



AGENDA

Greenwood City Council Meeting

Wednesday, February 7, 2018
20225 Cottagewood Road, Deephaven, MN 55331

*Hearing devices are available from the recording technician.
The public is invited to speak when items come up on the agenda (comments are limited to 3 minutes).
The public may speak regarding other items during Matters from the Floor (see below).*

- 7:00pm 1. CALL TO ORDER | ROLL CALL | APPROVE MEETING AGENDA
- 7:00pm 2. CONSENT AGENDA
Consent Agenda items are considered to be routine and are approved through one motion with no discussion by the city council. Council members may remove any Consent Agenda item for discussion and separate consideration under Other Business.
- A. Approve: 01-03-18 City Council Meeting Minutes
 - B. Approve: December Cash Summary Report
 - C. Approve: December Certificates of Deposit Report
 - D. Approve: January Verifieds, Check Register, Electronic Fund Transfers
 - E. Approve: February Payroll Register
- 7:05pm 3. MATTERS FROM THE FLOOR
This is an opportunity for the public to address the council regarding matters not on the agenda. Comments are limited to 3 minutes. Typically, the council will not take action on items presented at this time, but will refer items to staff for review, action, and / or recommendation for future council action.
- 7:10pm 4. PRESENTATIONS, REPORTS, GUESTS, AND ANNOUNCEMENTS
- A. Chief Meehan: South Lake Minnetonka Police Department Quarterly Report
 - B. Announcement: City Council & Planning Commission Joint Worksession, Following the 02-21-18 Planning Commission Meeting (approx 8pm), Old Log's Cast & Cru Restaurant, 5175 Meadville St
- 7:20pm 5. PUBLIC HEARING
- A. None
- 7:20pm 6. ACTION RELATED TO PUBLIC HEARING
- A. None
- 7:20pm 7. PLANNING, ZONING & SUBDIVISION ITEMS
- A. None
- 7:20pm 8. UNFINISHED BUSINESS
- A. None
- 7:20pm 9. NEW BUSINESS
- A. Discuss: Fire District Relief Association / Pension and Future Staffing Proposal
 - B. Discuss: Planning Commission Term Expirations
 - C. Consider: Authorization of Request for Proposals for Recycling Services
 - D. Consider: Res 04-18 Setting New Date for Pre-Board Meeting with Assessors
- 8:10pm 10. OTHER BUSINESS
- A. None
- 8:10pm 11. COUNCIL REPORTS
- A. Conrad: Planning Commission
 - B. Cook: Lake Minnetonka Conservation District, Public Works Committee, St. Alban's Lake Improvement District
 - C. Fletcher: Lake Minnetonka Communications Commission, Fire, Administrative Committee
 - D. Kind: Police, Administrative Committee, Mayors' Meetings, Website
 - E. Quam: Minnetonka Community Education, Public Works Committee
- 8:30pm 12. ADJOURNMENT



Agenda Item: Consent Agenda

Summary: The consent agenda items are considered to be routine and are approved through one motion with no discussion by the city council. Council members may remove consent agenda items for further discussion. Removed items will be placed under Other Business on the agenda.

The consent agenda items are included in the hard copy of the full council packet and in the electronic version of the packet available at www.greenwoodmn.com.

Council Action: Required. Possible motion ...

1. I move the council approves the consent agenda items as presented.

MINUTES

Greenwood City Council Meeting

Wednesday, January 3, 2018

20225 Cottagewood Road, Deephaven, MN 55331



1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the meeting to order at 7:00pm.

Members Present: Mayor Kind; Councilmembers Bill Cook, Kristi Conrad, Tom Fletcher, Bob Quam

Members Absent: None

Staff Members Present: City Zoning Administrator Dale Cooney, City Attorney Mark Kelly

Motion by Kind to approve the agenda. Second by Quam. Motion passed 5-0.

2. CONSENT AGENDA

A. Approve: 12-06-17 City Council Meeting Minutes

B. Approve: November Cash Summary Report

C. Approve: November Certificates of Deposit Report

D. Approve: December Verifications, Check Register, Electronic Fund Transfers

E. Approve: January Payroll Register

Motion by Kind to approve the consent agenda items. Second by Cook. Motion passed 5-0.

3. MATTERS FROM THE FLOOR

A. City Engineer Dave Martini spoke to thank the city council for considering reappointment of him as the city engineer and to thank the city council for the many years of working together.

4. PRESENTATIONS, REPORTS, GUESTS, AND ANNOUNCEMENTS

A. Announcement: Greenwood Night at the Old Log Theatre, 7:30pm, Friday 01-26-18

B. Announcement: Mayors' Forum at the Southshore Center, 7pm, Tuesday 01-30-18

No council action taken. View announcements at LMCC-TV.org.

5. PUBLIC HEARINGS

A. None

6. ACTION RELATED TO PUBLIC HEARINGS

A. None

7. PLANNING & ZONING ITEMS

A. Consider: Res 03-18, Findings for Conditional Use Permit Request, Rick & Kim Polk, 4660 Linwood Cir

Motion by Kind to approve resolution 03-18 with the addition of the following conditions: (1) The applicant will submit a Stormwater Plan to be approved by staff and the public works committee before construction can begin. (2) The pervious surface be constructed as proposed by the applicant and designated as pervious for hardcover calculations. Second by Cook. Motion passed 5-0.

B. Consider: Planning Review Concept

The consensus of the council was to continue this item to a joint worksession with the Planning commission after their February 21 meeting.

8. UNFINISHED BUSINESS

A. None

9. NEW BUSINESS

- A. Consider: Res 01-18 Setting City Dates for 2018

Motion by Kind to approve resolution 01-18 setting city dates for 2018 with no change to the planning commission and the following revisions: (1) change the July 4, 2018 city council meeting to Tuesday, July 10, 2018; and (2) change the May 16, 2018 date of the city council / planning commission worksession to February, 21, 2018. Second by Cook. Motion passed 5-0.

- B. Consider: Res 02-18 City Appointments & Assignments for 2018

Motion by Cook to approve resolution 02-18 making appointments and assignments for 2018 with the following revisions: (1) change the title of Auditor to Accountant; and (2) change the name of the Building Official from Bob Manor to Lenny Rutledge. Second by Quam. Motion passed 5-0.

- C. 1st Reading: Ord 274 Amending Nuisance Ordinance Section 910 Regarding Stormwater Runoff

Motion by Cook that the city council (1) approves the 1st reading of ordinance 274 amending the nuisance ordinance code section 910.60 as written; (2) waives the 2nd reading; and (3) directs staff to publish the ordinance in the city's official newspaper. Second by Quam. Motion passed 5-0.

10. OTHER BUSINESS

- A. None

11. COUNCIL REPORTS

- A. Conrad: Planning Commission

No report, since planning commission items were discussed during the meeting.

- B. Cook: Lake Minnetonka Conservation District, Public Works Committee, St. Alban's Lake Improvement District

Motion by Kind to authorize the public works committee to share bridge information with the city of Excelsior and start the application process with the expectation that costs will be shared 50/50. Second by Quam. Motion passed 5-0.

- C. Fletcher: Lake Minnetonka Communications Commission, Fire, Administrative Committee

No council action taken. View discussion at LMCC-TV.org.

- D. Kind: Police, Administrative Committee, Mayors' Meetings, Website

No council action taken. View discussion at LMCC-TV.org.

- E. Quam: Minnetonka Community Education, Public Works Committee

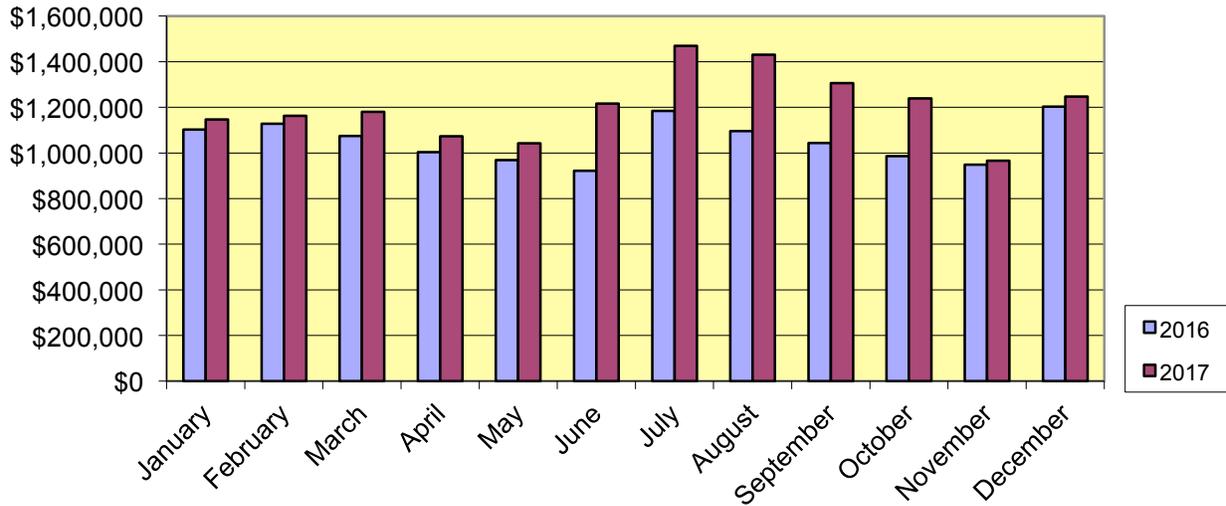
No council action taken. View discussion at LMCC-TV.org.

12. ADJOURNMENT

Motion by Kind to adjourn the meeting at 8:30pm. Second by Quam. Motion passed 5-0.

This document is intended to meet statutory requirements for city council meeting minutes. A video recording was made of the meeting, which provides a verbatim account of what transpired. The video recording is available for viewing on LMCC TV channel 8 for 1 month, at www.lmcc-tv.org for 1 year, and on DVD at the city office (permanent archive).

City of Greenwood Monthly Cash Summary



Month	2016	2017	Variance with Prior Month	Variance with Prior Year
January	\$1,103,197	\$1,146,895	-\$56,730	\$43,698
February	\$1,128,257	\$1,162,355	\$15,460	\$34,098
March	\$1,074,726	\$1,180,149	\$17,794	\$105,423
April	\$1,003,064	\$1,073,772	-\$106,377	\$70,708
May	\$968,814	\$1,042,937	-\$30,835	\$74,123
June	\$922,082	\$1,216,488	\$173,551	\$294,406
July	\$1,184,900	\$1,469,592	\$253,104	\$284,692
August	\$1,095,742	\$1,430,595	-\$38,997	\$334,853
September	\$1,044,116	\$1,306,495	-\$124,100	\$262,379
October	\$986,451	\$1,238,961	-\$67,534	\$252,510
November	\$948,462	\$965,784	-\$273,177	\$17,322
December	\$1,203,625	\$1,247,263	\$281,479	\$43,638

Alerus Bank Checking	\$14,218
Bridgewater Bank Checking	\$52,932
Alerus Bank Money Market	\$516,560
Bridgewater Bank Money Market	\$12,181
Bridgewater Bank CD's	\$651,372
	\$1,247,263

ALLOCATION BY FUND

General Fund	\$599,432
Special Project Fund	\$67,489
General Fund Designated for Parks	\$16,756
Bridge Capital Project Fund	\$173,376
Road Improvement Fund	(\$14,932)
Stormwater Fund	\$18,989
Sewer Enterprise Fund	\$317,750
Marina Enterprise Fund	\$68,403
	\$1,247,263

GREENWOOD CERTIFICATES OF DEPOSIT

Report Date: 12/31/17

Acct #	Bank	Date	Term	Maturity	Rate	Amount
101-10409	Bridgewater Bank	12/01/16	15 month	03/01/18	1.00%	\$ 81,950.13
101-10412	Bridgewater Bank	01/06/17	15 month	04/06/18	1.00%	\$ 80,599.84
101-10410	Bridgewater Bank	03/06/17	15 month	06/06/18	1.00%	\$ 80,604.25
101-10407	Bridgewater Bank	04/06/17	15 month	07/06/18	1.00%	\$ 80,401.60
101-10408	Bridgewater Bank	08/11/17	13 month	09/11/18	1.00%	\$ 60,755.08
101-10413	Bridgewater Bank	06/12/17	15 month	09/12/18	1.05%	\$ 62,704.95
101-10414	Bridgewater Bank	08/25/17	15 month	11/25/18	1.05%	\$ 81,920.06
101-10411	Bridgewater Bank	10/08/17	15 month	01/09/19	1.05%	\$ 62,435.81
10110415	Bridgewater Bank	12/15/17	15 month	03/15/19	1.05%	\$ 60,000.00
TOTAL						\$ 651,371.72

CITY COUNCIL POLICY: 09-03-14 Motion by Roy to authorize the administrative committee to open CDs with a maximum initial maturity of 25 months with a combined maximum total CD balance of \$500,000 at Alerus Bank or Bridgewater Bank. Second by Cook. Motion passed 5-0.

11-02-16 Motion by Fletcher that the city council authorizes an increase from \$500,000 to \$600,000 for the city's maximum balance of certificate of deposit. Second by Roy. Motion passed 5-0.

10-04-17 Motion by Fletcher that the city council approves the August Certificates of Deposit Report and increases the maximum combined balance for Certificates of Deposit from \$600,000 to \$700,000. Second by Kind. Motion passed 4-0.

Check Issue Date(s): 01/01/2018 - 01/31/2018

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
01/18	01/05/2018	12924	51	BOLTON & MENK, INC.	404-20100	3,805.00
01/18	01/05/2018	12925	9	CITY OF DEEPHAVEN	101-20100	8,308.16
01/18	01/05/2018	12926	586	CIVIC SYSTEMS, LLC	101-20100	1,106.00
01/18	01/05/2018	12927	761	DEBRA KIND	101-20100	102.75
01/18	01/05/2018	12928	822	ECM PUBLISHERS INC	101-20100	111.63
01/18	01/05/2018	12929	581	EMERY'S TREE SERVICE, INC.	101-20100	720.00
01/18	01/05/2018	12930	52	EXCELSIOR FIRE DISTRICT	101-20100	35,333.79
01/18	01/05/2018	12931	68	GOPHER STATE ONE CALL	602-20100	12.15
01/18	01/05/2018	12932	601	HENNEPIN COUNTY TREASURER	101-20100	9,500.00
01/18	01/05/2018	12933	766	HENNEPIN COUNTY TREASURER	101-20100	583.97
01/18	01/05/2018	12934	784	HERITAGE SHADE TREE CONSULT	101-20100	768.75
01/18	01/05/2018	12935	850	KENNEDY, GRAVEN, CHARTERED	101-20100	288.75
01/18	01/05/2018	12936	886	KENNETH N. POTTS, P.A.	101-20100	400.00
01/18	01/05/2018	12937	255	LMC INSURANCE TRUST	101-20100	119.00
01/18	01/05/2018	12938	764	OMANN BROTHERS PAVING	502-20100	79,358.73
01/18	01/05/2018	12939	867	RANDY'S ENVIRONMENTAL SERVICES	101-20100	1,628.25
01/18	01/05/2018	12940	145	XCEL ENERGY	602-20100	293.30
01/18	01/22/2018	12941	778	MN POLLUTION CONTROL AGENCY	502-20100	400.00
01/18	01/23/2018	12942	10	AMERICAN SOLUTIONS FOR BUSINES	101-20100	168.59
01/18	01/23/2018	12943	9	CITY OF DEEPHAVEN	101-20100	4,572.77
01/18	01/23/2018	12944	822	ECM PUBLISHERS INC	101-20100	64.63
01/18	01/23/2018	12945	68	GOPHER STATE ONE CALL	602-20100	50.00
01/18	01/23/2018	12946	3	KELLY LAW OFFICES	101-20100	525.00
01/18	01/23/2018	12947	850	KENNEDY, GRAVEN, CHARTERED	101-20100	82.50
01/18	01/23/2018	12948	38	SO LAKE MINNETONKA POLICE DEPT	101-20100	15,933.41
01/18	01/23/2018	12949	145	XCEL ENERGY	101-20100	406.12
Totals:						<u>164,643.25</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt
AMERICAN SOLUTIONS FOR BUSINES					
10	AMERICAN SOLUTIONS FOR BU	INV03346242	500 CHECKS	12/27/2017	149.73
		INV03351558	W-2 & 1099 TAX FORMS	12/29/2017	18.86
Total AMERICAN SOLUTIONS FOR BUSINES					168.59
BOLTON & MENK, INC.					
51	BOLTON & MENK, INC.	0212206	2017 DEVELOPMENT REVIEW	12/27/2017	180.00
		0212207	2017 STREET IMPROVEMENTS	12/27/2017	1,553.00
		0212210	GRWD/ST ALBANS BRIDGE PLANNING	12/27/2017	2,072.00
Total BOLTON & MENK, INC.					3,805.00
CITY OF DEEPAHVEN					
9	CITY OF DEEPAHVEN	12 20 17	COPIES - CITY CODE	12/20/2017	15.10
		12 31 17	4TH QTR. BLD. PERMITS	12/31/2017	4,557.67
		JAN 2018	RENT & EQUIPMENT	01/01/2018	487.45
			Postage		179.67
			COPIES		97.60
			SEWER		285.60
			SNOW PLOWING/SANDING/SALT		3,469.15
			BIKE PATH		190.40
			Clerk Services		3,266.64
			ZONING		331.65
Total CITY OF DEEPAHVEN					12,880.93
CIVIC SYSTEMS, LLC					
586	CIVIC SYSTEMS, LLC	CVC 16086	Semi-Annual Support Fee	12/26/2017	1,106.00
Total CIVIC SYSTEMS, LLC					1,106.00
DEBRA KIND					
761	DEBRA KIND	12 20 17	2017 4TH QTR NEWSLETTER	12/20/2017	102.75
Total DEBRA KIND					102.75
ECM PUBLISHERS INC					
822	ECM PUBLISHERS INC	557207	LEGAL NOTICE	12/14/2017	111.63
		564303	LEGAL NOTICE	01/11/2018	64.63
Total ECM PUBLISHERS INC					176.26
EMERY'S TREE SERVICE, INC.					
581	EMERY'S TREE SERVICE, INC.	21708	TREE MAINTENANCE	12/20/2017	720.00
Total EMERY'S TREE SERVICE, INC.					720.00
EXCELSIOR FIRE DISTRICT					
52	EXCELSIOR FIRE DISTRICT	QTR 1 2018	1st Quarter - Operations	01/01/2018	19,982.48
			1st Quarter - Buildings		15,351.31
Total EXCELSIOR FIRE DISTRICT					35,333.79
GOPHER STATE ONE CALL					
68	GOPHER STATE ONE CALL	7120417	Gopher State calls	12/31/2017	12.15
		8000417	ANNUAL FEE	01/23/2018	50.00

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt
Total GOPHER STATE ONE CALL					62.15
HENNEPIN COUNTY TREASURER					
601	HENNEPIN COUNTY TREASURE	1000102662	1ST 1/2 2018 ASSMTS	12/28/2017	9,500.00
766	HENNEPIN COUNTY TREASURE	121117	AUTOMARK/DS200 MNTNCE	12/05/2017	534.40
		121217	POSTAGE	12/12/2017	49.57
Total HENNEPIN COUNTY TREASURER					10,083.97
HERITAGE SHADE TREE CONSULT					
784	HERITAGE SHADE TREE CONSL	5649	URBAN FORESTRY CONSULTING	12/13/2017	768.75
Total HERITAGE SHADE TREE CONSULT					768.75
KELLY LAW OFFICES					
3	KELLY LAW OFFICES	X589	GENERAL LEGAL	01/04/2018	525.00
Total KELLY LAW OFFICES					525.00
KENNEDY, GRAVEN, CHARTERED					
850	KENNEDY, GRAVEN, CHARTERED	11 30 17	LEGAL SERVICES	12/18/2017	288.75
		12 31 17	LEGAL SERVICES	12/31/2017	82.50
Total KENNEDY, GRAVEN, CHARTERED					371.25
KENNETH N. POTTS, P.A.					
886	KENNETH N. POTTS, P.A.	12 31 17	PROSECUTION SVCS	12/29/2017	400.00
Total KENNETH N. POTTS, P.A.					400.00
LMC INSURANCE TRUST					
255	LMC INSURANCE TRUST	12 15 17	Worker's Comp. Ins.	12/15/2017	120.00
		34663	W/C CREDIT	12/04/2017	1.00
Total LMC INSURANCE TRUST					119.00
MN POLLUTION CONTROL AGENCY					
778	MN POLLUTION CONTROL AGEI	01 18 18	MS4 GENERAL ST WTR PERMIT	01/18/2018	400.00
Total MN POLLUTION CONTROL AGENCY					400.00
OMANN BROTHERS PAVING					
764	OMANN BROTHERS PAVING	12 18 17	2017 ST/DRNG - PARK	12/18/2017	39,442.53
			2017 ST/DRNG - STREETS		36,380.68
			2017 ST/DRNG - STORM		3,535.52
Total OMANN BROTHERS PAVING					79,358.73
RANDY'S ENVIRONMENTAL SERVICES					
867	RANDY'S ENVIRONMENTAL SEF	DEC 2017	RECYCLING SERVICES	12/19/2017	1,628.25
Total RANDY'S ENVIRONMENTAL SERVICES					1,628.25
SO LAKE MINNETONKA POLICE DEPT					
38	SO LAKE MINNETONKA POLICE	JAN 2018	2018 OPERATING BUDGET	01/01/2018	15,933.41

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt
					<u>15,933.41</u>
	Total SO LAKE MINNETONKA POLICE DEPT				
XCEL ENERGY					
145	XCEL ENERGY	01 03 18	Street Lights *	01/03/2018	406.12
		12 28 17	Sleepy Hollow Road *	12/28/2017	8.79
			SIREN		3.73
			4925 MEADVILLE STREET *		8.80
			LIFT STATION #1		46.71
			LIFT STATION #2		47.83
			LIFT STATION #3		42.87
			LIFT STATION #4		50.96
			LIFT STATION #6		83.61
					<u>699.42</u>
	Total XCEL ENERGY				

Total Paid: 164,643.25

Total Unpaid: -Grand Total: 164,643.25

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Description	GL Account	Amount
02/01/18	PC	02/01/18	2011801	CONRAD, KRISTI	39		001-10100	279.54
02/01/18	PC	02/01/18	2011802	COOK, WILLIAM B.	37		001-10100	279.54
02/01/18	PC	02/01/18	2011803	Fletcher, Thomas M	33		001-10100	179.54
02/01/18	PC	02/01/18	2011804	Kind, Debra J.	34		001-10100	419.32
02/01/18	PC	02/01/18	2011805	Quam, Robert	32		001-10100	279.54
Grand Totals:								<u>1,437.48</u>



Agenda Number: 4A

Agenda Date: 02-07-18

Prepared by Deb Kind

Agenda Item: Quarterly Police Update

Summary: Per the city council's request, a representative from the South Lake Minnetonka Police Department attends Greenwood council meetings on a quarterly basis to give the council a brief update regarding police activities in the city and South Lake area. This also is an opportunity for the council to have a discussion with a SLMPD representative regarding police issues and concerns. Quarterly police updates are presented at the February, May, August, and November council meetings.

Council Action: None required.



Agenda Number: 9A

Agenda Date: 02-07-18

Prepared by Deb Kind

Agenda Item: Discuss Fire District Relief Association / Pension and Future Staffing Proposal

Summary: Greenwood's Excelsior Fire District board representative Councilman Tom Fletcher request that the attached files be included in the 02-07-18 council meeting packet for discussion.

Council Action: None required.



MEMORANDUM

TO: Fire Board
FROM: Bruce Duncan
DATE: January 9, 2018
SUBJECT: Relief Association Special Fund/Pension performance

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- This is a short Memo simply to present the 2017 pension fund performance numbers. I'm sending this now so, when we discuss ratification of an increase in the pension benefit in a couple of months, you'll be familiar with the numbers and can ask for any additional information you might want.
- As you can see from the attached, the Fund had one of its best years in its history. Between 2% money and investment earnings, the fund increased in value by around \$900,000. The fund earned 18.25% and had a year-end balance of \$6,349,244. The fund's pension liabilities at the end of the year were \$4,779,500, so the fund had a surplus of \$1,569,744.
- Given the above numbers, the fund was 132.84% funded. The Agreement between the Relief and the Fire Board allows for a benefit increase of 5% if the funding percentage exceeds 132%. This would call for a benefit increase of \$375/YOS, from \$7,250 to \$7,625. The Relief membership will be asked to approve this benefit increase at its February 8th Annual Meeting. That increase will then be presented to this Board at its March meeting for ratification.
- By way of additional information, I'd also point out the following:
 1. The Fund's investment managers at the State Board of Investment outperformed its benchmarks for the year. More on that at the March meeting.
 2. Effective with the change, the total liability increases by \$152,379 from the \$4,779,500 figure to \$4,931,879.
 3. The increase raises the amount need to fund an additional year of service by \$13,150, from \$345,848 to \$358,998.
 4. By raising the benefit level, the funding percentage will drop from 132.84% to 128.71%, still a very significant safety net.

MONTHLY DASHBOARD December 2017

12-31-17 Benchmark Performance

	Actual	Benchmark
Bond	4.20%	
Int'l Stock	27.65%	
US Active Mng	22.71%	
US Index (Pass)	21.13%	
TOTAL FUND	18.25%	Benchmark

Fund	Ending Balance	Net Gain/Loss	Monthly %	YTD Gain/Loss	YTD %
Bond	\$ 1,653,515	\$ 8,180	0.50%	\$ 63,363	4.20%
International	\$ 1,747,128	\$ 37,055	2.17%	\$ 372,661	27.65%
US Active Managed	\$ 1,462,526	\$ 15,129	1.05%	\$ 281,238	22.71%
US Stock Index	\$ 1,479,599	\$ 14,658	1.00%	\$ 267,138	21.13%
Cash	\$ 6,476				
Total	\$ 6,349,244	\$ 75,022	1.20%	\$ 984,400	18.25%

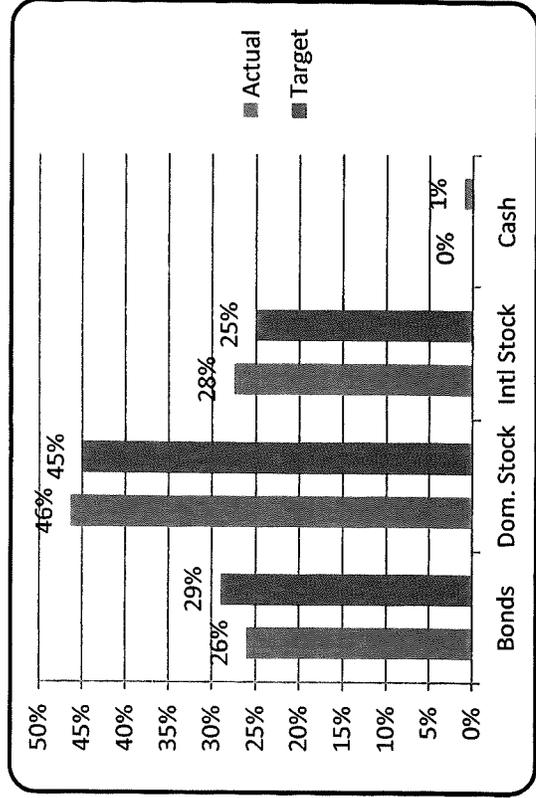
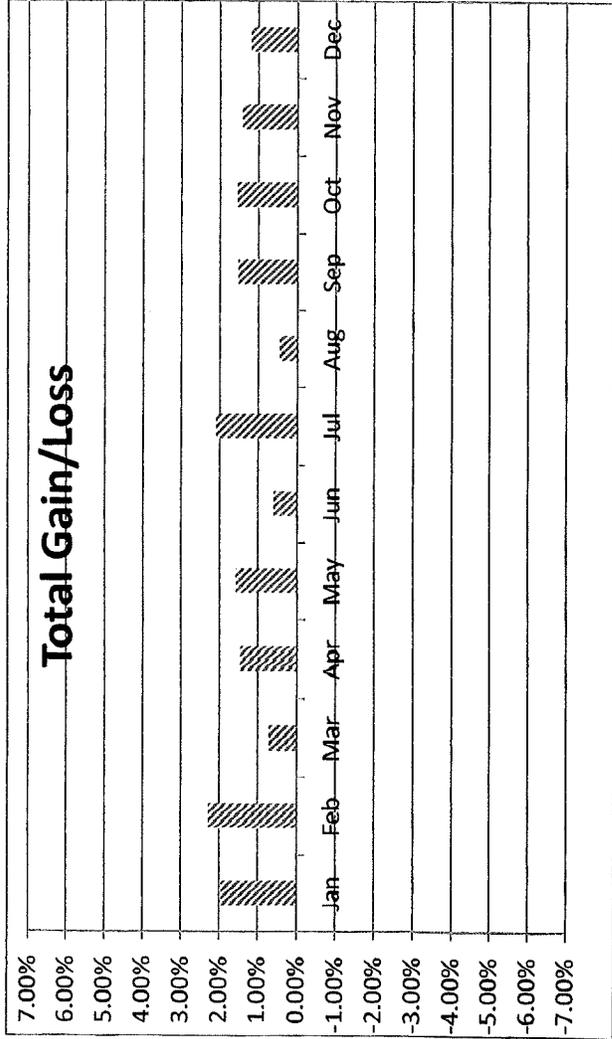
% of Pension Liability Funded

	Balance	% Funded
Total Pension Liability	\$ 4,779,500	
Total Pension Balance	\$ 6,349,244	132.84%
Surplus / (Deficit)	\$ 1,569,744	32.84%

Asset Allocation vs. Plan

Bonds	US Stock	Intl Stock	Cash
Actual	46%	28%	0%
Target	29%	45%	25%

Total Gain/Loss





Excelsior Fire District
Proudly serving the Communities of:
Deephaven-Excelsior-Greenwood-Shorewood-Tonka Bay
24100 Smithtown Road
Shorewood, MN. 55331

EFD Staffing Future Proposal for EFD Board

January, 2018

DRAFT

Purpose

1. To provide guidance for policy and operational development for staffing the Excelsior Fire District.
2. To provide staffing to allow for effective service delivery for the Excelsior Fire District.

Experience

1. To provide guidance for policy makers and operational staff to evaluate, enhance and implement staffing changes at the Excelsior Fire District.

Outcome

1. Effective staffing to carry out the vision and mission of the Excelsior Fire District.
2. To allow for effective fiscal planning and implementation.

Assumptions

1. Utilization of the paid-on-call model of firefighter is desired for our service delivery. This model builds community and connections while also providing service.
2. Paid-on-call firefighters are harder to recruit and retain in today's society.
3. "Duty Crew" is a version of the paid-on-call model of firefighter.
4. The "Duty Crew" model allows predictability for scheduling for firefighters.
5. Not all current paid-on-call firefighters will want to operate in the scheduled duty crew model.
6. Implementing a more robust Duty Crew model will allow for more predictable staffing and effective resource utilization.
7. Implementing a more robust Duty Crew model will improve the ability to recruit firefighters from a greater geographical area.
8. Adding a compliment of full time fire service personnel will lessen the burden on paid-on-call / "Duty Crew" firefighters in certain areas such as total number of calls, coverage times, and some functions/duties that are required in our service delivery model.
9. Estimated annual cost (wages and benefits) of a firefighter - \$75,000.

10. Moving to this model cannot be done in one step and must be done as a process. The sooner the process is started the more cost-effective and efficient the process will be.

Gaps

1. Retirement – 18 paid-on-call firefighters able to retire partially or fully vested as of January 1, 2018.
2. Unpredictable Staffing.
3. Recruitment – lack of interested applicants.
4. Evaluated the use of City Public Works staff to augment portions of staffing (Driver /operator) during daytime hours and the option was not available.
5. Evaluated the use of a Community Service Officer in a combined position as a firefighter. Both South Lake Minnetonka and Deephaven Police Chiefs' are supportive; yet, the predictability and turnover of the positions may not make the position a cost effective solution.
6. Available Duty Crew hours are not filled by current paid on call staff
7. Gaps in staffing occur with daytime and weekend response. Gaps are greater during seasonal times of the year.
8. Gaps in staffing occur with night response.

Proposed Staffing Plan

1. Building Officials / Firefighter

- a. 2019 Implement Building Official / firefighter
 - i. Hire 1 Building Official / Firefighter
 - ii. Hire 2 Building Inspectors / Firefighters
 - iii. Position Focus
 1. Community Building
 2. Firefighter response for daytime hours
 - iv. Existing funds for building official and inspections exist in each city
 - v. No new money
 - vi. Shared services

2. Reserve Program

- a. Enhance the capabilities of the EFD Reserve program to provide more opportunities for staffing
 - i. Create three (3) categories
 1. Reserve Member
 2. Driver/Operator Reserve Member
 3. Medical Reserve Member

Additional Considerations

- Number of Paid-on-call Firefighters in the Relief Association (Pension Costs)
- PERA – 20 hours
- Will need to develop a new model of how firefighters qualify for their pension benefit. Most of their response will be done as a duty crew with designated hours, rather than the paid on call model.
- FLSA
- Healthcare
- PPE Needs
- Firefighters hired from outside agencies – work Duty Crew
 - No Relief
 - Hourly Pay different rate
 - Part of Reserve
 - Training requirements specific to EFD

Proposed Staffing Plan by Year

	Current	2019	2020	2021	2022	2023	2024
Full Time							
Fire Chief	1	1	1	1	1	1	1
Fire Marshal	1	1	1	1	1	1	1
Administrative Specialist (shared 50/50)	1	1	1	1	1	1	1
Building Official		1*	1	1	1	1	1
Building Inspector		2*	2	2	2	2	2
Firefighter				1	1	1	4
Total Number of Full Time Staff	3	6	6	7	7	7	10
Part Time							
Fire Inspector (Special Events)	1	1	1	1	1	1	1
Volunteer							
Allocated # of Paid On Call Firefighters	50	50	50	50	50	50	50
Current # of Paid On Call Firefighters	39	45	45	45	45	40	40
Regional # of Paid On Call Firefighters						15	15
Duty Crew - 18 hours per week							
Covered Entirely by Volunteers	X						
Daytime Hours Covered by FT Staff		X	X	X	X	X	X
Funds for Full-Time Firefighter							
	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$240,000
				Hire 1 @ \$75,000			Hire 3 @ \$80,000

*No increase in member contract contributions. Cost of these three positions will be covered by building permit revenue.

Costs Analysis

1. 2018 - Current Budget for Admin and Call Response Staffing

a. Full time Firefighting / Administrative Staff	\$ 173,126
b. Part time Inspector	\$ 5,846
c. POC Staff	\$ 120,488
i. Station 1, Station 2, All Call	
d. Duty Officer Pay	\$ 30,435
e. Duty Crew Pay	<u>\$ 47,736</u>
Total	\$ 377,631

NOTE: Benefit costs not included

2. Current Budget for Training

a. POC Staff training	\$ 47,175
-----------------------	-----------

3. Current Budget for POC Administrative

a. Officer Salaries	<u>\$ 38,222</u>
Total	\$463,028

1. Future Budget for Staffing

- a. 2019 – Add Building Official and Building Inspector Positions
 1. Increase staffing funding by \$300,000
 2. Permit revenue from Cities to offset costs
 - a. No new funds. Funds that were being paid to an outside contractor for inspection services now come to the EFD as the contracted building official.
- b. 2020 - 2024
 1. Increase Duty Officer and Duty Crew by \$25,000
 - a. 2020 - Increase Duty Officer and Duty Crew by \$25,000
 - b. 2021 – Increase Duty Officer and Duty Crew by \$25,000
 - c. 2022 – Increase Duty Officer and Duty Crew by \$25,000
 - d. 2023 – Increase Duty Officer and Duty Crew by \$25,000
 - e. 2024 – No increase needed – final debt service payment is made, freeing up \$550,000 to member cities.
 2. Increase staffing funding by \$240,000
 3. Return \$290,000 to member cities

2. Costs for \$25,000 per year for each city (all things equal)

	<u>Annual</u>	<u>Five Year Cost</u>
a. Deephaven (30%)	\$7,500	\$ 37,500
b. Excelsior (12%)	\$3,000	\$ 15,000
c. Greenwood (8%)	\$2,000	\$ 10,000
d. Shorewood (37%)	\$9,250	\$ 46,250
e. Tonka Bay (13%)	\$3,250	\$ 16,250

Excelsior Fire District

Serving the Communities of:

Deephaven-Excelsior-Greenwood-Shorewood-Tonka Bay

24100 Smithtown Road

Shorewood, MN. 55331

RESOLUTION # 18-003

Support for Application for Service Planning Grant Program With the State Fire Marshal's Office

BE IT RESOLVED, the Excelsior Fire District Board supports the efforts to continue to operate effectively as a Joint Powers Organization. EFD has been operating with the Cities of Deephaven, Excelsior, Greenwood, Shorewood and Tonka Bay since 2000. We are desiring to continue this partnership for effective service delivery and understand that modifications to staff, apparatus, facilities and equipment will be required as we move forward with service delivery in our communities and the region.

BE IT FURTHER RESOLVED, the Excelsior Fire District continues to have deficiencies in recruitment and retention of paid on call firefighters.

BE IT FURTHER RESOLVED, the Excelsior Fire District continues to look as staffing alternatives in order to deliver effective and efficient service delivery to our communities today and into the future.

BE IT FURTHER RESOLVED, by the Excelsior Fire District that the EFD Board supports the initiative of the Excelsior Fire District Fire Chief and staff to complete and apply for a grant with the State of Minnesota Department of Public Safety - State Fire Marshal's Division. The grant is a Service Planning Grant.

ADOPTED by the Excelsior Fire District on January 17, 2018.

Chair

Scott M. Gerber, Fire Chief

ATTEST:

Secretary



Agenda Number: **9B**

Agenda Date: **02-07-18**

Prepared by *Deb Kind*

Agenda Item: Planning Commission Term Expirations

Summary: Per the attached resolution, the terms of 4 planning commissioner seats will expire at the 03-21-18 planning commission meeting:

A-1	Douglas Reeder
A-2	Lake Bechtell
A-3	Fiona Sayer
Alt-1	David Steingas

In addition, there is a vacancy for the Alternate 2 seat, which has a term that expires in March 2019.

At the February council meeting, the city council typically directs the zoning administrator to contact past planning commission members to see if they are willing to serve another term, so staff can update the Appointments & Assignments resolution and place on the March council agenda for approval.

In recent months, the city council has been discussing the possibility of dissolving the planning commission and replacing it with a Board of Adjustments & Appeals comprised of the 5 city council members and 2-3 appointed citizen representatives. The city council and planning commission will discuss the BAA concept at the joint worksession on 02-21-18.

If the city council decides to move forward with the BAA concept, it needs to be done via ordinance. Below is the timeline showing the soonest a new ordinance could be in place.

03-07-18 City council considers 1st reading of the ordinance (may make revisions / may waive 2nd reading).

03-08-18 If the 2nd reading is waived, the ordinance is submitted to the Sun-Sailor for publication.

03-15-18 If the 2nd reading is waived, the ordinance is published in the Sun-Sailor (goes into effect on this date).

04-04-18 City council considers 2nd reading of the ordinance (may make revisions).

04-05-18 The ordinance is submitted to the Sun-Sailor for publication.

04-12-18 The ordinance is published in the Sun-Sailor (goes into effect on this date).

If the city council does not approve a BAA ordinance prior to the 03-21-18 planning commission meeting AND does not make appointments to fill the A-1, A-2, A-3, and Alt-1 seats prior to 03-21-18, the planning commission will need to conduct the 03-21-18 meeting and future meetings with the remaining members (B-1 Pat Lucking, B-2 Jennifer Gallagher, and Alt-3 Council Liaison Kristi Conrad). If a quorum (3 members) of the planning commission cannot be achieved, then the duties of the planning commission would fall to the city council per ordinance 220.02.

Council Action: None required. Potential motions ...

1. I move the city council (1) directs the city zoning administrator to contact the incumbent planning commissioners to see if they are interested in reappointment, (2) directs that the Appointments & Assignments resolution be updated to include the names of incumbent planning commission members who are willing to serve another term, and (3) directs that the updated resolution be placed on the 03-07-18 city council agenda for consideration.
2. Do nothing or other motion ???

Greenwood code section 1215 requires 2 readings of all ordinances prior to adoption. The 2nd reading shall be within 3 months of the 1st reading. There may be changes between the 1st and 2nd readings. The 2nd reading may be waived by a unanimous vote of city council members present at the meeting. In order to publish an ordinance by title and summary the ordinance must be approved by a 4/5ths vote. Ordinances go into effect once they are published in the city's official newspaper. The planning commission must review and make a recommendation to the city council regarding any changes to the zoning code chapter 11. A public hearing, typically held by the planning commission, also is required for changes to chapter 11.

Resolution 02-18 – City of Greenwood Appointments & Assignments for 2018

Be it resolved that the city council of Greenwood, Minnesota approves the following appointments for 01-03-18 through 01-02-19.

OFFICE & DESIGNATIONS	2017 HOLDER	2018 HOLDER
Mayor Pro-Tem	Bob Quam	Bob Quam
Administrative Committee	Deb Kind, Tom Fletcher	Deb Kind, Tom Fletcher
Accountant	CliftonLarsonAllen	CliftonLarsonAllen
Animal Enforcement Officer	South Lake Police Department	South Lake Police Department
Assessor	Hennepin County	Hennepin County
Attorney	Mark Kelly, Bob Vose (alternate)	Mark Kelly, Bob Vose (alternate)
Attorney - Conduit Financing Projects	Jennifer Hanson	Jennifer Hanson
Attorney - Prosecutor	Ken Potts	Ken Potts
Bank Signatures	Kind, Quam, Courtney	Kind, Quam, Courtney
Building Official	Bob Manor	Lenny Rutledge (City of Minnetonka)
Clerk	Dana Young	Dana Young
Depositories	Bridgewater Bank, Beacon Bank	Bridgewater Bank, Beacon Bank
Engineer	Bolton & Menk (Dave Martini)	Bolton & Menk (Dave Martini)
Fire Board Representative – 4th Wed (Jan, Mar, May, Jul, Sep, Nov)	Tom Fletcher, Bob Quam (alt.) Bill Cook (2nd alt.)	Tom Fletcher, Bob Quam (alt.) Bill Cook (2nd alt.)
Forester / Certified Tree Inspector	Manuel Jordan	Manuel Jordan
Lake Minnetonka Communications Commission (LMCC) Representative 2 reps (1 elected official), meets 2nd Thurs (Feb, Apr, May, Jul, Aug, Oct, Dec)	Tom Fletcher, Deb Kind	Tom Fletcher, Deb Kind
Lake Minnetonka Conservation District (LMCD) Rep – 2nd and 4th Wed	Bill Cook (3yr term expires 1/31/20)	Bill Cook (3yr term expires 1/31/20)
Marina Clerk	Dana Young	Dana Young
Minnetonka Community Education (MCE) Representative – 4th Mon	Bob Quam	Bob Quam
Newspapers	Sun-Sailor Finance & Commerce (alternate) Star Tribune (alternate)	Sun-Sailor Finance & Commerce (alternate) Star Tribune (alternate)
Planning Commissioners and City Council Liaison – 3rd Wed	A-1 Douglas Reeder (8/11-3/18)	A-1 Douglas Reeder (8/11-3/18)
	A-2 Lake Bechtell (5/14-3/18)	A-2 Lake Bechtell (5/14-3/18)
	A-3 Fiona Sayer (8/14-3/18)	A-3 Fiona Sayer (8/14-3/18)
	B-1 Pat Lucking (2/01-3/19)	B-1 Pat Lucking (2/01-3/19)
	B-2 Jennifer Gallagher (9/16-3/19)	B-2 Jennifer Gallagher (9/16-3/19)
	Alt-1 David Steingas (10/16-3/18)	Alt-1 David Steingas (10/16-3/18)
	Alt-2 Vacant (___-3/19)	Alt-2 Vacant (___-3/19)
Alt-3 Kristi Conrad (council liaison)	Alt-3 Kristi Conrad (council liaison)	
Public Safety City Administrator Representative (police and fire)	Dana Young	Dana Young
Public Works Committee (roads, sewer, stormwater, etc.)	Bob Quam, Bill Cook	Bob Quam, Bill Cook
Responsible Authority (Govt. Data Practices Act)	Dana Young	Dana Young
St. Alban's Bay Lake Improvement District Ex-Officio Director	Bill Cook	Bill Cook
South Lake Minnetonka Police Department (SLMPD) Coordinating Committee Representative (must be mayor, meets quarterly)	Deb Kind, Bob Quam (alternate)	Deb Kind, Bob Quam (alternate)
Treasurer	Mary Courtney	Mary Courtney
Utility Billing Clerk	Deborah Hicks	Deborah Hicks
Weed Inspector (must be mayor), Assistant Weed Inspector	Deb Kind, Assistant John Menzel	Deb Kind, Assistant John Menzel
Zoning Administrator	Dale Cooney	Dale Cooney

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GREENWOOD, MINNESOTA that any and all commissioners, appointees, representatives, delegates, or other non-elected officials of the city shall hold their official status or membership on a basis subject to resolution, subject to reconsideration, and / or removal at the insistence of the city council. This resolution is enacted pursuant to the codes of the city.

ADOPTED by the city council of the city of Greenwood, Minnesota this 3rd day of January, 2018.

There were 5 AYES and 0 NAYS.

By: _____
Debra J. Kind, Mayor, City of Greenwood

Attest: _____
Dana H. Young, City Clerk, City of Greenwood



Agenda Number: 9C

Agenda Date: 02-07-18

Prepared by Deb Kind

Agenda Item: Authorization of Recycling Request for Proposals

Summary: The city's contract with Randy's Environmental Services expires on August 31, 2018. A draft of a proposed request for proposals (RFP) for citywide recycling services is attached for the council's consideration.

Council Action: Required. Possible motions ...

1. I move the council approves the request for proposals for citywide recycling services as presented in the 02-07-18 council packet.
2. I move the council approves the request for proposals for citywide recycling services as presented in the 02-07-18 council packet, with the following revisions _____.



Request for Proposals for Citywide Recycling Services

For September 1, 2018 through August 31, 2021

The city of Greenwood, Minnesota is seeking proposals for its residential recycling program. Proposals must include the following:

- Collection operations shall be weekly (Thursdays), beginning no earlier than 7am and end by 6pm.
- Curbside service shall be provided for approximately 290 single-family homes and one 17-unit apartment complex (commercial properties arrange for private recycling). Proposer shall show a breakdown of cost per unit. The proposer also shall show the cost with and without door-side residential recycling service for approximately 10 homes.
- Per Hennepin County requirements, the proposer also must provide a breakout of the following expenses:
 - a.) Containers
 - b.) Collection Service
 - c.) Processing Cost Per Ton
 - d.) Revenue Sharing
- Per Greenwood code, the proposer shall agree to the following business practices:
 - a.) Thursday will be trash and recycling pick-up day except for normal holiday adjustments.
 - b.) The maximum total load weight of trucks will be 11 gross tons. Trucks with one wheel per side of the rear axle can weight up to 5 tons per axle. Trucks with two wheels per side of the rear axle can weigh up to 7 tons per axle.
- Collection method must be by "single sort system" whereby all materials are combined into one container.
- Proposer must provide 35-gallon containers (64-gallon upon request of the homeowner) for single-family homes and containers for the 17-unit apartment complex.
- The proposer shall collect all materials as required by the county.
- As per city code, the proposer must meet the application requirements for the annual trash haulers license.
- At the end of each year, the proposer shall provide the city with a written report detailing types of recycling and tonnage.
- The term of the contract will be for three years.
- There will be no obligation for the city of Greenwood to reimburse the proposer for any expenses incurred in preparing a proposal in response to this request.
- Final selection of the vendor will take place on or as soon as possible after May 2, 2018. Please submit an electronic copy of the proposal by 4:30pm on April 20, 2018 to:

Dana Young, City Clerk, danayoung@mchsi.com



Agenda Number: 9D

Agenda Date: 02-07-18

Prepared by Deb Kind

Agenda Item: Resolution 04-18, Setting New Date for Pre-Board Meeting with Assessors

Summary: City Assessor Michael Smerden suggested 03-07-18 instead of 04-04-18 as the date for the Local Board of Appeal & Equalization pre-board meeting. He said this date would be just before the notices are sent which is a great time to let the council know what was done and what to expect in the upcoming weeks. But the biggest reason he would like to move the date has to do with the time constraints that occur with having a Local Board. 10 days prior to the Local Board meeting the assessor's office is prohibited from making any value changes, so all changes must be made by the Local Board and come off the 1% LBAE limit. The pre-board meeting is the first time assessments come up on the radar of city council members and residents. Therefore, an earlier pre-board meeting date would give property owners an opportunity to contact Michael in time for him to address their concerns before the 10-day window and possibly avoid having to go through the LBEA process.

Council Action: Required. Potential motions ...

- A. I move the council approves resolution 04-18 setting 03-07-18 at the date for the pre-board meeting with assessors.
- B. Do nothing.

Resolution 04-18

City of Greenwood Dates for 2018

Be it resolved that the city council of the city of Greenwood, Minnesota approves the following dates for variance / conditional use permit / subdivision applications, publication of notices, planning commission meetings, and city council meetings:

Application Date	Sun Sailor Publish Date	Planning Commission Public Hearing	Council Packet Submission Deadline	Council Packet Posted Online	City Council Meeting
Wed (15 days before publish date)	Thu (13 days before PC meeting)	7pm, 3rd Wednesday	Fri (12 days before CC meeting)	Mon (10th day before CC meeting)	7pm, 1st Wednesday
October 18, 2017	November 2, 2017	November 15, 2017	December 22, 2017	December 25, 2017	January 3, 2018
November 22, 2017	December 7, 2017	December 20, 2017	January 26, 2018	January 29, 2018	February 7, 2018
December 20, 2017	January 4, 2018	January 17, 2018	February 23, 2018	February 26, 2018	March 7, 2018
January 24, 2018	February 8, 2018	February 21, 2018	March 23, 2018	March 26, 2018	April 4, 2018
February 21, 2018	March 8, 2018	March 21, 2018	April 20, 2018	April 23, 2018	May 2, 2018
March 21, 2018	April 5, 2018	April 18, 2018	May 25, 2018	May 28, 2018	June 6, 2018
April 18, 2018	May 3, 2018	May 16, 2018	June 22, 2018	June 25, 2018	Tue July 10, 2018
May 23, 2018	June 7, 2018	June 20, 2018	July 20, 2018	July 23, 2018	August 1, 2018
June 20, 2018	July 5, 2018	July 18, 2018	August 24, 2018	August 27, 2018	September 5, 2018
July 18, 2018	August 2, 2018	August 15, 2018	September 21, 2018	September 24, 2018	October 3, 2018
August 22, 2018	September 6, 2018	September 19, 2018	October 26, 2018	October 29, 2018	November 7, 2018
September 19, 2018	October 4, 2018	October 17, 2018	November 23, 2018	November 26, 2018	December 5, 2018
October 24, 2018	November 8, 2018	November 21, 2018	December 21, 2018	December 24, 2018	January 2, 2019

All meetings are held in the Deephaven council chambers, 20225 Cottagewood Road, Deephaven, MN 55331. Dates may change due to lack of quorums.

Be it resolved that the city council of the city of Greenwood, Minnesota approves the following additional dates:

	Date	Time	Notes
Pre-Board Worksession with Assessors	March 7, 2018	6pm	Before March council meeting
Local Board of Appeal & Equalization Meeting	April 12, 2018	6pm	2nd Thursday in April
Subsequent LBAE Meeting	April 26, 2018	6pm	4th Thursday in April
Joint Worksession	February 21, 2018	8pm	3rd Wednesday in Feb, following PC meeting
Spring Clean-Up Day	May 19, 2018	8am	3rd Saturday in May
Worksession: Budget & Fees	August 1, 2018	6pm	Before August council meeting
Worksession: Budget & Fees	September 5, 2018	6pm	Before September council meeting
Fall Sales Ratio Meeting with Assessors	November 1, 2018	4pm	Last Thur in Oct or 1st Thur in Nov
Budget Public Comment Opportunity	December 5, 2018	7pm	During December council meeting

ADOPTED by the city council of the city of Greenwood, Minnesota, this ___ day of February 2018.

There were ___ AYES and ___ NAYS.

CITY OF GREENWOOD

By: _____
Debra J. Kind, Mayor

Attest: _____
Dana H. Young, City Clerk



Agenda Number: **11A-E**

Agenda Item: Council Reports

Summary: This is an opportunity for each council member to present updates and get input regarding various council assignments and projects.

Related documents are included in the hard copy of the full council packet and in the electronic version of the packet available at www.greenwoodmn.com.

Council Action: None required.

Site Statistics

Use this reporting tool to see your site statistics for your public site for this month or the previous month. Statistics for the Administration (or "admin") side of your site are not included in this report. Additionally, visits you make to your own site while administering it are not included in these statistics. All data collected before the previous month has been purged from our system and is not available for use; therefore, we recommend printing this report each month for your records.

The first report - Page Views by Section - shows total page views for each section. The second report - Unique Visitors by Section - shows the total page views for each section without the return visitors (showing only views from unique IP addresses). For example, if you browse to a page today, and then browse to that same page tomorrow, your viewing of that page would only be counted once in the unique (second) report.

Each report lists sections in page view order (highest number of page views first) and only lists sections that have had traffic within the reporting period. It does not list those sections without traffic.

Begin Date

End Date

Report Name

Page Views by Section

Section	Page Views	Percent of Total
Default Home Page	6076	58.19%
Agendas, Minutes, Meeting Packets	514	4.92%
Welcome to Greenwood	487	4.66%
RFPs & Bids	414	3.97%
City Departments	361	3.46%
Code Book of Ordinances	252	2.41%
Forms, Permits, Licenses	156	1.49%
Planning Commission	132	1.26%
Budget & Finances	126	1.21%
Assessments & Taxes	113	1.08%
Photo Gallery	102	0.98%
Mayor & City Council	95	0.91%
Public Safety Alerts	80	0.77%
St. Alban's Bay Lake Improvement District	71	0.68%
Elections, Voting	70	0.67%
Agendas, Minutes, Meetings	64	0.61%
Garbage & Recycling	59	0.57%
Toilet Drain Guide	53	0.51%
Spring Clean-Up Day	53	0.51%
Meetings	53	0.51%
Coyotes & Animal Services	52	0.5%
Lake Minnetonka	49	0.47%
City Newsletters	49	0.47%
Parks, Trails & Watercraft Amenities	48	0.46%

Quick Tips

The reports offered in your Site Statistics tool only track activity on the public side of your site.

In each report, a section named "Default" and a section named "Home" may appear.

A page view gets attributed to "Default" when a visitor to your site types your URL into his or her Web browser. In most cases, the "Default" section is your Home Page.

A page view gets attributed to "Home" each time a visitor clicks the "Home" button on your Web site.

In the Page View (Default) report, only sections with Web traffic are reported and they are listed in page view order.

In the Page View by Section report, sections are listed in the order they appear in the navigation menu and are reported regardless of their traffic level.

In the Referrers report, it is important to remember that your own site acts like a referrer. So, don't be surprised if you see your own Web address(es) listed -- this tracks the number of times people went from one part of your site to another.

SABLID Email Sign-Up	48	0.46%
Links	47	0.45%
Comp Plan & Maps	46	0.44%
Watercraft Spaces	46	0.44%
Fire Department	45	0.43%
Meetings on TV	43	0.41%
Email Sign-Up	42	0.4%
Emergency Preparedness	42	0.4%
Old Log Events	41	0.39%
Sewer, Stormwater, Water, Garbage, Recycling	39	0.37%
Finances, Taxes, Assessments	39	0.37%
Tree Contractors	39	0.37%
Smoke Testing	38	0.36%
Tour de Tonka	36	0.34%
July 4th	36	0.34%
Habitat 500 Bike Ride	35	0.34%
Recreation, Amenities	35	0.34%
Luck O' the Lake	35	0.34%
Community Surveys	32	0.31%
Well Water	31	0.3%
News, Events	31	0.3%
Library Events	29	0.28%
Road Closures & Detours	29	0.28%
Search Results	28	0.27%
TOTAL	10441	100%

Unique IPs by Section

Section	Unique IPs	Percent of Total IPs
Default Home Page	2149	48.92%
City Departments	286	6.51%
Welcome to Greenwood	250	5.69%
Agendas, Minutes, Meeting Packets	173	3.94%
Forms, Permits, Licenses	86	1.96%
Code Book of Ordinances	79	1.8%
Mayor & City Council	70	1.59%
Photo Gallery	66	1.5%
Assessments & Taxes	61	1.39%
Budget & Finances	60	1.37%
Planning Commission	57	1.3%
Public Safety Alerts	53	1.21%
St. Alban's Bay Lake Improvement District	51	1.16%
Elections, Voting	48	1.09%
Toilet Drain Guide	40	0.91%
Agendas, Minutes, Meetings	40	0.91%
Meetings	38	0.87%
Garbage & Recycling	35	0.8%
Lake Minnetonka	34	0.77%
Comp Plan & Maps	34	0.77%
Parks, Trails & Watercraft Amenities	32	0.73%
Links	32	0.73%
City Newsletters	31	0.71%
Spring Clean-Up Day	31	0.71%
Coyotes & Animal Services	31	0.71%
RFPs & Bids	30	0.68%
Fire Department	30	0.68%
Watercraft Spaces	28	0.64%
Meetings on TV	27	0.61%
Emergency Preparedness	27	0.61%
Old Log Events	26	0.59%

SABLID Email Sign-Up	25	0.57%
July 4th	24	0.55%
Email Sign-Up	24	0.55%
Sewer, Stormwater, Water, Garbage, Recycling	24	0.55%
Recreation, Amenities	24	0.55%
Finances, Taxes, Assessments	23	0.52%
Tour de Tonka	22	0.5%
Smoke Testing	22	0.5%
Tree Contractors	22	0.5%
Luck O' the Lake	21	0.48%
Community Surveys	20	0.46%
Habitat 500 Bike Ride	19	0.43%
News, Events	19	0.43%
Road Closures & Detours	18	0.41%
Well Water	18	0.41%
Library Events	17	0.39%
Search Results	16	0.36%
TOTAL	4393	100%

Generate Download File (.csv) for the current report:

Done