

MINUTES

Greenwood City Council & Planning Commission Joint Worksession



Wednesday, February 21, 2018

Old Log's Cast & Cru Restaurant, 5175 Meadville Street, Greenwood, MN 55331

1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the meeting to order at 8:10pm.

Members Present: Mayor Kind; Councilmembers Bill Cook, Kristi Conrad, Tom Fletcher;

Planning Commissioners Lake Bechtell, Jennifer Gallagher, Pat Lucking, David Steingas Douglas Reeder

Members Absent: Councilman Bob Quam, Planning Commissioner Fiona Sayer

Staff Members Present: City Attorney Mark Kelly

Motion by Lucking to approve the agenda. Second by Conrad. Motion passed 9-0.

2. DISCUSS: BOARD OF ADJUSTMENT & APPEALS CONCEPT FOR PLANNING REVIEW

The group discussed the Board of Adjustments & Appeals concept vs keeping the Planning Commission. The consensus of the group was to keep the Planning Commission and check with Deephaven to see if the council chambers are available during the 2nd week (preferably Wednesday) in order to stretch out the time between Planning Commission meetings and City Council packet deadlines to give the zoning administrator more time to prepare council packet materials (planning commission minutes, memos with planning commission recommendations, and findings).

The group also discussed ideas for recruiting planning commission members to fill the vacancies. An article will be included in the next city newsletter, current Planning Commissioners and Councilmembers will extend personal invitations, and the Mayor and Planning Commission Chair will make announcements when there are large groups of citizens in attendance at future meetings.

3. DISCUSS: POTENTIAL CHANGE TO GRADING ORDINANCE

Chairman Lucking explained the original intent of the grading ordinance was to prevent property owners from pushing up dirt, so they could build their home on higher ground and still comply with the height ordinance. He said the current ordinance is too restrictive and the threshold should be reduced so some projects can be approved administratively vs. going through the variance or conditional use permit process. The consensus of the group was for the planning commission to review the current grading ordinance and make a recommendation to the city council.

4. DISCUSS: LOT SIZE RESEARCH

Councilman Cook presented his research regarding lot sizes, setbacks, and hardcover. The city council and planning commission members are going to review the research and consider potential revisions to the latest draft of the lot size ordinance. The next step is for the city council to review the ordinance at the 04-04-18 city council meeting, then the ordinance will go to the planning commission for a public hearing and recommendation.

5. DISCUSS: POTENTIAL MULTI-FAMILY CUP OVERLAY FOR R-2 DISTRICT

Mayor Kind and City Attorney Kelly presented information regarding the concept of creating a multi-family conditional use permit overlay for the R-2 zoning district that would guide potential developers for the Georgetown Manor property. The consensus of the group was to place an ordinance on an upcoming planning commission meeting agenda for a public hearing and recommendation.

6. ADJOURNMENT

Motion by Cook to adjourn the meeting at 9:36pm. Second by Bechtell. Motion passed 9-0.

This document is intended to meet statutory requirements for city council meeting / planning commission meeting minutes.