

Temporary Parking Permit Application

(this form is not a permit)



If you prefer to complete this form electronically, it is available at www.greenwoodmn.com.

Residents holding a social event may use this form to make a request for a temporary parking permit for the parking of vehicles in a no-parking zone for a limited time period during the event if no other feasible alternative exists. Permits may be issued for a maximum of 24 hours and no more than 2 permits may be issued to the same property per year.

Note: The city clerk may deny the permit request or revoke an approved permit if it is found there is endangerment to public safety or if inclement weather such as a heavy snowfall makes roadside parking unsafe. If the city clerk approves the request, a hard copy or electronic copy of the permit will be issued. The permit holder may make copies of the permit as needed. Permits must be displayed on the driver's side dash of each vehicle during the time permitted. Vehicles must be parked in a manner that allows space for the unimpeded passage of emergency vehicles. The city clerk will notify the fire chief and police chief regarding the date, location, and duration of approved temporary parking permits.

The undersigned hereby make this application for a TEMPORARY PARKING PERMIT

The following are required to be submitted with this application:

Event Information:

Date of event _____

Time period vehicles will be parked _____

Number of parking spaces to be utilized _____

Reason for the request _____

A map is attached indicating the parking area to be utilized

Fee: \$25 (make check payable to the City of Greenwood).

The undersigned hereby acknowledge the following: The information provided on this application is true, complete and accurate; I/we have read city code section 710.05 (available at www.greenwoodmn.com or at city hall) and are subject to provisions thereof.

Date application submitted _____

Date application complete (office use only) _____

Property address _____

Property owner's mailing address _____

Name of property owner _____

Cell phone and email of property owner _____

Name of additional property owner (if any) _____

Cell phone and email of additional property owner _____

Signature of property owner (required) _____ Date: _____

Signature of additional property owner (if any) _____ Date: _____

For Office Use Only	Approved By: _____	Fee Paid: <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____	Approval Date: _____
----------------------------	--------------------	--	----------------------

Form Updated 06-28-12