

MINUTES

Greenwood City Council Meeting

Wednesday, December 5, 2018

20225 Cottagewood Road, Deephaven, MN 55331



1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the meeting to order at 7:00pm.

Members Present: Mayor Kind; Councilmembers Kristi Conrad, Bill Cook, Tom Fletcher, Bob Quam

Staff Members Present: City Zoning Administrator Dale Cooney

Motion by Kind to approve the agenda. Second by Quam. Motion passed 5-0.

2. CONSENT AGENDA

A. Approve: 11-07-18 City Council Meeting Minutes

B. Approve: 11-13-18 Election Canvassing Meeting Minutes

~~C. Approve: Oct Cash Summary Report~~

D. Approve: Oct Certificates of Deposit Report

E. Approve: Nov Verifieds, Check Register, Electronic Fund Transfers

F. Approve: Nov Payroll Register

G. Approve: Ord 285 & Summary Res 33-18, Re-establishing Section 925, Predatory Offenders

H. Approve: 2019 License Applications

Motion by Kind to move item 2C from the consent agenda to discuss under 10, move agenda item 7A to the consent agenda, and to approve the consent agenda items. Second by Quam. Motion passed 5-0.

3. MATTERS FROM THE FLOOR

None

4. PRESENTATIONS, REPORTS, GUESTS, AND ANNOUNCEMENTS

A. Presentation: Res 34-18, Resolution of Appreciation & Commendation for Councilman Bob Quam

Motion by Cook that the city council approves resolution 34-18, a resolution of appreciation and commendation for Councilman Bob Quam as written. Second by Conrad. Motion passed 5-0.

View the presentation at LMCC-TV.org.

B. Announcement: Planning Commission Term Expirations

No council action taken. *View the announcement at LMCC-TV.org.*

5. PUBLIC HEARINGS

A. Truth in Taxation Hearing: 2019 Budget & Tax Levy

Motion by Fletcher to open the public hearing. Second by Conrad. Motion passed 5-0.

No one spoke during the public hearing.

Motion by Cook to close the public hearing. Second by Quam. Motion passed 5-0.

6. ACTION RELATED TO PUBLIC HEARINGS

A. Consider: Res 35-18, Final 2019 Tax Levy; Res 36-18, Final 2019 Budget

Motion by Fletcher that the council (1) adopts resolution 35-18 approving the 2018 tax levy in the amount of \$637,825 to be collected in 2019 and directs the city clerk to send the information to Hennepin County; and (2) adopts resolution 36-18 approving the 2019 general fund budget in the amount of \$777,463.

Second by Quam. Motion passed 5-0.

7. PLANNING & ZONING ITEMS

- A. Consider: Res 37-18, Variance Findings, Marcia & Jeffrey Fetters, 21200 Minnetonka Blvd

Motion by Quam to continue consideration of resolution 37-18 to the 01-02-19 council agenda per the written request of the applicant. Second by Cook. Motion passed 5-0.

- B. Consider: Res 38-18, Conditional Use Permit Findings, Diane Wold, 4980 Meadville St

Motion by Quam that the city council adopts resolution 38-18 laying out the findings of fact APPROVING the conditional use permit request of Diane Wold to impact 10,368 square feet of surface area and 12,280 cubic yards of volume at 4980 Meadville Street, as proposed. I further move that the council directs the city clerk to mail a copy of the findings to the applicant and the DNR, and place an Affidavit of Mailing for each of the mailings in the property file. Second by Cook. Motion passed 4-1 with Fletcher voting nay.

- C. Consider: Res 39-18, Simple Subdivision Findings, Kyle Hunt & Partners, 5135 and 5125 Weeks Rd

Approved as part of the consent agenda. Consent agenda motion by Kind that the the city council (1) adopts resolution 39-18 as revised by the city attorney laying out the findings of fact APPROVING the simple subdivision request of Kyle Hunt & Partners for the properties at 5135 and 5125 Weeks Road, as proposed; (2) directs the city clerk to mail a copy of the findings to the applicant and the DNR, and place an Affidavit of Mailing for each of the mailings in the property file. Second by Quam. Motion passed 5-0.

- D. Consider: Res 40-18, Conditional Use Permit Findings, Cisco & Kim Skanson, 5175 Queens Cir

Motion by Kind that the city council adopts resolution 40-18 laying out the findings of fact APPROVING the conditional use permit requests of Cisco and Kim Skanson to impact 5,481 square feet of surface area and 130 cubic yards of soil volume, and to install an in-ground pool for the property at 5175 Queens Circle, as proposed. I further move that the council directs the city clerk to mail a copy of the findings to the applicant and the DNR, and place an Affidavit of Mailing for each of the mailings in the property file. Second by Quam. Motion passed 5-0.

- E. Consider: Res 41-18 & 42-18, CUP & Variance Findings, Michael & Colleen Kroening, 5260 Meadville St

David Steingas, 21500 Fairview Street, builder representative for the Kroenings presented revised plans based on feedback from the planning commission which reduces the total volume to 48,215 cubic feet (a multiplier of 6.67 x 7,234 sf lot size). In response to a question from councilman Cook, Steingas stated that they would be open to reducing the width of the front garage eave from 2 feet to 1 foot to move it further away from the front property line.

Mark Setterholm, 5250 Meadville Street, one of the neighbors adjacent to the subject property, stated that he is supportive of the project because the proposed cottage-style will fit with the neighborhood.

Colin Sievers, 5270 Meadville Street, the other neighbor adjacent to the subject property, stated that he is supportive of the project.

Motion by Kind that the city council (1) adopts resolution 41-18 laying out the findings of fact APPROVING the conditional use permit request of Michael and Colleen Kroening for 5260 Meadville Street, as proposed; (2) directs staff to revise resolution 42-18 to lay out the findings of fact APPROVING the setback, impervious surface area, and building volume variance requests per the council discussion and place on the 01-02-19 consent agenda for approval; (3) directs the city clerk to mail a copy of the findings to the applicant and the DNR, and place an Affidavit of Mailing for each of the mailings in the property file. Second by Quam. Motion passed 5-0.

- F. 1st Reading: Ord 282 & Summary Res 43-18, Amending Section 1140.19, Grading

Motion by Cook that the city council (1) approves the first reading of ordinance 282 draft 11-21-18 amending the city's zoning code section 1140.19 regarding grading regulation & restrictions as written; (2) waives the second reading; (3) approves summary resolution 43-18; and (4) directs that summary resolution 43-18 be submitted to the Sun-Sailor for publication. Second by Quam. Motion passed 5-0.

G. Consider: Final Draft of 2040 Comprehensive Plan for Submission to Met Council.

Motion by Fletcher that the city council (1) approves the 10-20-18 draft of the 2040 comprehensive plan with the SWMP revisions sent to the city council via email (2) authorizes Councilman Cook and Mayor Kind to approve other updates as needed; and (3) directs staff to forward the draft to the Met Council by the 12-31-18 deadline. Second by Quam Motion passed 5-0.

8. UNFINISHED BUSINESS

A. None

9. NEW BUSINESS

A. Consider: Year-End Fund Transfers

Motion by Kind that the council (1) approves the following budgeted 2018 fund transfers:

- a. **\$12,500 from 605-49300-720 Marina Enterprise Fund Transfer Out to 101-39200 General Fund Interfund Operating Transfer In**
- b. **\$3,860 from 605-49300-721 Marina Enterprise Fund Transfer Out to 101-39201 General Fund Administrative Expense Reimbursement**
- c. **\$10,090 from 602-43200-720 Sewer Enterprise Fund Transfer Out to 101-39202 General Fund Administrative Expense Reimbursement**
- d. **\$2,573 from 502-43200-720 Stormwater Special Revenue Fund Transfer Out to 101-39203 General Fund Administrative Expense Reimbursement**
- e. **\$10,000 from 101-49000-500 General Fund Bridge Transfer to 403-39200 Bridge Capital Project Fund**

and (2) authorizes the following fund transfer to make the Road Fund whole:

\$70,000 from 101-43200-500 General Fund Transfer Out to Road Fund 404-36230

Second by Quam. Motion passed 5-0.

10. OTHER BUSINESS

2C: Consider: Oct Cash Summary Report

Motion by Fletcher to approve the October Cash Summary report now that the previous motion was approved to make the Road Fund whole. Second by Quam. Motion passed 5-0.

11. COUNCIL REPORTS

A. Conrad: Planning Commission

No report since planning commission items were discussed during the meeting.

B. Cook: Lake Minnetonka Conservation District, Public Works Committee, St. Alban's Lake Improvement District

No council action taken. *View report at LMCC-TV.org.*

C. Fletcher: Lake Minnetonka Communications Commission, Fire, Administrative Committee

No council action taken. *View report at LMCC-TV.org.*

D. Kind: Police, Administrative Committee, Mayors' Meetings, Website

Motion by Kind to authorize up to \$2000 for the installation of a concrete pad and garbage can along the LRT trail near the Sleepy Hollow bench. Second by Quam. Motion passed 5-0.

View report at LMCC-TV.org.

E. Quam: Minnetonka Community Education, Public Works Committee

No council action taken. *View report at LMCC-TV.org.*

12. ADJOURNMENT

Motion by Kind to adjourn the meeting at 8:24pm. Second by Fletcher. Motion passed 5-0.

This document is intended to meet statutory requirements for city council meeting minutes. A video recording was made of the meeting, which provides a verbatim account of what transpired. The video recording is available for viewing on LMCC TV channel 8 for 1 month, at www.lmcc-tv.org for 1 year, and on DVD at the city office (permanent archive).