review confidential or protected nonpublic appraisal data, (3) develop or consider offers or counteroffers for the purchase or sale of real or personal property. Before holding a closed meeting to under this paragraph, the city council must identify on the record the particular real or personal property that is the subject of the closed meeting. The proceedings of a meeting closed under this paragraph must be tape recorded. The recording must be preserved for 8 years after the date of the meeting and made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the city council has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of members and all other persons present at the closed meeting must be made available to the public after the closed meeting. An agreement reached that is based on an offer considered at a closed meeting is contingent on approval of the city council at an open meeting. The actual purchase or sale must be approved at an open meeting after the notice period required by statute or city council's internal procedures, and the purchase price or sale price is public data.



Agenda Number: **FYI**

Agenda Item: FYI Items in Council Packet

Summary: The attached items are included in the council packet for the council's information (FYI) only. FYI items typically include planning commission minutes and other items of interest to the council. When the agenda is approved at the beginning of the meeting, any council member may request to move an FYI item to the regular agenda for further discussion. Moved items will be placed under Other Business on the agenda.

Council Action: No council action is needed for FYI items.

From: Manuel Jordan manuel@heritageshadetree.com
Subject: Fwd: Tree Damage in Greenwood
Date: August 21, 2015 at 1:32 PM
To: Debra Kind dkind100@gmail.com, Dana Young danayoung@mchsi.com

Deb and Dana,

FYI, see below message from Jessica (from HCRRA) regarding the trees damaged by the vegetative management operations under the transmission line through Greenwood.

Please let me know if you have any questions.

Thank you,

Manuel Jordán
Heritage Shade Tree Consultants
6347 Minnewashta Woods Drive
Excelsior, MN 55331

Phone #: 763-717-9366

manuel@heritageshadetree.com



ISA Certified Arborist # MN 0206 A



www.heritageshadetree.com

Go GREEN, keep it on the screen. Please do not print this unless necessary.

Begin forwarded message:

From: Jessica M Galatz <Jessica.Galatz@hennepin.us>

Subject: Tree Damage in Greenwood

Date: August 21, 2015 at 1:28:12 PM CDT

To: Scott Schmidt <SSchmidt@threeriversparkdistrict.org>, "Chris Loiselle (Christopher.D.Loiselle@xcelenergy.com)" <Christopher.D.Loiselle@xcelenergy.com>, Manuel Jordan <manuel@heritageshadetree.com>, Wayne Bailey <wbailey@Asplundh.com>, "Aaron Freng" <aaronf@treetrust.org>

Thank you all for meeting onsite yesterday afternoon. I'm glad we could come to a quick and cooperative resolution of the issue. The following is a list of action items / agreements moving forward:

- Manuel Jordan with the City of Greenwood will provide an inventory of the damaged trees and mark the trees onsite.
- Xcel will remove marked trees in the fall 2015.
- We agreed not to remove the two walnut trees on the west side of the trail and continue to monitor their condition. Xcel will remove those trees upon notice from HCRRA / Greenwood if they continue to deteriorate.
- HCRRA will explore hillside plantings to recreate a buffer along the trail. No planting will occur before receiving approval of location and species from Three Rivers Park District and Xcel.
- Xcel agreed to trim by hand and apply herbicide by hand in this area – between St. Albans Bay bridge and the City of Deephaven Public Works facility.
- Xcel and its contractors (Asplundh) will continue to be mindful of working adjacent to a recreational trail, e.g. utilizing property signage, spotters and any other necessary safety precautions.
- The next scheduled maintenance on this transmission line is in 2018.

Please feel free to add anything I may have missed. Thank you – have a nice weekend.

Jessica Galatz
Principal Planning Analyst
Hennepin County Regional Railroad Authority (HCRRA)

701 Fourth Avenue South, Suite 400
Minneapolis, MN 55415-1843
612-348-2691 (office)
jessica.galatz@hennepin.us

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