



Mayor's Statement & Determination

City Meetings Conducted by Telephone or Other Electronic Means

As the mayor of the city of Greenwood, I find as follows:

- a. On March 11, 2020, the World Health Organization determined that the COVID-19 outbreak constitutes a pandemic. On March 13, 2020, President Trump declared a national state of emergency as a result of the pandemic. On March 16, 2020, the Trump administration provided guidance to contain the spread of COVID-19 including: gatherings of more than 10 people should be avoided, and older persons or persons with an underlying medical condition should stay home and stay away from other people.
- b. On March 13, 2020, Governor Tim Walz issued Emergency Executive Order 20-01 declaring a state of peacetime emergency to address the COVID-19 pandemic in Minnesota. The Governor's Executive Order triggered activation of the city's emergency management plan and enabled the city to exercise its emergency powers. The Governor has issued subsequent orders temporarily closing schools and restaurants, bars, health clubs, and other places of "public accommodation or amusement."
- c. The Center for Disease Control, the Minnesota Department of Health and other public health officials have provided guidance encouraging postponement or cancelation of events that do not allow social distancing of at least 6 feet per person.
- d. Minnesota statutes, section 13D.021 authorizes cities to meet by telephone or other electronic means if the presiding officer, chief legal counsel, or chief administrative officer determines that meeting in person or by interactive television is not practical or prudent because of a health pandemic or an emergency has been declared. I have consulted with the city's chief legal counsel and chief administrative officer concerning this matter.

Based on the above findings, I determine as follows:

1. Meetings of city bodies governed by Minnesota statutes, chapter 13D, including city council meetings and meetings of all boards, committees, and commissions of the city, shall be conducted in the city council chambers or in the other rooms where social distancing of at least 6 feet per person can be accomplished. In addition, some or all members of the city council and the city's boards and commissions may participate in such meetings by telephone or other electronic means as deemed by such members to be necessary or prudent. If it is not practical to conduct a city meeting in a manner that allows social distancing, such meeting shall be conducted via telephone or other electronic means only.
2. All such meetings must comply with the requirements in Minnesota statutes, section 13D.021.
3. Attendance at the meeting place by members of the public and at least one member of the body, the city attorney, or city clerk shall be permitted unless I, the city attorney, or the city clerk determine that such gathering is not feasible or prudent. In such case, the meeting may be cancelled and rescheduled or held via telephone or other electronic means only.
4. This statement and determination shall remain effective until rescinded by affirmative vote of the city council.

Dated: March 20, 2020.

A handwritten signature in black ink that reads "Debra J. Kind". The signature is written in a cursive style.

Debra J. Kind
Mayor, City of Greenwood