

MINUTES

Greenwood City Council Meeting

Wednesday, May 6, 2020

Via Zoom Video Conferencing Technology



1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the meeting to order at 7:00pm.

Members Present: Mayor Kind; Councilmembers Kristi Conrad, Bill Cook, Tom Fletcher, Rob Roy

Members Absent: None

Staff Members Present: City Zoning Administrator Pat Smith, City Engineer Dave Martini

Motion by Kind to approve the agenda with the following revisions: Add item AA Announcement Regarding Greenwood Clean-Up Day on 5/16 and add item BB Excelsior Blvd Driveway. Second by Cook. Motion passed 5-0 on a roll call vote.

2. CONSENT AGENDA

A. Approve: 04.01.20 City Council Meeting Minutes

B. Approve: 04.16.20 to 04.23.20 Local Board of Appeal & Equalization Meeting Minutes

C. Approve: Mar Cash Summary Report

D. Approve: Mar Certificates of Deposit Report

E. Approve: Apr Verifieds, Check Register, Electronic Fund Transfers

F. Approve: May Payroll Register

G. Approve: Weed Removal Bid for City Docks and Meadville Boat Launch

Consent agenda motion: Motion by Kind that the city council approves the proposal from Dive Guys to provide ongoing removal of loose weeds that at the city docks and Meadville boat launch during the summer of 2020 to be paid from the city marina fund. Second by Cook. Motion passed 5-0 on a roll call vote.

H. Approve: Public Access Procedures

Motion by Kind to approve the consent agenda items A-H. Second by Cook. Motion passed 5-0 on a roll call vote.

3. MATTERS FROM THE FLOOR

Maureen Burns, 5080 Meadville Street, asked 2 questions regarding the construction project at 5290 Meadville Street (Jacobus property) ... (1) How does the city know if the property owner is complying with the building volume requirement? (2) Why was the stop-work order lifted after the property owners withdrew their building volume variance request? Answers from the city council and staff: (1) The city requires as-built documentation signed by a licensed professional. If the as-built documents show the project does not comply, the property owner will be required to bring the project into compliance or apply for an after-the-fact variance. The as-built documents are reviewed by the city engineer and city zoning administrator to make sure everything looks right, but city staff does not conduct a physical inspection of the property to confirm measurements. (2) The stop-work order was lifted because the applicants decided to redesign their project to be in compliance with the city's volume requirements.

4. PRESENTATIONS, REPORTS, GUESTS, AND ANNOUNCEMENTS

AA. Announcement: Greenwood Clean-Up Day is Saturday, 05.16.20. Make sure your items are curbside by 7am. Only 1 trip will be made through the city.

A. Announcement: Joint City Council & Planning Commission Worksession, 05.13.20, approximately 8pm, (to be held via Zoom video-conferencing technology or postponed due to COVID-19)

The consensus of the council was to proceed with the joint worksession via Zoom on 5/13 rather than postpone.

- B. City Engineer Dave Martini: Discuss 2020 Engineering Projects

Motion by Cook to authorize the city engineer to conduct field work to determine the scope of work for the Minnetonka Blvd trail, talk with Shorewood regarding potential joint projects, and meet with Linwood property owners to discuss options. Second by Fletcher. Motion passed 5-0 on a roll call vote.

5. PUBLIC HEARINGS

- A. None

6. ACTION RELATED TO PUBLIC HEARINGS

- A. None

7. PLANNING, ZONING & SUBDIVISION ITEMS

- A. Consider: Res 07-20, Conditional Use Permit Findings (grading and retaining walls) Precision Builders, LLC for 21750 Byron Circle

Motion by Kind to continue action to the 06.03.20 could meeting unless the council does not receive a written extension from the applicant, in which case the city council will hold a special meeting to take action. Second by Cook. Motion passed 5-0 on a roll call vote.

- B. 1st Reading: Ord 299, Amending Section 1140.10 Subd 2(C) Lake Setbacks for Accessory Structures; Res 11-20, Summary of Ord 299 for Publication

Motion by Fletcher that the city council (1) approves the 1st reading of ordinance 299 amending section 1140.10 subd 2(C) Lake Setbacks for Accessory Structures as amended; and (2) directs the ordinance be placed on the next city council agenda for a 2nd reading. Second by Cook. Motion passed 4-1 with Kind voting nay on a roll call vote.

- BB. Discuss: Excelsior Blvd Driveway

The consensus of the council is that the driveway is grandfathered.

- C. Discuss: Met Council's Comments re: Greenwood's 2040 Comprehensive Plan and Consider Res 15-20 Adopting the City of Greenwood 2040 Comprehensive Plan

Motion by Kind that the city council (1) directs the following update(s) be made to the city's 2040 Comprehensive Plan: add water section language as discussed by the council; and (2) approves resolution 15-20. Second by Cook. Motion passed 5-0 on a roll call vote.

- D. Discuss: Potential Amendments to Small Cell Wireless Ordinance

The consensus of the city council was that the council is okay with Fletcher contacting the League of MN Cities and the City Attorney to get advice regarding a potential Small Cell Wireless ordinance and report back to the city council.

8. UNFINISHED BUSINESS

- A. None

9. NEW BUSINESS

- A. Consider: Refunding Portion of Liquor License Fee to Old Log Due to COVID-19

Motion by Cook that the city council directs the city treasurer to disburse a check in the amount of \$2500 to the Old Log Theatre in recognition of their lost liquor revenue due to the governor's order to close restaurants and performing arts venues due to COVID-19. Second by Kind. Motion passed 4-0-1 on a roll call vote with Fletcher abstaining.

- B. Consider: Installing Winter Access by St. Alban's Bay Docks

Motion by Fletcher that the city council authorizes public works to repair the winter damage to the rip-rap at the St. Alban's Bay docks. Second by Cook. Motion passed 5-0 on a roll call vote.

10. OTHER BUSINESS

- A. None

11. COUNCIL REPORTS

- A. Conrad: Planning Commission

No council action taken. *View report at LMCC-TV.org.*

- B. Cook: Lake Minnetonka Conservation District, Public Works Committee, St. Alban's Lake Improvement District
No report, since Cook was not at the meeting.

- C. Fletcher: LMCC, Fire, Administrative Committee, Metro Cities, League of MN Cities

No council action taken. *View report at LMCC-TV.org.*

- D. Kind: Police, Administrative Committee, Public Works Committee, Mayors' Meetings, Website

Motion by Fletcher to authorize the mayor to deliver a framed certificate honoring the Old Log's 80th Anniversary along with the liquor license reimbursement check. Second by Conrad. Motion passed 5-0 on a roll call vote.

Motion by Kind to authorize Cook and Conrad to tag trees at the city park for removal. Second by Cook. Motion passed 5-0 on a roll call vote.

- E. Roy: Minnetonka Community Education

No council action taken. *View report at LMCC-TV.org.*

12. ADJOURNMENT

Motion by Roy to adjourn the meeting at 10:15pm. Second by Cook. Motion passed 5-0 on a roll call vote.

This document is intended to meet statutory requirements for city council meeting minutes. A video recording was made of the meeting which provides a verbatim account of what transpired. The video recording is available for viewing at lmcc-tv.org for 1 year.