

MINUTES

Greenwood City Council Worksession and Regular Meeting

Wednesday, November 1, 2017
20225 Cottagewood Road, Deephaven, MN 55331



Worksession

1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the worksession to order at 6:05pm.

Members Present: Mayor Kind; Councilmembers Bill Cook (arrived at 6:10pm), Kristi Conrad, Tom Fletcher, and Bob Quam

Members Absent: None

Staff Members Present: None

Motion by Kind to approve the worksession agenda. Second by Fletcher. Motion passed 4-0.

2. DISCUSS CITY PROCESSES

The council discussed the processes used by the St. Alban's Bay Lake Improvement District, Planning Commission, as well as the processes for contacting the police chief, fire chief, city attorney, and city engineer. Councilman Cook and Mayor Kind will research concepts for streamlining the Planning Commission process and report back to the city council.

3. ADJOURN WORKSESSION

Motion by Kind to adjourn the worksession at 6:52pm. Second by Quam. Motion passed 5-0.

Regular Meeting

1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the meeting to order at 7:05pm.

Members Present: Mayor Kind; Councilmembers Bill Cook, Kristi Conrad (left at 9:05pm), Tom Fletcher, and Bob Quam

Members Absent: None

Staff Members Present: City Zoning Administrator Dale Cooney

Motion by Kind to approve the agenda. Second by Quam. Motion passed 5-0.

2. CONSENT AGENDA

A. Approve: 10-04-17 City Council Meeting Minutes

B. Approve: September Cash Summary Report

C. Approve: September Certificates of Deposit Report

D. Approve: October Verifieds, Check Register, Electronic Fund Transfers

E. Approve: November Payroll Register

F. Approve: Res 23-17, St. Alban's Bay Lake Improvement District 2018 Budget, Tax Levy, and Assessment Roll

G. Approve: Res 24-17, Designating 2018 Polling Location

H. Approve: 2018 Liquor License Application

Motion by Kind to approve the consent agenda items. Second by Cook. Motion passed 5-0.

3. MATTERS FROM THE FLOOR

A. None

4. PRESENTATIONS, REPORTS, GUESTS, AND ANNOUNCEMENTS

A. Chief Mike Meehan: Quarterly Police Update

No council action taken. View report at LMCC-TV.org.

- B. Announcement: Worksession with Assessor, 4pm 11-02-17
No council action taken. View announcement at LMCC-TV.org.

5. PUBLIC HEARINGS

- A. None

6. ACTION RELATED TO PUBLIC HEARINGS

- A. None

7. PLANNING & ZONING ITEMS

- A. Consider: Res 25-17 Findings for Variance Application, Laura & Lloyd Ness, 5500 Maple Heights Rd

Motion by Fletcher that the city council (1) adopts resolution 25-17 approving variance requests of Laura and Lloyd Ness, 5500 Maple Heights Road, with revisions as discussed and removal of the deck enclosure denial language; and (2) directs staff to draft written findings to be formally approved at the December 6 city council meeting. Second by Cook. Motion passed 5-0.

Motion by Kind that city council (1) approves the variance requests of Laura and Lloyd Ness, 5500 Maple Heights Road for an enclosed deck as presented and based on the following findings:

- (a) The setback variance is in harmony with the purpose and intent of the setback requirements in the ordinance, which are to provide adequate space for public safety access and adequate air and light to adjacent properties;**
- (b) The variance is consistent with the comprehensive plan in that a an enclosed porch is a reasonable use for a residential lakeshore property and the variance is supported by neighboring property owners;**
- (c) The uniquely shaped property and constraints of the original home design were not created by the current property owner;**
- (d) Granting the variances will not ...**
 - alter the essential character of the area;**
 - impair an adequate supply of light and air to adjacent properties;**
 - unreasonably increase the congestion in the public street;**
 - increase the danger of fire or endanger the public safety;**
 - unreasonably diminish or impair established property values within the neighborhood or in any way be contrary to the intent of the ordinance; and**

(2) directs staff to draft written findings to be formally approved at the December 6 city council meeting. Second by Cook. Motion passed 3-2 with Fletcher and Conrad voting nay.

- B. 1st Reading: Ord 272, Amending Code Section 630 Regarding Right-of-Ways and Small Wireless Facilities & Res 26-17, Summary of Ord 272 for Publication

Motion by Fletcher that the city council (1) approves the first reading of ordinance 272 amending the city's right-of-way ordinance section 630 to regulate public rights-of-way and to provide for the issuance and regulation of right-of-way permits as amended; (2) directs that the revised ordinance be sent to the attorney for review; and (3) directs that the ordinance be placed on the December council agenda for a 2nd reading. Second by Quam. Motion passed 5-0.

- C. Consider: Sending Potential Lot-Size Ordinance to Planning Commission for Public Hearing and Recommendation

Motion by Cook to continue this topic to the December 6 council meeting. Second by Fletcher. Motion passed 5-0.

8. UNFINISHED BUSINESS

- A. Update: Requests to MnDOT for Installation of Engine-Braking Signs on Westbound Hwy 7 & Changing Timing of the Christmas Lake Rd Traffic Signal

Brian Malo, 5070 Greenwood Circle, noted that he can hear engine braking from his house on the other side of St. Alban's Bay, but wondered if signage would make any difference.

No new council action taken. Councilman Fletcher and Mayor Kind will continue to work with MnDOT to install "Vehicle Noise Laws Enforced" sign in the Hwy 7 right-of-way and to evaluate the timing of the light at Christmas Lake Rd & Hwy 7 intersection.

9. NEW BUSINESS

- A. Discuss: Capital Improvement Plan for City Docks

No council action taken. The council will discuss further as part of the budget process in August 2018.

- B. Consider: Amendments to St. Alban's Bay Lake Improvement District Joint Cooperation Agreement

Motion by Fletcher that the city council (1) directs that the revised Joint Cooperation Agreement III be sent to the SABLID secretary for distribution to the SABLID board for review at their next meeting; and (2) directs that the revised Joint Cooperation Agreement III be placed on the December 6 council agenda for action. Second by Cook. Motion passed 5-0.

- C. Consider: Potential Letter to DNR in Support of SABLID Using Lower Cost Treatment

No council action taken.

10. OTHER BUSINESS

- A. None

11. COUNCIL REPORTS

- A. Conrad: Planning Commission

No report, since planning commission items were discussed during the meeting. Councilwoman Conrad left the meeting at this time.

- B. Cook: Lake Minnetonka Conservation District, Public Works Committee

Motion by Kind to authorize Councilman Cook to engage public works to clean up park in an amount not to exceed \$4000. Second by Quam. Motion passed 4-0.

The consensus of the council was to consider replacing a sewage pump station at the December council meeting.

- C. Fletcher: Lake Minnetonka Communications Commission, Fire, Administrative Committee

No council action taken. View discussion at LMCC-TV.org.

- D. Kind: Police, Administrative Committee, Mayors' Meetings, Website

No council action taken. View discussion at LMCC-TV.org.

- E. Quam: Minnetonka Community Education, Public Works Committee

No council action taken. View discussion at LMCC-TV.org.

12. ADJOURNMENT

Motion by Kind to adjourn the meeting at 9:17pm. Second by Cook. Motion passed 4-0.

This document is intended to meet statutory requirements for city council meeting minutes. A video recording was made of the meeting, which provides a verbatim account of what transpired. The video recording is available for viewing on LMCC TV channel 8 for 1 month, at www.lmcc-tv.org for 1 year, and on DVD at the city office (permanent archive).