

MINUTES

Greenwood City Council Worksession & Regular Meeting

Tuesday, August 7, 2019
20225 Cottagewood Road, Deephaven, MN 55331



Worksession

1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the worksession to order at 6:00pm.

Members Present: Mayor Kind; Councilmembers Bill Cook, Tom Fletcher, Rob Roy

Members Absent: Councilmembers Kristi Conrad

Staff Members Present: City Zoning Administrator Dale Cooney, Brian Simmons (Bolton & Menk, Greenwood's Engineering Firm)

Motion by Cook to approve the agenda. Second by Roy. Motion passed 4-0.

2. DISCUSSION: 2020 Budget & Fees

The council discussed the proposed 2020 budget and fee changes. The revised drafts of the budget and fee ordinance will be discussed further at the 6pm worksession before the 09-04-19 council meeting. The preliminary 2020 budget and levy will be approved during the regular meeting on 09-04-19.

3. ADJOURNMENT

Motion by Cook to adjourn the meeting at 6:57pm. Second by Roy. Motion passed 4-0.

Regular Meeting

1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the meeting to order at 7:00pm.

Members Present: Mayor Kind; Councilmembers Bill Cook, Tom Fletcher, Rob Roy

Members Absent: Councilmember Kristi Conrad

Staff Members Present: City Engineer Brian Simmons, City Zoning Administrator Dale Cooney

Motion by Kind to approve the agenda. Second by Roy. Motion passed 4-0.

2. CONSENT AGENDA

A. Approve: 07-09-19 City Council Meeting Minutes

B. Approve: Jun Cash Summary Report

C. Approve: Jun Certificates of Deposit Report

D. Approve: Jul Verifieds, Check Register, Electronic Fund Transfers

E. Approve: Aug Payroll Register

F. Approve: Authorization to Send Budget Comment Opportunity Information to County

Consent agenda motion: Motion by Kind that the council authorizes the city clerk to send the following information to Hennepin County regarding the opportunity for the public comment regarding the city's 2020 budget: 7pm, Wednesday, December 4, 2019, Deephaven Council Chambers, 20225 Cottagewood Rd, Deephaven, MN 55331, phone 952.474.6633. Second by Cook. Motion passed 4-0.

Motion by Kind to approve the consent agenda items. Second by Cook. Motion passed 4-0.

3. MATTERS FROM THE FLOOR

A. None

4. PRESENTATIONS, REPORTS, GUESTS, AND ANNOUNCEMENTS

AA. Sheriff Hutchinson: Introduction & Update

View the presentation at LMCC-TV.org.

- A. Chief Meehan: South Lake Minnetonka Police Update & 2020 Budget Presentation
Motion by Roy that the Greenwood city council approves the 2020 SLMPD budget as presented. Second by Cook. Motion passed 4-0.
- B. Chief Mackey: Excelsior Fire District 2020 Budget Presentation
Motion by Cook that the Greenwood city council approves the 2020 EFD budget as presented. Second by Roy. Motion passed 4-0.
- C. City Engineer: 2019 Engineering Projects
Motion by Cook that the city council approves the bid from Hydro-Klean in the amount of \$65,590 to complete the 2019 sewer project and authorizes payment from the Sewer Fund (capital outlay capital outlay code 602-43200-530, engineering code 602-43200-303). Second by Fletcher. Motion passed 4-0.
Motion by Kind that the city council authorizes the city engineer to submit the project approval form to receive CAMA funds for the city's 2019 road projects. Second by Cook. Motion passed 4-0.
- D. Announcement: Budget & Fees Worksession, 6pm 09-04-19 *(immediately preceding the city council meeting)*
View the announcement at LMCC-TV.org.

5. PUBLIC HEARINGS

Public Hearings for each Planning & Zoning item were held under each item under 7 on the agenda.

6. ACTION RELATED TO PUBLIC HEARINGS

Action for each Planning & Zoning Public Hearing item was taken under each item under 7 on the agenda.

7. PLANNING & ZONING ITEMS

- A. Consider: Res 25-19, Temporary Suspension of Planning Commission
Motion by Roy that the city council approves resolution 25-19 temporarily suspending the planning commission through August 13, 2019. Second by Cook. Motion passed 4-0.
- B. Consider: Res 26-19, Variance Findings and Res 27-19, Conditional Use Permit Findings, re: Proposed Propane Tank, Minnoco Gas Station, 21380 State Highway 7
Motion by Roy to OPEN the public hearing. Second by Cook. Motion passed 4-0.
 No one spoke during the public hearing.
Motion by Kind to CLOSE the public hearing. Second by Cook. Motion passed 4-0.
Motion by Cook that the city council directs city staff to exercise the city's option to take 60 additional days to process the variance and conditional use permit application of Dooley's Petroleum for 21380 State Highway 7, by mailing written notice and placing an Affidavit of Mailing in the property file. The written notice shall state the reason for the extension is to allow the applicant time to prepare a detailed site plan and for staff to submit the site plan to the Fire Marshall for written comments and a recommendation. Second by Roy. Motion passed 4-0.
- C. Consider: Res 28-19, Variance Findings and Res 29-19, Conditional Use Permit Findings, re: Proposed In-Ground Spa and Landscaping Regrading, Chuck & Cindy Hengel, 4680 Linwood Circle
Motion by Cook to OPEN the public hearing. Second by Roy. Motion passed 4-0.
 No one spoke during the public hearing.
Motion by Kind to CLOSE the public hearing. Second by Cook. Motion passed 4-0.
Motion by Cook that the city council directs city staff to exercise the city's option to take 60 additional days to process the variance and CUP applications of Chuck and Cindy Hengel, 4680 Linwood Circle, by mailing written notice and placing an Affidavit of Mailing in the property file. The written notice shall state the reason for the extension is because the council is not comfortable with less than a 50ft setback from

the lake and to give the applicant time to revise the plan. Second by Fletcher. Motion passed 4-0.

- D. Consider: Res 30-19, Preliminary Plat Application (Subdivision) Findings, John & Bridgette Dunn, 4940 St. Alban's Bay Road

Motion by Cook to OPEN the public hearing. Second by Roy Motion passed 4-0.

John & Bridgette Dunn, 4940 St. Alban's Bay Road, spoke during the public hearing. John stated that they already had an easement agreement for the driveway drafted and that the future property owner was in agreement regarding the easement. Bridget stated that the Shuman family would like to have a monument marker installed at Shuman Woods Park stating that the park was dedicated in honor of John Roger Shuman.

Merritt Jones, 5045 Kings Court, spoke regarding his concerns about potential drainage issues.

Motion by Kind to CLOSE the public hearing. Second by Cook. Motion passed 4-0.

Motion by Cook to continue action on Res 30-19, Preliminary Plat Application (Subdivision) Findings, John & Bridgette Dunn, 4940 St. Alban's Bay Road, to the next city council meeting to give the council more time to consider the driveway issue. Second by Fletcher. Motion passed 4-0.

- E. 1st Reading: Ord 291, Revisions to Section 1102.00 & 1140.20, Regarding Window Wells

Motion by Fletcher to OPEN the public hearing. Second by Cook. Motion passed 4-0.

No one spoke during the public hearing.

Motion by Kind to CLOSE the public hearing. Second by Fletcher. Motion passed 4-0.

Motion by Fletcher that the city council (1) approves ordinance 291 amending sections 1102.00 and 1140.20 regarding Window Wells as written; (2) waives the 2nd reading; and (3) directs that a summary resolution be sent to the city's newspaper for publication. Second by Cook. Motion passed 4-0.

- F. 1st Reading: Ord 292, Revisions to Section 1140.80, Adding White Poplars to Noxious Tree List

Motion by Fletcher to OPEN the public hearing. Second by Roy. Motion passed 4-0.

No one spoke during the public hearing.

Motion by Roy to CLOSE the public hearing. Second by Cook. Motion passed 4-0.

Motion by Fletcher that the city council (1) approves ordinance 292 amending section 1140.80 regarding Noxious Trees as written; (2) waives the 2nd reading; and (3) directs that a summary resolution be sent to the city's newspaper for publication. Second by Roy. Motion passed 4-0.

8. UNFINISHED BUSINESS

- A. None

9. NEW BUSINESS

- A. Discuss: Maintenance of Greenwood Park Tennis Court

Motion by Cook that the city council authorizes staff to develop options and secure estimates for maintaining the tennis court at Greenwood Park (everything from repainting stripes to reconstruction). Second by Roy. Motion passed 4-0.

- B. Discuss: Excelsior Blvd Trees & Lilacs

Motion by Cook that the city council authorizes staff to complete the following projects along the boulevard between Excelsior Blvd and Highway 7: (1) remove dead lilacs and dead trees (including roots); (2) mow grass; (3) remove weeds in the lilacs; (4) trim lilacs that are overhanging the path; (5) kill weeds on the path; and (6) secure estimates to replace trees (species approved by City Forester) and lilacs (larger quantity staggered for a thicker buffer). Second by Roy. Motion passed 4-0.

- C. Discuss: Metro Cities Membership

Motion by Roy that the city council authorizes the Councilman Fletcher to complete the process for the city to join Metro Cities and for Councilman Fletcher to serve as Greenwood's Metro Cities representative. Second by Cook. Motion passed 4-0.

D. Consider: Res 31-19 City Administrator Appointment

Motion by Roy that the city council approves resolution 31-19 appointing Deb Kind as the Greenwood City Administrator. Second by Cook. Motion passed 4-0.

10. OTHER BUSINESS

A. None

11. COUNCIL REPORTS

A. Conrad: Planning Commission

No report since Councilwoman Conrad was not at the meeting.

B. Cook: Lake Minnetonka Conservation District, Public Works Committee, St. Alban's Lake Improvement District

No council action taken. View report at LMCC-TV.org.

C. Fletcher: Lake Minnetonka Communications Commission, Fire, Administrative Committee

No council action taken. View report at LMCC-TV.org.

D. Kind: Police, Administrative Committee, Mayors' Meetings, Website

Motion by Cook that the city council approves locating a garbage container at Greenwood Park from May 1 to October 15 at a cost of \$12 per month. Second by Roy. Motion passed 4-0.

View report at LMCC-TV.org.

E. Roy: Minnetonka Community Education

No council action taken. View report at LMCC-TV.org.

12. ADJOURNMENT

Motion by Roy to adjourn the meeting at 9:44pm. Second by Cook. Motion passed 4-0.

This document is intended to meet statutory requirements for city council meeting minutes. A video recording was made of the meeting, which provides a verbatim account of what transpired. The video recording is available for viewing on LMCC TV channel 8 for 1 month, at www.lmcc-tv.org for 1 year, and on DVD at the city office (permanent archive).