

# MINUTES

## Greenwood City Council Worksession & Regular Meeting

Wednesday, September 2, 2020

Via Zoom Video-Conferencing Technology Due to COVID-19



### Worksession

#### 1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the worksession to order at 6:30pm.

Members Present: Mayor Kind; Councilmembers Councilmember Kristi Conrad (arrived at 6:45pm), Bill Cook, Tom Fletcher, Rob Roy

**Motion by Kind to approve the worksession agenda. Second by Cook. Motion passed 4-0.**

#### 2. DISCUSSION: 2021 City Budget, Fees, and City Services

The council discussed the revised 2021 budget and fee changes. The proposed tax levy is a slight decrease of -0.06%. The preliminary 2021 budget and levy will be approved during the regular meeting on 09-02-20. The council will take action on the fee ordinance at the 10-07-20 council meeting.

The council also discussed the following city services for 2021: (1) Contract with Minnetonka for building inspections, (2) Contract with The Planning Company for planning and zoning services, (3) Request for Proposals document for public works services, (4) Logistics for hiring a Deputy Administrator / Bookkeeper.

#### 3. ADJOURNMENT

**Motion by Cook to adjourn the worksession at 6:58pm. Second by Roy. Motion passed 5-0.**

### Regular Meeting

#### 1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the meeting to order at 7:00pm.

Members Present: Mayor Kind; Councilmembers Kristi Conrad, Bill Cook, Tom Fletcher, Rob Roy

Members Absent: None

Staff Members Present: None

**Motion by Kind to approve the agenda with the following changes: (1) Remove item #2G Res 07-20 Findings DENYING Conditional Use Permit Application, 2175 Byron Circle because the application submitted a withdrawal in writing; and (2) Add item #12 a Closed Session to receive an update from the city attorney regarding the Land Title Application for Registration of Land from Excelsior Entertainment, LLC. Second by Conrad. Motion passed 5-0 on a roll-call vote.**

#### 2. CONSENT AGENDA

A. Approve: 08-05-20 City Council Worksession Minutes

B. ~~Approve: 08-05-20 City Council Meeting Minutes~~ – Discussed under #10 Other Business

C. Approve: Jul Cash Summary Report

D. Approve: Jul Certificates of Deposit Report

E. Approve: Aug Verifieds, Check Register, Electronic Fund Transfers

F. Approve: Sep Payroll Register

~~G. Approve: Res 07-20 Findings DENYING Conditional Use Permit Application, 21750 Byron Circle~~

**Motion by Kind to approve consent agenda items A and C-F. Second by Roy. Motion passed 5-0 on a roll-call vote.**

#### 3. MATTERS FROM THE FLOOR

A. Gretchen Piper, Candidate for MN Senate, introduced herself and spoke about her campaign.

4. PRESENTATIONS, REPORTS, GUESTS, AND ANNOUNCEMENTS

A. None

5. PUBLIC HEARINGS

A. None

6. ACTION RELATED TO PUBLIC HEARINGS

A. None

7. PLANNING, ZONING & SUBDIVISION ITEMS

A. None

8. UNFINISHED BUSINESS

A. None

9. NEW BUSINESS

A. Receive & Discuss: Petition to Save Shrubs at Fire Lane Between 5120 & 5130 Meadville Street

**Motion by Cook that the city council acknowledges receipt of the “Save Our Neighborhood Lilacs” petition signed by 68 Greenwood property owners. Second by Fletcher. Motion passed 5-0 on a roll-call vote.**

Maureen Burns, 5080 Meadville Street, supports removing all of the shrubs for public safety and public enjoyment.

Jan Gray, 5170 Meadville Street, supports removing all of the shrubs. Willing to get a petition in support of removing all of the shrubs.

Kitty Krezowski, 5130 Meadville Street, supports going back to the July decision of removing 2 of the shrubs. She has maintained the area for others to enjoy.

The city council also received written comments from residents which are included in the July and September Supplemental Items posted at [greenwoodmn.com](http://greenwoodmn.com).

**Motion by Fletcher that the city council repeals the 08-05-20 motion and directs that the city removes the 2 northern shrubs to the right when looking at the lake. Second by Kind. Motion passed 4-1 on a roll-call vote with Roy voting nay because he believes the city should not allow planting on city property. Conrad stated that the intention of her vote in favor of the motion was to establish a view and open up the area for public enjoyment.**

B. Consider: Resolution 23-20, Approving 2021 Preliminary Tax Levy

**Motion by Fletcher that the council approves resolution 23-20 establishing \$636,122 as the preliminary tax levy for taxes collectible in 2021. Second by Cook. Motion passed 5-0 on a roll-call vote.**

C. Consider: Installing Generator at Weeks Road Lift Station

**Motion by Conrad that the city council authorizes the public works committee to secure estimates to install a generator at the Weeks Road lift station for the council to consider at the 10-07-10 council meeting. Second by Cook. Motion passed 5-0 on a roll-call vote.**

D. Consider: Contracts for 2021 City Services

**Motion by Conrad that the city council authorizes the mayor to (1) sign the agreement with the city of Minnetonka to provide building inspection services after verifying the rate is the same as other cities are paying; (2) sign the agreement with The Planning Company to provide planning and zoning services; and (3) advertise for hiring the position of Deputy Administrator / Bookkeeper. Second by Cook. Motion passed 5-0 on a roll-call vote.**

10. OTHER BUSINESS

2A. Approve: 08-05-20 City Council Meeting Minutes

**Motion by Fletcher to approve the minutes with revisions as discussed. Second by Conrad. Motion passed 5-0 on a roll-call vote.**

## 11. COUNCIL REPORTS

### A. Conrad: Planning Commission

**Motion by Kind that the city council supports the installation of a new sign on the LRT by the Meadville crossing making it clear that trail users do not have the right of way. Second by Cook. Motion passed 5-0 on a roll-call vote.**

### B. Cook: Lake Minnetonka Conservation District, Public Works Committee, St. Alban's Lake Improvement District

No council action taken. *View report at LMCC-TV.org.*

### C. Fletcher: LMCC, Fire, Administrative Committee, Metro Cities, League of MN Cities

**Motion by Cook that the city council approves the LLMCC budget that Fletcher carefully reviewed with incredible detail. Second by Roy. Motion passed 5-0 on a roll-call vote.**

### D. Kind: Police, Administrative Committee, Public Works Committee, Mayors' Meetings, Website

No council action taken. *View report at LMCC-TV.org.*

### E. Roy: Minnetonka Community Education

No council action taken. *View report at LMCC-TV.org.*

## 12. CLOSED SESSION

### A. Meeting with City Attorney Bob Vose re: Land Title Application for Registration of Land, Excelsior Entertainment, LLC

**Motion by Roy that the city council goes into a closed session at 8:20pm pursuant to MN Statute 13D.05 sub 3(b) for attorney-client privilege to receive an update from the city attorney regarding the Land Title Application for Registration of Land from Excelsior Entertainment, LLC. Second by Cook. Motion carried 5-0 on a roll-call vote.**

**Motion by Kind that the city comes out of the closed session at 9:03pm. Second Conrad. Motion carried 5-0 on a roll-call vote.**

## 13. ADJOURNMENT

**Motion by Cook to adjourn the meeting at 9:04pm. Second by Roy. Motion passed 5-0 on a roll-call vote.**

*This document is intended to meet statutory requirements for city council meeting minutes. A video recording was made of the meeting which provides a verbatim account of what transpired. The video recording is available for viewing at [lmcc-tv.org](http://lmcc-tv.org) for 1 year.*